

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, September 29, 2022 6:30 PM

### Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Announcement  
344/2022
4. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

### Public Hearings

5. Bill No. 2022-08 Ordinance Amendment for Chapter 27 (Zoning) revising continuing care requirements and related provisions.  
287/2022

Accept public comment on an Ordinance Amendment for Chapter 27 (Zoning) revising continuing care requirements and related provisions.

(Following public comment and provided no additional comment is required, it is recommended that the public hearing be closed with consideration at the October 6th Regular Meeting.)

### Planning & Development Services

6. PR #SUB-22-14 - Intracor LLC - Schmoll Plan #1 Lot Consolidation Plan - Preliminary & Final Subdivision (TLD 11/26/22)  
304/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider Preliminary and Final Subdivision approval for the consolidation of two lots totaling approximately 6.15 acres located at 1649 Garvin Road and 1659 Garvin Road in the R-1 zoning district.

- 7.** PR #SUB-22-15 - Park Place Amendment No. 52 - Prelim/Final Subdivision (TLD 11/26/22)  
313/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider Lot Line Revision approval to create 5 units on Lot 8-12 along Caledonia Place within the Park Place, Phase 8 Development.

### **Public Works and Engineering**

#### **Contract Change Orders**

- 8.** CAR #22-17-03 - Change Order - Municipal Campus Rear Parking Lot - Parking Lot Improvements  
323/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-17-03 - Change Order - Municipal Campus Rear Parking Lot - Parking Lot Improvements to Holbein, Inc. in the amount of \$11,832.00.

- 9.** CAR #22-18-03 - Change Order - Peters Road Water Line Replacement  
331/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-18-03 - Change Order - Peters Road Water Line Replacement authorizing a time extension of the contract completion date from October 20, 2022 to November 18, 2022.

- 10.** CAR #22-20-03 - Change Order - Brandt Drive Extension  
350/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-20-03 - Change Order - Brandt Drive Extension authorizing a time extension of the contract completion date from October 1, 2022 to November 30, 2022.

#### **Contract Payments**

- 11.** CAR #22-16-04 - Partial Payment - Municipal Campus Rear Parking Lot - Stormwater Facility  
322/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-16-04 - Partial Payment - Municipal Campus Rear Parking Lot - Stormwater Facility to Holbein, Inc. in the amount of \$189,352.65.

- 12.** CAR #22-17-04 - Partial Payment - Municipal Campus Rear Parking Lot - Parking Lot Improvements  
324/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-17-04 - Partial Payment - Municipal Campus Rear Parking Lot - Parking Lot Improvements to Holbein, Inc. in the amount of \$57,584.03.

- 13.** CAR #22-19-03 - Partial Payment - Sun Valley Utilities Upgrades  
328/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-19-03 - Partial Payment - Sun Valley Utilities Upgrades to J.S. Bova Excavating in the amount of \$58,950.00.

- 14.** CAR #22-04-08 - Final Payment - Ehrman Road Right Turn Lane  
327/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-04-08 - Final Payment - Ehrman Road Right Turn Lane to Shields Asphalt Paving, Inc. in the amount of \$42,032.78.

### **Contract Awards**

- 15.** CAR #22-23-02 - Contract Award - Chadborne Culvert Rehabilitation  
301/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-23-02 - Contract Award - Chadborne Culvert Rehabilitation to Proshot Concrete, Inc. in the amount of \$74,600.00.

- 16.** CAR #22-24-02 - Contract Award - Community Park Streambank Restoration Landscaping  
300/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-24-02 - Contract Award - Community Park Streambank Restoration Landscaping to MMC Land Management in the amount of \$21,131.51.

### **Authorizations to Bid**

- 17.** CAR #22-25-02 - Bid Rejection/Authorization to Rebid - BCWPCF Activated Carbon  
332/2022

At the October 6, 2022 Regular Meeting, the Board will be asked to consider CAR #22-25-02 - Bid Rejection/Authorization to Rebid - BCWPCF Activated Carbon.

- 18.** CAR #22-27-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter  
329/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider CAR #22-27-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter.

### **Purchase Awards**

- 19.** Purchase Approval #22377 - Signal Extender for the Emergency Operations Center  
318/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider Purchase Approval #22377 - Signal Extender for the Emergency Operations Center, via State contract, to Motorola Inc. in the amount of \$26,441.50.

- 20.** Purchase Approval #22396 - Valve Maintenance Equipment Trailer - Utilities Department  
319/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider Purchase

Approval #22396 - Valve Maintenance Equipment Trailer to Bain Enterprises via Co-Stars in the amount of \$81,375.00 for use by the Utilities Department.

**21.** Purchase Approval #22407 - Forcemain Design - Franklin Acres Pump Station  
325/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider Purchase Approval #22407 - Forcemain Design - Franklin Acres Pump Station to Herbert, Rowland & Grubic, Inc. in the amount of \$77,800.00.

**Bond Release Requests**

**22.** Bond Release Request:  
330/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider the following Bond Release Requests:

PARTIAL RELEASE:

1. D0408-03 - Park Place Phase 8A
2. D2305-01 - Village of Cranberry Woods Phase 1A Infrastructure

**Township Manager**

**23.** FOR ACTION THIS EVENING  
343/2022

Proclamation Recognizing the Cranberry Area Lions Club for 40 Years of Service

Motion to adopt Resolution No. 2022-71 recognizing the Cranberry Area Lions Club for forty (40) years of community service.

**24.** FOR ACTION THIS EVENING  
342/2022

PennDot Traffic Signal Technology Grant Application

Motion to adopt Resolution No. 2022-72, approving the submission of the PennDot Traffic Signal Technology Grant Application for the Route 19 corridor Cobalt Controller Upgrade. This project includes the upgrade of 6 intersections on Route 19 to the new Cobalt Controllers. The total grant is \$34,650.00 with a 0% Township match.

**25.** FOR ACTION THIS EVENING:  
335/2022

Regional Traffic Signal Program Grant Applications (Signals in Coordination "SINC" Projects):

Motion to adopt the following Resolutions approving the submission of three (3) Regional Traffic Signal Program Grant Applications (Signals in Coordination "SINC" Projects)

1. Resolution No. 2022-73, granting authorization to submit an application to the Southwestern Pennsylvania Commission's Regional Traffic Signal Program (5th cycle) for the

Route 19 Retiming Project .

2. Resolution No. 2022-74, granting authorization to submit an application to the Southwestern Pennsylvania Commission's Regional Traffic Signal Program (5th cycle) Route 228/Freedom Road Retiming Project.

3. Resolution No. 2022-75, granting authorization to submit an application to the Southwestern Pennsylvania Commission's Regional Traffic Signal Program (5th cycle) for the Rochester Road Retiming Project.

**26.** Sale of 2014 Police Department Dodge Charger  
321/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider the sale of a 2014 Police Department Dodge Charger to Jackson Township in the amount of \$5,500.00.

**27.** Appointment to fill a vacancy on the General Authority Board  
351/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider appointing John Skorupan to fill the vacancy left by Jim Lopresti on the General Authority Board with a term expiring June 30, 2027.

#### **Additional Township Solicitor Business**

**28.** Tax Assessment Appeal - Cranberry Inn, LP (Best Western)  
320/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider approval of the settlement of the tax assessment appeal filed at Butler County Case No. 20-40236, to set the assessed values for the 2021, 2022 and 2023 tax years at \$482,675, \$443,388 and \$398,488 respectively, and to adjust the tax bills accordingly.

**29.** Tax Assessment Appeal - Pittsburgh Marriott North  
334/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider approval of the settlement of the tax assessment appeal filed at Butler County Case No. 2020-40276, to set the assessed value for the subject property at \$1,735,050 for tax year 2021; and at \$1,593,825 for tax years 2022 and 2023, and to revise the tax bills accordingly

**30.** Tax Assessment Appeal - Courtyard Marriott  
333/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider approval of the settlement of the tax assessment appeal filed at Butler County Case No. 2020-40275, to set the assessed values for tax year 2021 at \$593,400, and for tax years 2022 and 2023 at \$545,100; and to adjust the tax bills accordingly.

#### **Minutes**

**31.** Minutes -August 25, 2022  
312/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider approval of the minutes from the August 25, 2022 Agenda Preparation meeting.

### **Remittance & Payroll Warrants**

**32.** Remittance Proposals & Payroll Warrants

311/2022

At the October 6, 2022 Regular meeting, the Board will be asked to consider the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal AUG22PPD dated August 31, 2022
2. Remittance Proposal AUGWIR dated August 31, 2022
3. Remittance Proposal SEPT22MID dated September 20, 2022
4. Remittance Proposal SEP22REF dated September 22, 2022
5. Remittance Proposal OCT22BIG dated October 7, 2022
6. Payroll Warrant 172022 dated August 19, 2022
7. Payroll Warrant S1622 dated August 31, 2022
8. Payroll Warrant SP1822 dated September 2, 2022
9. Payroll Warrant 182022 dated September 2, 2022
10. Payroll Warrant S1722 dated September 15, 2022

### **Reports**

**33.** Monthly Reports

310/2022

1. Planning & Development Services - August 2022
2. Police Department - August 2022
3. Fire Company - August 2022
4. EMS Monthly Report - August 2022
5. Open Records Summary - August 2022
6. Property Tax Collections - August 2022
7. Budget Report - August 2022
8. Utilities Department Report - September 2022
9. Public Works Activity Report - September 2022
10. Information Technology Report - September 2022
11. Communications Report - September 2022
12. Cranberry Highlands Golf Report - September 2022

### **Additional Business**

### **Adjournment**

**34.** Motion to Adjourn