



**CRANBERRY TOWNSHIP
ENGINEERING DEPARTMENT**

CONTRACT ACTION REQUEST NO. 22-27-01

- Request for:
- Authorization to bid & for Twp. Mgr. &/or his designee to open bids
 - Bid rejection
 - Contract award**
 - Payment ratification
 - Partial payment
 - Final payment
 - Change Order

Contract Number 22-27 Request No. CA-1

Contract Name Printing Services - Cranberry Township Newsletter

Contractor Courier Printing Corp. Amount of request \$ 55,912.00

Description: Authorization to award year one (1) to Courier Printing Corp. Bid opening was held on Tuesday, October 25, 2022, bid proposal and references were verified. Options for additional yearly extensions: Option A - Year 2023 (2nd year) for a total of \$57,362.00 and Option B - Year 2024 (3rd year) for a total of \$58,716.00.

Original contract amount	\$	55,912.00
Previously approved change order(s)	\$	
Requested change order(s)	\$	
Unit cost(s) adjustments	\$	
Revised contract amount to date	\$	
Total Previous payments	\$	
Current pay request	\$	
Balance to finish including retainage	\$	


 Michael C. Malak, P.E., Director
 Engineering & Environmental Services

10/26/22
 Date

**CONTRACT 22-27
PRINTING SERVICES
CRANBERRY TOWNSHIP NEWSLETTER**

Bid Opening

BIDDER	Base Bid Year 2022 Dec. 2022-Nov. 2023 (1 year only)	Option A Year 2023 Dec. 2023-Nov. 2024 (add - 2nd year)	Option B Year 2024 Dec. 2024-Nov. 2025 (add - 3rd year)
Courier Printing Corp.	\$55,912.00	\$57,362.00	\$58,716.00
Butler Eagle	\$88,605.00	\$97,460.00	\$102,629.00