

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, November 16, 2023 6:30 PM

Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Planning & Development Services

4. PR #LD-23-19 - Crescent Revised Preliminary Land Development (TLD 12/3/23)

269/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider a Revised Preliminary Land Development application for alterations to the existing land development plan in the Crescent development located off Coolsprings Drive on approximately 115 acres in the CCD-2 zoning district.

5. PR #LD-23-18 - Crescent Revised Final Phase 1A Land Development (TLD 12/3/23)

270/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider a Revised Final Phase 1A Land Development application for alterations to the existing land development plan in the Crescent development located off Coolsprings Drive on approximately 115 acres in the CCD-2 zoning district.

6. PR #SUB-23-10 - Fiscus-Whalen Plan of Lots Subdivision Plan - Preliminary & Final Subdivision (TLD 2/26/24)

344/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider a Preliminary and Final Subdivision application for a lot line revision for two lots totaling approximately 3.5 acres located at 137 Wolfe Run Road and 143 Wolfe Run Road in the R-1 zoning district.

7. PR #SUB-23-11 - Tubridy Preliminary and Final Subdivision (TLD 2/26/24)

345/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider a Preliminary and Final Subdivision application for a 2 lot subdivision of approximately 65 acres located along Glen Rape Road in the R-1 zoning district.

Public Works and Engineering

Contract Change Orders

8. CAR #23-12-06 - Change Order - Water Main Replacement - East Commons Drive

352/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-12-06 - Change Order - Water Main Replacement - East Commons Drive to JR Contracting, LLC. for a deduct in the amount of (\$10,667.84) for adujusted quantities not needed to complete the project.

Contract Payments

9. CAR #22-29-07 - Partial Payment - Municipal Campus Admin Side Parking Lot

361/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-29-07 - Partial Payment - Municipal Campus Admin Side Parking Lot to Youngblood Paving, Inc. in the amount of \$227,097.43.

10. CAR #22-30-07 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades

359/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-30-07 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades to Thomas Construction, Inc. in the amount of \$130,416.05.

11. CAR #23-02-11 - Partial Payment - Pickleball Expansion Project

360/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-02-11 - Partial Payment - Pickleball Expansion Project to C. H. & D. Enterprises, Inc. in the amount of \$56,570.24.

12. CAR #23-08-05 - Partial Payment - Route 19 & Progress Avenue Signal Project

350/2023

At the December 7, 2023 Regular meetitng, the Board will be asked to consider approval of CAR #23-08-05 - Partial Payment - Route 19 & Progress Avenue Signal Project to Traffic Control & Engineering Co. in the amount of \$159,242.61.

13. CAR #23-08-06 - Partial Payment - Route 19 & Progress Avenue Signal Project

351/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-08-06 - Partial Payment - Route 19 & Progress Avenue Signal Project to Traffic Control & Engineering Co. in the amount of \$47,936.03.

14. CAR #23-10.02-03-HC - Partial Payment - Municipal Center Building Renovation

311/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-10.02-03-HC - Partial Payment- Municipal Center Building Renovation to K&K Mechanical Services, Inc. in the amount of \$47,099.70.

15. CAR #23-12-07 - Final Payment - Water Main Replacement - East Commons Drive
353/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-12-07 - Final Payment - Water Main Replacement - East Commons Drive to JR Contracting, LLC. in the amount of \$30,180.72.

Contract Awards

16. CAR #23-16-02 - Contract Award - Route 19 & Short Street Signal Replacement
346/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-16-02 - Contract Award - Route 19 & Short Street Signal Replacement. Bids opening on December 5, 2023.

Authorizations to Bid

17. CAR #23-17-01 - Authorization to Bid - Cranberry Township Facilities - Housekeeping Services
347/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-17-01 - Authorization to Bid - Cranberry Township Facilities - Housekeeping Services.

Bond Release Requests

18. Bond Release Requests
358/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of the following bond releases:

FINAL RELEASE:

D2116 - Frito Lay Phase 1
D2116 - Frito Lay Phase 2

19. Vacate Public Right-of-Way on Woodlawn Road
357/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider adoption of Ordinance No. 2023-XXX (Bill No. 2023-06), vacating public Right-of-Way on Woodlawn Road (T-322).

Township Manager

20. FOR BOARD ACTION THIS EVENING
356/2023

Tentative Adoption of the Proposed 2024 Budget

The Board has been reviewing the proposed 2024 budget since the Budget Workshop meeting on November 8, 2023. Accordingly, the Board is being asked to consider the

following motion:

Motion to approve the Tentative 2024 budget that maintains current tax rates and will be considered by the Board for final adoption at the Board's final scheduled meeting of the year on Thursday, December 7, 2023.

21. FOR BOARD ACTION THIS EVENING

355/2023

Local Share Account (LSA) Statewide Program Application - Public Works Facility Improvements

Motion to adopt Resolution No. 2023-65, approving submission of a grant application for Local Share Account (LSA) Statewide Program. The application includes proposed improvements for the Public Works facility.

22. FOR BOARD ACTION THIS EVENING

372/2023

Personnel

One (1) Recommendation (Motion attached)

23. Dutilh Road Corridor Transportation Study

354/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of a transportation study of the Dutilh Road Corridor. The Dutilh Corridor currently functions as a short alternative parallel route to Route 19 and is a primary connection to businesses and residents. We are proposing to complete a study with a consultant that will identify the long-term vision for this critical portion of the transportation network.

24. Rollover Amendment for the Non-Uniform Pension Plan

349/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider adoption of Resolution No. 2023-XX, amending the the Non-Uniform Pension Plan to no longer accept rollovers from other plans.

Additional Township Solicitor Business

25. Tax Assessment Appeal - National Hospitality, LLC (Quality Inn)

336/2023

At the December 7, 2023 Regular meeting, the Board will be asked consider approval of the settlement of the tax assessment appeal filed by National Hospitality, LLC at Butler County Case No. 2022-40321, and to set the assessed value for the property to \$284,000 for tax year 2023 and to \$260,000 for tax year 2024, and to adjust the tax bills accordingly.

26. Tax Assessment Appeal - Red Roof Inn

342/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of the tax assessment appeal filed at Butler County Court of Common Pleas No. 2021-40330, to

set the assessed value for the property at \$259,400 for tax bills issued for 2022, 2023 and for 2024, and to adjust the tax bills accordingly.

Minutes

27. Minutes - October 26, 2023, November 2, 2023 and November 8, 2023

348/2023

At the December 7, 2023 Regular meeting the Board will be asked to consider approval of the following meeting minutes:

1. October 26, 2023 - Agenda Preparation Meeting
2. November 2, 2023 - Regular Meeting
3. November 8, 2023 - Special Meeting

Remittance & Payroll Warrants

28. Remittance Proposals and Payroll Warrants

341/2023

At the December 7, 2023 Regular meeting, the Board will be asked to consider approval of the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal OCT23WIR dated 10-31-23
2. Remittance Proposal OCT23PPD dated 10-31-23
3. Remittance Proposal NOV23MID dated 11-21-23
4. Remittance Proposal NOV23REF dated 11-22-23
5. Remittance Proposal NOV23WIR dated 11-30-23
6. Remittance Proposal NOV23PPD dated 11-30-23
7. Remittance Proposal DEC23BIG dated 12-08-23
8. Payroll Warrant 222023 dated 10-27-23
9. Payroll Warrant S2023 dated 10-31-23
10. Payroll Warrant 232023 dated 11-10-23
11. Payroll Warrant S2123 dated 11-15-23

Reports

29. Monthly Reports

340/2023

1. Planning and Development Services – October 2023
2. Police Department – October 2023
3. Fire Company – October 2023
4. EMS Monthly Report – October 2023
5. Open Records Summary – October 2023
6. Property Tax Collections – October 2023
7. Budget Report – October 2023
8. Utilities Department – October 2023
9. Public Works - November 2023
10. Information Technology - November 2023
11. Communications - November 2023
12. Cranberry Highlands Golf - November 2023

Additional Business

Adjournment

30. **Motion to Adjourn**