



CRANBERRY
• TOWNSHIP •

MINUTES

Cranberry Township Board of Supervisors
Regular Meeting

Thursday, February 1, 2024

Supervisors:

Bruce Hezlep
Mike Manipole
Bruce Mazzoni
Karen Newpol
John Skorupan

Township Manager:

Daniel Santoro - Township Manager

Staff Present:

Josh Andree – Mgr, Solid Waste Program
Kyle Beidler - Mgr, Strategic Planning & Economic Development
Bert Bertoncello - Assistant Township Manager
Lori Coon - Recording Secretary
Scott Garing - Chief Fire and Emergency Services
Ron Henshaw - Director, Planning & Development Services
Dave Hutner - Asst. Director Parks & Recreation
J.W. Johnson, Jr. - Content & Communications Specialist
Michael Malak - Director, Engineering & Environmental Services
Kevin Meyer - Police Chief
Michael Palombo - Township Solicitor
Gary Shreve - IT Support Tech
Mary Soroka - Assistant Township Manager

Call to Order - Chairman Manipole

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment (Any item on or off the Agenda)**

Laura Dingle 425 Pine Road, New Sewickley, PA requested the Board amend the agenda to vote to appeal the DEP approval of a wastewater treatment facility in New Sewickley Township.

Dan Santoro informed the Board that according to the Sunshine Act the agenda can only be amended in the case of an emergency.

Special Recognition

4. Lifeguard Awards from the American Red Cross

Jorge Martinez, Regional CEO, American Red Cross of Greater Pennsylvania presented our lifeguards with an award for the exemplary job performance in saving a 12 year-old on June 19, 2023.

Lifeguard Award Recipients:

- Olivia Schzure
- Greta Schmidt
- Garrett Shreve
- Paige Welch

Trainer Award Recipient:

Dave Hutner

The American Red Cross Southwestern Pennsylvania Chapter honored four lifeguards who saved a 12-year-old boy from drowning at the Waterpark in June 2023. Lifeguards Greta Schmidt, Olivia Schzure, Garrett Shreve, and Paige Welch utilized skills learned in an American Red Cross Training Services course to help save the boy’s life. They were trained and consistently coached of proper methods by David Hutner, Cranberry’s Recreation Program Manager, and a Red Cross instructor. Jorge Martinez, Regional CEO of the American Red Cross of Greater Pennsylvania, and Executive Director of the American Red Cross Southwestern Pennsylvania Chapter, joined the Board of Supervisors in honoring the individuals. They were presented a certificate, citation, and lapel pin from the American Red Cross.

Planning & Development Services - Supervisor Skorupan

5. PR #SUB-23-13 - Ogle View Corner, LLC Consolidation Plan - Preliminary & Final Subdivision (TLD 4/1/24)

Motion to adopt Resolution No. 2024-07, granting Preliminary and Final Subdivision approval for the consolidation of lots, vacation of existing paper streets and utility easements totaling approximately 19.35 acres located at the corner of Route 19 and Ogle View Road in the MU zoning district.

VOTING

Motion by: Skorupan, John

Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

6. PR #SUB-24-1 - 11 Leonberg Consolidation Plan - Preliminary & Final Subdivision (TLD 4/27/24)

Motion to adopt Resolution No. 2024-08, granting Preliminary and Final Subdivision approval for the consolidation of 2 lots totaling approximately 8.3 acres located at 11 Leonberg Road in the SP-1 zoning district.

VOTING

Motion by: Skorupan, John
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

7. PR #SUB-23-12 - Park Place Amendment No. 60 - Preliminary and Final Subdivision (TLD 4/1/24)

Motion to adopt Resolution No. 2024-09, granting Lot Line Revision approval to create four (4) lots on Lot 8-15 along Nolan Circle and to create seven (7) lots on Lot 8-17 along Abacot Way within the Park Place, Phase 8A Development.

VOTING

Motion by: Skorupan, John
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Parks & Recreation and Library - Supervisor Newpol

8. Butler County Parks Renovation Grant - Jaycee Pavilion Concrete Pad Renovation

Motion to adopt Resolution No. 2024-10, authorizing a grant application to the Butler County Parks and Recreation Commission to provide grant funds for the renovation of the concrete pad at the Jaycee Pavilion in Community Park. The estimated cost of the project is \$20,000 and the Township will provide a local share based on the anticipated County funding.

VOTING

Motion by: Newpol, Karen
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Public Works and Engineering - Vice-Chairman Hezlep

Contract Change Order

9. CAR #23-02-11 - Change Order - Pickleball Expansion Project

Motion to approve CAR #23-02-11 - Change Order- Pickleball Expansion Project to C.H. & D. Enterprises, Inc. in the amount of \$5,100.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

10. CAR #23-10.03-03-PC- Change Order - Municipal Center Building Renovation - Plumbing

Motion to approve CAR #23-10.03-03-PC- Change Order - Municipal Center Building Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$817.95.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Contract Payments

11. CAR #23-10.01-03-GC - Partial Payment - Municipal Center Building Renovation - General Contractor

Motion to approve CAR #23-10.01-03-GC - Partial Payment - Municipal Center Building Renovation - General Contractor to FMS Construction Company in the amount of \$300,425.62.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

12. CAR #23-10.02-04-HC - Partial Payment - Municipal Center Building Renovation - HVAC

Motion to approve CAR #23-10.02-04-HC - Partial Payment- Municipal Center Building Renovation HVAC to K&K Mechanical Services, Inc. in the amount of \$48,178.59.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

13. CAR #23-10.03-04-PC- Partial Payment - Municipal Center Building Renovation - Plumbing

Motion to approve CAR #23-10.03-04-PC- Partial Payment - Municipal Center Building Renovation - Plumbing to East End Plumbing & Mech, Inc. in the amount of \$18,009.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

14. CAR #23-10.04-03-EC- Partial Payment - Municipal Center Building Renovation - Electrical

Motion to approve CAR #23-10.04-03-EC- Partial Payment - Municipal Center Building Renovation - Electrical to Allegheny City Electric, Inc. in the amount of \$72,648.00.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

15. CAR #23-02-12 - Final Payment - Pickleball Expansion Project

Motion to approve CAR #23-02-12 - Final Payment - Pickleball Expansion Project to C.H. & D. Enterprises Inc. in the amount of \$15,100.00.

VOTING

Motion by: Hezlep, Bruce
 Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Contract Awards

16. CAR #22-02-04 - Contract Award - Electronic & Household Hazardous Waste Collection

Motion to approve CAR #22-02-04 - Contract Award - Electronic & Household Hazardous Waste Collection authorizing an additional year Option B (Year 3 - 2024) to Noble Environmental in the amount of \$56,430.40.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

17. CAR #23-17-02 - Contract Award - Cranberry Township Municipal Facilities - Housekeeping Services

Motion to approve CAR #23-17-02 - Contract Award - Cranberry Township Municipal Facilities - Housekeeping Service to Professional Cleaning Inc. in the amount of \$195,608.40 (Year 1).

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Authorizations to Bid

18. CAR #24-01-01 - Authorization to Bid - Superpave Street Resurfacing 2024

Motion to approve CAR #24-01-01 - Authorization to Bid - Superpave Street Resurfacing 2024.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

19. CAR #24-02-01 - Authorization to Bid - Seal Coating 2024

Motion to approve CAR #24-02-01 - Authorization to Bid - Seal Coating 2024.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

20. CAR #24-03-01 - Authorization to Bid - Crack Sealing 2024

Motion to approve CAR #24-03-01 - Authorization to Bid - Crack Sealing 2024.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

21. CAR #24-04-01 - Authorization to Bid - Municipal Solid Waste, Yard Waste & Recycling Collection, Disposal & Processing

After ten years with our current contractor, it is time to bid our Municipal Solid Waste contract.

Staff updated the Board on the Collection Connection Program along with the expectations for the upcoming contract.

Motion to approve CAR #24-04-01 - Authorization to Bid - Municipal Solid Waste, Yard Waste & Recycling Collection, Disposal & Processing.

Josh Andree, Solids Waste Program Manager, provided an update on the Collection Connection program which was established in 2004 with 6,000 accounts and has grown to currently over 10,000 accounts. Mr. Andree explained staff has been reviewing the contract to create sustainability, become more efficient and evolve with development.

Supervisor Hezlep highlighted the new contract is slated to include environmentally friendly trucks equipped with GIS and smaller trucks. Supervisor Hezlep thanked staff for their attention to the details in the creation of the new contract.

Supervisor Skorupan inquired about the anticipated number of bidders.

Mr. Andree explained there are only a few disposal companies that handle residential trash. The expectation is approximately three bidders.

Dan Santoro explained the value of the contract is approximately 15 – 18 million dollars over five (5) years and we do anticipate an increase in costs.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

22. CAR #24-05-01 - Authorization to Bid - Sanitary Sewer & Water Facilities - Grass Cutting Services

Motion to approve CAR #24-05-01 - Authorization to Bid - Sanitary Sewer & Water Facilities - Grass Cutting Services.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

23. CAR #24-06-01 - Authorization to Bid - Water Main Loop - Burke Road

Motion to approve CAR #24-06-01 - Authorization to Bid - Water Main Loop - Burke Road.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Karen Newpol	X		
John Skorupan	X		

Motion Carried

Purchase Awards

24. Purchase Approval #24053 - Three (3) Golf Fairway Mowers - Cranberry Highlands Golf Course

Motion to approve Purchase Approval #24053 -Three (3) Golf Fairway Mowers - Cranberry Highlands Golf Course to E. H. Griffith Inc. in the amount of \$245,561.13.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

25. Purchase Approval #24054 - Cranberry Highlands Irrigation Control System Upgrade

Motion to approve Purchase Approval #24054 - Cranberry Highlands Irrigation Control System Upgrade to E.H. Griffith, Inc. in the amount of \$26,061.18.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

26. Purchase Approval #24060 - Three (3) Shade Sails at the Waterpark Splash Pad

Motion to approve Purchase Approval #24060 - Three (3) Shade Sails to Jeffrey Associates, via Co-Stars State contract, in the amount of \$88,484.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

27. Purchase Approval #24067 - Unmanned Aerial Vehicle - Police Department

Motion to approve Purchase Approval #24067 - Unmanned Aerial Vehicle - Police Department to Skydio, Inc. in the amount of \$26,785.24.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

28. Purchase Approval #24070 and #24071 - 2025 Peterbilt 10 Ton Truck with Dump Body

Motion to approve Purchase Approval #24070 and #24071 - 2025 Peterbilt 10 Ton Truck with Dump Body, via Co-Stars State contract, to Hunter Truck Sales & Service, Inc. for the chassis in the amount of \$144,482.11 and to Stephenson Equipment, Inc. for the dump body in the amount of \$109,100.00 for a grand total of \$253,582.11.

Chairman Manipole reminded the Board the purchase of this new truck will replace a 1985 truck.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

29. Purchase Approval #24088 - 2023 Dodge Charger AWD - Police Department

Motion to approve Purchase Approval #24088 - 2023 Dodge Charger AWD - Police Department to Kajarudan, Inc. doing business as Jim Shorkey Auto Group, via Co-

Stars State Contract, in the amount of \$36,638.70.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Bond Release Request

30. Bond Releases

Motion to approve the following Bond Releases:

PARTIAL RELEASE:

BAR D2223-07-PH 2B - Cenci's' Pizza
BAR D0408-02-PH 8B - Park Place Phase 8B

FINAL RELEASE:
BAR-D2915-01-PH 1B- Sheetz VCW

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Public Safety - Supervisor Mazzoni

31. Fire Apparatus Plan Update - 2024

Chief Garing will provide the Board with an update to the fire apparatus capital plan.

The fire apparatus capital plan calls for the replacement of the existing 2008 Rescue 21. CTVFC and Chief Garing have been working for the last 12 months on specifications for a replacement of Rescue 21. Backlogs for fire truck orders are currently running 4 years. CTVFC and Chief Garing are recommending advancing the purchase of a new rescue consistent with the replacement plan. The anticipated delivery date is 2028.

Motion to authorize the execution of a purchase agreement with Glick Fire Equipment Company, Inc. for a 2028 Pierce Enforcer Rescue, via CO-STARS state contract in the amount of \$1,355,651.00.

Chief Scott Garing provided an overview of the proposed new fire rescue truck. Chief Garing explained the committee spent approximately one year designing the new truck which will replace a 2009 truck. Chief Garing provided rendering of the proposed new truck and the equipment the truck will house.

VOTING

Motion by: Mazzoni, Bruce
 Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Administration - Chairman Manipole

32. Fee Resolution Update

Motion to adopt Resolution No. 2024-11, amending the fee schedule to update the Lot Sewage Fees (pages 12-14), Facilities Fees (pg. 21) and Cable TV Franchise (pg. 26).

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

33. Green Light-Go Grant Year 9 Submission Approval #1

As a part of our continuing efforts to seek funding opportunities to implement the Township's Plan, staff is requesting authorization to submit a Green Light GO Grant Year 9 for Route 19/Park Fire Station Emergency Signal Modernization. This grant is a request for \$220,000 with the Township matching funds of \$55,000 or 20% for a project total of \$275,000.

Motion to adopt Resolution No. 2024-12, granting authorization to submit an application for the Green Light-Go Program for Route 19/Park Fire Station Emergency Signal Modernization.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

34. Green Light-Go Grant Year 9 Submission Approval #2

Staff is requesting authorization to submit a Green Light GO Grant Year 9 for four (4) signal detection upgrades. This grant is a request for \$96,000 with the Township matching funds of \$24,000 or 20% for a project total of \$120,000.

Motion to adopt Resolution No. 2024-13, granting authorization to submit an application for the Green Light-Go Program for four (4) signal detection upgrades.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

35. Green Light-Go Grant Year 9 Submission Approval #3

Staff is requesting authorization to submit a Green Light GO Grant Year 9 for the replacement of two (2) traffic cabinets at Route 228/Kristoffer Drive and Cranberry Woods Drive. This grant is a request for \$60,000 with the Township matching funds of \$15,000 or 20% for a project total of \$75,000.

Motion to adopt Resolution No. 2024-14, granting authorization to submit an application for the Green Light-Go Program for the replacement two (2) traffic cabinets at Route 228/Kristoffer Drive and Cranberry Woods Drive.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		

Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

36. Remittance Proposals and Payroll Warrants

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal DEC23MID dated 12-19-23
2. Remittance Proposal DEC23REF dated 12-21-23
3. Remittance Proposal DEC23FIN dated 12-28-23
4. Remittance Proposal DEC23WIR dated 12-31-23
5. Remittance Proposal DEC23PPD dated 12-31-23
6. Remittance Proposal JAN24MID dated 1-18-24
7. Remittance Proposal JAN24M23 dated 12-31-23
8. Remittance Proposal JAN24REF dated 1-19-24
9. Remittance Proposal FEB24BIG dated 2-2-24
10. Remittance Proposal FEB24B23 dated 12-31-23
11. Payroll Warrant 242023 dated 11-24-23
12. Payroll Warrant S2223 dated 11-30-23
13. Payroll Warrant 252023 dated 12-8-23
14. Payroll Warrant S2323 dated 12-15-23
15. Payroll Warrant 262023 dated 12-22-23
16. Payroll Warrant S2423 dated 12-29-23
17. Payroll Warrant 012024 dated 1-5-24
18. Payroll Warrant SP0124 dated 1-5-24
19. Payroll Warrant S0124 dated 1-12-24

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

37. Minutes - January 2, 2024

Motion to approve the meeting minutes from the January 2, 2024 - Reorganization Meeting.

VOTING

Motion by: Manipole, Mike
 Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		

Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Solicitor

38. Real Estate Transfer Tax Refund - 155 Kingston Avenue

Motion to approve the real estate transfer tax refund for Devendra and Pawanjeet Bhatia for the property located at 155 Kingston Avenue in the amount of \$3,419.49 plus statutory interest.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

39. Tax Appeal - Pennwoods Commons II - 40 Pennwood Place

Motion to approve the tax assessment appeal filed at Butler County case number 2023-40286, based on a fair market value of \$8.3 million, and to adjust the tax bills accordingly.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

40. Tax Appeal - Pennwoods Commons I - 50 Pennwood Place

Motion to approve the settlement of the tax assessment appeal filed at Butler County case number 2023-40287, based on a fair market value of \$5.2 million, and to adjust the tax bills accordingly.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

41. Tax Assessment Appeal - Lue Rich Holdings - 215-217 Executive Drive

Motion to approve the settlement of the tax assessment appeal filed at Butler County case number 2023-40288, based on a fair market value of \$2 million, and to adjust the tax bills accordingly.

VOTING

Motion by: Manipole, Mike
Second by: Newpol, Karen

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Reports

42. Monthly Reports - January 2024

1. Planning and Development Services – November & December 2023
2. Police Department – November & December 2023
3. Fire Company – November & December 2023
4. EMS Monthly Report – November & December 2023
5. Open Records Summary – November & December 2023
6. Property Tax Collections – November & December 2023
7. Budget Report – November & December 2023
8. Utilities Department – November & December 2023
9. Public Works - December 2023 & January 2024
10. Information Technology - December 2023 & January 2024
11. Communications - December 2023 & January 2024
12. Cranberry Highlands Golf - December 2023 & January 2024

Additional Business

43. Additional Business

There was no additional business for this meeting.

Adjournment

44. Motion to adjourn

The meeting was adjourned at 7:32 p.m.

VOTING

Motion by: Skorupan, John
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
Karen Newpol	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon
Recording Secretary