

# DRAFT

– Subject to Change –

## AGENDA

Cranberry Township Board of Supervisors  
Agenda Preparation Meeting  
Thursday, July 28, 2022 6:30 PM

### Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)
4. Cranberry CUP (Community Uniting People) 2022 Update  
256/2022  
Anthony Bertolino, President of the Cranberry CUP, will update the Board this evening on the CUP's plans for 2022.
5. 2022 Community Days Highlights Video  
276/2022  
Staff will present a video with highlights from the 2022 Community Days.
6. Internship Program - 2022  
270/2022  
Staff will take a few minutes to update the Board on the 2022 Internship program. The interns are attending this evening's Board meeting.

### Public Hearings

7. PR #COND-22-7 - South College - Conditional Use (TLD to open public hearing 8/15/22)  
231/2022  
Accept public comment on a Conditional Use application to permit a 23,327 square foot

Nonpublic Educational Institution Use within an existing building located at 3000 Westinghouse Drive in the SP-1 zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the August 4, 2022 Regular meeting.)

### **Planning & Development Services**

- 8.** PR #LD-22-17 - Cranberry Court - Final Phase 1A Land Development (TLD 9/25/22)  
223/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider a Final Land Development application for Phase 1A in a Community Character Development consisting of a 4,162 square foot Restaurant with drive thru and infrastructure located at 20660 Route 19 on 2.4 acres in the CCD Corridor zoning district.

- 9.** PR #SUB-22-12 - Hull-Miller Plan of Lots Subdivision Plan - Preliminary & Final Subdivision (TLD 10/22/22)  
262/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider a Preliminary and Final Subdivision Approval for a lot line revision for two lots totaling approximately .222 acres located at 210 Glen Rape Road and 5761 Freshcorn Road in the R-1 zoning district.

- 10.** Authorize Advertisement of Bill No. 2022-08 - Comprehensive Update of Zoning Provisions related to Continuing Care Facilities  
272/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider authorization of the advertisement of the public hearing and intention to adopt Bill No. 2022-08 Ordinance Amendment for Chapter 27 (Zoning) revising continuing care requirements and related provisions.

### **Public Works and Engineering**

#### **Contract Change Orders**

- 11.** CAR #22-16-03 - Change Order - Municipal Campus Rear Parking Lot - Stormwater Facilities  
267/2022

The change order is being requested to load & haul borrowed material from Cranberry Township's borrow site to the Municipal Campus Site.

At the August 4, 2022 Regular meeting, the Board will be asked to consider CAR #22-16-03 - Change Order - Municipal Campus Rear Parking Lot - Stormwater Facilities to Holbein, Inc. in the amount of \$58,520.00.

#### **Contract Payments**

- 12.** CAR #22-09-03 - Partial Payment - Seal Coating 2022  
266/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider CAR #22-09-03 - Partial Payment - Seal Coating 2022 to Russell Standard Corp. in the amount of \$176,200.28.

**13.** CAR #22-04-07 - Partial Payment - Ehrman Road Right Turn Lane  
271/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider CAR #22-04-07 - Partial Payment - Ehrman Road Right Turn Lane to Shields Asphalt Paving, Inc. in the amount of \$52,032.34.

**Contract Awards**

**14.** CAR #22-17-02 - Contract Award - Municipal Campus Rear Parking Lot Improvements  
273/2022

At the August 4, 2022 Board meeting, the Board will be asked to consider CAR #22-17-02 - Contract Award - Municipal Campus Rear Parking Lot Improvements to Holbein, Inc., in the amount of \$1,390,599.12.

**Purchase Awards**

**15.** Purchase Approval #22298 - Ford Escape- Information Technology Department  
278/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider Purchase Approval #22298 - Ford Escape- Information Technology Department to Laurel Motors Inc., via Co-Stars contract in the amount of \$19,720.00 (inclusive of a \$6,000 trade-in) for use by the Information Technology Department.

**16.** Purchase Approval #22299 - Ford Escape- Planning/Administration Departments  
279/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider Purchase Approval #22299 - Ford Escape- Planning/Administration Departments to Laurel Motors Inc. via Co-Stars contract in the amount of \$13,720.00 (inclusive of a \$12,000 trade-in) for use by the Planning and Administration Departments.

**Bond Release Requests**

**17.** Bond Release Request  
269/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider approval of the following Bond Release Requests:

PARTIAL RELEASE:

1. D0408-01 - Park Place Phase 8A
2. D0213-04 - Shadow Creek
3. D2512-03 - Forest Edge Phase 3
4. D0212-03 - Forest Knoll Estates
5. D0027-05 - The Preserve

**Township Manager**

**18. ACTION REQUESTED THIS EVENING**

268/2022

**2022 CFA Multimodal Transportation Fund Grant Application**

The Township is requesting a Multimodal Transportation Fund grant of \$392,749.00 from the Commonwealth Financing Authority to be used for the Brandt Drive and Executive Drive Multimodal Intersection Improvements Project.

Motion to adopt Resolution No. 2022-60, authorizing the submission of a 2022 CFA Multimodal Transportation Fund grant application for the future Brandt Drive and Executive Drive signal including a 20% match of Township funds.

**19. ACTION REQUESTED THIS EVENING**

254/2022

**Rock Salt - 2022-2023 SHACOG Bid Consideration**

Motion to authorize the acceptance of the SHACOG 2022-2023 Rock Salt Bid of \$88.96 per ton from Cargill, Inc. inclusive of the alternate bids listed and authorize the execution of the agreement with Cargill, Inc. as presented.

**20. ACTION REQUESTED THIS EVENING**

253/2022

**Breakneck Regional Authority Agreement**

The Board authorized the execution of inter-municipal sewer service and sewer connection agreements with the Breakneck Creek Regional Authority in 2019-2020. The agreements anticipated a gravity connection between the Cranberry and Breakneck systems in order to eliminate the existing Franklin Acres lift station. The staff has continued to evaluate the costs and benefits of this proposal and is recommending withdraw from the agreements based on changing circumstances and anticipated cost factors.

Motion to terminate the October 3, 2019 Intermunicipal sewage treatment agreement between Cranberry Township and the Breakneck Creek Regional Authority, pursuant to Section 11.09 of said agreement; and to terminate March 5, 2020 Sewer Connection Line Agreement between Cranberry Township and the Breakneck Creek Regional Authority, pursuant to paragraph 2 of said agreement; and to authorize the Township Manager to provide written notice to the Breakneck Creek Regional Authority thereof, and to take such necessary actions with respect to termination of the agreements.

**21. Purchase Approval #22284 - Engineering Services for Franklin Acres Lift Station Upgrade**

274/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider Purchase Approval #22284 - Engineering Services for Franklin Acres Lift Station Upgrade to Herbert, Rowland & Grubic Inc. in the amount of \$129,300.00.

**22.** Armstrong Franchise Agreement  
255/2022

The Township's cable franchise agreement with Armstrong Utilities, Inc. expires in 2022.

At the August 4, 2022 Regular meeting, the Board will be asked to consider the renewal of a non-exclusive Franchise Agreement with Armstrong Utilities, Inc.

**23.** Municibid Auction Results  
263/2022

At the June 2, 2022 Regular meeting, the Board authorized the sale of surplus Township equipment via electronic sale using the online Municibid program. The results of the auction, which ended on July 11, 2022, are provided in the meeting materials.

**24.** Southwest Butler County Joint Stormwater Planning Group  
275/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider approving a Resolution to support grant applications to the Butler County Municipal Infrastructure Program from all municipalities that are participants in the Southwest Butler County Joint Stormwater Planning Group.

**Additional Township Solicitor Business**

**Minutes**

**25.** Minutes -June 30, 2022  
257/2022

At the August 4, 2022 Regular meeting the Board will be asked to consider approving the minutes from the June 30, 2022 Agenda Preparation meeting.

**Remittance & Payroll Warrants**

**26.** Remittance Proposals & Payroll Warrants  
251/2022

At the August 4, 2022 Regular meeting, the Board will be asked to consider approving the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal JUN22PPD dated June 30, 2022
2. Remittance Proposal JUN22WIR dated June 30, 2022
3. Remittance Proposal JUL22MID dated June 20, 2022
4. Remittance Proposal JUL22 REF dated June 22, 2022
5. Remittance Proposal AUG22BIG dated August 5, 2022
6. Payroll Warrant 132022 dated June 24, 2022
7. Payroll Warrant S1222 dated June 30, 2022
8. Payroll Warrant 142022 dated July 8, 2022
9. Payroll Warrant S1322 dated July 15, 2022

**Reports**

- 27.** 1. Planning & Development Services - June 2022  
252/2022 2. Police Department - June 2022  
3. Fire Company - June 2022  
4. EMS Monthly Report - June 2022  
5. Open Records Summary - June 2022  
6. Budget Report - June 2022  
7. Property Tax Collections - June 2022  
8. Utilities Department Report - July 2022  
9. Public Works Activity Report - July 2022  
10. Information Technology Report - July 2022  
11. Communications Report - July 2022  
12. Cranberry Highlands Golf Report - July 2022

**Additional Business**

**Adjournment**

- 28.** Motion to Adjourn