

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, October 26, 2023 6:30 PM

Call to Order

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment** (Any item on or off the Agenda except for Public Hearing Items)

Planning & Development Services

4. **PR #SUB-23-9 - Park Place Amendment No. 59 - Preliminary and Final Subdivision (TLD 12/30/23)**
302/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider Lot Line Revision approval to create five (5) lots on Lot 8-4 along Nolan Circle within the Park Place, Phase 8A Development.

Public Works and Engineering

Contract Change Orders

5. **CAR #22-19-14 - Change Order - Sun Valley Utilities Upgrades**
325/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-19-14 - Change Order - Sun Valley Utilities Upgrades for a deduct in the amount of (\$40,782.60).

6. **CAR #22-29-05 - Change Order - Municipal Campus Admin Side Parking Lot**
322/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-29-05 - Change Order - Municipal Campus Admin Side Parking Lot to Youngblood Paving, Inc. in the amount of \$8,400.00 for additional storm line under the pavement.

7. **CAR #22-30-05 - Change Order - Fox Run Sewer System and Stormwater Infrastructure Upgrades**
327/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-30-05 - Change Order - Fox Run Sewer System and Stormwater Infrastructure Upgrades to Thomas Construction, Inc. in the amount of \$10,853.26.

8. CAR #23-12-04 - Change Order - Water Main Replacement - East Commons Drive

326/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-12-04 - Change Order - Water Main Replacement - East Commons Drive to JR Contracting, LLC. in the amount of \$8,651.00 for unforeseen underground conflicts.

Contract Payments

9. CAR #22-29-06 - Partial Payment - Municipal Campus Admin Side Parking Lot

323/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-29-06 - Partial Payment - Municipal Campus Admin Side Parking Lot to Youngblood Paving, Inc. in the amount of \$147,186.90.

10. CAR #22-30-06 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades

328/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-30-06 - Partial Payment - Fox Run Sewer System and Stormwater Infrastructure Upgrades to Thomas Construction, Inc. in the amount of \$184,220.94.

11. CAR #23-02-10 - Partial Payment - Pickleball Expansion Project

312/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-02-10 - Partial Payment - Pickleball Expansion Project to C. H. & D. Enterprises, Inc. in the amount of \$51,418.75.

12. CAR #23-12-05 - Partial Payment - Water Main Replacement - East Commons Drive

329/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-12-05 - Partial Payment - Water Main Replacement - East Commons Drive to JR Contracting, LLC. in the amount of \$55,267.34.

13. CAR #22-19-15 - Final Payment - Sun Valley Utilities Upgrades

324/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #22-19-15 - Final Payment - Sun Valley Utilities Upgrades to J.S. Bova Excavating in the amount of \$67,083.16.

Contract Awards

14. CAR #23-15-02 - Contract Award - Pinehurst Drive Culvert Rehabilitation

331/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-15-02 - Contract Award - Pinehurst Drive Culvert Rehabilitation. Bids are currently under review.

15. CAR #23-14-02 - Bid Rejection - Interceptor No. 7 Rehabilitation and Stream Restoration
310/2023

The bids for this project came in significantly over budget. We are proposing to complete this project next year utilizing Township Public Works crews.

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-14-02 - Bid Rejection - Interceptor No. 7 Rehabilitation and Stream Restoration.

Authorizations to Bid

16. CAR #23-16-01 - Authorization to Bid - Route 19 & Short Street Signal Replacement
309/2023

This project involves replacement of one of the oldest traffic signals in the Township that has not already been replaced. The project is supported by ARLE grant in the amount of \$350,000. The project will bring the signal up to current Township standards.

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of CAR #23-16-01 - Authorization to Bid - Route 19 & Short Street Signal Replacement.

Purchase Awards

17. Purchase Approval #23594 - 2023 Ford F350 Utility Truck
313/2023

This truck was previously approved by the Board at the October 5, 2023 meeting. However, the vendor sold the truck before we placed the order. This approval is to purchase the vehicle from a different vendor.

At the November 2, 2023 Regular meeting, the Board will be asked to consider ratification of Purchase Approval #23594 - 2023 Ford F350 Utility Truck to Laurel Motors Inc., via Co-Stars State contract, in the amount of \$63,365.00 (inclusive of a \$13,000 trade-in) for use within our Utilities Department.

18. Purchase Approval #23608 - Community Park North Phase 1 Final Design & Permitting
333/2023

The Township received notice last week that we have been awarded a \$2,700,000. DCNR grant to fund the Community Park North project. Therefore, next week we will be requesting the authorization to move forward with the design of the project.

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of Purchase Approval #23608 - Community Park North Phase 1 Final Design & Permitting to HRG/Herbert Rowland & Grubic, Inc. in the amount of \$217,300.00.

19. Purchase Approval #23618 - Franklin Road Improvements - Technical Assistance on Routing, Design & Permitting
334/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of Purchase Approval #23618 - Franklin Road Improvements - Technical Assistance on Routing, Design & Permitting to KCI Technologies, Inc. in the amount of \$55,000.00

20. Purchase Approval #24000 - IT Equipment for the New Council Chambers
320/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24000 - IT Equipment for the New Council Chambers and the main caucus/conference room to Horizon Information Services, Inc. in the amount of \$142,664.00.

21. Purchase Approval #24001 - 2024 Ford F350 Truck with a Flatbed
316/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of Purchase Approval #24001 - 2024 Ford F350 Truck with a Flatbed to Laurel Motors, Inc. in the amount of \$59,510.00 for use within the Utilities Department.

Bond Release Requests

22. Bond Release Requests
314/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider the following bond releases:

PARTIAL RELEASE:

D2223-07-PH 2B - Cenci's' Pizza
D0408-10-PH 8A - Park Place Phase 8A
D0408-02-PH 8B - Park Place Phase 8B
D0408-07-PH-7 - Park Place Phase 7

FINAL RELEASE:

D2614-02-PS - Laurel Pointe Pump Station

23. Sewage Planning Module - 213 Hope Road
315/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider adoption of Resolution No. 2023-XX, approving the Sewage Facilities Planning Module for small flow treatment facility located at 213 Hope Road.

Township Manager

24. School Resource Officer Agreement with Seneca Valley School District
301/2023

The Seneca Valley School District requested the Township provide three (3) officers to serve as School Resource Officers for each of the three buildings, Haine Middle/Elementary, Ehrman Crest Middle/Elementary and Rowan Elementary, located within the Township. The District will reimburse the Township for those costs. The Agreement is retroactive to begin on September 1, 2023 and expires at the conclusion of the 2027-2028 school year.

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of

the School Resource Officers Agreement with Seneca Valley School District retroactive to begin on September 1, 2023 and expiring at the conclusion of the 2027-2028 school year.

25. SHACOG 2023 Fall Commodities

303/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approving the award for the SHACOG 2023 Fall Commodities bids as follows:

1. Gasoline/Diesel Fuel - Glassmere Fuel Service, Inc
2. Pesticides
 - . E.H. Griffith, Inc.
 - . Harrell's
 - . Nutrien Solutions
 - . Helena Agri-Enterprises, LLC
 - . Walker Supply, Inc.

26. Multimodal Transportation Funding Application

318/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider adoption of Resolution No. 2023-XX, approving a grant application for PennDOT's Multimodal Transportation Fund (MTF) Statewide Competitive Funding Program.

27. FOR BOARD ACTION THIS EVENING

330/2023

Personnel

Two (2) Recommendations (Motions attached)

Additional Township Solicitor Business

28. Tax Assessment Appeal - Home Depot

307/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of the settlement of the tax assessment appeal filed by Smail Family Limited Partnership (Home Depot) at Butler County Case No. 2020-40322, to set the assessed values based on a fair market value of \$9,600,000 for each of the tax years at issue, and to adjust the tax bills in accordance with the terms of the proposed settlement.

Minutes

29. Minutes - September 28, 2023 and October 5, 2023

319/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider approval of the following meeting minutes:

1. September 28, 2023 - Agenda Preparation Meeting
2. October 2, 2023 - Regular Meeting

Remittance & Payroll Warrants

30. Remittance Proposals and Payroll Warrants

300/2023

At the November 2, 2023 Regular meeting, the Board will be asked to consider the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal SEP23WIR dated 09-30-23
2. Remittance Proposal SEP23PPD dated 09-30-23
3. Remittance Proposal OCT23MID dated 10-18-23
4. Remittance Proposal OCT23REF dated 10-20-23
5. Remittance Proposal NOV23BIG dated 11-03-23
6. Payroll Warrant 202023 dated 09-29-23
7. Payroll Warrant 212023 dated 10-13-23
8. Payroll Warrant S1823 dated 09-29-23
9. Payroll Warrant S1923 dated 10-16-23

Reports

31. Monthly Reports

299/2023

1. Planning and Development Services - September 2023
2. Police Department - September 2023
3. Fire Company - September 2023
4. EMS Monthly Report - September 2023
5. Open Records Summary - September 2023
6. Property Tax Collections - September 2023
7. Budget Report - September 2023
8. Utilities Department - September 2023
9. Public Works - October 2023
10. Information Technology - October 2023
11. Communications - October 2023
12. Cranberry Highlands Golf - October 2023

Additional Business

Adjournment

32. Motion to Adjourn