



# AGENDA

## Cranberry Township Board of Supervisors Re-Organization Meeting Monday, January 6, 2025 6:30 PM

### Call to Order

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment**  
(Any Item On or Off the Agenda)

### Election of Officers

4. **Board of Supervisors - Election of Officers**
  1. Selection of Chairman
  2. Selection of Vice-Chairman

### Organizational Business

5. **Appointment of Township Manager**

Motion to reappoint Daniel D. Santoro as the Township Manager and to approve his Employment Agreement through the next Board organizational meeting following the next municipal election, pursuant to the Township Code.

6. **Recommend Treasurer's Bond**

Motion to establish the Treasurer's Bond for the Year 2025 at \$500,000.00 through the Selective Insurance Company of America.

**7. Appointment of Solicitor**

Motion to reappoint the firm Campbell Durrant, P.C. as Township Solicitor.

**8. Appointment of the Collectors for the Local Services Tax and the Mercantile and the Business Privilege Tax**

Motion to reappoint H.A. Berkheimer Associates for the purpose of collecting current and delinquent Local Services Tax and current and delinquent Mercantile and Business Privilege Tax.

**9. Appointment of Real Estate Transfer Tax Collector**

Motion to reappoint the Butler County Recorder of Deeds for the collection of the Real Estate Transfer Tax.

**10. 2025 Board of Supervisors Meeting Schedule**

449/2024

Motion to approve the 2025 Board of Supervisors Meeting Schedule provided in the attached meeting materials.

**11. Appointments of Liaisons by the Chairman:**

1. Library and Parks & Recreation and Councils of Governments. (In 2024, Supervisor Newpol)
2. Planning & Development Services, including Code Administration, Planning Commission, and Zoning Hearing Board, and Building/Fire Codes Board of Appeals. (In 2024, Supervisor Skorupan)
3. Public Safety, including Police, Fire, and Emergency Management. (In 2024, Supervisor Mazzoni)
4. Public Works. (In 2024, Supervisor Hezlep)
5. Administration. (In 2024, Chairman Manipole)
6. Intergovernmental Relations. (In 2024, Supervisors Mazzoni and Skorupan)

**12. Appointment of Sewage Enforcement Officer**

Motion to appoint Jeffrey D. Winkle as Sewage Enforcement Officer and Michael J. Groves as the Alternate Sewage Enforcement Officer.

**13. Publication of Official Notices**

Motion to designate the Butler Eagle for the publication of the Township's legal notices.

**14. Appointment of Delegates to the Butler County Tax Collection Committee**

450/2024

Motion to adopt Resolution No. 2025-01, appointing delegates to the Butler County Tax Committee.

**15. Boards and Commissions - Appointments & Reappointments**

455/2024

Motion to appoint George Hickman to the Library Board to a three-year term expiring December 31, 2027

Motion to appoint Pete Geis to the Library Board to a three-year term expiring December 31, 2027.

Motion to re-appoint Robin Gross to the Library Board to a three-year term expiring December 31, 2027.

Motion to re-appoint Srujana Kanjula to the IDEA Teams' Leadership Committee to a four-year term expiring on December 31, 2028.

Motion to re-appoint Jason Hurst to the Zoning Hearing Board to a five-year term expiring December 31, 2029.

Motion to re-appoint P. Andrew Diamond to the Zoning Hearing Board to a five-year term expiring December 31, 2029.

Motion to re-appoint Sharon Beck to the Planning Advisory Commission to a four-year term expiring December 31, 2028.

Motion to re-appoint Susan Rusnak to the Planning Advisory Commission to a four-year term expiring December 31, 2028.

Motion to appoint Jim Feath as an alternate member of the Planning Advisory Commission to a four-year term expiring on December 31, 2028.

Motion to appoint Todd Bookwalter as an alternate member of the Planning Advisory Commission to a four-year term expiring on December 31, 2028.

Motion to re-appoint Eric Green to the Building/Fire Codes Board of Appeals to a three-year term expiring December 31, 2027.

Motion to re-appoint Eric Vollmer to the Building/Fire Codes Board of Appeals to a three-year term expiring December 31, 2027.

Motion to re-appoint Sally Jack to the Building/Fire Codes Board of Appeals to a three-year term expiring December 31, 2027.

Motion to appoint Emily Yzquierdo to the Environmental Advisory Committee.

Motion to re-appoint Jerry Andree to the Vacancy Board to a one-year term expiring December 31, 2025.

**Administration**

**16. Appointment of Certified Public Accountants for the Year 2025**

451/2024

Motion to adopt Resolution No. 2025-02, appointing the firm of Maher Duessel to provide audit services to the Township for the Year 2025.

**17. Designation of Depositories**

Motion to approve the continued use of PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust) and FNB (First National Bank) as Township depositories.

**18. Appointment of Authorized Representatives to Berkheimer Associates**

452/2024

Motion to adopt Resolution No. 2025-03, appointing Authorized Representatives to Berkheimer Associates.

**19. Employee Benefits for Non-Uniform, Non-Bargaining Unit Employees**

453/2024

Motion to adopt Resolution No. 2025-04, establishing Employee Benefits for Non-Uniform, Non-Bargaining Unit Employees for 2025.

**20. Minutes - November 21, 2024 & December 12, 2024**

454/2024

Motion to approve the following meeting minutes:

1. November 21, 2024 - Agenda Preparation Meeting
2. December 12, 2024 - Regular Meeting

**Other Business Pertinent to the Township**

**Adjournment**

**21. Motion to Adjourn**