

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, February 24, 2022 6:30 PM

Call to Order Chairman Hadley

1. Scout Troops 404 & 405 Recognition
48/2022

This evening, we would like to welcome Scout Troops 404 and 405, who are in attendance to observe the meeting in an effort to earn their Community Merit Badge. The Scouts will lead us in the Pledge of Allegiance.

2. Pledge of Allegiance

3. Roll Call

4. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

5. Oath of Office - Fire Police Officers
69/2022

The Oath of Office for the Fire Police Officers will be administered to Kevin Starkey and Jim Blew.

6. Farmer's Market Update -2021
500/2021

Jim Boltz, President of the Pittsburgh North Regional Chamber will be presenting the statistics and feedback for the 2021 Farmer's Market Season.

Public Hearings

7. Armstrong Cable Franchise Renewal
3/2022

Accept public comment on Armstrong Cable Franchise Renewal

Pursuant to federal and state law the Township has the right to authorize cable franchise agreements to permit the construction, operation and maintenance of a cable system in the Township public owned public right of way. Our existing franchise agreement with

Armstrong Cable expires in 2022. Prior to renewal of the agreement, the Township is required to hold a public hearing on the matter.

(Following public testimony and provided no additional testimony is needed, it is recommended the public hearing be closed with consideration of the Agreement Renewal at a future Board meeting.)

8. PR #COND-21-9- Breckenridge - Conditional Use (TLD to open public hearing 4/9/22)
459/2021

Accept public comment on a Conditional Use application for 112 townhouse units to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district.

(Following public comment and provided no additional testimony is needed, the recommendation is to close the public hearing with consideration of adoption at the March 3, 2022 Regular Meeting.)

9. PR #PRD-22-1 - Boundary Lofts PRD - Tentative PRD (TLD to open public hearing 3/5/2022)
40/2022

Accept public comment on a Tentative Planned Residential Development application for a one phase, two (2) building, sixty-eight (68) apartment unit Multiple Family Dwelling Planned Residential Development located at 1009 N. Boundary Road on approximately 7.36 acres in the C-1 and SU-1 zoning districts.

(Following public comment and provided no additional testimony is needed, the recommendation is to close the public hearing with consideration of adoption at the March 3, 2022 Regular Meeting.)

10. PR #COND-22-1 - Diesel Edge Training Academy - Conditional Use (TLD to open public hearing 3/5/22)
43/2022

Accept public comment on a Conditional Use application for the addition of an outdoor artificial turf field and parking area upgrades to an existing Indoor Commercial & Private Recreation Facility located at 9043 Marshall Road on 3 acres of land in the SP-1 zoning district.

(Following public comment and provided no additional testimony is needed, the recommendation is to close the public hearing with consideration of adoption at the March 3, 2022 Regular Meeting.)

11. Chapter 27 (Zoning Ordinance) Amendment - Bill No. 2022-02
482/2021

Accept public comment on Bill No. 2022-02 revising Section 327 "Wireless Communications Facility" in Chapter 27 (Zoning) as per PA Act 50.

(Following public comment and provided no additional testimony is needed, the recommendation is to close the public hearing with consideration of adoption at the March 3, 2022 Regular Meeting.)

Planning & Development Services

- 12.** PR #SUB-21-15- Breckenridge Lot Consolidation Plan (TLD 4/9/22)
460/2021
- At the March 3rd Regular Meeting, the Board will be asked to consider Preliminary and Final Subdivision approval to consolidate three (3) lots located along 1129 Freedom Road in the R-2 zoning district.
- 13.** PR #LD-21-12 - Breckenridge - Preliminary Land Development (TLD 4/9/22)
458/2021
- At the March 3rd Regular Meeting, the Board will be asked to consider a Preliminary Land Development application for 112 townhouse units to be located along Freedom Road on approximately 18 acres in the CCD Freedom B Overlay zoning district.
- 14.** PR #SUB-22-1 - Boundary Lofts Lot Line Revision - Preliminary and Final Subdivision (TLD 4/30/22)
41/2022
- At the March 3rd Regular Meeting, the Board will be asked to consider Preliminary and Final Subdivision approval for the consolidation of two (2) lots consisting of 7.36 acres located at 1009 North Boundary Road in the SU-1 and C-1 zoning districts.
- 15.** PR #LD-22-1 - Diesel Edge Training Academy - Preliminary and Final Land Development (TLD 4/30/22)
42/2022
- At the March 3rd Regular Meeting, the Board will be asked to consider Preliminary and Final Land Development approval for the addition of an outdoor artificial turf field and parking area upgrades to an existing Indoor Commercial & Private Recreation Facility located at 9043 Marshall Road on 3 acres of land in the SP-1 zoning district.
- 16.** PR #LD-20-3 (PR #25363) - The Village of Cranberry Woods - Revised Preliminary Land Development (TLD 4/8/22)
13/2020
- At the March 3rd Regular Meeting, the Board will be asked to consider revisions to a Revised Preliminary Land Development application which provides revised phasing of Phase 1 in the Community Character Development 2 (CCD2-) zoning district to include an existing Hotel with proposed Automotive Fueling Station, Financial Institute with drive-thru, Retail and Daycare uses on 57.11 acres in the CCD-2 zoning district.
- 17.** PR #LD-20-2 (PR #25352) - Village of Cranberry Woods, Phase 1A (Infrastructure) - Final Land Development (TLD 4/8/22)
10/2020
- At the March 3rd Regular Meeting, the Board will be asked to consider revisions to a Final Land Development application for the infrastructure of the Village of Cranberry Woods, Phase 1 located along Route 228, Franklin Road and Longtree Way in the CCD-2 zoning district.

- 18.** PR #LD-19-21 (PR #25281)- Village of Cranberry Woods, Phase 1B (Sheetz) - Final Land Development (TLD 4/8/22)
493/2019

At the March 3rd Regular Meeting, the Board will be asked to consider revisions to a Final Land Development application for an Automotive Fueling Station to be located at 1664 Route 228 within the Village of Cranberry Woods Phase 1 Development in the CCD-2 zoning district.

- 19.** PR #LD-22-7 - Village of Cranberry Woods - Revised Preliminary Land Development (TLD 4/30/22)
45/2022

At the March 3rd Regular Meeting, the Board will be asked to consider Revised Preliminary Land Development approval which revises the proposed Community Character Development (CCD-2) for an 8,750 square foot Restaurant to be located on Lot 2B within the Village of Cranberry Woods, Phase 2 Development at 3005 Fairport Lane on approximately 3.4 acres of land in the CCD-2 zoning district.

- 20.** PR #LD-22-5 - Cenci's Restaurant - Revised Final Land Development (TLD 4/30/22)
44/2022

At the March 3rd Regular Meeting, the Board will be asked to consider Revised Final Land Development approval for an 8,750 square foot Restaurant to be located on Lot 2B within the Village of Cranberry Woods, Phase 2 Development at 3005 Fairport Lane on approximately 3.4 acres of land in the CCD-2 zoning district.

Public Works and Engineering

Contract Awards

- 21.** CAR #22-05-02 - Contract Award - BCWPCF-Disposal of Bio-Solids, Grit & Screening
72/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider CAR #22-05-02 - Contract Award - BCWPCF-Disposal of Bio-Solids, Grit & Screening to Vogel Disposal Services in the amount of \$270,600.00 (Year 1).

Authorizations to Bid

- 22.** CAR #22-07-01 - Authorization to Bid - Pickleball Court Building
22/2022

The staff will be making a presentation to the Board outlining the proposed improvements to the pickleball complex including the construction of a new building.

At the March 3, 2022 Regular Meeting, the Board will be asked to consider CAR #22-07-01 - Authorization to Bid - Pickleball Court Building.

- 23.** CAR #22-12-01 - Authorization to Bid - Line Painting & Traffic Markings
84/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider CAR #22-12-01 - Authorization to Bid - Line Painting & Traffic Markings.

- 24.** CAR #22-13-01 - Authorization to Bid - BCWPCF - Diesel Tank & Structural Steel Coating
85/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider CAR #22-13-01 - Authorization to Bid - BCWPCF - Diesel Tank & Structural Steel Coating.

Purchase Awards

- 25.** Purchase Approval #00022033-00 - Two (2) John Deere 1585 Mowers
77/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider the approval of Purchase Approval #00022033-00 - Two (2) John Deere 1585 Mowers via Co-Stars Contract to West Central Equipment LLC., in the amount of \$75,342.60 for use by the Ground Maintenance Division of Public Works.

- 26.** Purchase Approval #00022034-00 - Two (2) Ventrac 4520Z Tractors
74/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider the approval of Purchase Approval #00022034-00 - Two (2) Ventrac 4520Z Tractors via Co-Stars contract to E.H. Griffith in the amount of \$61,240.50 for use by Grounds Maintenance Division of Public Works.

- 27.** Purchase Approval #00022039-00 - Two (2) Groundsmaster 4500-D Mowers
75/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider the approval of Purchase Approval #00022039-00 - Two (2) Groundsmaster 4500-D Mowers via Co-Stars Contract to E.H. Griffith in the amount of \$161,356.06 inclusive of a \$1,000 trade-in for use by the Turfgrass Maintenance Division at the Cranberry Highlands Golf Course.

- 28.** Purchase Approval #00022040 - True Surface Frames with Inserts
78/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022040 - True Surface Frames with Inserts via Co-Stars Contract to E.H. Griffith Inc. in the amount of \$32,545.00 for use by the Turfgrass Maintenance Division at Cranberry Highlands Golf Course.

- 29.** Purchase Approval #00022047-00 - Pickleball Shades - Graham Park
70/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022047-00 - Pickleball Shades - Graham Park via Co-Stars Contract to Jeffrey Associates in the amount of \$20,633.00.

- 30.** Purchase Approval #00022049-00 - 2022 F150 Truck - DFES Response Vehicle
91/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022049-00 - 2022 F150 Truck - DFES Response Vehicle from Shults Ford via Co-Stars contract in the amount of \$28,292.00 (inclusive of a \$13,000 trade-in) for use by Department of Fire & Emergency Services.

- 31.** Purchase Approval #00022050-00 - Two (2) Police Vehicles - 2021 Dodge Charger and 2022 Durango
90/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022050-00 -Two (2) Police Vehicles 2021 Dodge Charger and 2022 Durango to Laurel Motors Inc. via Co-Stars contract in the amount of \$45,835.00 (inclusive of two trade-ins for \$18,000) for use by the Police Department.

- 32.** Purchase Approval #00022053-00 - Design Only -Traffic Signal at Rt. 19/Short Street
89/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022053-00 - Design Only -Traffic Signal at Rt. 19/Short Street to Whitman Requardt & Associates LLP in the amount of \$38,000.00.

- 33.** Purchase Approval #00022054-00 - Thirty-three (33) Gen5 Glock 9mm Service Weapons
76/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022054-00 - Thirty-three (33) Gen5 Glock 9mm Service Weapons to Witmer Public Safety Group Inc. in the amount of \$5,869.00 (inclusive of a trade-ins of \$8,288.00) for use by the Police Department.

- 34.** Purchase Approval #00022052-00 - Accessories for Service Weapons
93/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022052-00 - Accessories for Service Weapons to Witmer Public Safety Group Inc. in the amount of \$21,084.36 for use by the Police Department.

- 35.** Purchase Approval #00022055-00 - Fox Run Stormwater Study
80/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022055-00 - Fox Run Stormwater Study to PVE, LLC in the amount of \$16,500.00.

- 36.** Purchase Approval #00022056-00 - Southwest Region Stormwater Study
81/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider Purchase Approval #00022056-00 - Southwest Region Stormwater Study to PVE, LLC in the amount of \$39,900.00.

- 37.** Purchase Approval - Pickleball Lighting
71/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider a Purchase Approval for Pickleball Lighting.

Bond Release Requests

38. Bond Release Requests
73/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to approve the following Bond Requests:

PARTIAL RELEASE:

1. D2612-7-SITE - Reserve at Eagle Hill - Site
2. D2610-06-PH1 - Traditions of America - Phase 1
3. D2610-04-PH2 - Traditions of America - Phase 2

Township Manager

39. Southwest Butler County Stormwater Planning Group
92/2022

At the March 3, 2022 Regular meeting, the Board will be asked to consider a resolution for continuing support and participation in the Southwest Butler County Stormwater Planning Group including a financial commitment to continue the next phase of the group collaborative efforts.

40. Community Park North Expansion Grant Application
65/2022

At the March 3, 2022 Regular Meeting, the Board will be asked to consider a Resolution executing a grant application for the Community Park North Expansion.

41. Fee Resolution Update
67/2022

Township Staff continues to review our various fees to ensure the fees charged for a particular service are reflective of the cost of providing that service.

At the March 3, 2022 Regular Meeting the Board will be asked to adopt Resolution No. 2022-____, amending the fee schedule to include the following changes:

1. Wireless Communication Facility License Fees
2. Zoning Verification Letter Fees
3. Transportation Impact Fees
4. Collection Connection Trash Tag Fees
5. Road Occupancy Permits Fees
6. Law Enforcement Audio and/or Video Recordings Fee
7. Unmetered Water Service Rates

42. FOR BOARD ACTION THIS EVENING:
66/2022

Personnel

One (1) recommendation - Motion attached.

Additional Township Solicitor Business

43. FOR BOARD ACTION THIS EVENING:

64/2022

Tax Assessment Appeal - Dayton Hudson Corp. % TRGT CRP-T-1259, Case No. 20-40282

Motion to approve settlement of the tax assessment appeal filed at Butler County, Case No. 20-40282, Tax Parcel 130-4F44-19-0000, to set the assessed value for the 2021 tax year at \$860,000 and for the 2022 tax year at \$790,000.

Minutes

44. Meeting Minutes

68/2022

The minutes of the January 27, 2022 Agenda Preparation meeting are submitted for the Board's review.

Remittance & Payroll Warrants

45. Remittance Proposals & Payroll Warrants

51/2022

The following Remittance Proposals and Payroll Warrants are submitted for the Board's review:

1. Remittance Proposal JAN22PPD dated 1-31-22
2. Remittance Proposal JAN22WIR dated 1-31-22
3. Remittance Proposal FEB22MID dated 2-18-22
4. Remittance Proposal FEB22M21 dated 12-31-22
5. Remittance Proposal FEB22REF dated 2-21-22
6. Remittance Proposal MAR22BIG dated 3-4-22
7. Payroll Warrant 022022 dated 1-21-22
8. Payroll Warrant S0222 dated 1-31-22
9. Payroll Warrant 032022 dated 2-4-22
10. Payroll Warrant S0322 dated 2-15-22

Reports

46. Monthly Reports

50/2022

1. Planning & Development Services - January 2022
2. Police Department - January 2022
3. Fire Company - January 2022
4. Open Records Summary - January 2022
5. Property Tax Collections - January 2022
6. Budget & Balance Sheet Report - January 2022
7. EMS Monthly Report - January 2022
8. BCTP Compliance History Report - January 2022
9. BCTP Flow Data - January 2022
10. Communications Report - January & February 2022

11. Utilities Department Report - February 2022
12. Public Works Activity Report - February 2022
13. Information Technology Report - February 2022
14. Cranberry Highlands Golf Report - February 2022

Additional Business

Adjournment

47. Motion to Adjourn