



Director's Justification Memo

DATE: 10/16/23

TO: Lucas Martsof, Assistant Township Manager

FROM: Kelly Maurer, Director, Public Works

RE: Replacement of Sewer & Water Flatbed

Munis Project Number: CP017

Munis Account(s): \$29,755 - 6110 5495, \$29,755 - 6210 5595



Check this box if the purchase is part of a capital project.

Project Title:

Replacement of Sewer & Water Flatbed

Purchase / Project Description:

Provide a detail description of the proposed requisition. (650 character limit)

The 1997 Ford F350 Flatbed has been identified for replacement in the Capital Plan. The Utility Department (Sewer and Water) utilize the current 1997 Ford F350 flatbed for hauling crib boxes, manholes, steel plates and other large items.

Purchase / Project Justification:

Describe why this requisition is needed. What alternatives were considered? (650 character limit)

According to the Township's Fleet Replacement Program, the F350 has scored 51 points (minimum for replacement is 34), based on age (26 years), mileage (94,875 miles), work orders (472), and maintenance costs (\$25,661), rust and reliability issues. This vehicle is out of service as it did not pass state inspection due to the amount of rust, failing cab, and core support mounts. For these reasons, this vehicle was included in the 2022 Capital Improvement Plan for funding as project CP017 at an estimated cost of \$40,000.

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Purchase Cost Details:

Provide a summary of the estimated costs. (650 character limit.)

A 2024 Ford F350 is available to be ordered at Laurel Ford as detailed on the attached quote. There are no 2023 Ford F350's available at this time. The replacement will utilize the CoStars state contract pricing for a 2024 Ford F350 at \$49,935, upfit cost of \$9,575 for a total of \$59,510. The existing vehicle will be sold on Municibid auction with reserve set at \$4,000. The current price exceeds the project estimated in the Capital Budget at \$40,000 due to inflation and supply chain issues since the original quote was submitted in 2021.

Staff Recommendation:

Describe the basis of your recommendation. (500 character limit.)

Due to age, mileage, condition, and availability, it is our recommendation to purchase one 2024 Ford F350 from Laurel Ford for \$59,510. This vehicle will be used by the Utilities Department. Funding is from the Sewer Capital 6210.5595.6122 (50%) and Water Capital 6110.5495.6122 (50%). This vehicle must be ordered with projected delivery March 2024. This vehicle will go to the upfitters for flatbed installation. The existing vehicle will be placed for sale at the next Municibid auction.

Image:

(Attach image if, applicable.)

