

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, August 25, 2022 6:30 PM

### Call to Order

1. Pledge of Allegiance

2. Moment of Silence - Richard M. Hadley

309/2022

Please stand silently for a moment of reflection and respect for the loss of our Cranberry Township Board of Supervisors Chairman, Richard M. Hadley. Words cannot express the tremendous grief our community is experiencing over the loss of this great leader.

3. Roll Call

4. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

5. Announcement

307/2022

The Regular Board of Supervisors meeting scheduled on Thursday, September 1, 2022 has been cancelled. Accordingly the Board will consider action on all agenda items this evening.

### Public Hearings

6. Inter-Municipal Liquor License Transfer (1740 Route 228)

286/2022

Accept public comment on the inter-municipal transfer of liquor license #R-17797 (to be located at 1740 Route 228 (Cracker Barrel) pursuant to act 47 P.S. 461.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of the Liquor License later this evening under Planning & Development Services.)

**Planning & Development Services**

**7.** Inter-Municipal Liquor License Transfer (1740 Route 228)

308/2022

Motion to adopt Resolution No. 2022-67, for the inter-municipal transfer of liquor license #R-17797 to be located at 1740 Route 228, Suite 100 (Cracker Barrel) pursuant to act 47 P.S. 461.

**8.** PR #LD-22-18 - Breckenridge - Revised Preliminary Land Development (TLD 10/22/22)

258/2022

Motion to adopt Resolution No. 2022-68, granting Revised Preliminary Land Development application for 117 townhouse units to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district subject to final review and comments by the Township Engineer.

**9.** PR #LD-22-19 - Breckenridge - Final Land Development (TLD 10/22/22)

259/2022

Motion to adopt Resolution No. 2022-69, granting Final Land Development application for 117 townhouse units to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district subject to final review and comments by the Township Engineer.

**Public Works and Engineering**

**Contract Payments**

**10.** CAR #22-16-03 - Partial Payment - Municipal Campus Rear Parking Lot - Stormwater Facilities

293/2022

Motion to approve CAR #22-16-03 - Partial Payment - Municipal Campus Rear Parking Lot - Stormwater Facilities to Holbein, Inc. in the amount of \$84,707.97.

**11.** CAR #22-01-03 - Final Payment - BCWPCF - Acoustic Air Inlet Silencers for Blower Intakes

297/2022

Motion to approve CAR #22-01-03 - Final Payment - BCWPCF - Acoustic Air Inlet Silencers for Blower Intakes to JP Environmental, LLC in the amount of \$112,300.00.

**12.** CAR #22-09-04 - Final Payment - Seal Coating 2022

299/2022

Motion to approve CAR #22-09-04 - Final Payment - Seal Coating 2022 to Russell Standard Corp. in the amount of \$41,534.29.

**13.** CAR #22-13-03 - Final Payment - BCWPCF - Diesel Tank & Structural Steel Coating

296/2022

Motion to approve CAR #22-13-03 - Final Payment - BCWPCF - Diesel Tank & Structural Steel Coating to Worldwide Industries Corp. in the amount of \$24,932.00.

**Authorizations to Bid**

- 14.** CAR #22-25-01 - Authorization to Bid - BCWPCF - Activated Carbon  
303/2022

Motion to approve CAR #22-25-01 - Authorization to Bid - BCWPCF - Activated Carbon.

**Purchase Awards**

- 15.** Purchase Approval #22316 - Master Sewer Plan - Engineering Services  
291/2022

Motion to approve Purchase Approval #22316 - Master Sewer Plan - Engineering Services to Herbert, Rowland & Grubic, Inc. in the amount of \$31,500.00.

- 16.** Purchase Approval #22362 - Fox Run By-Pass Sanitary Sewer Design  
305/2022

Motion to approve Purchase Approval #22362 - Fox Run By-Pass Sanitary Sewer Design to Hatch Chester Inc. in the amount of \$34,500.00.

**Bond Release Requests**

- 17.** Bond Release Request  
298/2022

Motion to approve the following Bond Release Requests:

PARTIAL RELEASE:

1. D0408-02- Park Place Phase 8A
2. D2512-04 - Forest Edge, Phase 3

FINAL RELEASE:

1. D2912-07 - Meeder, Phase 4 - Apartments

- 18.** Grant of Storm Sewer Line Easement - 125 East Kensinger Drive - New Dog Park  
302/2022  
Improvements

Motion to accept and execute the Grant of Storm Sewer Line Easement - 125 East Kensinger Drive as part of the New Dog Park Improvements.

**Township Manager**

- 19.** Fire Apparatus Plan Update  
294/2022

The fire apparatus capital plan calls for the replacement of the existing 1989 FMC engine in 2024. CTVFC and Chief Garing have been working for the last eight months on specifications for a replacement of Engine 21-3. Backlogs for fire truck orders are currently running 24 months. CTVFC and Chief Garing are recommending advancing the purchase of a new engine consistent with the replacement plan. Additionally, a request has been made from

the BC3 Fire Training Academy to donate the existing 1989 engine for training purposes.

Motion to authorize the purchase of a 2024 Pierce Engine through the COSTARS contract in the amount of \$750,742 and to approve the donation of the existing 1989 Engine to the BC3 Fire Training Academy once the new engine arrives.

- 20.** Minimum Municipal Obligation (MMO) for the Uniformed and Non-Uniformed Pension Plans for the Year 2023  
290/2022

Motion to approve adopting Resolution No. 2022-70, establishing the Township's Minimum Municipal Obligation (MMO) for the Uniformed and Non-Uniformed Pension Plans for the Year 2023.

- 21.** Purchase Approval #22348 - Municipal Center Renovations- Architectural Design Services  
292/2022

Motion to approve Purchase Approval #22348 - Municipal Center Renovations- Architectural Design Services to DesignStream, LLC in the amount of \$359,300.00 which includes the buildings interior and exterior renovations.

#### **Additional Township Solicitor Business**

- 22.** Tax Assessment Appeal - Lowes Home Centers, Inc.  
295/2022

Motion to approve the settlement of the Lowes Home Centers, Inc. tax assessment appeal filed at Butler County Court of Common Pleas No. 2020-40321, to set the assessed value for the appealed property for 2021 at \$868,600 and for 2022 at \$797,900.

#### **Minutes**

- 23.** Minutes - July 28, 2022 and August 4, 2022  
285/2022

Motion to approve the following meeting minutes:

1. July 28, 2022 - Agenda Preparation Meeting
2. August 4, 2022 - Regular Meeting

#### **Remittance & Payroll Warrants**

- 24.** Remittance Proposals & Payroll Warrants  
284/2022

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal JUL22PPD dated July 31, 2022
2. Remittance Proposal JUL22WIR dated July 31, 2022
3. Remittance Proposal AUG22MID dated August 18, 2022
4. Remittance Proposal AUG22REF dated August 19, 2022
5. Remittance Proposal SEP22BIG dated September 2, 2022
6. Payroll Warrant 152022 dated July 22, 2022

7. Payroll Warrant S1422 dated July 29, 2022
8. Payroll Warrant 162022 dated August 5, 2022
9. Payroll Warrant S1522 dated August 15, 2022

### **Reports**

- 25.**  
280/2022
1. Planning & Development Services - July 2022
  2. Police Department - July 2022
  3. Fire Company - July 2022
  4. EMS Monthly Report - July 2022
  5. Open Records Summary - July 2022
  6. Property Tax Collections - July 2022
  7. Budget Report - July 2022
  8. Utilities Department Report - August 2022
  9. Public Works Activity Report - August 2022
  10. Information Technology Report - August 2022
  11. Communications Report - August 2022
  12. Cranberry Highlands Golf Report - August 2022

### **Additional Business**

### **Adjournment**

- 26.** Motion to Adjourn