

# AGENDA

## Cranberry Township Board of Supervisors Regular Meeting Thursday, September 7, 2023 6:30 PM

### Call to Order - Chairman Manipole

1. **Pledge of Allegiance/Roll Call**
2. **Public Comment** (Any item on or off the Agenda)

### Planning & Development Services - Supervisor Skorupan

3. **PR #PRD-23-4- Felson Phase 2 PRD - Final PRD** (TLD 9/13/2023)  
205/2023

Motion to adopt Resolution No. 2023-53, granting Final Phase 2 Planned Residential Development approval for a three (3) building, one hundred eighty unit (180) apartment unit multi-family Planned Residential Development located along Brandt Drive on approximately 5.5 acres in the C-3 zoning district.

4. **PR #LD-23-16 - Breckenridge - Revised Preliminary Land Development** (TLD 11/23/23)  
262/2023

Motion to adopt Resolution No. 2023-54, granting Revised Preliminary Land Development approval for a four (4) phase, 117 townhouse unit residential development to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district.

5. **PR #LD-23-17 - Breckenridge - Revised Final Land Development** (TLD 11/23/23)  
263/2023

Motion to adopt Resolution No. 2023-55, granting Revised Final Land Development approval for four (4) phases consisting of 117 townhouse units and infrastructure to be located along Freedom Road on approximately 17.5 acres in the CCD Freedom B Overlay zoning district.

6. **PR #SUB-23-8 - Park Place Amendment No. 58 - Preliminary and Final Subdivision** (TLD 11/6/23)  
246/2023

Motion to adopt Resolution No. 2023-56, granting a Lot Line Revision approval to create five (5) lots on Lot 8-3 and seven (7) lots on Lot 14 along Nolan Circle within the Park Place, Phase 8A Development.

**Parks & Recreation and Library - Supervisor Newpol**

**Public Works and Engineering - Vice-Chairman Hezlep**

**Contract Change Order**

**7. CAR #22-29-03 - Change Order - Municipal Campus Admin Side Parking Lot**

264/2023

Motion to approve CAR #22-29-03 - Change Order - Municipal Campus Admin Side Parking Lot to Youngblood Paving Inc. to extend the completion date from September 1, 2023 to October 15, 2023.

**Contract Payments**

**8. CAR #23-04-05 - Final Payment - Superpave Street Resurfacing 2023**

251/2023

Motion to approve CAR #23-04-05 - Final Payment - Superpave Street Resurfacing 2023 to Youngblood Paving, Inc. in the amount of \$458,727.78.

**9. CAR #23-05-03 - Final Payment - Seal Coating 2023**

252/2023

Motion to approve CAR #23-05-03 - Final Payment - Seal Coating 2023 to Russel Standard Corporation in the amount of \$199,256.65.

**Contract Awards**

**10. CAR# 23-09-02 - Contract Award - MS4 Glen Eden Watershed Stream Restoration Project**

259/2023

Motion to approve CAR# 23-09-02 - Contract Award - MS4 Glen Eden Watershed Stream Restoration Project to Hunt Valley Environmental in the amount of \$629,784.65.

**Authorizations to Bid**

**11. CAR #23-15-01 - Authorization to Bid - Pinehurst Drive Culvert Rehabilitation**

261/2023

The Pinehurst Drive Culvert Rehabilitation project is supported by a Butler County Municipal Infrastructure Program grant in the amount of \$121,375.00.

Motion to approve CAR #23-15-01 - Authorization to Bid - Pinehurst Drive Culvert Rehabilitation.

**Purchase Awards**

**12. Purchase Approval #23513 - Construction Management Services - Municipal Center Renovations**

258/2023

Motion to approve Purchase Approval #23513 - Construction Management Services -

Municipal Center Renovations to Eckles Construction Services, Inc. in the amount of \$167,700.00.

**Bond Release Request**

**13. Bond Release Requests**

265/2023

Motion to approve the following bond releases:

PARTIAL RELEASE:

BAR D2201-02 - Cranberry Springs Road Improvements

BAR D2915-01 - Sheetz - Village of Cranberry Woods PH 1B

**14. Franklin Road Waterline Reimbursement Agreement with PennDot**

254/2023

PennDOT continues the design process for the improvement project for Franklin Road between the intersection with Rt. 228 and Peters Road. The widening and realignment project is scheduled for construction in 2024. The Township staff has been coordinating the design elements with PennDOT. The proposed project impacts both our public sewer and water infrastructure along the length of the construction and requires participation in both design and construction for relocated facilities. In order to continue the design, PennDot is requesting the Board authorize design services and construction cost commitments as identified in the following resolution and reimbursement agreements.

Motion to adopt Resolution No. 2023-57, executing the Franklin Road Waterline Reimbursement Agreement with PennDot.

**15. Franklin Road Sanitary Sewer Reimbursement Agreement with PennDot**

250/2023

Motion to adopt Resolution No. 2023-58, executing the Franklin Road Sanitary Sewer Reimbursement Agreement with PennDot.

**16. Waterline Easement - Pineridge**

253/2023

Motion to adopt the execution of a permanent waterline easement and Right-of-Way in the Pineridge development, subject to review and approval of the Township Solicitor.

**17. Right-of-Way Agreement with Columbia Gas**

260/2023

Motion to approve the Right-of-Way Agreement along Graham Park Drive with Columbia Gas to extend the gas line to Graham Park facilities.

**Public Safety - Supervisor Mazzoni**

**Administration - Chairman Manipole**

**18. IDEA (Inclusion, Diversity, Equity Advisory) Leadership Committee Guidelines**

256/2023

The current advisory group from the Cranberry Township IDEA (Inclusion, Diversity, Equity Advisory) Team has worked with staff to develop a set of guiding parameters to formally establish a leadership committee. The establishment of the leadership committee and guidelines are the next step in the evolution of the Township's diversity efforts as called for in the recent comprehensive planning effort. The Board of Supervisors is being asked to consider the attached resolution to establish the guiding parameters and initial membership of the leadership committee within the IDEA Team.

Motion to adopt Resolution No. 2023-59, establishing the leadership group within the Cranberry Township IDEA Team and providing for guiding parameters of this advisory committee.

**19. Cranberry Township Emergency Medical Services (CTEMS) Agreement Renewal**

267/2023

Motion to approve the Cranberry Township Emergency Medical Services (CTEMS) agreement effective through July 31, 2025.

**20. Cranberry Township Emergency Medical Service (CTEMS) Lease Agreement**

216/2023

Motion to approve the Cranberry Township Emergency Medical Service (CTEMS) Lease Agreement effective through July 31, 2025.

**21. Minutes - July 27, 2023 and August 3, 2023**

248/2023

Motion to approve the following meeting minutes:

1. July 27, 2023 - Agenda Preparation Meeting
2. August 3, 2023 - Regular Meeting

**22. Remittance Proposals and Payroll Warrants**

233/2023

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal JUL23WIR dated July 31, 2023
2. Remittance Proposal JUL23PPD dated July 31, 2023
3. Remittance Proposal AUG23REF dated August 18, 2023
4. Remittance Proposal AUG23MID dated August 22, 2023
5. Remittance Proposal SEP23BIG dated September 8, 2023
6. Payroll Warrant 152023 dated July 21, 2023
7. Payroll Warrant S1423 dated July 31, 2023
8. Payroll Warrant 162023 dated August 4, 2023
9. Payroll Warrant S1523 dated August 15, 2023

**Solicitor**

**23. Additional Solicitor Business**

**24. Tax Assessment Appeal - 120 East Kensinger Drive - Parcel #130.4F108.13KB**  
268/2023

Motion to approve the settlement of the tax assessment appeal filed at Butler County Court of Common Pleas No. 2022-40322 to set the assessed value based on a fair market value of \$5,000,000 for the tax year 2023, and a fair market value of \$5,100,000 for the tax year 2024, and to authorize the adjustment of the tax bills accordingly.

**Reports**

**25. Monthly Reports**  
234/2023

1. Planning and Development Services - July 2023
2. Police Department – July 2023
3. Fire Company - July 2023
4. EMS Monthly Report – July 2023
5. Open Records Summary – July 2023
6. Property Tax Collections – July 2023
7. Budget Report – July 2023
8. Utilities Department Report -July 2023
9. Public Works Activity Report - August 2023
10. Information Technology Report - August 2023
11. Communications Report - August 2023
12. Cranberry Highland Golf - August 2023

**Additional Business**

**26. Additional Business**

**Adjournment**

**27. Motion to adjourn**