MINUTES

Cranberry Township Board of Supervisors
Regular Meeting
Thursday, April 2, 2026

Supervisors:

Anthony Bertolino
Bruce Hezlep
Bruce Mazzoni
Karen Newpol
John Skorupan

Township Manager:

Daniel Santoro - Township Manager

Staff Present:

Kyle Beidler - Assistant Township Manager, CPO
Lori Coon - Recording Secretary
Ryan Eggleston - Assistant Township Manager, COO
J.W. Johnson - Mgr., Content & Communications
Michael Malak - Director, Engineering & Environmental Services
Michael Palombo - Township Solicitor
Ken Ruckel - Police Chief
Gary Shreve - Systems Administrator
Mary Soroka - Assistant Township Manager, CFO
David Blair - Director, Parks & Recreation
Kyle Kenia - Manager, Parks & Recreation
Audrey Rattay - Community Events & Stewardship Manager
Amanda Bartell - Recreation Program Supervisor
Hunter Berneburg-Rider - Recreation Program Supervisor
Jimmy Border - Recreation Program Supervisor
Andrew Wharton - Administrative Assistant, Parks & Recreation
Carol Crunick - Preschool Teacher
Megan Schmitt - Preschool Teacher
Caroline Cheski - Kids Club Attendant
Kenna Melnyk - Kids Club Coordinator

Call to Order - Chair Hezlep

1. Pledge of Allegiance

Chairman Hezlep called the meeting to order at 6:30 p.m. in Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA, and

led the salute to the flag.

2. Roll Call

When the meeting was called to order, all supervisors were present. Supervisor Mazzoni participated virtually.

3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Frank Patronie, 3191 Unionville Road, expressed concern about a stormwater issue on his property.

The Board directed Mike Malak to follow up on the issue and to determine if there was anything that could be done to assist Mr. Patronie.

Motion to close the public comment portion of this meeting.

VOTING

Motion by: Skorupan, John
Second by: Bertolino, Anthony

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Special Recognition

4. Parks & Recreation Department Recognition – Pennsylvania Recreation & Park Society Awards for Excellence

This evening, the Board recognized the Parks & Recreation Department for receiving two Pennsylvania Recreation & Park Society (PRPS) Awards for Excellence. The first award honors our state-certified childcare programs, which served more than 500 children in 2025. The second award highlights the Department's Sensory-Friendly Community Events Initiative, which expanded inclusive programming by offering designated sensory-friendly hours at major community events. These achievements demonstrate the Department's ongoing commitment to providing high-quality, accessible, and community-centered services. Notably, Cranberry Township's Parks & Recreation Department was the only municipal program to receive multiple awards at this year's PRPS conference.

Parks & Recreation Director **Dave Blair** expressed his appreciation to his entire team, thanking them for their hard work, dedication, and continued focus on serving the community.

Supervisor Bertolino noted that the Board is extremely proud of the Parks & Recreation Department for this accomplishment.

Planning & Development Services - Supervisor Skorupan

5. PR #SUB-26-4 - Park Place Amendment No. 78 - Preliminary and Final

Subdivision (TLD 6/27/26)

An application for PR #SUB-26-4 - Park Place Amendment No. 78 - Preliminary and Final Subdivision has been submitted requesting approval to create four (4) units on Lot 8-30 along Nolan Circle within the Park Place, Phase 8B Development.

Motion to adopt Resolution No. 2026-22, granting Preliminary and Final Subdivision approval for Park Place Amendment No. 78.

VOTING

Motion by: Skorupan, John
Second by: Bertolino, Anthony

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

6. PR #SUB-26-5 - Park Place Amendment No. 79 - Preliminary and Final Subdivision (TLD 6/27/26)

An application for PR #SUB-26-5 - Park Place Amendment No. 79 - Preliminary and Final Subdivision has been submitted requesting approval to create three (3) units on Lot 8-13 along Nolan Circle within the Park Place, Phase 8B Development.

Motion to adopt Resolution No. 2026-23, granting Preliminary and Final Subdivision approval for Park Place Amendment No. 79.

VOTING

Motion by: Skorupan, John
Second by: Bertolino, Anthony

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Parks & Recreation and Library - Vice Chair Newpol

Supervisor Newpol had no additional business for this meeting.

Public Works and Engineering - Supervisor Bertolino

Authorizations to Bid

7. Contract Order #2025-417 - Authorization to Bid – 2026 Line Painting Program

Staff is requesting authorization to bid the 2026 Line Painting Program. The project includes repainting designated Township long-line markings (double yellow centerlines and white edge lines) along with necessary handwork.

Motion to approve the authorization to bid the 2026 Line Painting Program.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Contract Awards

8. Contract Order #2026-354 – Contract Award - 2026 Paving Program – Superpave Street Resurfacing

Motion to approve a contract award for Superpave Street Resurfacing to Youngblood Paving, Inc., inclusive of the base bid and alternates 1 through 5, in the amount of $1,155,277.90.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

9. Contract Order #2026-355 – Contract Award - 2026 Paving Program – Fiber Reinforced Chip Seal with Fog Sealcoat, Cape Seal, and Crack Seal

Motion to approve a contract award for Fiber Reinforced Chip Seal with Fog Sealcoat, Cape Seal, and Crack Seal to Russell Standard, inclusive of the base bid and alternates 1 through 3, in the amount of $1,057,629.65.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		

Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

10. Contract Order #2026-356 – Contract Award - 2026 Paving Program – Pavement Rejuvenator

Motion to approve a contract award for Pavement Rejuvenator to Pavement Technology, Inc., in the base amount of $125,625.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

11. Contract Order #2026-374 – Contract Award - Graham Park Pickleball Court Acrylic Surfacing Project

Motion to approve a contract award for the Graham Park Pickleball Court Acrylic Surfacing Project to Seal Pro in the amount of $57,500.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

12. Contract Order #2026-384 - Contract Award - Fitness Court Studio at Graham Park

The Cranberry Foundation's 2026 Project of the Year is the installation of an outdoor Fitness Court in Graham Park, promoting health and wellness in the community. This project is funded by the Cranberry Foundation as part of their Project of the Year program. The Township also received a $30,000 grant from the National Fitness Campaign.

Motion to approve a contract award for the Fitness Court Studio at Graham Park to

Holbein Inc. in the amount of $201,738.90.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

13. Contract Order #2026-385 - Contract Award - Roof Replacement - Haine Fire Station & Public Safety Training Center

Motion to approve a contract award for the roof replacement at the Haine Fire Station and the Public Safety Training Center to G & W Roofing & Construction, Inc. in the amount of $64,000.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

14. Contract Order #2026-420 - Community Park Phase 2 - Volleyball & Basketball Court Design

Phase 1 of the Community Park Master Plan has been completed, including upgrades to the existing tennis court area. In accordance with the Master Plan adopted in March 2024, the next phase will involve removing the existing basketball and sand volleyball courts, constructing one new basketball court and three new sand volleyball courts, and adding parallel parking along Ernie Mashuda Drive with associated sidewalk connections.

Motion to approve a contract proposal for the Community Park Phase 2 - Volleyball & Basketball Court Design to HRG/Herbert Rowland & Grubic, Inc. in the amount of $59,190.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN

Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

15. Contract Order #2026-421 – Upper Coal Run Culvert Design

As the current consultant team completes its analysis of the Coal Run drainage area and finalizes the associated report, the Township is seeking to advance the next phase of work through this proposal for additional engineering services. The proposed services will enable the consultant team to further refine and expand upon the technical analysis necessary to evaluate potential drainage and infrastructure improvements. The scope of work will include preliminary design development, hydraulic and hydrologic modeling, and cost estimating to address existing issues within the watershed.

Motion to approve a contract with EADS Group, Inc. for the Upper Coal Run Culvert Design Services in the amount of $217,520.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

16. Contract Order #2026-422 – Police Department Renovations

The Township is preparing to advance the final phase of renovations at the Municipal Center, reflecting a sustained investment in the facility over the past several years. The proposed design services will evaluate and address a range of deferred maintenance needs while ensuring that the Police, Human Resources, and Information Technology departments are positioned to deliver high-quality, efficient services. In addition, the project will include comprehensive upgrades to mechanical systems to improve energy efficiency, enhance system reliability, and support more functional and adaptable work environments.

Motion to approve a contract with Designstream LLC, Inc. for the Police Department renovations in the amount of $172,000.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		

Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Purchase Awards

17. Purchase Approval #26247 – 2026 CAT 285 Compact Track Loader

Pursuant to the Township's equipment replacement program, staff recommends replacing a 2012 Bobcat T870 due to its age, usage hours, and condition. The proposed replacement is a 2026 CAT 285 Compact Track Loader, to be used by the Public Works and Sewer & Water Departments. The 2012 Bobcat T870 will be sold via an electronic municipal auction.

Motion to approve the purchase approval for a 2026 CAT 285 Compact Track Loader from Cleveland Brothers Equipment Co. Inc., via the Co-Stars cooperative purchasing program, in the amount of $115,990.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

18. Purchase Approval #26248 – 2026 CAT PC310 Planer

Staff recommends purchasing a 2026 CAT PC310 Planer for asphalt milling and road repair work for use by the Public Works Department.

Motion to approve the purchase approval for a 2026 CAT PC310 Planer from Cleveland Brothers Equipment Co. Inc., via the Co-Stars cooperative purchasing program, in the amount of $32,400.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

19. Purchase Approval #26249 – Banquet Room Chairs - Cranberry Highlands Golf Course

Staff is recommending the replacement of the existing banquet room chairs, which were purchased in 2002 and have exceeded their useful life.

Motion to approve the purchase approval for Banquet Room Chairs for the Cranberry Highlands Golf Course from WB Mason Co, Inc, via the Co-Stars cooperative purchasing program, in the amount of $37,250.00.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Contract Payments

20. Contract Order #2025-180 - Partial Payment – Community Park North Improvements – General Contractor

Motion to approve a partial payment for general construction for Community Park North Improvements to Thomas Construction, Inc. in the amount of $42,872.40.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

21. Contract Order #2025-182 - Partial Payment – Community Park North Improvements – Electrical

Motion to approve a partial payment for electrical work for Community Park North Improvements to McCurley Houston Electric, Inc. in the amount of $28,460.96.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

22. Contract Order #2025-48 - Partial Payment - Solids Handling Upgrade - General Contractor

Motion to approve a partial payment for the Solids Handling Upgrade for general contracting work to Kukurin Contracting, Inc. in the amount of $727,594.20.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

23. Contract Order #2025-49 - Partial Payment - Solids Handling Upgrade - HVAC

Motion to approve a partial payment for the Solids Handling Upgrade for HVAC work to Lugaila Mechanical, Inc. in the amount of $31,441.77.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

24. Contract Order #2025-50 - Partial Payment - Solids Handling Upgrade - Plumbing

Motion to approve a partial payment for the Solids Handling Upgrade for plumbing work to Shipley Plumbing LLC in the amount of $11,160.90.

VOTING

Motion by: Bertolino, Anthony

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

25. Contract Order #2025-51 - Partial Payment - Solids Handling Upgrade - Electrical

Motion to approve a partial payment for the Solids Handling Upgrade for electrical work to McCurley Houston Electric Inc. in the amount of $64,084.14.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Additional Engineering Business

26. Permanent Sanitary Sewer Easement Right-of-Ways – 4030 & 4040 Glen Eden Road

A sanitary sewer easement is required for the installation of a new force main associated with two proposed residential homes. The proposed force main will convey wastewater from these properties and connect directly into the Township's existing sanitary sewer system. Approval of the easement will allow access and placement of the necessary infrastructure on the designated property, ensuring proper service to the new homes and continued compliance with the Township's sanitary system standards.

Motion to approve the execution of the Permanent Sanitary Sewer Easement Right-of-Ways for the properties located at 4030 & 4040 Glen Eden Road.

VOTING

Motion by: Bertolino, Anthony
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Public Safety - Supervisor Mazzoni

Supervisor Mazzoni had no additional business for this meeting.

Administration - Chair Hezlep

27. Minutes - February 26, 2026

Motion to approve the meeting minutes for the February 26, 2026 - Agenda Preparation Meeting.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

28. Remittance Proposals & Payroll Warrants – March 2026

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal FEB26WIR dated 2-28-26
2. Remittance Proposal MAR26MID dated 3-20-26
3. Remittance Proposal MAR26REF dated 3-23-26
4. Remittance Proposal APR26BIG dated 4-03-26
5. Payroll Warrant 05206 dated 2-27-26
6. Payroll Warrant S0426 dated 2-27-26
7. Payroll Warrant 06206 dated 3-13-26
8. Payroll Warrant S0526 dated 3-16-26

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

29. Personnel

Three (3) Personnel Recommendations

29. a. Motion to ratify the hire of Zach Zern to Utilities Director, at a semi-monthly rate of $5,210 effective April 20, 2026.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

29. b. Motion to ratify the hire of Jordan Faust, Utility Worker II, within the Plant Operations Division of the Utilities Department, at an hourly rate of $33.84, effective April 20, 2026.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

29. c. Motion to ratify the promotion of Sam Albright to Assistant Manager, Plant Operations at the Wastewater Treatment Plant within the Utilities Department, at a semi-monthly rate of $3,550 effective May 1, 2026.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Solicitor

30. Additional Solicitor Business

The Solicitor had no additional business for this meeting.

Reports

31. Monthly Reports – March 2026

1. Planning and Development Services – February 2026
2. Police Department – February 2026
3. EMS Report – February 2026
4. Open Records Summary – February 2026
5. Budget Report – February 2026
6. Fire Company – March 2026
7. Utilities Department Report - March 2026
8. Public Works Activity Report - March 2026
9. Information Technology Report - March 2026
10. Communications Report - March 2026
11. Cranberry Highlands Golf - March 2026
12. Parks & Recreation Report - March 2026

Additional Business

32. Additional Business

There was no additional business for this meeting.

Adjournment

33. Motion to adjourn

The meeting was adjourned at 6:56 p.m.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Anthony Bertolino	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon
Recording Secretary