



MINUTES

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, August 29, 2024

Supervisors:

Bruce Hezlep
Mike Manipole
Bruce Mazzoni
Karen Newpol
John Skorupan

Township Manager:

Daniel Santoro - Township Manager

Staff Present:

Kyle Beidler - Assistant Township Manager, CPO
Lori Coon - Recording Secretary
Ryan Eggleston - Assistant Township Manager, COO
Ron Henshaw - Director, Planning & Development Services
J.W. Johnson, Jr. - Mgr., Content & Communications
Michael Malak - Director, Engineering & Environmental Services
Jeanne Manko - Legal Stenographer
Kevin Meyer - Police Chief
Michael Palombo - Township Solicitor
Gary Shreve - Systems Administrator
Mary Soroka - Assistant Township Manager, CFO

Guests:

Frank Bjalobok, Industry Coffee
Robert Meinert, Industry Coffee
Brad Krem, Learning Care Group Daycare

Call to Order

1. **Pledge of Allegiance**

Chairman Manipole called the meeting to order at 6:30 p.m. in the Franklin Station room of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA.

The salute to the flag was led by Boy Scout Troop 404.

2. Roll Call

All supervisors were present for the meeting.

3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Deborah Cooper, 218 Jefferson Lane thanked the Board for the work on Freedom Road. Ms. Cooper also requested a decrease in the speed limit on Rochester Road near the county line.

Jim Charles, 240 Sherwood Drive, once again expressed a concern about the availability of pickleball courts in Graham Park for residents. He also expressed a concern about a conflict of interest with the pickleball association. At the previous Board meeting, Mr. Charles provided a list of questions to the Board.

Dan Santoro, Township Manager, indicated he and two Board members met with Mr. Charles prior to this Board meeting and reviewed each question with Mr. Charles' and provided answers. Dan Santoro indicated he and Board members have met with Mr. Charles several times to address Mr. Charles' concerns.

Greg Jordan, 102 Galer Drive, thanked the Board for approving Ordinance 2024-516 which is an update to the ordinance concerning animals.

AJ, Boy Scout Troop 404, expressed a concern about the timing of the traffic signal at Freedom/Rt 228/Rt. 19.

Spencer, Boy Scout Troop 404, also expressed a concern about the timing of the traffic signal at Freedom/Rt 228/Rt. 19.

Supervisor Hezlep suggested the Boy Scout Troop schedule a tour of the Traffic Operations Center at Public Works.

4. Announcement

Chairman Manipole announced the Regular Board of Supervisors meeting scheduled on Thursday, September 5, 2024 has been cancelled. Accordingly, the Board will consider action on all agenda items this evening.

Public Hearings

5. PR #COND-24-7 - Industry Coffee - Conditional Use (TLD to open public hearing 9/5/24)

Accept public comment on a Conditional Use application for a 3,000 square foot Drive-Thru Use within an existing multi tenant building (S & T Commons) located at 900 Commonwealth Drive, Suite 100 in the SP-1 zoning district.

Motion to close the public hearing with consideration under Planning and Development Services later in this meeting.

Prior to the start of the public hearing section of the meeting, stenographer, Jeanne Manko administered the Oath of Truth to those providing public testimony.

Ron Henshaw provided a brief overview of the Industry Coffee Conditional Use application and explained the proposed location would be at the former S&T Bank.

Applicants, Frank Bjalobok and Robert Meinert, provided an overview of the business concept. Mr. Bjalobok explained the concept is a drive-thru only coffee shop with a limited selection of coffees and food.

VOTING

Motion by: Skorupan, John
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

6. PR #COND-24-4 - Learning Care Group Daycare - Conditional Use (TLD to open public hearing 9/6/24)

Accept public comment on a Conditional Use application for a one (1) story, 10,281 square foot Daycare Center facility to be located at 1083 Freedom Road on approximately 1.69 acres of land in the C-1 zoning district.

Motion to close the public hearing with consideration under Planning and Development Services later in this meeting.

Prior to the start of the public hearing section of the meeting, stenographer, Jeanne Manko administered the Oath of Truth to those providing public testimony.

Ron Henshaw provided an overview of the Learning Care Group Daycare facility. Mr. Henshaw explained the proposed daycare would be located on Freedom Road with a shared right in - right out access with no waivers of modifications.

The applicant, Brad Krem, provided an explanation of the building architecture.

Supervisor Newpol inquired about the flow of traffic.

Mr. Krem explained most of the traffic is in the morning and then again in the afternoon, but even at the heaviest times only ten to fifteen of the forty parking spaces are utilized.

VOTING

Motion by: Skorupan, John
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Planning & Development Services

7. PR #COND-24-7 - Industry Coffee - Conditional Use (TLD to open public hearing 9/5/24)

Motion to adopt Resolution No. 2024-54, granting Conditional Use approval for a 3,000 square foot Drive-Thru Use within an existing multi tenant building (S & T Commons) located at 900 Commonwealth Drive, Suite 100 in the SP-1 zoning district.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

8. PR #LD-24-11 & COND-24-4 - Learning Care Group Daycare - Preliminary and Final Land Development/Conditional Use (TLD 9/21/24)

Motion to adopt Resolution No. 2024-55, granting Preliminary and Final Land Development and Conditional Use approval for a one (1) story, 10,281 square foot Daycare Center facility to be located at 1083 Freedom Road on approximately 1.69 acres of land in the C-1 zoning district.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

9. PR #PRD-24-4 - Ridge at Pinebrook PRD - Final Planned Residential Development (TLD 9/11/24)

Motion to adopt Resolution No. 2024-56, granting Final Planned Residential Development approval for a one phase, thirty-two (32) single family residential lot development located along Pinebrook Drive on approximately 28 acres in the R-1 zoning district.

Ron Henshaw explained the Ridge at Pinebrook had been reviewed by the Board in June 2024. Staff is now presenting the final approval with no changes since the prior review.

VOTING

Motion by: Skorupan, John
 Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

10. PR #SUB-24-11 - Graham Subdivision - Prelim & Final Subdivision (TLD 10/26/24)

Motion to adopt Resolution No. 2024-57, granting Preliminary and Final Subdivision approval for a four (4) lot subdivision totaling approximately 55.4 acres located along Graham School Road in the R-1 zoning district.

Ron Henshaw provided an overview of the Graham subdivision explaining the site will be developed by Charter Homes consisting of four (4) home lots with sanitary sewer.

VOTING

Motion by: Skorupan, John
 Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

11. PR #SUB-24-12 - Park Place Amendment No. 66 - Preliminary and Final Subdivision (TLD 12/1/24)

Motion to adopt Resolution No. 2024-58, granting Preliminary and Final Subdivision approval to create four (4) lots on Lot 8-16 along Abacot Way within the Park Place, Phase 8A Development.

Ron Henshaw explained the Park Place Amendment is a simple lot line revision.

VOTING

Motion by: Skorupan, John
 Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN

Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Public Works and Engineering

Contract Change Orders

12. CAR #23-10.01-13-GC- Change Order - Municipal Center Building Renovation - General Contractor

Motion to approve CAR #23-10.01-13-GC- Change Order - Municipal Center Building Renovation - General Contractor to FMS Construction Company in the amount of \$42,510.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

13. CAR #23-10.02-14-HC - Change Order - Municipal Center Building Renovation - HVAC

Motion to approve CAR #23-10.02-14-HC - Change Order - Municipal Center Building Renovation - HVAC to K&K Mechanical Services, Inc. in the amount of \$5,757.26.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

14. CAR #23-10.03-14-PC- Change Order - Municipal Center Building Renovation - Plumbing

Motion to approve CAR #23-10.03-14-PC- Change Order - Municipal Center Building

Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$39,206.52.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

15. CAR #23-10.04-12-EC- Change Order - Municipal Center Building Renovation - Electrical

Motion to approve CAR #23-10.04-12-EC- Change Order - Municipal Center Building Renovation - Electrical to Allegheny City Electric, Inc. in the amount of \$36,101.82.

Mike Malak explained the Municipal Center change orders are for unforeseen site conditions. Mr. Malak explained the change orders are well within normal tolerances.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

16. CAR #23-16-03 - Change Order - Route 19 & Short Street Signal Replacement

Motion to approve CAR #23-16-03 - Change Order - Route 19 & Short Street Signal Replacement to Traffic Control & Engineering, Co. in the amount of \$13,310.35.

Mike Malak explained the change order for the Route 19 & Short Street Signal is for pole inspection services during the fabrication process which is required by PennDOT.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Karen Newpol	X		
John Skorupan	X		

Motion Carried

17. CAR #24-01-04 - Change Order - Superpave Street Resurfacing 2024

Motion to approve CAR #24-01-04 - Change Order - Superpave Street Resurfacing 2024 to Youngblood Paving, Inc. for an extension in time to complete the paving schedule from August 30, 2024 to November 1, 2024.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Contract Payments

18. CAR #23-09-10 - Partial Payment - MS4 Glen Eden Watershed Stream Restoration Project

Motion to approve CAR #23-09-10- Partial Payment - MS4 Glen Eden Watershed Stream Restoration Project to Hunt Valley Environmental in the amount of \$2,699.90.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

19. CAR #23-10.01-14-GC - Partial Payment - Municipal Center Building Renovation - General Contractor

Motion to approve CAR #23-10.01-14-GC - Partial Payment - Municipal Center Building Renovation - General Contractor to FMS Construction Company in the amount of \$362,958.67.

VOTING

Motion by: Hezlep, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

20. CAR #23-10.02-15-HC - Partial Payment - Municipal Center Building Renovation - HVAC

Motion to approve CAR #23-10.02-15-HC - Partial Payment- Municipal Center Building Renovation HVAC to K&K Mechanical Services, Inc. in the amount of \$103,858.24.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

21. CAR #23-10.03-15-PC- Partial Payment - Municipal Center Building Renovation - Plumbing

Motion to approve CAR #23-10.03-15-PC- Partial Payment - Municipal Center Building Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$21,888.03.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

22. CAR #23-10.04-13-EC- Partial Payment - Municipal Center Building Renovation - Electrical

Motion to approve CAR #23-10.04-13-EC- Partial Payment - Municipal Center Building

Renovation - Electrical to Allegheny City Electric, Inc. in the amount of \$179,766.44.

Mike Malak provided an update on the Municipal Center renovations. Mr. Malak explained the new Customer Service area is now in use, the new Council Chambers is expected to be ready for the late September Board meeting, and the exterior renovations are moving along smoothly.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

23. CAR #23-16-04 - Partial Payment - Route 19 & Short Street Signal Replacement

Motion to approve CAR #23-16-04 - Partial Payment - Route 19 & Short Street Signal Replacement to Traffic Control & Engineering, Co. in the amount of \$395,798.94.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

24. CAR #24-08.01-05-SC - Partial Payment - Armstrong Great Lawn - Site Work

Motion to approve CAR #24-08.01-05-SC - Partial Payment - Armstrong Great Lawn - Site Work to C.H. & D. Enterprises, Inc. in the amount of \$327,591.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

25. CAR #24-08.02-05-EC - Partial Payment - Armstrong Great Lawn - Electrical

Motion to approve CAR #24-08.02-05-EC - Partial Payment - Armstrong Great Lawn - Electrical to McCurley Houston Electric, Inc. in the amount of \$2,592.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

26. CAR #23-15-06 - Final Payment - Pinehurst Drive Culvert Rehabilitation

Motion to approve CAR #23-15-06 - Final Payment - Pinehurst Drive Culvert Rehabilitation to S.E.T., Inc. in the amount of \$369,762.38.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Authorizations to Bid

27. CAR #24-11-02 - Bid Rejection - Fiber Installation and Signal Enhancements Project -Camera/Server Contract

Motion to approve CAR #24-11-02 - Bid Rejection - Fiber Installation and Signal Enhancements Project -Camera/Server Contract due to no bids being received and authorization to rebid the Camera/Server Contract.

Mike Malak explained the bid rejection is due to no bids being received for camera/server portions of the bid. An acceptable bid was received for the fiber portion of the project and will be held awaiting bids for the camera/server.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Purchase Awards

28. Purchase Approval Amendment #24000 - Technology Equipment for the Municipal Center Renovation

Motion to approve Purchase Approval Amendment #24000 - Technology Equipment for the Municipal Center Renovation to Horizon Information Services, Inc., via Co-Stars State contract, in the amount of \$24,608.00.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

29. Purchase Approval #24552 - Guide Rail on Freshcorn Road

Motion to approve Purchase Approval #24552 - Guide Rail (1,550 feet) on Freshcorn Road to Allegheny Fence Construction Co. Inc., via the SHACOG Purchasing Alliance, in the amount of \$62,840.00.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Bond Release Requests

30. Bond Release Requests

Motion to table the following Bond Release for future action:

PARTIAL RELEASE

D2610-07- PH 1- Traditions of America
D2610-05 -PH2 - Traditions of America

Jim Guillow, 257 Jefferson Lane and Deborah Cooper, 218 Jefferson Lane expressed concerns about the Traditions of America bond release. After much discussion, the Board decided to table the action for a future meeting.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Additional Engineering Business

31. Land Use Assumptions Report Update

The Township is updating its twenty (20) year long-range transportation plan (Transportation Impact Fees). The Impact Fee Advisory Committee has worked with staff and the Township's engineering consultant to update the Land Use Assumptions (LUA) Report. This is the first required step in updating the Township's Transportation Improvement Plan. The Board of Supervisors is being asked to consider the attached resolution to approve and adopt the LUA Report.

Motion to adopt Resolution No. 2024-59, approving the Land Use Assumption Report dated July 23, 2024, as recommended by the Cranberry Township Transportation Impact Fee Advisory Committee at its public meeting on July 29, 2024.

Mike Malak explained the Land Use Assumption Report is the first subsection of the Transportation Impact Fee update.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Township Manager

32. America250PA Partner

The Pennsylvania Commission for the United States Semiquincentennial (America250PA) was established by the legislature and Governor in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the founding of the United States, Pennsylvania’s integral role in that event, and the impact of its people on the nation’s past, present, and future. The Commission encourages municipalities to pass the America 250PA resolution establishing the Township as an official partner of America250PA.

Motion to adopt Resolution No. 2024-60, supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA).

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

33. Southwestern Butler County EMS Alliance Alternative Funding Analysis

EMS funding in the Commonwealth and across the country is in crisis. A cooperative group of eight (8) municipalities, two (2) EMS providers, and Butler County intend to take a proactive approach to study multi-municipal methods to address the EMS funding crisis. The Board is being asked to authorize participation in the study with commitment to the local match and engaging the consultant for the study.

Motion to adopt Resolution No. 2024-61 , authorizing entering into a multi-municipal study for Emergency Medical Services Alternative Funding Analysis committing to a local match with cost sharing with Butler County and hiring of ROBB Consulting to complete the study.

VOTING

Motion by: Hezlep, Bruce
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

34. One Call Locating Services Agreement Amendment

In June 2023, the Board authorized an agreement with USIC Locating Services, LLC. for utility locating and marking services. With the continuation of the cable project, a contract extension is necessary.

Motion to authorize execution of an amendment to the current agreement with USIC Locating Services, LLC. for utility locating and marking services extending the contract for one (1) additional year.

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

35. Personnel

Two (2) Personnel Recommendations

- a. Motion to ratify the hire of Jason Jovenall, Finance Director, at a semi-monthly rate of \$4,792. effective September 9, 2024.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

- b. Motion to ratify the hire of Lauren Balmer, Administrative Clerk, Police, at an hourly rate of \$20.00, effective September 23, 2024.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		

John Skorupan	X		
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Motion Carried

Additional Township Solicitor Business

The Solicitor had no additional business for this meeting.

Minutes

36. Minutes - July 25, 2024 & August 1, 2024

Motion to approve the following meeting minutes:

1. July 25, 2024 - Agenda Preparation Meeting
2. August 1, 2024 - Regular Meeting

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Remittance & Payroll Warrants

37. Remittance Proposals & Payroll Warrants – September 2024

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal JUL24PPD dated 7-31-24
2. Remittance Proposal JUL24WIR dated 7-31-24
3. Remittance Proposal AUG24MID dated 8-20-24
4. Remittance Proposal AUG24REF dated 8-26-24
5. Remittance Proposal SEP24BIG dated 9-6-24
6. Payroll Warrant 152024 dated 7-19-24
7. Payroll Warrant SP1524 dated 7-19-24
8. Payroll Warrant S1424 dated 7-31-24
9. Payroll Warrant 162024 dated 8-2-24
10. Payroll Warrant S1524 dated 8-15-24

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		

Bruce Mazzone	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Reports

38. Monthly Reports – August 2024

1. Planning & Development Services – July 2024
2. Police Department – July 2024
3. Fire Company – July 2024
4. EMS Report – July 2024
5. Open Records Summary – July 2024
6. Budget Report – July 2024
7. Property Tax Report – July 2024
8. Utilities Department Report - August 2024
9. Public Works Activity Report - August 2024
10. Information Technology Report - August 2024
11. Communications Report - August 2024
12. Cranberry Highlands Golf - August 2024

Additional Business

39. Additional Business

There was no additional business for this meeting.

Adjournment

40. Motion to Adjourn

The meeting was adjourned at 7:47 p.m.

VOTING

Motion by: Skorupan, John
 Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzone	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon
 Recording Secretary