

MINUTES

Cranberry Township

Vacancy Board Meeting

Saturday, September 24, 2022

Board Members:

Jerry Andree
Bruce Hezlep
Mike Manipole
Bruce Mazzoni
Daniel Santoro
John Skorupan

Staff:

Dan Santoro, Township Manager

Call to Order

1. Pledge of Allegiance

Chairman Andree called the meeting to order at 12:00 p.m. in the Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA, and led the salute to the flag.

2. Roll Call

Present at the meeting were Chairman Jerry Andree, Supervisor Mike Manipole, Supervisor Bruce Hezlep, Supervisor Bruce Mazzoni, Supervisor John Skorupan and Township Manager Dan Santoro.

3. Public Comment (Any item on or off the agenda)

There was no public comment for this meeting.

Old Business

There was no old business for this meeting.

New Business

4. Review/Discussion of the Candidate Selection Process

The Board discussed the candidate selection process. Dan Santoro outlined the following process that was used by the Board, up to this point, to solicit and review interested applicants.

The process included an open call to any resident interested in the position to submit a letter of interest. This resulted in twenty-two (22) applicants submitting letters of interest. Each of the twenty-two (22) applicants was provided a set of written questions developed by the Board and requested to provide written responses. Based on letters of interest, information, and responses, the Board of Supervisors members generated a short list of interview candidates. The interview list was created by each Board of Supervisor member independently submitting to the Township Manager a list of five candidates they wanted to interview. The Township Manager assembled the individual lists of the Board of Supervisors members which resulted in twelve (12) interview candidates. Manager Santoro scheduled interviews based on the list.

Dan Santoro provided the Vacancy Board with a summary list of all candidates highlighting those selected for interviews. The Vacancy Board members discussed the list and if there was any interest in adding additional individuals to the interview list. It was noted this meeting was the first opportunity Vacancy Board Chairman Andree would have an opportunity to weigh in on the list of candidates to be interviewed. After discussion, the Vacancy Board decided no additional candidates would be added to the interview list and made the following motion.

Motion to not add any additional candidates beyond the current list of twelve (12) for interviews.

VOTING

Motion by: Bruce Hezlep
Second by: John Skorupan

Member	YES	NO	ABSTAIN
Jerry Andree	X		
Bruce Hezlep	X		
Mike Manipole	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

5. Scheduled Interviews of Prospective Board of Supervisor Candidates

The following candidates were interviewed:

Erin Berg, Phillip Joseph Taddy, Drew Satriano and John Mitro

Additional Business

The Board briefly discussed the process and interview schedule noting that interviews were scheduled for all day Sunday and Monday evening.

Adjournment

The meeting was adjourned at 3:51 p.m.

VOTING

Motion by: Bruce Mazzoni
Second by: John Skorupan

Member	YES	NO	ABSTAIN
Jerry Andree	X		
Bruce Hezlep	X		
Mike Manipole	X		

Bruce Mazzone	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Daniel D. Santoro
Recording Secretary