

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, June 30, 2022 6:30 PM

### Call to Order Chairman Hadley

1. Pledge of Allegiance

2. Roll Call

3. Announcement - Executive Session 6-16-22  
230/2022

The Board met in Executive Session on Thursday, June 16, 2022 at 4:00 p.m. to discuss litigation.

4. Announcement  
229/2022

The Regular Board of Supervisors meeting scheduled on Thursday, July 7, 2022 has been cancelled. Accordingly, the Board will consider action on all agenda items this evening.

5. Pollinator Meadow Proposal in North Boundary Park  
248/2022

Staff will present a proposal for a pollinator meadow in North Boundary Park.

6. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

### Public Hearings

7. PR #COND-22-6 -Cranberry Court - Conditional Use (TLD to open public hearing 7/1/22)  
190/2022

Accept public comment on a Conditional Use application for a Community Character Development consisting of a 4,162 square foot Restaurant with drive thru, 1,650 square foot Restaurant and two (2) Retail Use buildings totaling approximately 12,861 square feet located at 20660 Route 19 on 3.8 acres in the CCD Corridor zoning district.

(Following public comment and provided no additional testimony is needed, it is the

recommendation to close the public hearing with consideration later in this meeting under Planning & Development Services.)

### **Planning & Development Services**

- 8.** PR #LD-22-14/COND-22-6 - Cranberry Court - Prelim Land Development and Conditional Use  
189/2022 (TLD to open public hearing 7/1/22)

Motion to adopt Resolution No. 2022-53, granting Preliminary Land Development and Conditional Use approval for a Community Character Development consisting of a 4,162 square foot Restaurant with drive thru, 1,650 square foot Restaurant and two (2) Retail Use buildings totaling approximately 12,861 square feet located at 20660 Route 19 on 3.8 acres in the CCD Corridor zoning district.

- 9.** PR #SUB-22-10 - Cranberry Court Lot Consolidation Plan - Preliminary and Final Subdivision  
188/2022 (TLD 8/28/22)

Motion to adopt Resolution No. 2022-54, granting Preliminary and Final Subdivision approval for the consolidation of two (2) lots consisting of 3.8 acres located at 20656 Route 19 and 20660 Route 19 in the CCD Corridor zoning district.

- 10.** PR #LD-22-16 - Meeder - Revised Preliminary Land Development (TLD 8/28/22)  
199/2022

Motion to adopt Resolution No. 2022-55, granting Revised Preliminary Land Development approval for a reduction of 7 residential units by adjusting the number of residential units from 67 to 58 in Phase 8 and adjust the number of residential units from 35 to 37 in Phase 9 within an existing CCD-2 Development located between Rochester Road, Unionville Road, Ogle View Road and Route 19 on 57.30 acres in the CCD-2 zoning district.

- 11.** PR #LD-22-15 - Meeder - Final Phases 8 & 9 Land Development (TLD 8/28/22)  
200/2022

Motion to adopt Resolution No. 2022-56, granting Final Land Development approval for Phase 8 and Phase 9 while adjusting the original number of residential units from 67 to 58 in Phase 8 and adjust the number of residential units from 35 to 37 in Phase 9 within the existing Meeder CCD-2 Development on 57.30 acres in the CCD-2 zoning district.

- 12.** PR #SUB-22-11 - Park Place Amendment No. 51 - Prelim/Final Subdivision (TLD 9/25/22)  
224/2022

Motion to adopt Resolution No. 2022-57, granting Lot Line Revision approval to create 4 units on Lot 7-8 along Amon Street within the Park Place, Phase 7 Development.

### **Public Works and Engineering**

#### **Contract Change Orders**

- 13.** CAR #22-04-05 - Change Order - Ehrman Road Right Turn Lane  
241/2022

Motion to approve CAR #22-04-05 - Change Order - Ehrman Road Right Turn Lane to Shields Asphalt Paving, Inc. in the amount of \$27,930.76.

**14.** CAR #22-10-03 - Change Order - Crack Sealing 2022  
221/2022

Motion to approve CAR #22-10-03 - Change Order - Crack Sealing 2022 authorizing a time extension of the contract completion date from July 15, 2022 to October 14, 2022.

**Contract Payments**

**15.** CAR #22-04-06 - Partial Payment - Ehrman Road Right Turn Lane  
240/2022

Motion to approve CAR #22-04-06 - Partial Payment - Ehrman Road Right Turn Lane to Shields Asphalt Paving, Inc. in the amount of \$107,387.15.

**16.** CAR #22-10-04 - Partial Payment - Crack Sealing 2022  
242/2022

Motion to approve CAR #22-10-04 - Partial Payment - Crack Sealing 2022 to Russell Standard Corp. in the amount of \$41,847.68.

**17.** CAR #22-08-04 - Final Payment - Superpave Street Resurfacing 2022  
243/2022

Motion to approve CAR #22-08-04 - Final Payment - Superpave Street Resurfacing 2022 to Youngblood Paving, Inc. in the amount of \$1,004,721.04.

**Contract Awards**

**18.** CAR #22-19-02 - Contract Award - Sun Valley Utilities Upgrades  
222/2022

Motion to approve CAR #22-19-02 - Contract Award - Sun Valley Utilities Upgrades to J.S. Bova Excavating in the amount of \$1,121,204.00.

**19.** CAR #22-21-02 - Bid Rejection - Printing Services - Cranberry Township Newsletter  
220/2022

After the bid opening on June 23, 2022, it was determined the bids exceeded the estimated budget.

Motion to approve CAR #22-21-02 - Bid Rejection - Printing Services - Cranberry Township Newsletter

**Authorizations to Bid**

**20.** CAR #22-23-01 - Authorization to Bid - Chadborne Culvert Rehabilitation  
237/2022

Motion to approve CAR #22-23-01 - Authorization to Bid - Chadborne Culvert Rehabilitation.

**21.** CAR #22-24-01 - Authorization to Bid - Community Park Streambank Landscape  
238/2022

Motion to approve CAR #22-24-01 - Authorization to Bid - Community Park Streambank Landscape.

**Bond Release Requests**

**22.** Bond Release Request  
246/2022

Motion to approve the following Bond Release Request:

PARTIAL RELEASE:

1. D2912-06 - Meeder, Phase 4 (Apartments)

**23.** Sewage Facilities Planning Module - Crescent Development  
250/2022

Motion to adopt Resolution No. 2022-58, approving a Sewage Facilities Planning Module for Crescent Development.

**Township Manager**

**24.** Pennsylvania State Police Auto Theft TF Intergovernmental Agreement  
219/2022

The annual Inter-Governmental Agreement for participation in the Pennsylvania State Police Auto Theft Task Force Program expires on June 30, 2022. We are requesting to enter into another agreement with the Pennsylvania State Police for the 2022-2023 fiscal year, which will fully fund the participating officer. The participation in this program is supported by Ordinance 2017-469.

Motion to authorize execution of an agreement with the Pennsylvania State Police for the Auto Theft Task Force program for the 2022-2023 fiscal year.

**25.** Cranberry Township Emergency Medical Service (CTEMS) Service and Lease Agreement Renewals  
233/2022

Motion to authorize the Township manager to negotiate the terms of the successor services and lease agreement with the Cranberry Township Emergency Medical Services, and to take such measures necessary to effectuate the same.

**26.** Sign Agreement Amendment with UPMC Passavant  
239/2022

Motion to authorize execution of an amended agreement originally dated September 15, 1998 between Cranberry Township and St. Francis Health Care Services (now known as UPMC Passavant) -for the replacement of the existing pylon sign located at the corner of Route 19 and St. Francis Way.

**27.** Fee Resolution Update  
235/2022

Staff will provide an update on the Sewer and Water Rate study.

Motion to adopt Resolution No. 2022-59, amending the fee schedule to update sewer and water rates and adjusting the language for the bag only service under Solid Waste.

**28.** Utility Workers Union of America Agreement Ratification  
244/2022

Motion to ratify the agreement between Cranberry Township and the Utility Workers Union of America, AFL-CIO, Local 540, representing employees within the Utilities Department for a period with effective dates of January 1, 2022 through December 31, 2024.

**29.** Environmental Advisory Committee Appointment  
234/2022

Motion to appoint Jim Feath to the Environmental Advisory Committee filling an unexpired term which expires on December 31, 2023.

**30.** Ad-Hoc Comprehensive Recreation Parks and Open Space - Appointment  
247/2022

Motion to appoint Bill Mack to the Ad-Hoc Comprehensive Recreation Parks and Open Space Committee.

**31.** Personnel  
232/2022

Two (2) Recommendations (Motions attached)

**Additional Township Solicitor Business**

**Minutes**

**32.** Minutes - May 26, 2022 and June 2, 2022  
228/2022

Motion to approve the following meeting minutes:

1. May 26, 2022 - Agenda Preparation Meeting
2. June 2, 2022 - Regular Meeting

**Remittance & Payroll Warrants**

**33.** Remittance Proposals and Payroll Warrants  
218/2022

Motion to approve following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal MAY22PPD dated May 31, 2022
2. Remittance Proposal MAY22WIR dated May 31, 2022
3. Remittance Proposal JUN22MID dated June 21, 2022
4. Remittance Proposal JUN22REF dated June 23, 2022
5. Remittance Proposal JUL22BIG dated July 8, 2022
6. Payroll Warrant 112022 date May 27, 2022

7. Payroll Warrant SP1122 dated May 27, 2022
8. Payroll Warrant S1022 dated May 31, 2022
9. Payroll Warrant 122022 dated June 10, 2022
10. Payroll Warrant S1122 dated June 15, 2022

### **Reports**

#### **34.** Monthly Reports 217/2022

1. Planning & Development Services - May 2022
2. Police Department - May 2022
3. Fire Company - May 2022
4. EMS Monthly Report - May 2022
5. Open Records Summary - May 2022
6. Budget Report - May 2022
7. Property Tax Collections - May 2022
8. Utilities Department Report - June 2022
9. Public Works Activity Report - June 2022
10. Information Technology Report - June 2022
11. Communications Report - June 2022
12. Cranberry Highlands Golf Report - June 2022

### **Additional Business**

### **Adjournment**

#### **35.** Motion to Adjourn