

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, May 26, 2022 6:30 PM

Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Public Hearings

4. PR #COND-22-3 -Creative World School - Conditional Use (TLD to open public hearing 6/3/22)
83/2022

Accept public comment on a Conditional Use application for a one (1) story, 14,552 square foot Daycare Center facility to be located at 9112 Marshall Road on 3.1 acres of land in the SP-1 zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the June 2nd Regular Meeting.)

5. PR #COND-21-10 - Crescent - Conditional Use (TLD to open public hearing 6/3/22)
468/2021

Accept public comment on a Conditional Use application for 790 residential units and 9,300 square feet of Non-residential uses to be located off Coolsprings Drive on approximately 114.4 acres in the BPK and C-3 zoning districts.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the June 2nd Regular Meeting.)

Planning & Development Services

6. PR #LD-22-8 -Creative World School - Preliminary and Final Land Development (TLD 6/3/22)
82/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider a Preliminary and Final Land Development application for a one (1) story, 14,552 square foot Daycare Center facility to be located at 9112 Marshall Road on 3.1 acres of land in the SP-1 zoning district.

7. PR #LD-21-15 - Crescent - Preliminary Land Development (TLD 6/3/22)
467/2021

At the June 2, 2022 Regular Meeting, the Board will be asked to consider a Preliminary Land Development application for 790 residential units and 9,300 square feet of Non-Residential uses to be located off Coolsprings Drive on approximately 114.4 acres in the BPK and C-3 zoning districts.

8. PR #LD-22-12 - Crescent - Final Phase 1 Land Development (TLD 7/23/22)
158/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider a Final Phase 1 Land Development application for a CCD-2 Land Development consisting of 9,300 square foot of Non-Residential Use, forty-nine (49) Single Family Residential lots, one hundred six (106) townhouse units and two hundred eighty-two (282) apartment units to be located in the Crescent development off Coolsprings Drive on approximately 45.24 acres in the CCD-2 zoning district.

9. PR #LD-22-13 - Cranberry Springs - Revised Preliminary Land Development (TLD 7/23/22)
159/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider an application for Revised Preliminary Land Development to reflect revisions from the Cranberry Springs Subdivision plan.

10. PR #SUB-22-8 - Cranberry Springs Subdivision (TLD 7/23/22)
175/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider a Preliminary and Final Subdivision application identifying a land swap with the adjacent Crescent development while providing rights-of-way for roads within Cranberry Springs and road connections into the adjacent Crescent Development.

Public Works and Engineering

Contract Change Orders

11. CAR #22-08-03 - Change Order - Superpave Street Resurfacing 2022
207/2022

The change order will remove Executive Drive, Keystone Drive and Pennwood Place and add Canterbury Trail to the project.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-08-03 - Change Order - Superpave Street Resurfacing 2022 to Youngblood Paving, Inc. in the amount of \$962.85.

Contract Payments

12. CAR #22-04-04 - Partial Payment - Ehrman Road Right Turn Lane

206/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-04-04 - Partial Payment - Ehrman Road Right Turn Lane to Shields Asphalt Paving, Inc. in the amount of \$47,886.79.

13. CAR #22-03-03 - Final Payment - Community Park - Dog Park Fence

195/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-03-03 - Final Payment - Community Park - Dog Park Fence to Duquesne Fence, Inc. in the amount of \$69,165.00.

Contract Awards

14. CAR #22-18-02 - Contract Award - Peters Road Water Line Replacement

204/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-18-02 - Contract Award - Peters Road Water Line Replacement to Jet Jack, Inc. in the amount of \$275,465.00.

15. CAR #22-20-02 - Contract Award - Brandt Drive Extension

205/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-20-02 - Contract Award - Brandt Drive Extension to Tedesco Construction, Inc. in the amount of \$289,547.10.

16. CAR #22-12-02 - Bid Rejection - Line Painting & Traffic Markings

210/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-12-02 - Bid Rejection - Line Painting & Traffic Markings due to no bids being received.

Authorizations to Bid

17. CAR #22-21-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter

194/2022

The bid proposal for printing services for the Cranberry Township Newsletter will be for one (1) year, with options for additional yearly extensions up to four (4) one-year extensions.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-21-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter.

18. CAR #22-22-01 - Authorization to Bid - Pickleball Air Dome

197/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider CAR #22-22-01 - Authorization to Bid - Pickleball Air Dome.

Purchase Awards

19. Purchase Approval #00022182-00 - Kids Castle Playground Renovations

198/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022182-00 - Kids Castle Playground Renovations, via a cooperative State contract, to Jeffrey Associates in the amount of \$173,818.00.

20. Purchase Approval #00022198-00 - Line Painting

215/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022198-00 - Line Painting, via SHACOG contract, to Alpha Space Control Company, Inc. in the amount of \$139,990.00.

21. Purchase Approval #00022192-00 -Ford F150 Pickup Truck - Grounds Maintenance

209/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022192-00 -Ford F150 Pickup Truck - Grounds Maintenance to Laurel Motors Inc., via Co-Stars contract in the amount of \$31,910.00 (inclusive of a \$2,500 trade-in) for use by the Grounds Maintenance Division of Public Works.

22. Purchase Approval #00022196-00 -Three (3) Toro Greensmaster Mowers - Cranberry Highland Golf Course

213/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022196-00 -Three (3) Toro Greensmaster Mowers - Cranberry Highland Golf Course, via a cooperative State contract, to E.H. Griffith, Inc. in the amount of \$148,504.20 for use by the Turfgrass Maintenance Division at Cranberry Highlands Golf Course.

23. Purchase Approval #00022197-00 -Two (2) Sand-Pro 5040 Bunker Rake - Cranberry Highland Golf Course

214/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022197-00 -Two (2) Sand-Pro 5040 Bunker Rake - Cranberry Highland Golf Course, via Co-Stars contract, to E.H. Griffith, Inc. in the amount of \$51,432.13 for use by the Turfgrass Maintenance Division at Cranberry Highlands Golf Course.

Bond Release Requests

24. Bond Release Request

208/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider the following Bond Release Requests:

FULL RELEASE:

1. D2802-2-PH2 - Heights at Thorn Hill, Phase 2

Township Manager

25. Purchase Approval #00022193-00 - Comprehensive Recreation, Parks & Open Space Plan
201/2022

It has been ten years since the completion of the last Comprehensive Recreation, Parks & Open Space Plan in 2012. As a part of the Townships ongoing planning efforts, the Board is being requested to authorize the completion of a new plan.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022193-00 - Comprehensive Recreation, Parks & Open Space Plan to Pashek Associates in the amount of \$88,340.00 which is supported by 50% match by a DCNR grant.

26. Ad-Hoc Advisory Committee Establishment - Comprehensive Recreation, Parks & Open Space Plan
202/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider Resolution No. 2022-XX, establishing an Ad-Hoc Advisory Committee for the forthcoming Comprehensive Recreation, Parks & Open Space plan.

27. Municibid Auction
211/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider authorization to advertise the sale of miscellaneous surplus tools, equipment and miscellaneous items through Municibid Auctions.

28. Cranberry Plan - Culture and Diversity Plan Section Update
196/2022

Culture and diversity are important focuses for the Township. In an ongoing effort to keep the Cranberry Plan current, the Board is being asked to consider and update to this section of the plan.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider authorization for the execution of a consulting agreement with Strategic Solutions, LLC. for an update to the Culture and Diversity section of the Cranberry Plan.

29. Delta Development Agreement - Federal Funding Appropriations
203/2022

Our current agreement with Delta Development that focuses on federal funding opportunities is expiring. Accordingly, we are requesting authorization to renew our agreement to continue to focus on the federal appropriations funding process for priority projects in the Township.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider authorization for the execution of a renewal of our agreement for eighteen (18) months with Delta Development Group to focus on federal funding and appropriations for priority infrastructure projects in Cranberry Township.

30. MSA Thruway Project Funding Agreement- Assignment & Assumption Agreement
212/2022

As a part of the access agreement reached between Sipple Enterprises, L.P. and Charter Homes for the newly proposed Crescent Development, Charter is assuming the obligation of Sipple Enterprises, L.P. for the MSA Thruway Project Funding Agreement initially executed between the Township and Sipple Enterprises, L.P.

At the June 2, 2022 Regular Meeting, the Board will be asked to consider authorizing execution of the Assignment & Assumption Agreement between Sipple Enterprises, LP; Charter Homes at Crescent, Inc. and Cranberry Township for the assignment of the responsibilities and obligations in the MSA Thruway Project Funding agreement for Sipple Enterprise, L.P. to Charter Homes at Crescent, Inc.

31. Personnel
216/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider the attached recommendation.

One (1) recommendation attached

Additional Township Solicitor Business

Minutes

32. Minutes -April 28, 2022
187/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider approving the minutes from the April 28, 2022 Agenda Preparation meeting.

Remittance & Payroll Warrants

33. Remittance Proposals and Payroll Warrants
184/2022

At the June 2, 2022 Regular Meeting, the Board will be asked to consider the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal APR22PPD dated April 30, 2022
2. Remittance Proposal APR22WIR dated April 30, 2022
3. Remittance Proposal MAY22MID dated May 19, 2022
4. Remittance Proposal MAY22REF dated May 20, 2022
5. Remittance Proposal JUN22BIG dated June 3, 2022
6. Payroll Warrant 092022 April 29, 2022
7. Payroll Warrant S0822 April 29, 2022
8. Payroll Warrant 102022 dated May 13, 2022
9. Payroll Warrant S0922 dated May 16, 2022

Reports

34. Monthly Reports

186/2022

1. Planning & Development Services - April 2022
2. Police Department - April 2022
3. Fire Company - April 2022
4. EMS Monthly Report - April 2022
5. Open Records Summary - April 2022
6. Budget Report - April 2022
7. Property Tax Collections - April 2022
8. Utilities Department Report - May 2022
9. Public Works Activity Report - May 2022
10. Information Technology Report - May 2022
11. Communications Report - May 2022
12. Cranberry Highlands Golf Report - May 2022

Additional Business

Adjournment

35. Motion to Adjourn