

# *Justification Memo*

## *Capital Improvement Project*

**To:** Lucas Martsolf, Assistant Township Manager

**From:** Greg Hoover, PE, PMP, Director, Utilities

**Date:** July 29, 2022

**Subject:** CP051-Sewer Master Plan

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***Project Justification:***

There is currently no long-term internal planning performed for the sewer collection/treatment process aside from the mandated state requirements. A formal document that outlines the comprehensive needs of the system will be a valuable tool for the Township and be able to be updated as system changes occur.

***Project Description:***

A professional engineering evaluation on the entire sewer system, in a similar fashion as the master water plan is being performed, will be conducted. A scope of services that will identify assets, programs, and future initiatives will be developed. This project shall be managed by the Utilities Department.

Project Budget				
<i>Cost Code</i>	<i>Description</i>	<i>Budget</i>	<i>PO Cost</i>	<i>Remaining</i>
6210-5595-5111	Sewer Capital	\$45,000	\$31,500	\$13,500

