



**DATE:** October 19, 2023

**TO:** Daniel Santoro, Township Manager

**FROM:** Lucas Martsof, Assistant Township Manager

**RE:** Purchase justification for the replacement of a Vehicle-Utilities Dept. (CP-017)

---

After consultation with staff, I have reviewed the purchase noted above and recommend the Township Board of Supervisors consider purchasing one (1) Ford F-350 at the proposed total cost of \$59,510.00 which includes vehicle up-fitting (\$9,575.00).

If the Board of Supervisors approves, it will authorize the Township to enter an agreement with Laurel Ford Inc. via a cooperative State contract. The existing Vehicle (1997 Ford-350) will be auctioned off via Municibid.

Thank you for taking the time to review and consider this request. Please let me know if I can answer any questions regarding this purchase request.