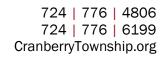


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Director's Justification Memo

DATE:
TO: Lucas Martsolf, Assistant Township Manager
FROM:
RE:
Munis Project Number:
Munis Account(s):
Check this box if the purchase is part of a capital project.
Project Title:
Purchase / Project Description: Provide a detail description of the proposed requisition. (650 character limit)
Purchase / Project Justification:
Describe why is this requisition is needed. What alternatives were considered? (650 character limit)





Director's Justification Memo

Purchase Cost Details: Provide a summary of the estimated costs. (650 character limit.)
Staff Recommendation: Describe the basis of your recommendation. (500 character limit.)
Image: (Attach image if, applicable.)