



DATE: March 9, 2022

TO: Daniel Santoro, Township Manager

FROM: Lucas Martsof, Assistant Township Manager

RE: Purchase justification for the purchase of a trailer to haul asphalt paver (CP019)

After consultation with staff, I have reviewed the purchase request noted above and recommend the Township Board of Supervisors consider authorizing the purchase of one (1) Rodgers 30' trailer model year 2021 at the proposed total cost of \$38,714.80 to be used by the Streets Division of Public Works.

If the Board of Supervisors approve, it would authorize the Township to enter into an agreement with Stephenson Equipment, Inc. Via cooperative State contract. Existing assets will be traded-in which reduced our overall purchase total by \$1,250.00.

This purchase is needed at this time because our existing 1996 trailer is no longer adequate to safely haul our existing paving equipment (Asphalt paver and roller). The anticipated delivery is eight (8) weeks and would arrive in time for the paving season. This purchase will continue effective service delivery.

Thank you for taking the time to review and consider this request. Funding for this project was considered during the capital improvement planning process. Please let me know if I can answer any further questions regarding this purchase requisition.