



AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Wednesday, October 30, 2024 6:30 PM

Call to Order

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment**
(Any item on or off the Agenda except for Public Hearing Items)

Special Recognition

4. **Oath of Office - Fire Police Officer**
368/2024

This evening, the Oath of Office for a Fire Police Officer will be administered to Bryan Coles of the Cranberry Township Volunteer Fire Company.

Public Hearings

5. **Inter-Municipal Liquor License Transfer (20111 Route 19, Suite 210)**
361/2024

Accept public comment on the inter-municipal transfer of liquor license #R-15488 (to be located at 20111 Route 19, Suite 210 in the Cranberry Mall) pursuant to act 47 P.S. 461.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the November 7, 2024 Regular meeting.)

6. PR #COND-24-9 - Summerwind - Conditional Use (TLD to open public hearing 11/08/24)
289/2024

Accept public comment on a Conditional Use application for a one (1) phase, 66 townhouse unit residential development to be located along Freedom Road on approximately 6.7 acres in the CCD Corridor-Freedom Road Overlay zoning district.

(Following public comment it is recommended the Board continue this public hearing to the November 21, 2024 Board meeting.)

7. PR #COND-24-8 - Graham Master Plan Planned Neighborhood - Conditional Use (TLD to open public hearing 11/7/24)
248/2024

Accept public comment on a Conditional Use application for a seven (7) phase (including 2 sub phases) Planned Neighborhood Development consisting of 407 residential units to be located off Glen Eden Road/Unionville Road on approximately 86 acres in the PN zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the November 7, 2024 Regular meeting.)

Planning & Development Services

8. PR #LD-24-13 - Graham Master Plan Planned Neighborhood - Preliminary Land Development (TLD 11/7/24)
246/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider a Preliminary Land Development application for a seven (7) phase (including 2 sub phases), 407 residential unit Planned Neighborhood Development to be located off Glen Eden Road/Unionville Road on approximately 86 acres in the PN zoning district.

9. PR #SUB-24-14 - Park Place Amendment No. 68 - Preliminary and Final Subdivision (TLD 1/25/25)
351/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider a Preliminary and Final Subdivision application to create four (4) lots on Lot 8-8 along Nolan Circle within the Park Place, Phase 8A Development.

10. Ordinance Amendment - Bill No. 2024-11 - Subdivision and Land Development Ordinance Amendment
401/2024

FOR BOARD ACTION THIS EVENING

Motion to authorize advertisement of Bill No. 2024-11 - Subdivision and Land Development Ordinance Amendment for a public hearing at the November 21, 2024 meeting with consideration of adoption at the December 12, 2024 Board meeting.

Public Works and Engineering

Contract Change Orders

11. CAR #23-16-05 - Change Order - Route 19 & Short Street Signal Replacement

383/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #05 - Change Order - Route 19 & Short Street Signal Replacement to Traffic Control & Engineering, Co. for a time completion extension from November 1, 2024 to May 1, 2025.

12. CAR #23-10.01-17-GC- Change Order - Municipal Center Building Renovation - General Contractor

397/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #17 - Change Order - Municipal Center Building Renovation - General Contractor to FMS Construction Company for a deduct in the amount of (\$14,935.30).

13. CAR #23-10.02-18-HC - Change Order - Municipal Center Building Renovation - HVAC

400/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #18 - Change Order - Municipal Center Building Renovation - HVAC to K&K Mechanical Services, Inc. in the amount of \$1,764.67.

14. CAR #23-10.03-18-PC- Change Order - Municipal Center Building Renovation - Plumbing

399/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #18 -Change Order - Municipal Center Building Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$2,254.71.

15. CAR #23-10.04-16-EC- Change Order - Municipal Center Building Renovation - Electrical

398/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #16 - Change Order - Municipal Center Building Renovation - Electrical to Allegheny City Electric, Inc. in the amount of \$8,687.60.

16. CAR #24-01-06 - Change Order - Superpave Street Resurfacing 2024

384/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #06 - Change Order - Superpave Street Resurfacing 2024 to Youngblood Paving, Inc. for a change in the contract including removing Pinehurst Drive due to ongoing fiber optic cable construction, and adding the following roads to the paving scope: Anna Marie Drive, Pin Oak Court, Lois Lane and Katherine Drive.

17. CAR #24-08.01-07-SC - Change Order - Armstrong Great Lawn - Site Work

376/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #07 - Change Order - Armstrong Great Lawn - Site Work to C.H. & D. Enterprises, Inc.

for a time extension to complete the Great Lawn from October 31, 2024 to November 15, 2024.

18. CAR #24-08.02-08-EC - Change Order - Armstrong Great Lawn - Electrical

389/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #08 - Change Order - Armstrong Great Lawn - Electrical to McCurley Houston Electric, Inc. for a time extension to complete the Great Lawn from October 31, 2024 to November 15, 2024.

Contract Payments

19. CAR #23-10.01-18-GC - Partial Payment - Municipal Center Building Renovation - General Contractor

377/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #18 - Partial Payment - Municipal Center Building Renovation - General Contractor to FMS Construction Company in the amount of \$326,686.05.

20. CAR #23-10.02-19-HC - Partial Payment - Municipal Center Building Renovation - HVAC

378/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #19 - Partial Payment - Municipal Center Building Renovation HVAC to K&K Mechanical Services, Inc. in the amount of \$24,152.34.

21. CAR #23-10.03-19-PC- Partial Payment - Municipal Center Building Renovation - Plumbing

379/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #19 - Partial Payment - Municipal Center Building Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$60,898.06.

22. CAR #23-10.04-17-EC- Partial Payment - Municipal Center Building Renovation - Electrical

380/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #17 - Partial Payment - Municipal Center Building Renovation - Electrical to Allegheny City Electric, Inc. in the amount of \$69,979.14.

23. CAR #24-08.01-08-SC - Partial Payment - Armstrong Great Lawn - Site Work

386/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #08 - Partial Payment - Armstrong Great Lawn - Site Work to C.H. & D. Enterprises, Inc. in the amount of \$422,537.40.

24. CAR #24-08.02-09-EC - Partial Payment - Armstrong Great Lawn - Electrical

390/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #09 - Partial Payment - Armstrong Great Lawn - Electrical to McCurley Houston Electric, Inc. in the amount of \$134,999.12.

25. CAR #24-09-03 - Partial Payment - MS4 Glen Eden Watershed Stream Restoration Project Phase 2
395/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #03 - Partial Payment - MS4 Glen Eden Watershed Stream Restoration Project Phase 2 to C. Crump, Inc., in the amount of \$436,531.50.

26. CAR #23-08-14 - Final Payment - Route 19 & Progress Avenue Signal Project
374/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #14 - Final Payment - Route 19 & Progress Avenue Signal Project to Traffic Control & Engineering Co. in the amount of \$56,301.92.

27. CAR #23-08-15 - Final Payment - Route 19 & Progress Avenue Signal Project
381/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #15 - Final Payment - Route 19 & Progress Avenue Signal Project to Traffic Control & Engineering Co. in the amount of \$58,042.80.

Authorizations to Bid

28. CAR #24-15-01 - Authorization to Bid - Public Works Salt Shed Renovation
391/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of CAR #24-15-01 - Authorization to Bid - Public Works Salt Shed Renovation.

Purchase Awards

29. Purchase Approval #24624 - Interceptor 14 Cleaning & Lining
372/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24624 - Interceptor 14 Cleaning & Lining to Insight Pipe Contracting LP, via the Co-Stars purchasing program in the amount of \$116,944.40.

30. Purchase Approval #24643 - Brandt Drive & Route 19 Intersection Improvements Design Services
371/2024

The Township has received approximately one million dollars in grant funding for the improvement of this intersection. The staff is prepared to move forward with the professional service contract to complete the design, PennDot permitting and bid documents.

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24643 - Brandt Drive & Route 19 Intersection Improvements Design Services to HRG/Herbert Rowland & Grubic Inc., in the amount of \$141,700.00.

31. Purchase Approval #24655 - Franklin Road Widening - Inspection Services

394/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24655 - Franklin Road Widening - Inspection Services, to Hatch Associates Consultants, Inc., in the amount of \$67,800.00.

32. Purchase Approval #24657 - Epoke Salt Spreader

393/2024

The new 10-ton Peterbilt truck ordered in January 2024 will be arriving by the end of the year. The last component necessary to complete the new vehicle is to purchase the Epoke Salt Spreader to outfit the truck for winter operations.

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24657 - Epoke Salt Spreader to A&H Equipment Company, via the Co-Stars purchasing program in the amount of \$113,000.00.

33. Purchase Approvals - Municipal Center Workstations, Fixtures and Furniture

392/2024

The Municipal Center renovation project is continuing, and we will be occupying the newly renovated space in late 2024. As part of the project, additional workstations, fixtures and furniture are needed to complete the new spaces.

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approvals - Municipal Center Workstations, Fixtures and Furniture to the vendors listed in the attached summary, via Co-Stars or State contracts, in the total amount of \$117,500.00.

34. Purchase Approval Amendment #2023440 - Construction Management Services for Municipal Center Building Renovation

382/2024

The proposed amendment is requested to continue monthly construction management services for the Municipal Building Renovations.

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of Purchase Approval Amendment #2023440 - Construction Management Services for Municipal Center Building Renovation to Eckles Construction Services Inc., in the amount of \$73,200.00.

Bond Release Requests

35. Bond Release Request - October 30, 2024

388/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of the following Bond Release:

PARTIAL RELEASE

BAR D2801-01 - Breckenridge

Township Manager

36. Marshall Township Municipal Sanitary Authority/Cranberry Township Capital Improvement Payment Agreement
366/2024

Pursuant to the intermunicipal service agreement, Marshall Township Municipal Sanitary Authority (MTMSA) is required to pay for their share of capital improvements of the upcoming Treatment Plant project through the rate structure unless otherwise agreed upon by the parties. MTMSA has requested and staff is recommending we enter into a capital improvement payment agreement that provides for payment during construction in lieu of including it in the rate structure. MTMSA estimated share of the capital cost is \$6,380,532.00.

At the November 7, 2024 Regular meeting, the Board will be asked to consider authorization to execute the Marshall Township Municipal Sanitary Authority/Cranberry Township Capital Improvement Payment Agreement.

37. Act 511 Tax Consulting Services
387/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of a professional services consulting agreement with White Squirrel Consulting, LLC to provide Act 511 tax consulting services.

38. Fall Auction
360/2024

At the November 7, 2024 Regular meeting the Board will be asked to consider approval of the advertisement and sale of miscellaneous items no longer being used by the Township through the Auctions International website as identified in the attached memo.

39. SHACOG 2024 Fall Commodities
370/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of the attached awards for the SHACOG 2024 Fall Commodities bids.

40. Pyrotecnico Fireworks, Inc. Agreement
373/2024

The previous CTCC Community Days Fireworks agreement has expired. The staff obtained three quotes to evaluate our options and secure the best value for our upcoming shows.

At the November 7, 2024 Regular meeting, the Board will be asked to consider authorization to execute a three (3) year agreement with Pyrotecnico Fireworks, Inc. to provide the fireworks display for Community Days for the years 2025 through 2027.

41. Local Share Account (LSA) Statewide Program Application - Police Department Renovations
403/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider adoption of

Resolution No. 2024-XX, approving submission of a grant application for Local Share Account (LSA) Statewide Program. The application includes proposed renovations to the Police Department.

42. Ordinance Amendment - Bill No. 2024-09 - Solicitation Ordinance Amendment

367/2024

FOR BOARD ACTION THIS EVENING

Motion to authorize advertisement of Bill No. 2024-09 - Solicitation Ordinance Amendment with consideration of adoption at the November 21, 2024 Board meeting.

43. Personnel

385/2024

FOR BOARD ACTION THIS EVENING

One (1) Personnel Recommendation (Motion attached)

Additional Township Solicitor Business

Minutes

44. Minutes - September 26, 2024 & October 3, 2024

369/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of the following meeting minutes:

1. September 26, 2024 - Agenda Preparation Meeting
2. October 3, 2024 - Regular Meeting

Remittance & Payroll Warrants

45. Remittance Proposals & Payroll Warrants – October 2024

349/2024

At the November 7, 2024 Regular meeting, the Board will be asked to consider approval of the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal SEP24WIR dated 9-30-24
2. Remittance Proposal SEP24PPD dated 9-30-24
3. Remittance Proposal OCT24MID dated 10-22-24
4. Remittance Proposal OCT24REF dated 10-24-24
5. Remittance Proposal NOV24BIG dated 11-08-24
6. Payroll Warrant S1724 dated 9-16-24
7. Payroll Warrant 202024 dated 9-27-24
8. Payroll Warrant S1824 dated 9-30-24
9. Payroll Warrant 212024 dated 10-11-24
10. Payroll Warrant S1924 dated 10-15-24

Reports

46. Monthly Reports - October 2024

350/2024

1. Planning and Development Services - September 2024
2. Police Department – September 2024
3. Fire Company - September 2024
4. EMS Report – September 2024
5. Open Records Summary – September 2024
6. Property Tax Collections – September 2024
7. Budget Report – September 2024
8. Utilities Department Report - October 2024
9. Public Works Activity Report - October 2024
10. Information Technology Report - October 2024
11. Communications Report - October 2024
12. Cranberry Highlands Golf - October 2024

Additional Business

47. Additional Business

Adjournment

48. Motion to Adjourn