

# AGENDA

## Cranberry Township Board of Supervisors Regular Meeting Thursday, November 2, 2023 6:30 PM

### Call to Order - Chairman Manipole

1. **Pledge of Allegiance/Roll Call**
2. **Public Comment** (Any item on or off the Agenda)
3. **Oath of Office - Township Police Officer**

308/2023

Chairman of the Board, assisted by members of the Board, will administer the Oath of Office to our recently appointed Police Officer: Benjamin Miller.

### Planning & Development Services - Supervisor Skorupan

4. **PR #SUB-23-9 - Park Place Amendment No. 59 - Preliminary and Final Subdivision (TLD 12/30/23)**

302/2023

Motion to adopt Resolution No. 2023-62, granting a Lot Line Revision approval to create five (5) lots on Lot 8-4 along Nolan Circle within the Park Place, Phase 8A Development.

### Parks & Recreation and Library - Supervisor Newpol

5. **Community Park North**

337/2023

The Township received a \$2.8 million grant for the Community Park North project. An action item later in the agenda requests the Board advance design services for this project.

Staff will present an overview of this project to refresh the Board on the overall plan.

### Public Works and Engineering - Vice-Chairman Hezlep

#### Contract Change Order

6. **CAR #22-19-14 - Change Order - Sun Valley Utilities Upgrades**

325/2023

Motion to approve CAR #22-19-14 - Change Order - Sun Valley Utilities Upgrades for a deduct in the amount of (\$40,782.60).

**7. CAR #22-29-05 - Change Order - Municipal Campus Admin Side Parking Lot**  
322/2023

Motion to approve CAR #22-29-05 - Change Order - Municipal Campus Admin Side Parking Lot to Youngblood Paving, Inc. in the amount of \$8,400.00 for additional storm line under the pavement.

**8. CAR #22-30-05 - Change Order - Fox Run Sewer System and Stormwater Infrastructure Upgrades**  
327/2023

Motion to approve CAR #22-30-05 - Change Order - Fox Run Sewer System and Stormwater Infrastructure Upgrades to Thomas Construction, Inc. in the amount of \$10,853.26.

**9. CAR #23-12-04 - Change Order - Water Main Replacement - East Commons Drive**  
326/2023

Motion to approve CAR #23-12-04 - Change Order - Water Main Replacement - East Commons Drive to JR Contracting, LLC. in the amount of \$8,651.00 for unforeseen underground conflicts.

**Contract Payments**

**10. CAR #22-29-06 - Partial Payment - Municipal Campus Admin Side Parking Lot**  
323/2023

Motion to approve CAR #22-29-06 - Partial Payment - Municipal Campus Admin Side Parking Lot to Youngblood Paving, Inc. in the amount of \$147,186.90.

**11. CAR #22-30-06 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades**  
328/2023

Motion to approve CAR #22-30-06 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades to Thomas Construction, Inc. in the amount of \$184,220.94.

**12. CAR #23-02-10 - Partial Payment - Pickleball Expansion Project**  
312/2023

Motion to approve CAR #23-02-10 - Partial Payment - Pickleball Expansion Project to C. H. & D. Enterprises, Inc. in the amount of \$51,418.75.

**13. CAR #23-12-05 - Partial Payment - Water Main Replacement - East Commons Drive**  
329/2023

Motion to approve CAR #23-12-05 - Partial Payment - Water Main Replacement - East Commons Drive to JR Contracting, LLC. in the amount of \$55,267.34.

**14. CAR #22-19-15 - Final Payment - Sun Valley Utilities Upgrades**  
324/2023

Motion to approve CAR #22-19-15 - Final Payment - Sun Valley Utilities Upgrades to J.S. Bova Excavating in the amount of \$67,083.16.

### **Contract Awards**

**15. CAR #23-14-02 - Bid Rejection - Interceptor No. 7 Rehabilitation and Stream Restoration**  
310/2023

The bids for this project came in significantly over budget. We are proposing to complete this project next year utilizing Township Public Works crews.

Motion to approve CAR #23-14-02 - Bid Rejection - Interceptor No. 7 Rehabilitation and Stream Restoration.

### **Authorizations to Bid**

**16. CAR #23-16-01 - Authorization to Bid - Route 19 & Short Street Signal Replacement**  
309/2023

This project involves replacement of one of the oldest traffic signals in the Township that has not already been replaced. The project is supported by ARLE grant in the amount of \$350,000. The project will bring the signal up to current Township standards.

Motion to approve CAR #23-16-01 - Authorization to Bid - Route 19 & Short Street Signal Replacement.

### **Purchase Awards**

**17. Purchase Approval #23594 - 2023 Ford F350 Utility Truck**  
313/2023

This truck was previously approved by the Board at the October 5, 2023 meeting. However, the vendor sold the truck before we placed the order. This approval is to purchase the vehicle from a different vendor.

Motion to approve Purchase Approval #23594 - 2023 Ford F350 Utility Truck to Laurel Motors Inc., via Co-Stars State contract, in the amount of \$63,365.00 (inclusive of a \$13,000 trade-in) for use within our Utilities Department.

**18. Purchase Approval #23608 - Community Park North Phase 1 Final Design & Permitting**  
333/2023

The Township received notice last week that we have been awarded a \$2,700,000. DCNR grant to fund the Community Park North project. Therefore, we are requesting authorization to move forward with the design of the project.

Motion to approve Purchase Approval #23608 - Community Park North Phase 1 Final Design & Permitting to HRG/Herbert Rowland & Grubic, Inc. in the amount of \$217,300.00.

**19. Purchase Approval #23618 - Franklin Road Improvements - Technical Assistance on Routing, Design & Permitting**  
334/2023

Motion to approve Purchase Approval #23618 - Franklin Road Improvements - Technical Assistance on Routing, Design & Permitting to KCI Technologies, Inc. in the amount of \$55,000.00

**20. Purchase Approval #24001 - 2024 Ford F350 Truck with a Flatbed**

316/2023

Motion to approve Purchase Approval #24001 - 2024 Ford F350 Truck with a Flatbed to Laurel Motors, Inc. in the amount of \$59,510.00 for use within the Utilities Department.

**Bond Release Request**

**21. Bond Release Requests**

314/2023

Motion to approve the following bond releases:

PARTIAL RELEASE:

D2223-07-PH 2B - Cenci's' Pizza

D0408-10-PH 8A - Park Place Phase 8A

D0408-02-PH 8B - Park Place Phase 8B

D0408-07-PH-7 - Park Place Phase 7

FINAL RELEASE:

D2614-02-PS - Laurel Pointe Pump Station

**22. Sewage Planning Module - 213 Hope Road**

315/2023

Motion to adopt Resolution No. 2023-63, approving the Sewage Facilities Planning Module for small flow treatment facility located at 213 Hope Road.

**Public Safety - Supervisor Mazzoni**

**23. School Resource Officer Agreement with Seneca Valley School District**

301/2023

The Seneca Valley School District requested the Township provide three (3) officers to serve as School Resource Officers for each of the three buildings, Haine Middle/Elementary, Ehrman Crest Middle/Elementary and Rowan Elementary, located within the Township. The District will reimburse the Township for those costs. The Agreement is retroactive to begin on September 1, 2023 and expires at the conclusion of the 2027-2028 school year.

Motion to approve the School Resource Officers Agreement with Seneca Valley School District retroactive to begin on September 1, 2023 and expiring at the conclusion of the 2027-2028 school year.

**Administration - Chairman Manipole**

**24. SHACOG 2023 Fall Commodities**

303/2023

Motion to approve the awards for the SHACOG 2023 Fall Commodities bids as follows:

1. Gasoline/Diesel Fuel - Glassmere Fuel Service, Inc
2. Pesticides
  - . E.H. Griffith, Inc.
  - . Harrell's
  - . Nutrien Solutions
  - . Helena Agri-Enterprises, LLC
  - . Walker Supply, Inc.

**25. Multimodal Transportation Funding Grant Application**

318/2023

Motion to adopt Resolution No. 2023-64, approving submission of a grant application for PennDOT's Multimodal Transportation Fund (MTF) Statewide Competitive Funding Program. The application includes intersection improvements at Unionville Road and Progress Avenue to provide safety and connectivity upgrades.

**26. Minutes - September 28, 2023 and October 5, 2023**

319/2023

Motion to approve the following meeting minutes:

1. September 28, 2023 - Agenda Preparation Meeting
2. October 5, 2023 - Regular Meeting

**27. Remittance Proposals and Payroll Warrants**

300/2023

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal SEP23WIR dated 09-30-23
2. Remittance Proposal SEP23PPD dated 09-30-23
3. Remittance Proposal OCT23MID dated 10-18-23
4. Remittance Proposal OCT23REF dated 10-20-23
5. Remittance Proposal NOV23BIG dated 11-03-23
6. Payroll Warrant 202023 dated 09-29-23
7. Payroll Warrant 212023 dated 10-13-23
8. Payroll Warrant S1823 dated 09-29-23
9. Payroll Warrant S1923 dated 10-16-23

**28. Personnel**

335/2023

Two (2) Recommendations (Motions attached)

**Solicitor**

**29. Tax Assessment Appeal - Home Depot**

307/2023

Motion to approve the settlement of the tax assessment appeal filed by Smail Family Limited Partnership (Home Depot) at Butler County Case No. 2020-40322, to set the assessed values based on a fair market value of \$9,600,000 for each of the tax years at issue, and to adjust the tax bills in accordance with the terms of the proposed settlement.

**Reports**

**30. Monthly Reports**

299/2023

1. Planning and Development Services - September 2023
2. Police Department - September 2023
3. Fire Company - September 2023
4. EMS Monthly Report - September 2023
5. Open Records Summary - September 2023
6. Property Tax Collections - September 2023
7. Budget Report - September 2023
8. Utilities Department - September 2023
9. Public Works - October 2023
10. Information Technology - October 2023
11. Communications - October 2023
12. Cranberry Highlands Golf - October 2023

**Additional Business**

**31. Additional Business**

**Adjournment**

**32. Motion to adjourn**