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CranberryTownship.org 

Director's Justification Memo

DATE: 9/21/23

TO: Lucas Martsof, Assistant Township Manager

FROM: Kelly Maurer, Director, Public Works *KRM*

RE: Utility 1720 Service Truck

Munis Project Number: CP074

Munis Account(s): 6110 5495 6122, 6210 5595 6122



Check this box if the purchase is part of a capital project.

Project Title:

Utility 1720 Service Truck

Purchase / Project Description:

Provide a detail description of the proposed requisition. (650 character limit)

The 2012 Ford F350 has been identified in the 2023 Capital Plan for replacement. A 2023 Ford F350 is available to order from Woltz & Wind Ford. The Utility Department utilizes the vehicle for daily operations by the Utility Department Crew Leader. This truck is used on assignment to transport crew and equipment to task and project sites. This vehicle is proposed to be replaced in kind with a similar F350 with service body upfit for tool and equipment storage.

Purchase / Project Justification:

Describe why is this requisition is needed. What alternatives were considered? (650 character limit)

According to the Township's Fleet Replacement Program, this vehicle scored 35 points (minimum for replacement is 25) based on age (11 years), mileage (84,332 miles), work orders (361 work orders), maintenance costs (\$16,537), rust and reliability issues. This truck has extensive rust on the fender and panels. For these reasons, this vehicle was included in the 2023 Capital Improvement Plan for funding as project CP074 at an estimated cost of \$55,000.

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Purchase Cost Details:

Provide a summary of the estimated costs. (650 character limit.)

A 2023 Ford F350 is available at Woltz & Wind Ford as detailed on the attached quote. The replacement will utilize the CoStars state contract pricing for a 2023 Ford F350. This includes \$55,320 base vehicle, and \$22,857 for service body upfit. The trade in value of the 2012 Ford F350 is \$13,000. The average selling price on Municibid is \$3,800. Therefore, the vehicle will be traded. Purchase price is \$78,177 less the \$13,000 trade in for a total of \$65,177. The current price exceeds the project estimated in the Capital Budget at \$55,000 due to inflation since the initial quote was secured in 2022.

Staff Recommendation:

Describe the basis of your recommendation. (500 character limit.)

Due to age, mileage, condition, and current availability, it is our recommendation to purchase one 2023 Ford F350 for \$78,177 less \$13,000 trade for a total cost of \$65,177. This vehicle will be used by the Utility Department Crew Leader for daily use for transporting crew and equipment to task and project sites. This vehicle chassis and service body are currently available. Funding is from the Sewer Capital - \$32,588.50 6210-5595-6122 (50%) and \$32,588.50 Water Capital - 6110-5495-6122 (50%).

Image:

(Attach image if, applicable.)

