

MINUTES

General Authority

Board of Directors Meeting

Wednesday, October 13, 2021

Members Present:

Jerry Andree, Secretary
Bert Bertoncello, Treasurer
Richard Hadley, Chairperson
James Lopresti, Vice Chairperson
Daniel Santoro, Asst. Sec./Treas.

Staff Present:

Lori Coon
Jason Dailey
Vanessa Gleason
Greg Hoover
Michael Malak
Tim Schutzman
Michael Witherel

Call to Order

1. Pledge of Allegiance

Chairman Hadley called the meeting to order at 4:00 p.m. virtually and in-person in Room 2402 of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA, and led the salute to the flag.

2. Roll Call

When the meeting was called to order, all Board members were present or participating virtually.

Announcement

Vice Chairman Jim Lopresti has submitted a letter of resignation effective October 13, 2021. Mr. Lopresti's resignation has been accepted by the Board.

3. Public Comment

Dan Kissel, 605 Daisy Drive – Mr. Kissel spoke in reference to the recent increase in flooding in the area of his home.

Tim Schutzman explained the Township is aware of the increase flooding in the area. The Township is reviewing the situation.

Richard Kelly, 1118 Freedom Road – Mr. Kelly expressed a concern about the recent flooding of the roadways near his home.

Approval of Minutes

4. Meeting Minutes

Motion to approve the Meeting Minutes for the April 13, 2021 meeting.

VOTING

Motion by: Richard Hadley
Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
Richard Hadley	X		
James Lopresti	X		
Bert Bertoncello	X		
Jerry Andree	X		
Daniel Santoro	X		

Motion Carried

Payment of Invoices

5. Bill List

Motion to approve the payment of the attached bill list.

VOTING

Motion by: Richard Hadley
Second by: James Lopresti

Member	YES	NO	ABSTAIN
Richard Hadley	X		
James Lopresti	X		
Bert Bertoncello	X		
Jerry Andree	X		
Daniel Santoro	X		

Motion Carried

Reports

6. Review Reports

Review Financial Reports

Vanessa Gleason provided an overview of the financial reports including the 2020 financial audit, the current budget and balance sheets and the stormwater collections report.

Old Business

This was no old business for this meeting.

New Business

7.

Sun Valley Update - Upper & Lower

Mike Malak provided an overview of the upper and lower phases of the Sun Valley stormwater project. Mr. Malak explain communications have started with a developer to enhance the stormwater system within Sun Valley.

Dan Santoro mentioned the communications with the developer are in the early stages. Mr. Santoro is hopeful that the collaboration with the developer could accomplish possible cost avoidances for the Township and the General Authority.

Bettelou Bertoncello asked if there was a timeline for the upper and lower phases.

Tim Schutzman explained the timeline is dependent on the Planning Department working through details to see if the developer's vision meets with the Township's vision.

Mr. Schutzman stated the thirty-inch pipe is in dire need of replacement and upsizing.

8. Update on Proposed initiatives for 2022

1. MS4 - Glen Eden Stream Restoration
2. MS4 - Community Park Stream Restoration
3. Regional Stormwater Studies
4. Public/Private Stormwater Facility Inspections

Tim Schutzman explained the Glen Eden Streambank will be restored to DEP requirements. The stabilization includes the following zones: Manor Creek Farms, Cedarbrook, Settlers Grove and Glenbrook Manor.

Chairman Hadley inquired about the stabilization goal.

Mr. Schutzman explained the goal of the stabilization is to reduce the amount of sediment into the stream by focusing on the widening of the channel. Mr. Schutzman stated the DEP requires completion by March of 2023.

Jerry Andree asked if the pandemic will have an impact on the deadline.

Dan Santoro explained the pandemic could impact the ability to complete the project and the Township may need to request an extension.

Mr. Schutzman said there currently is not an official extension from the DEP.

Tim Schutzman provided an overview of the Community Park streambank stabilization. Mr. Schutzman explained the Township is in the process of design and permitting for minimal stream realignment.

Mr. Santoro added the Township received a 50% matching funds grant from DCNR in the amount of \$131,000 with a match from the Township to total \$262,000. Mr. Santoro stated the Township's Environmental Advisory Committee is engaged in this project.

Tim Schutzman provided an overview on the need for Stormwater studies in the Fox Run area and Southwest regions. Mr. Schutzman explained the studies would assist in directing these projects forward in these areas.

Jerry Andree inquired about PennDot's design and the stormwater projects.

Mike Malak stated PennDot's project is inline with the Township stormwater project.

Bettelou Bertoncello inquired about the timeline for the studies.

Jason Dailey stated the studies will be started and completed in 2022.

9. 2022 Proposed Budget

Motion to approved the 2022 Proposed Budget.

Vanessa Gleason provided an overview of the 2022 budget. Ms. Gleason explained the Maintenance and Operating costs move from 50% in 2021 to 100% in 2022.

VOTING

Motion by: Richard Hadley
Second by: James Lopresti

Member	YES	NO	ABSTAIN
Richard Hadley	X		
James Lopresti	X		
Bert Bertoncello	X		
Jerry Andree	X		
Daniel Santoro	X		

Motion Carried

Additional business pertinent to the Authority

There was no additional business for this meeting.

Adjournment

10. Motion to Adjourn

The meeting adjourned at 4:52 p.m.

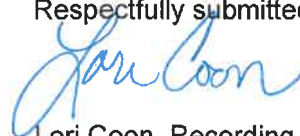
VOTING

Motion by: Richard Hadley
Second by: Daniel Santoro

Member	YES	NO	ABSTAIN
Richard Hadley	X		
James Lopresti	X		
Bert Bertoncello	X		
Jerry Andree	X		
Daniel Santoro	X		

Motion Carried

Respectfully submitted,



Lori Coon, Recording Secretary

Cranberry Township General Authority Warrant List October 13, 2021

Reimburse Cranberry Township April 2021- September 2021

PMAA Conference

Registration PMAA Conference/Andree	325.00
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Butler Eagle

Advertising of the April 13, 2021 meeting	37.00
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Butler Eagle

Advertising of the Annual Audit 12/31/20	211.00
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Professional Governmental Underwriters

Public Officials Liability Insurance	1,650.00
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Total	2,223.00
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Invoices to be Paid

Cranberry Township

Administrative Fees January - June 2021	6,000.00
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Operational Costs (50%) April - September 2021	238,409.41
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Total	244,409.41
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Grand Total	246,632.41
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1

Lori Coon

From: service@paypal.com

Sent: Monday, June 21, 2021 1:04 PM

To: Lori Coon

Subject: Your PayPal receipt

Hello, Lori Coon

You paid \$325.00 USD to

Pennsylvania Municipal Authorities

Association

Create an account with PayPal and activate Return Shipping on Us.

Limitations apply.

Your purchase details

Your Transaction ID:

03A40052Y4619700K

Merchant Transaction ID:

25838991HS861681G

Purchase Date:

June 21, 2021

Payment to:

Pennsylvania Municipal Authorities Association

wenrich@municipalauthorities.org

Payment from:

Lori Coon

lori.coon@cranberrytownship.org

2

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Jerry Andree

ID Number:

Price: \$295.00 USD

Quantity: 2

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Welcome Reception Co-Hosted by Regional Directors

ID Number:

Price: \$0.00 USD

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Board Members'/Solicitors' Luncheon - Tell it to the Judge

ID Number:

Price: \$30.00 USD

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Stormwater Fee Issues and Litigation A National and Local Pers

ID Number:

Price: \$0.00 USD

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Weathering the Storm Challenges to Stormwater Fees

ID Number:

Price: \$0.00 USD

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form - MS4

Collaboration & Compliance - Wyoming Valley Sanitary Authority

ID Number:

Price: \$0.00 USD

Quantity: 1

Item: PMAA 79th Annual Conference & Trade Show Registration Form -

Public Funding of Stormwater Controls on Private Property

ID Number:

3

Price: \$0.00 USD

Subtotal \$325.00 USD

Total \$325.00 USD

You paid using: Mastercard x-8301

This credit card transaction will appear on your statement as PAYPAL

*PMAA.

JUL 21 -

1000 . 2100 . 5004
GEN AUTH
PMAA CONF/ANDREE

Butler Eagle

Return this portion with your remittance

Remit Payment To:
Butler Eagle
Dept. T
Box 271
Butler, PA 16003-0271

Phone No.
724-776-4806

Account No.
84649

Stop Date
4/9/2021

Account Balance
\$88.00

Due Date
05/04/21

CRANBERRY TWP MUNICIPAL CTR
2525 ROCHESTER RD
SUITE 400
CRANBERRY TWP. PA 16066

Classified Advertising Invoice

Account No. 84649

Ad No.	Class	Start Date	Stop Date	Lines	Inserts	Rate	Pubs	Amount Due
1488231	1	4/9/2021	4/9/2021	17	2	7	BE, WB	\$37.00
Ad Description: CranberryTwpGeneralAuth-Public								

TOTAL DUE: \$37.00

INV# 84649-040921

VENDOR #	212	PO#	
FUND#	1000	FUND#	
COSTC#	2100	COSTC#	
ACCT#	5004	ACCT#	
PROJ#		PROJ#	
AMOUNT \$	37.00	AMOUNT \$	
DESCRIPTION	Ad/Gen Auth Mtg		
APPROVAL			

Thank You For Your Business!

Phone: 724-282-8005

Proof of Publication of Notice in Butler Eagle

Under Act No. 587, Approved May 16, 1929

State of Pennsylvania,
County of Butler.

Rebecca L. Yount Of the Eagle Printing Company, Inc., of the County and State aforesaid, being duly sworn, deposes and says that the BUTLER EAGLE, a newspaper of general circulation published at 114 West Diamond Street, City of Butler, County and State aforesaid, was established 1869, since which date the BUTLER EAGLE has been regularly issued in said County, and that the printed notice or publication attached hereto is exactly the same as was printed and published in the regular editions and issues of the said BUTLER EAGLE on the following dates, viz.

9th Day of April A.D. 2021

Affiant further deposes that the Ad Taker is duly authorized by the EAGLE PRINTING COMPANY, a corporation, publisher of said BUTLER EAGLE, a newspaper of general circulation, to verify the foregoing statement under oath, and Affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

Rebecca L. Yount
Butler Eagle

Copy of Notice or Publication

Sworn to and subscribed before me this 9th
Day of April 2021

Carolyn E. Ortiz
Notary Public

My Commission Expires:

Commonwealth of Pennsylvania - Notary Seal
CAROLYN E ORTIZ - Notary Public
Butler County
My Commission Expires Mar 25, 2023
Commission Number 1348650

PUBLIC NOTICE
The Cranberry Township General Authority will hold a virtual public meeting Tuesday, April 13, 2021 at 4:00 P.M. The purpose of the meeting will be to conduct business pertinent to the Authority. Citizens wishing to be included in the public comment portion of the meeting should follow this weblink: www.ctgeneralauthority.org
Daniel D. Santoro
Asst. Authority Secretary

Rec'd
Cranberry Township

APR 13 2021

Finance Dept.

Statement of Advertising Costs

Cranberry Township Municipal Center

2525 Rochester Road

Suite 400

Cranberry Township, PA 16066

TO BUTLER EAGLE, Dr.

For publishing the notice or publication attached
Hereto on the above stated dates \$ 34.00

Probating same \$ 3.00

Total \$ 37.00

Publisher's Receipt for Advertising Costs

The EAGLE PRINTING COMPANY, publisher of the BUTLER EAGLE, a newspaper of general circulation, hereby acknowledge receipt of the aforesaid notice and publication costs and certifies that the same have been duly paid.

EAGLE PRINTING CO., a Corporation, Publisher
Of BUTLER EAGLE, a Newspaper of General Circulation.

By _____



Return this portion with your remittance

Remit Payment To:

Butler Eagle
Dept. T
Box 271
Butler, PA 16003-0271

Phone No.
724-776-4806

Account No.
84649

Stop Date
7/5/2021

Account Balance
\$340.00

Due Date
07/30/21

CRANBERRY TWP MUNICIPAL CTR
2525 ROCHESTER RD
SUITE 400
CRANBERRY TWP. PA 16066

Classified Advertising Invoice

Account No. 84649

Ad No.	Class	Start Date	Stop Date	Lines	Inserts	Rate	Pubs	Amount Due
1493835	1	7/5/2021	7/5/2021	0	1		BE	\$211.00
Ad Description: Annual Audit DCED-CLGS-04								
1493830	1	7/5/2021	7/5/2021	0	1		BE	\$129.00
Ad Description: DCED-CLGS-30 Annual Audit								
Payment/Adjustment \$4.00								
TOTAL DUE:								\$340.00

1000. 2100. 5363

Thank You For Your Business!

Phone: 724-282-8005

Proof of Publication of Notice in Butler Eagle

Under Act No. 587, Approved May 16, 1929

State of Pennsylvania,
County of Butler.

Jamie DeVore

Of the Eagle Printing Company, Inc., of the County and State aforesaid, being duly sworn, deposes and says that the BUTLER EAGLE, a newspaper of general circulation published at 114 West Diamond Street, City of Butler, County and State aforesaid, was established 1869, since which date the BUTLER EAGLE has been regularly issued in said County, and that the printed notice or publication attached hereto is exactly the same as was printed and published in the regular editions and issues of the said BUTLER EAGLE on the following dates, viz.

and the

5th Day of July A.D. 2021

Affiant further deposes that the Ad Taker is duly authorized by the EAGLE PRINTING COMPANY, a corporation, publisher of said BUTLER EAGLE, a newspaper of general circulation, to verify the foregoing statement under oath, and Affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

Cranberry Township

JUL 09 2021

Jamie L DeVore
Butler Eagle

Copy of Notice or Publication

Finance Dep.

Sworn to and subscribed before me this 5th

LEGAL NOTICES

LEGAL ADVERTISEMENT CRANBERRY TOWNSHIP GENERAL AUTHORITY

SUMMARY FINANCIAL INFORMATION

DERIVED FROM THE 2020 ANNUAL REPORT OF MUNICIPAL AUTHORITIES AND NONPROFITS (DCED-CLGS-04)
Published in accordance with Section 8 of the Pennsylvania Municipality Authorities Act of 1945, as amended.

SUMMARY STATEMENT OF NET POSITION

DECEMBER 31, 2020

Current Assets	\$ 840,334
Non-Current Assets	-
Total Assets	840,334
Deferred Outflows of Resources	-
Total Assets and Deferred Outflows of Resources	\$ 840,334
Current Liabilities	\$ 4,398
Non-Current Liabilities	-
Total Liabilities	4,398
Deferred Inflows of Resources	-
Total Liabilities and Deferred Inflows of Resources	4,398
Net Position:	
Net investment in capital assets	-
Restricted	-
Unrestricted	835,936
Total Net Position	835,936
Total Liabilities and Deferred Inflows of Resources and Net Position	\$ 840,334

SUMMARY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION YEAR ENDED DECEMBER 31, 2020

Operating Revenues	\$ 933,225
Operating Expenses	97,289
Operating Income (Loss)	835,936
Nonoperating Revenues (Expenses)	-
Capital Contributions	-
Change in Net Position	835,936
Net Position:	
Beginning of year	-
End of year	\$ 835,936

Complete copies of the annual audited financial statements of the Authority are available for examination at the Authority Office.

THE EAGLE PRINTING COMPANY, publisher of the BUTLER EAGLE, a newspaper of general circulation, hereby acknowledge receipt of the aforesaid notice and publication costs and certifies that the same have been duly paid.

EAGLE PRINTING CO., a Corporation, Publisher
Of BUTLER EAGLE, a Newspaper of General Circulation.

By

July 2021

Carolyn E. Ortiz
Notary Public

Commission Expires:

Commonwealth of Pennsylvania - Notary Seal
CAROLYN E. ORTIZ - Notary Public
Butler County
My Commission Expires Mar 25, 2023
Commission Number 1348650

Amount of Advertising Costs

Cranberry Township Municipal Center

15 Rochester Road, Suite 400

Cranberry Township, PA 16066

TO BUTLER EAGLE, Dr.

for publishing the notice or publication attached
to on the above stated dates \$ 208.00

for printing same \$ 3.00

\$ 211.00

Advertising Costs

Invoice

Page 1 of 1

Sold To Cranberry Township General Authority
2525 Rochester Road, Suite 207
Cranberry Township PA 16066

Invoice #: 6401103
Installment #:
Invoice Date: 11/00/00:00:00
Due Date: 11/00/00:00:00
Tran Type: Renew

Bill To Cranberry Township General Authority
2525 Rochester Road, Suite 207
Cranberry Township PA 16066

Remit To Professional Governmental Underwriters, LLC.
P.O. Box 35471
Richmond VA 23235

Contract	POL0954029-02	Eff Date	09/01/2021	Exp Date	09/01/2022	Supplier	Greenwich Insurance Company
Line Code	Program	ST	Tran Code	Eff Date	Amount		
PO	Special Service Di	PA	Premium	/2021 00:00:00	\$1,500.00		
PO	Special Service Di	PA	BRFEE	/2021 00:00:00	\$50.00		
PO	Special Service Di	PA	IMEFEE	/2021 00:00:00	\$100.00		
Invoice Total:					\$1,650.00		

General Authority
Insurance Premium - Public officials Liability 9-1-2021 to 9-1-2022

Please Detach and Return Bottom Portion with Payment

Invoice #: 6401103
Installment #:
Due Date: 9/1/21

Amount Due: \$1,650.00

Amount Paid:

Remit To Professional Governmental Underwriters, L
P.O. Box 35471
Richmond VA 23235-

Insured: Cranberry Township General Authority
Re: POL0954029-02

CRANBERRY TOWNSHIP



YEAR-TO-DATE BUDGET REPORT

FOR 2021 09

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
1000 General Fund	ESTIM REV	ADJUSTMS	EST REV	REVENUE	REVENUE	REVENUE	COLL

10005131 Storm Water

10005131 4010	SAL FULLTM	294,829	0	294,829	226,201.35	68,627.65	76.7%
10005131 4012	SAL PARTTM	13,792	0	13,792	.00	13,792.00	.0%
10005131 4015	OVERTIME	2,000	0	2,000	327.38	1,672.62	16.4%
10005131 4021	SOC SEC	19,580	0	19,580	3,578.35	6,001.65	69.3%
10005131 4022	MEDICARE	4,579	0	4,579	3,175.64	1,403.36	69.4%
10005131 4023	WRKS COMP	14,624	0	14,624	8,180.76	6,443.24	55.9%
10005131 4041	PEN NONUNIF	15,101	0	15,101	11,323.71	3,777.29	75.0%
10005131 4051	HOSPITALZ	59,244	0	59,244	43,903.64	15,340.36	74.1%
10005131 4052	VISION	422	0	422	353.80	68.20	83.8%
10005131 4053	DENTAL	3,415	0	3,415	2,999.47	415.53	87.8%
10005131 4054	ICMA CONT	15,101	0	15,101	11,323.71	3,777.29	75.0%
10005131 4055	DISAB INS	1,785	0	1,785	493.42	291.58	62.9%
10005131 4057	LIFE INS	1,703	0	1,703	572.21	1,130.79	33.6%
10005131 5004	MATERIALS	4,500	0	4,500	618.70	3,881.30	13.7%
10005131 5007	SAFETY EQ	2,000	0	2,000	.00	2,000.00	.0%
10005131 5111	PROF SVS	44,000	1,728	45,728	26,248.44	16,461.56	64.0%
10005131 5121	RM EQUIP	1,500	0	1,500	2,363.00	-863.00	157.5%
10005131 5312	CELL PHNE	1,720	0	1,720	540.00	180.00	75.0%
10005131 5332	EQUIP LEASE	1,000	0	1,000	.00	1,000.00	.0%
10005131 5354	EMPLTRATN	1,000	0	1,000	.00	1,000.00	.0%
10005131 5366	RD MAIN SL	60,000	45	60,045	46,275.48	11,248.52	81.3%
10005131 5370	MINOR EQI	4,000	0	4,000	.00	4,000.00	.0%

TOTAL Storm Water

563,895 1,773 565,668 398,479.06 161,649.94 70.4%

10005240 Eng-Storm Water

10005240 4010	SAL FULLTM	94,690	0	94,690	60,350.22	34,339.78	63.7%
10005240 4015	OVERTIME	225	0	225	.00	225.00	.0%
10005240 4021	SOC SEC	5,885	0	5,885	3,580.45	2,304.55	60.8%
10005240 4022	MEDICARE	1,376	0	1,376	837.13	538.87	60.8%
10005240 4023	WRKS COMP	635	0	635	355.24	279.76	55.9%
10005240 4041	PEN NONUNIF	4,746	0	4,746	3,017.79	1,728.21	63.6%
10005240 4051	HOSPITALZ	20,928	0	20,928	14,294.55	6,633.45	68.3%
10005240 4052	VISION	133	0	133	102.81	30.19	77.3%
10005240 4053	DENTAL	1,110	0	1,110	877.22	232.78	79.0%
10005240 4054	ICMA CONT	4,746	0	4,746	3,017.79	1,728.21	63.6%
10005240 4055	DISAB INS	247	0	247	144.07	102.93	58.3%

CRANBERRY TOWNSHIP



YEAR-TO-DATE BUDGET REPORT

FOR 2021 09

ACCOUNTS FOR:		ORIGINAL	ESTIM	REVISED	ACTUAL YTD	REMAINING	PCT
1000	General Fund	ESTIM REV	ADJUSTMENTS	EST. REV	REVENUE	REVENUE	COLL
10005240 4057	LIFE INS	535	0	535	296.69	238.31	55.5%
10005240 5004	MAT/SUPP	1,500	0	1,500	111.00	1,389.00	7.4%
10005240 5111	PROF SVS	50,000	6,723	56,723	2,368.70	47,631.30	16.0%
10005240 5111	21012 PROFSVS	0	0	0	17,197.75	-44,098.80	100.0%
10005240 5230	IT	40,400	0	40,400	40,400.00	.00	100.0%
10005240 5354	EMPLTRAIN	2,500	0	2,500	.00	2,500.00	.0%
TOTAL Eng-Storm Water		229,656	6,723	236,379	146,951.41	55,803.54	62.2%
TOTAL General Fund		793,551	8,495	802,046	545,430.47	217,453.48	68.0%
TOTAL EXPENSES		793,551	8,495	802,046	545,430.47	217,453.48	

Billed at
4-13-21
Gen Auth.
meeting

545,430.47 +
68,611.66 -
000

476,818.81

2 = 238,409.41