

# AGENDA

## Cranberry Township Board of Supervisors Regular Meeting Thursday, March 3, 2022 6:30 PM

### **Call to Order - Chairman Hadley**

1. Pledge of Allegiance/Roll Call
2. Announcement
3. Public Comment (Any item on or off the Agenda)

### **Administration - Chairman Hadley**

4. OpenGov Updates  
2/2022

Tonight, Dean Simpson, Manager for Development & Code Services, will highlight the success we've had so far with the new permitting system, discuss the increased efficiencies, and highlight some future capabilities.

5. Southwest Butler County Stormwater Planning Group  
92/2022

Motion to adopt Resolution No. 2022-15, for continued support and participation in the Southwest Butler County Stormwater Planning Group including a financial commitment to continue the next phase of the group collaborative efforts.

6. Community Park North Expansion Grant Application  
65/2022

Motion to adopt Resolution No. 2022-16, executing a grant application to the Pennsylvania Local Share Program for the Community Park North Expansion.

7. Fee Resolution Update  
67/2022

Motion to adopt Resolution No. 2022-17, amending the fee schedule to include the following changes:

1. Wireless Communication Facility License Fees

2. Zoning Verification Letter Fees
3. Transportation Impact Fees
4. Collection Connection Trash Tag Fees
5. Road Occupancy Permits Fees
6. Law Enforcement Audio and/or Video Recordings Fee
7. Unmetered Water Service Rates

**8.** Personnel  
103/2022

Three (3) recommendations - Motions attached

**9.** Remittance Proposals & Payroll Warrants  
51/2022

Motion to approve the following Remittance Proposals and Payroll Warrants:

1. Remittance Proposal JAN22PPD dated 1-31-22
2. Remittance Proposal JAN22WIR dated 1-31-22
3. Remittance Proposal FEB22MID dated 2-18-22
4. Remittance Proposal FEB22M21 dated 12-31-22
5. Remittance Proposal FEB22REF dated 2-21-22
6. Remittance Proposal MAR22BIG dated 3-4-22
7. Payroll Warrant 022022 dated 1-21-22
8. Payroll Warrant S0222 dated 1-31-22
9. Payroll Warrant 032022 dated 2-4-22
10. Payroll Warrant S0322 dated 2-15-22

**10.** Meeting Minutes  
68/2022

Motion to approve the minutes of the January 27, 2022 Agenda Preparation meeting.

**11.** Deputy Real Estate Tax Collector Appointment  
104/2022

Act 164 of 2014 requires the appointment of a Deputy Real Estate Tax Collector. The following is being proposed for the Board's consideration.

Motion to accept the recommendation of P.J. Lynd, Cranberry Township's Real Estate (Property) Tax Collector, to appoint Tammy Lynd as the Deputy Real Estate Tax Collector.

**Planning & Development Services - Supervisor Skorupan**

**12.** PR #SUB-21-15- Breckenridge Lot Consolidation Plan (TLD 4/9/22)  
460/2021

Motion to adopt Resolution No. 2022-18, granting Preliminary and Final Subdivision approval to consolidate three (3) lots located along 1129 Freedom Road in the R-2 zoning district.

**13.** PR #LD-21-12 & PR #COND-21-9 - Breckenridge - Preliminary Land Development and Conditional Use (TLD to render decision 4/9/22)  
459/2021

Motion to adopt Resolution No. 2022-19, granting Preliminary Land Development and Conditional Use approval for 112 townhouse units to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district.

- 14.** PR #SUB-22-1 - Boundary Lofts Lot Line Revision - Preliminary and Final Subdivision (TLD 4/30/22)  
41/2022

Motion to adopt Resolution No. 2022-20, granting Preliminary and Final Subdivision approval for the consolidation of two (2) lots consisting of 7.36 acres located at 1009 North Boundary Road in the SU-1 and C-1 zoning districts.

- 15.** PR #PRD-22-1 - Boundary Lofts PRD - Tentative PRD (TLD to render decision 4/25/22)  
40/2022

Motion to adopt Resolution No. 2022-21, granting Tentative Planned Residential Development approval for a one phase, two (2) building, sixty-eight (68) apartment unit Multiple Family Dwelling Planned Residential Development located at 1009 N. Boundary Road on approximately 7.36 acres in the C-1 and SU-1 zoning districts.

- 16.** PR #COND-22-1 - Diesel Edge Training Academy - Preliminary and Final Land Development and Conditional Use (TLD to render decision 4/9/22)  
43/2022

Motion to adopt Resolution No. 2022-22, granting Preliminary and Final Land Development and Conditional Use for the addition of an outdoor artificial turf field and parking area upgrades to an Indoor Commercial & Private Recreation Facility located at 9043 Marshall Road on 3 acres of land in the SP-1 zoning district.

- 17.** PR #LD-20-3 (PR #25363) - The Village of Cranberry Woods - Revised Preliminary Land Development (TLD 4/8/22)  
13/2020

Motion to adopt Resolution No. 2022-23, granting Revised Preliminary Land Development approval for Phase 1 of the Village of Cranberry Woods development to include an existing Hotel with proposed Automotive Fueling Station, Financial Institute with drive-thru, Retail and Daycare uses on 57.11 acres in the CCD-2 zoning district.

- 18.** PR #LD-20-2 (PR #25352) - Village of Cranberry Woods, Phase 1A (Infrastructure) - Final Land Development (TLD 4/8/22)  
10/2020

Motion to adopt Resolution No. 2022-24, granting Final Land Development approval for the infrastructure of Phase 1 within the Village of Cranberry Woods development located along Route 228, Franklin Road and Longtree Way in the CCD-2 zoning district.

- 19.** PR #LD-19-21 (PR #25281)- Village of Cranberry Woods, Phase 1B (Sheetz) - Final Land Development (TLD 4/8/22)  
493/2019

Motion to adopt Resolution No. 2022-25, granting Final Land Development approval for an Automotive Fueling Station to be located at 1664 Route 228 within the Village of Cranberry Woods Phase 1 Development in the CCD-2 zoning district.

- 20.** PR #LD-22-7 - Village of Cranberry Woods - Revised Preliminary Land Development (TLD 4/30/22)  
45/2022

Motion to adopt Resolution No. 2022-26, granting Revised Preliminary Land Development approval for Phase 2 of the Village of Cranberry Woods development to include an 8,750 square foot Restaurant to be located on Lot 2B (3005 Fairport Lane) on approximately 3.4 acres of land in the CCD-2 zoning district.

- 21.** PR #LD-22-5 - Cenci's Restaurant - Revised Final Land Development (TLD 4/30/22)  
44/2022

Motion to adopt Resolution No. 2022-27, granting Revised Final Land Development approval for an 8,750 square foot Restaurant to be located on Lot 2B (3005 Fairport Lane) within Phase 2 of the Village of Cranberry Woods development approximately 3.4 acres of land in the CCD-2 zoning district.

- 22.** Ordinance amendment - Chapter 27 -Zoning - Bill No. 2022-02  
482/2021

Motion to adopt Ordinance No. 2022-507, amending Chapter 27 (Zoning), revising Section 327 "Wireless Communication Facility".

#### **Parks & Recreation and Library - Vice-Chairman Manipole**

#### **Public Works and Engineering - Supervisor Hezlep**

#### **Contract Awards**

- 23.** CAR #22-05-02 - Contract Award - BCWPCF-Disposal of Bio-Solids, Grit & Screening  
72/2022

Motion to approve CAR #22-05-02 - Contract Award - BCWPCF-Disposal of Bio-Solids, Grit & Screening to Vogel Disposal Services in the amount of \$270,600.00 (Year 1).

#### **Authorizations to Bid**

- 24.** CAR #22-07-01 - Authorization to Bid - Pickleball Court Building  
22/2022

Motion to approve CAR #22-07-01 - Authorization to Bid - Pickleball Court Building.

- 25.** CAR #22-12-01 - Authorization to Bid - Line Painting & Traffic Markings  
84/2022

Motion to approve CAR #22-12-01 - Authorization to Bid - Line Painting & Traffic Markings.

- 26.** CAR #22-13-01 - Authorization to Bid - BCWPCF - Diesel Tank & Structural Steel Coating  
85/2022

Motion to approve CAR #22-13-01 - Authorization to Bid - BCWPCF - Diesel Tank & Structural Steel Coating.

**Purchase Awards**

**27.** Purchase Approval #00022033-00 - Two (2) John Deere 1585 Mowers

77/2022

Motion to approve Purchase Approval #00022033-00 - Two (2) John Deere 1585 Mowers via Co-Stars Contract to West Central Equipment LLC., in the amount of \$75,342.60 for use by the Ground Maintenance Division of Public Works.

**28.** Purchase Approval #00022034-00 - Two (2) Ventrac 4520Z Tractors

74/2022

Motion to approve Purchase Approval #00022034-00 - Two (2) Ventrac 4520Z Tractors via Co-Stars contract to E.H. Griffith in the amount of \$61,240.50 for use by Grounds Maintenance Division of Public Works.

**29.** Purchase Approval #00022039-00 - Two (2) Groundsmaster 4500-D Mowers

75/2022

Motion to approve Purchase Approval #00022039-00 - Two (2) Groundsmaster 4500-D Mowers via Co-Stars Contract to E.H. Griffith in the amount of \$161,356.06 for use by the Turfgrass Maintenance Division at the Cranberry Highlands Golf Course.

**30.** Purchase Approval #00022040-00 - True Surface Frames with Inserts

78/2022

Motion to approve Purchase Approval #00022040-00 - True Surface Frames with Inserts via Co-Stars Contract to E.H. Griffith Inc. in the amount of \$32,545.00 for use by the Turfgrass Maintenance Division at Cranberry Highlands Golf Course.

**31.** Purchase Approval #00022049-00 - 2022 F150 Truck - DFES Response Vehicle

91/2022

Motion to approve Purchase Approval #00022049-00 - 2022 F150 Truck - DFES Response Vehicle from Shults Ford via Co-Stars contract in the amount of \$28,292.00 (inclusive of a \$13,000 trade-in) for use by Department of Fire & Emergency Services.

**32.** Purchase Approval #00022050-00 - Two (2) Police Vehicles - 2021 Dodge Charger and 2022 Durango

90/2022

Motion to approve Purchase Approval #00022050-00 -Two (2) Police Vehicles 2021 Dodge Charger and 2022 Durango to Laurel Motors Inc. via Co-Stars contract in the amount of \$45,835.00 (inclusive of two trade-ins for \$18,000) for use by the Police Department.

**33.** Purchase Approval #00022053-00 - Design Only -Traffic Signal at Rt. 19/Short Street

89/2022

Motion to approve Purchase Approval #00022053-00 - Design Only -Traffic Signal at Rt. 19/Short Street to Whitman Requardt & Associates LLP in the amount of \$38,000.00.

**34.** Purchase Approval #00022054-00 - Thirty-three (33) Gen5 Glock 9mm Service Weapons

76/2022

Motion to approve Purchase Approval #00022054-00 - Thirty-three (33) Gen5 Glock 9mm

Service Weapons to Witmer Public Safety Group Inc. in the amount of \$5,869.00 (inclusive of a trade-ins of \$8,288.00) for use by the Police Department.

**35.** Purchase Approval #00022052-00 - Accessories for Service Weapons  
93/2022

Motion to approve Purchase Approval #00022052-00 - Accessories for Service Weapons to Witmer Public Safety Group Inc. in the amount of \$21,084.36 for use by the Police Department.

**36.** Purchase Approval #00022055-00 - Fox Run Stormwater Study  
80/2022

Motion to approve Purchase Approval #00022055-00 - Fox Run Stormwater Study to PVE, LLC in the amount of \$16,500.00.

**37.** Purchase Approval #00022056-00 - Southwest Region Stormwater Study  
81/2022

Motion to approve Purchase Approval #00022056-00 - Southwest Region Stormwater Study to PVE, LLC in the amount of \$39,900.00.

**38.** Purchase Approval #00022047-00 - Pickleball Shades - Graham Park  
70/2022

Motion to approve Purchase Approval #00022047-00 - Pickleball Shades - Graham Park via Co-Stars Contract to Jeffrey Associates in the amount of \$20,633.00.

**39.** Purchase Approval #00022058-00 - Pickleball Lighting - Graham Park  
71/2022

Motion to approve Purchase Approval #00022058-00 - Pickleball Lighting - Graham Park via Co-Stars contract to Mayer Electric Supply Co., Inc. in the amount of \$143,000.90.

### **Bonds Release**

**40.** Bond Release Requests  
73/2022

Motion to approve the following Bond Requests:

PARTIAL RELEASE:

1. D2612-7-SITE - Reserve at Eagle Hill - Site
2. D2610-06-PH1 - Traditions of America - Phase 1
3. D2610-04-PH2 - Traditions of America - Phase 2

### **Public Safety - Supervisor Mazzoni**

#### **Solicitor**

**41.** Additional Solicitor Business

## **Reports**

### **42. Monthly Reports**

50/2022

1. Planning & Development Services - January 2022
2. Police Department - January 2022
3. Fire Company - January 2022
4. Open Records Summary - January 2022
5. Property Tax Collections - January 2022
6. Budget & Balance Sheet Report - January 2022
7. EMS Monthly Report - January 2022
8. BCTP Compliance History Report - January 2022
9. BCTP Flow Data - January 2022
10. Communications Report - January & February 2022
11. Utilities Department Report - February 2022
12. Public Works Activity Report - February 2022
13. Information Technology Report - February 2022
14. Cranberry Highlands Golf Report - February 2022

## **Additional Business**

### **43. Additional Business**

## **Adjournment**

### **44. Motion to adjourn**