



---

## Director's Justification Memo

**DATE:** 2/15/22

**TO:** Lucas Martsolf, Assistant Township Manager

**FROM:** Michael Malak

**RE:** Pickleball Shade Structures

**Munis Project Number:** CP061

**Munis Account(s):** 3400-6410-6115

---



Check this box if the purchase is part of a capital project.

**Project Title:**

Pickleball Shade Structures

**Purchase / Project Description:**

Provide a detail description of the proposed requisition. (650 character limit)

The proposed shade structures will provide overhead cover for the center aisle of the existing courts. Currently, guests and players have little overhead protection in between matches. The proposed shade structures will provide cover over the existing benches and allow all visitors the opportunity to enjoy this up-and-coming recreational activity.

**Purchase / Project Justification:**

Describe why is this requisition is needed. What alternatives were considered? (650 character limit)

The existing courts have no relief from the highly reflective surfaces during the summer months. The proposed structures will provide shade on the existing benches for players and spectators. This project is important to meet the growing recreational demand within the community and can accommodate a wide range of age groups.



724 | 776 | 4806  
724 | 776 | 6199  
CranberryTownship.org

---

## Director's Justification Memo

### Purchase Cost Details:

Provide a summary of the estimated costs. (650 character limit.)

Shade structures for pickleball courts are being purchased through Jefferry Associates under COSTARS #14-027. Cost breakdown is as follows:

Two (2) 12' x 18' tow post hip shades = \$9,754.00

Freight = \$3,650.00

COSTARS discount = (\$391.00)

Engineered Drawings = \$1,250.00

Installation = \$6,370.00

Total = \$20,633.00

### Staff Recommendation:

Describe the basis of your recommendation. (500 character limit.)

Engineering has researched the several shade structure options for the pickleball courts. From our research, we are recommending purchase of these shades.

### Image:

(Attach image if, applicable.)