



AGENDA

Cranberry Township Board of Supervisors Re-Organization Meeting Tuesday, January 2, 2024 6:30 PM

Call to Order

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment**
(Any Item On or Off the Agenda)

Election of Officers

4. **Board of Supervisors - Election of Officers**
 1. Selection of Chairman
 2. Selection of Vice-Chairman

Organizational Business

5. **Appointment of Township Manager**

Motion to reappoint Daniel D. Santoro as the Township Manager and to approve his Employment Agreement through the next Board organizational meeting following the next municipal election, pursuant to the Township Code.

6. **Recommend Treasurer's Bond**

Motion to establish the Treasurer's Bond for the Year 2024 at \$500,000.00 through the Selective Insurance Company of America.

7. Appointment of Solicitor

Motion to reappoint the firm Campbell Durrant, P.C. as Township Solicitor.

8. Appointment of the Collectors for the Local Services Tax and the Mercantile and the Business Privilege Tax

Motion to reappoint H.A. Berkheimer Associates for the purpose of collecting current and delinquent Local Services Tax and current and delinquent Mercantile and Business Privilege Tax.

9. Appointment of Real Estate Transfer Tax Collector

Motion to reappoint the Butler County Recorder of Deeds for the collection of the Real Estate Transfer Tax.

10. 2024 Board of Supervisors Meeting Schedule

388/2023

Motion to approve the 2024 Board of Supervisors Meeting Schedule provided in the attached meeting materials.

11. Appointments of Liaisons by the Chairman:

1. Library and Parks & Recreation and Councils of Governments. (In 2023, Supervisor Newpol)
2. Planning & Development Services, including Code Administration, Planning Commission, and Zoning Hearing Board, and Building/Fire Codes Board of Appeals. (In 2023, Supervisor Skorupan)
3. Public Safety, including Police, Fire, and Emergency Management. (In 2023, Supervisor Mazzoni)
4. Public Works. (In 2023, Supervisor Hezlep)
5. Administration. (In 2023, Chairman Manipole)
6. Intergovernmental Relations. (In 2023, Supervisors Mazzoni and Skorupan)

12. Appointment of Sewage Enforcement Officer

Motion to appoint Jeffrey D. Winkle as Sewage Enforcement Officer and Michael J. Groves as the Alternate Sewage Enforcement Officer.

13. Publication of Official Notices

Motion to designate the Butler Eagle for the publication of the Township's legal notices.

14. Appointment of Delegates to the Butler County Tax Collection Committee

389/2023

Motion to adopt Resolution No. 2024-01, appointing delegates to the Butler County Tax Committee.

15. Boards and Commissions - Appointments & Reappointments

371/2023

Motion to appoint Darlene Corris to the Library Board to a three-year term expiring December 31, 2026

Motion to appoint Stephanie Reese to the Library Board to a three-year term expiring December 31, 2026.

Motion to re-appoint Glenn Geisel the Zoning Hearing Board to a five-year term expiring December 31, 2028.

Motion to re-appoint James Beck to the Building/Fire Codes Board of Appeals to a three-year term expiring December 31, 2026.

Motion to re-appoint Jerry Andree to the Vacancy Board to a one-year term expiring December 31, 2024.

Administration

16. Appointment of Certified Public Accountants for the Year 2024

390/2023

Motion to adopt Resolution No. 2024-02, appointing the firm of Maher Duessel to provide audit services to the Township for the Year 2024.

17. Designation of Depositories

Motion to approve the continued use of PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust) and FNB (First National Bank) as Township depositories.

18. Appointment of Authorized Representatives to Berkheimer Associates

391/2023

Motion to adopt Resolution No. 2024-03, appointing Authorized Representatives to Berkheimer Associates.

19. Employee Benefits for Non-Uniform, Non-Bargaining Unit Employees

392/2023

Motion to adopt Resolution No. 2024-04, establishing Employee Benefits for Non-Uniform, Non-Bargaining Unit Employees for 2024.

20. Minutes - November 16, 2023 & December 7, 2023

394/2023

Motion to approve the following meeting minutes:

1. November 16, 2023 - Agenda Preparation Meeting
2. December 7, 2023 - Regular Meeting

Other Business Pertinent to the Township

21. Personnel

393/2023

One (1) Personnel Recommendation (Motion attached)

22. Appointment of Special Counsel

395/2023

Motion to appoint Matthew Marshall of Dillon, McCandless, King, Coulter & Graham, LLP as special counsel for the purpose of a Conditional Use hearing before the Board of Supervisors in a Land Use matter filed by Wolfgate Devco LLC.

23. Purchase Approval #24036 - Independent Engineer's Review for the design of the Brush Creek Water Pollution Control Facility Solids Handling Upgrade

396/2023

The Township has been working on the Solids Handling Upgrade for the Wastewater Treatment Plant. The design is currently at 90% completion. The current engineer's estimate is approximately \$35 million. Best practice is to conduct an Independent Engineer's Review to ensure the design meets the Townships needs.

Motion to approve Purchase Approval #24036 - Independent Engineer's Review for the design of the Brush Creek Water Pollution Control Facility Solids Handling Upgrade to HRG/Herbert Rowland & Grubic, Inc., in the amount of \$45,600.

24. Purchase Approval #24034 - Phone System Upgrade

402/2023

Motion to approve Purchase Approval #24034 - Phone System Upgrade to Ring Central, Inc. in the amount of \$46,599.80.

25. Southwest Butler County Stormwater Planning Group

397/2023

Motion to adopt Resolution No. 2024-05, for continued support and participation in the Southwest Butler County Stormwater Planning Group including a financial commitment to continue the next phase of the group collaborative efforts.

26. Powell Farm Ad-Hoc Advisory Committee

362/2023

Motion to appoint the candidates listed below to the Powell Farm Ad-Hoc Advisory Committee pursuant to Resolution No. 2023-60 adopted on October 5, 2023.

1. Andy Hack, Resident & Executor of Denton Powell's Estate
2. Ken Moniot, Butler County Agricultural Preservation Board
3. Dr. Sean McCarty, SVSD, Assistant Superintendent, K-6
4. Dana Hadley, SVSD Teacher
5. Andy Zadmik, Western Pennsylvania Conservancy

6. Craig Conforti, Penn State Extension
7. Tim Casey, Cranberry Township Environmental Advisory Committee
8. Bret Lestor, Cranberry Township Representative
9. Brian Miller, Cranberry Township Representative
10. Jim Halstead, Butler County Farm Bureau

Adjournment

- 27. Motion to Adjourn**