



PUBLIC WORKS OPERATIONS

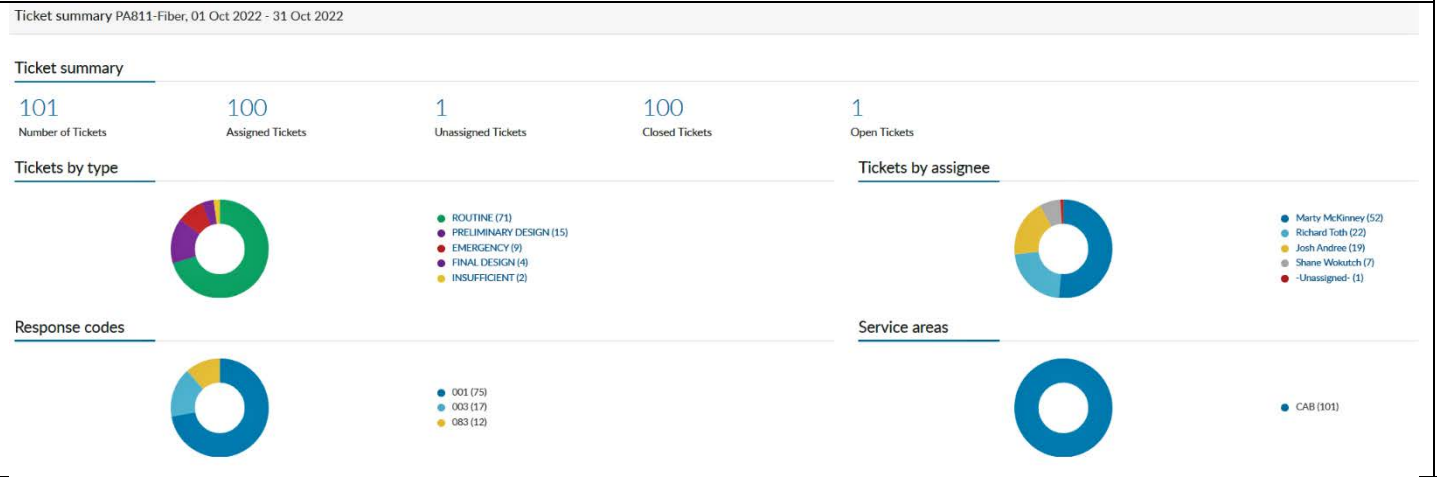
MONTHLY ACTIVITY REPORT

November 2022

STREETS & FLEET			
Road Construction Crew			
Pre-Winter Maintenance Training	Conducted our yearly pre-winter maintenance training session with the operators. Discussed changes to our policy, routes (winter service agreements) and driver.		
131-135 Fox Run Storm Sewer Repair	Completed final landscape grading after the concrete driveway and sidewalk were installed. Grass has begun to grow.		
104 Robinhood Dr – Drainage ditch repair	Per the design provided by Engineering, we repaired the stream bank as we excavated and installed 40 (2'x2'x6') concrete retaining wall blocks to establish a secure wall to protect the house next to the stream.		
Glen Rape Rd – Dump Site	In order to manage the site prior to the winter months we managed the delivery of over 75 loads of spoil material from the Admin Parking Lot project.		
Canterbury Trail	Provided a drainage connection into the catch basin so the resident on the corner of Canterbury Trail and Peters Rd to connect his back-yard drainage.		
Water Leak Road Repairs	As needed, we continue to complete asphalt repairs after water leak repairs are completed.		
Managing Salt Deliveries	Solar salt has been delivered and will be used to make salt brine. Solar salt will be stored under a tarp next to the brine production building.		
Fleet Maintenance (Scheduled)			
Ventrac Mower #3	Rebuilt mower flex deck, replaced broken clutch bracket assembly		
Ventrac Mower #2	Repaired mower deck, welded several areas		
Toro Mower 4500	Replaced electric fuel shut off solenoid		
Saxon Leaf Blower	Welded dump cylinder back onto frame		
Land Pride Wing Mower	Replaced all blades		
1629 Peterbilt	Replaced rear axle maxi brake cans		
1623 International	Installed new rear suspension bushing		
Winter Maintenance Equip	Making repairs to V-boxes spreaders, plows, installing auto chains and ran		
Preventive Maintenance Program		State Inspections	
Cars	18	Cars & Trucks	4
Trucks	8		
Equipment		Trailers	0
TRAFFIC, COMMUNICATION & SIGNS			
Freedom Road Build I Commonwealth to Haine	Monitoring project progress. As paving and line painting are completed, we are modifying the detection zones and traffic timing plans to accommodate traffic.		
Signal Updates	Parts have been ordered to add a flashing yellow arrow at Rt 19/Ehrman Rd for the South Bound Rt 19 LT into Ehrman Rd. Work is expected to be completed in early December.		
Municipal Lot Project	Staff have been working with the electrical contractor on lighting details and power controls for the trash compactor.		
Ehrman Crest School Zone	We have been notified that parts have been delivered for the new solar powered school zone flashed the school is having installed on Ehrman Rd. This new school zone will be operated and maintained by the traffic division.		
Santa's First Stop	Crews have installed the holiday lighting for the seasonal display.		

Traffic continued			
Graham Park Billboard	Crews have updated the Graham Park Sign lighting to LED		
Signs	Sign replacements and repairs as necessary continue		
Police Body Camera Charging	Staff installed the necessary power and data cabling to allow the Police Dept to charge the body camera equipment in the police armory.		
One Call	Staff continue to locate the traffic signal, electrical and communications wiring as per the Pa One Call regulations. Staff closed 90 locating tickets in the last 30 Days.		
Last 30 Days	Design:20	Emergency: 9	Locate CAB:17

Fiber/Signal (CAB) One Call Utility Locates



FACILITIES	
Public Works	Garage door maintenance in progress.
Municipal Building	Mezzanine installation was put on hold by codes until a structural engineer reviews and stamps the blueprints. Quotes from two firms including the manufacturer of the mezzanine have been requested. Setups for election. Preparations for Santa’s First Stop underway. Christmas tree is scheduled to be put in town square on Wednesday 11/16. Cardboard compactor was sent out for modifications. Hydraulic unit has been cleaned and repainted and being put in place at the new location on 11/14. McCurley Houston is connecting the main power to the pump, control wiring will be done inhouse.
Graham Park	Winter maintenance is ongoing in coordination with the parks staff.
Highlands Clubhouse	Pro-shop top windows were tinted to block the glare from the afternoon sun affecting the desktop monitor display.
EMS Station	Meeting with an HVAC engineer and the original installer was conducted 11/4/22 and 11/7/22 to investigate the rise in utility usage and the erratic temperature swings. Control replacement may be a necessary option based on final reports.
Fall Preventative Maintenance	Municipal building fall PM work on the roof top HVAC is complete. Public works, community park, brine bldg., clubhouse, turfgrass winter PM work is complete.
Waterpark	All equipment has been cleaned and put away for the winter. The two pumps and motors for the main and zero depth pools are being sent out to industrial Pump for inspection and rebuild.

GROUNDS	
Grounds Inclusive	Staff have been cleaning up leaves in the parks. The leaves have dropped early, and we've been able to clean a lot of them up. Restroom facilities, outdoor drinking fountains, and irrigation systems have been winterized. Full time staff have been getting their plow trucks ready for the winter season. Seasonal staff will be done on November 18 for the season.
Barefoot Tree Grant	We are receiving another 10 trees front the bareroot tree grant. The holes will be dug by grounds staff and the trees will be planted by volunteers from the Rotary Club.
Rt 228 Islands	Grounds staff will be cleaning up the 228 islands. They will be trimming ornamental grass plants and cleaning up trash.
North Boundary Park	KMIT safety inspection of Reynolds Facility completed on November 2 nd .