

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, January 27, 2022 6:30 PM

Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

4. Important Information Concerning Public Comment:

13/2022

Citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions provided on this weblink:
<https://www.cranberrytownship.org/boardmeeting>

If you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink:
<https://www.cranberrytownship.org/87/Public-Notices>

5. Announcement

11/2022

The Regular Board of Supervisors meeting scheduled on Thursday, February 3, 2022 has been cancelled. Accordingly, the Board will consider action on all agenda items this evening.

Public Hearings

6. Inter-Municipal Liquor License Transfer (20430 Route 19, Suite 100)

457/2021

Accept public comment on the inter-municipal transfer of liquor license #R-17921 (to be located at 20430 Route 19, Suite 100 (Condado Tacos) pursuant to act 47 P.S. 461.

(Following public comment and provided no additional testimony is needed, it is the

recommendation to close the public hearing with consideration of adoption later in this meeting under Planning & Development Services.)

7. Bill No. 2022-04 - Zoning Ordinance (Chapter 27)
508/2021

Accept public comment on an Ordinance Amendment to Chapter 27 (Zoning) to amend the definitions for Amusement Device and Commercial and Private Recreation and adding the definition for Indoor and/or Outdoor Shooting Range; revising the lighting provisions; revising specific regulations for signs; revising the conditional use, procedure, and specific standards for Commercial and Private Recreation and adding conditional use, procedure, and specific standards for Indoor and/or Outdoor Shooting Range; amending both attachments 2 and 3 for the Table of Authorized Uses charts; allowing Garages that are accessory to single-family dwellings in additional zoning districts while deleting the Garage accessory to other dwellings use.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of adoption later in this meeting under Planning & Development Services.)

8. Bill No. 2021-07 - Ordinance Amendment for Chapter 17 (PPIC)
4/2022

Accept public comment on an Ordinance Amendment to Chapter 17 (Public & Private Improvements Code) modifying items to be consistent with the Pennsylvania Department of Environmental Protection, (DEP) 2022 Model Stormwater Management Ordinance update as mandated by the DEP to be in compliance with our MS4 Permit requirements.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of adoption later in this meeting under Public Works and Engineering.)

Planning & Development Services

9. PR #LD-22-6 - Meeder - Revised Preliminary Land Development (TLD 4/30/22)
7/2022

Motion to adopt Resolution No. 2022-06 granting approval of a Revised Preliminary Land Development application to change the number of residential units from 149 to 152 in Phase 1 in an existing CCD-2 Development consisting of Retail, Restaurant, Single Family Detached Dwellings, Single Family Attached/Townhouse Units, Multi-story/Multi-Family Units, and Apartments/Multi-Family Units to be located between Rochester Road, Unionville Road, Ogle View Road and Route 19 on 57.30 acres in the CCD-2 zoning district.

10. PR #LD-22-4 - Meeder, Phase 1 - Revised Final Land Development (TLD 430/22)
8/2022

Motion to adopt Resolution No. 2022-07, granting Revised Final Land Development approval to Phase 1 to add three residential units to building 164, therefore changing the total the number of residential units for Phase 1 from 149 to 152 residential units located within the Meeder Development in the CCD-2 zoning district.

- 11.** PR #SUB-22-2 - Park Place Amendment No. 47- Prelim/Final Subdivision (TLD 4-30-22)
34/2022
Motion to adopt Resolution No. 2022-08, granting Lot Line Revision approval to create 5 units on Lot 7-10 along Caledonia Place within the Park Place, Phase 7 Development.
- 12.** Inter-Municipal Liquor License Transfer (20430 Route 19, Suite 100)
14/2022
Motion to adopt Resolution No. 2022-09, for the inter-municipal transfer of liquor license #R-17921 (to be located at 20430 Route 19, Suite 100 in the Streets of Cranberry ((Condado Tacos)) pursuant to act 47 P.S. 461.
- 13.** Bill No. 2022-04 - Zoning Ordinance (Chapter 27)
10/2022
Motion to adopt Ordinance No. 2022-505, Bill No. 2022-04 amending Chapter 27 amending various provisions of the zoning ordinance.
- 14.** Authorize Advertisement of Bill No. 2022-03 - Zoning Ordinance (Chapter 27) Amendment
498/2021
Motion to authorize advertisement of the public hearing and intention to adopt Bill No. 2022-03 - Ordinance Amendment for Chapter 27 (Zoning) revising Automotive Fueling Station requirements.

Public Works and Engineering

- 15.** Bill No. 2021-07 - Ordinance Amendment for Chapter 17 (PPIC)
15/2022
Motion to adopt Ordinance No. 2022-506, for Bill No. 2021-07 amending Chapter 17 (Public & Private Improvements Code) modifying the Stormwater Management Ordinance requirements.
- 16.** Sanitary Sewer Easement Agreement - 2080 Ehrman Road Lot 101 and Lot 102
9/2022
Motion to accept and execute two (2) Grant of Sanitary Sewer Line Easements for 2080 Ehrman Road - Lot 101 and Lot 102 as part of the P.F. Cook Sanitary Sewer Line Extension.

Contract Change Orders

Contract Payments

- 17.** CAR# 19-15-47-RNABT - Partial Payment - MSA Thruway - Construction - RNABT
27/2022
Motion to approve CAR# 19-15-47-RNABT - Partial Payment - MSA Thruway - Construction - RNABT to Allegheny Excavating, Inc. in the amount of \$80,809.10.
- 18.** CAR# 19-15-48-MTF - Partial Payment - MSA Thruway - Construction - MTF
28/2022
Motion to approve CAR# 19-15-48-MTF - Partial Payment - MSA Thruway - Construction - MTF to Allegheny Excavating, Inc. in the amount of \$413,338.83.

- 19.**
29/2022 CAR# 19-15-49-TIIF - Partial Payment - MSA Thruway - Construction - TIIF
- Motion to approve CAR# 19-15-49-TIIF - Partial Payment - MSA Thruway - Construction - TIIF to Allegheny Excavating, Inc. in the amount of \$278,959.54.
- 20.**
30/2022 CAR# 19-15-50-TWPRD - Partial Payment - MSA Thruway - Construction - TWPRD
- Motion to approve CAR# 19-15-50-TWPRD -Partial Payment - MSA Thruway - Construction - TWPRD to Allegheny Excavating, Inc. in the amount of \$247,241.33.
- 21.**
17/2022 CAR# 21-03-08 - Final Payment - Superpave Street Resurfacing 2021
- Motion to approve CAR# 21-03-08 - Final Payment - Superpave Street Resurfacing 2021 to Youngblood Paving, Inc. in the amount of \$26,000.

Contract Awards

- 22.**
26/2022 CAR #22-01-02 - Contract Award - BCWPCF-Acoustic Air Inlet Silencers for Blower Intakes
- Motion to approve CAR #22-01-02 - Contract Award - BCWPCF-Acoustic Air Inlet Silencers for Blower Intakes to JP Environmental, LLC. in the amount of \$112,300.00.
- 23.**
23/2022 CAR #22-02-02 - Contract Award - Electronic & Household Hazardous Waste Collection
- Motion to approve CAR #22-02-02 - Contract Award - Electronic & Household Hazardous Waste Collection to Noble Environmental in the amount of \$52,680.00 (Year 1).
- 24.**
24/2022 CAR #22-03-02 - Contract Award - Community Park - Dog Park Fence
- Motion to approve CAR #22-03-02 - Contract Award - Community Park - Dog Park Fence to Duquesne Fence, Inc. in the amount of \$68,620.00.
- 25.**
25/2022 CAR #22-04-02 - Contract Award - Ehrman Road Right Turn Lane
- Motion to approve CAR #22-04-02 - Contract Award - Ehrman Road Right Turn Lane to Shields Paving, Inc. in the amount of \$258,053.12.

Authorizations to Bid

- 26.**
18/2022 CAR #22-05-01 - Authorization to Bid - BCWPCF – Disposal of Bio-Solids, Grit & Screening
- Requesting authorization to bid the hauling and disposal of dewatered Bio-Solids, Grit and Screening generated at the Brush Creek Water Pollution Control Facility for one (1) year, with options for additional yearly extensions up to 2 one-year extensions. The estimated cost for year 1 is \$290,000. estimated cost for year 2 is \$304,500 and estimated cost for year 3 is \$319,725.

Motion to approve CAR #22-05-01 - Authorization to Bid - BCWPCF – Disposal of Bio-Solids, Grit & Screening.

27.

21/2022

CAR #22-06-01 - Authorization to Bid - Brandt Drive Mini-Roundabout

Requesting authorization to bid a mini roundabout at Executive Drive and Brandt Drive, including pedestrian and stormwater improvements. The estimated cost is \$730,000.

Motion to approve CAR #22-06-01 - Authorization to Bid - Brandt Drive Mini-Roundabout.

28.

35/2022

CAR #22-08-01 - Authorization to Bid - Superpave Street Resurfacing 2022

Requesting authorization to bid the Superpave Street Resurfacing Program, estimated cost is \$780,000 and alternates estimated cost of \$210,000.

Motion to approve CAR #22-08-01 - Authorization to Bid - Superpave Street Resurfacing 2022

29.

36/2022

CAR #22-09-01 - Authorization to Bid - Seal Coating 2022

Requesting authorization to bid the Seal Coating of various streets in Cranberry Township, estimated cost is \$210,000 and alternates estimated cost of \$115,000.

Motion to approve CAR #22-09-01 - Authorization to Bid - Seal Coating 2022.

30.

37/2022

CAR #22-10-01 - Authorization to Bid - Crack Sealing 2022

Requesting authorization to bid Crack Sealing for various streets in the Township, estimated cost is \$75,000.

Motion to approve CAR #22-10-01 - Authorization to Bid - Crack Sealing 2022.

31.

47/2022

CAR #22-11-01 - Authorization to Bid - Sanitary Sewer & Water Facilities - Grass Cutting Services

Requesting authorization to bid the grass cutting services for the multiple Sanitary Sewer and Water Facilities located in the Township, estimated cost is \$25,000.

Motion to approve CAR #22-11-01 - Authorization to Bid - Sanitary Sewer & Water Facilities - Grass Cutting Services.

Purchase Awards

32.

32/2022

Purchase Approval #00000039-00 - Municipal Campus Site Improvement Supplemental Services for final design of the Great Lawn and side parking area

Motion to approve Purchase Approval #00000039-00 - Municipal Campus Site Improvement

Supplemental Services to HRG (Herbert, Rowland & Grubic Inc.) in the amount of \$96,000.00.

33. Purchase Approval #00022018-00 - Municipal Center Front Conceptual Architectural Services
38/2022

Requesting the approval to execute an agreement with Designstream LLC to provide conceptual architectural services for the front of the Municipal Center to compliment the upcoming site improvement proposal by HRG.

Motion to approve Purchase Approval #00022018-00 - Municipal Center Front Conceptual Architectural Services to Designstream LLC in the amount of \$14,700.00.

34. Purchase Approval #00000040-00 - Cranberry Highlands Clubhouse Conceptual Architectural Services
33/2022

The Board previously authorized a Golf Course Master Plan study for Cranberry Highlands Golf Course. In addition to looking at the potential course improvements, we also need to evaluate Clubhouse options. Accordingly, we are requesting authorization to execute an agreement for architectural service to evaluate Clubhouse enhancement options.

Motion to approve Purchase Approval #00000040-00 - Cranberry Highlands Clubhouse Conceptual Architectural Services to Designstream LLC in the amount of \$27,330.00.

Bond Release Requests

35. Bond Release Requests:
31/2022

Motion to approve the following Bond Release Requests:

PARTIAL RELEASE:

1. D0408-05-PH7 – Park Place, Phase 7
2. D2306-03 - Walden Pond, Phase 3
3. D2512-02-PH2B – Forest Edge, Phase 2B
4. D2512-02-PH3 – Forest Edge, Phase 3
5. D2512-03-PH1 – Forest Edge, Phase 1
6. D2512-03-PH2A – Forest Edge, Phase 2A
7. D2901-06 - Courtyards at Willow Grove

FULL RELEASE:

8. D2216-21 – Links of Cranberry
9. D2711-02 – Village of Cranberry Woods, Phase 2A
10. D2409-22 - Glen at Woodside
11. D0408-11-PH6 - Park Place, Phase 6

Township Manager

36. Emergency Management Agency Plan Revision
488/2021

Motion to adopt Resolution No. 2022-10, adopting a supplement to the Butler County Emergency Management Operations Plan.

37. 2021 Butler County Hazard Mitigation Plan
489/2021

Motion to adopt Resolution No. 2022-11, adopting the 2021 Butler County Hazard Mitigation Plan.

38. Appointment of a Certified Public Accounting Firm to perform the Financial Audit for the Year 2022
493/2021

Motion to adopt Resolution No. 2022-12, appointing the firm of Maher Duessel to provide audit services to the Township for the Year 2022.

39. Sewer & Water Rate and Tap Study
505/2021

As discussed during the 2022 budget preparation process, it is time to take a comprehensive look at our sewer and water rates and tap fees for these enterprise funds. The study will look at the on going operations and long range capital needs of the systems.

Motion to authorize the execution of a professional services agreement with HRG for the for a Sewer & Water Rates and Tap Fees study in the amount of \$48,400.00.

40. Transportation Capital Improvement Plan Update
1/2022

Cranberry Township, was one of the first communities in Pennsylvania to implement a Transportation Impact Fee program that required developers to fund improvements on local and state roads. The first official TCIP (Transportation Capital Improvement Plan) was adopted in 1989 that envisioned a number of improvements in our community's roadway network. Since that program was instituted, the Board has consistently updated that Plan to reflect development pressures throughout the Township. It is again time to revise the TCIP to update the projects list based on completed and planned capital projects.

Motion to adopt Resolution No. 2022-13, accepting and approving an Update to the Transportation Capital Improvements Plan Update as recommended by the Transportation Impact Fee Advisory Committee.

41. Butler County Parks Renovation Grant - Basketball Court Resurfacing
49/2022

Motion to approve Resolution No. 2022-14, authorizing the Butler County Parks and Recreation Commission to provide grant funds to renovate the basketball court surfacing at Graham Park. The estimated cost of the project is \$19,520.00 and the grant will provide \$7,500.00 reimbursement to the Township.

Additional Township Solicitor Business

- 42.** Tax Assessment Appeal - JLP Cranberry, LLC, (Cranberry Mall) - Case 20-40290
16/2022

Motion to approve settlement of the tax assessment appeal filed at Butler County Case No. 2020-40290 to set the assessed value for 2021 for the subject property at \$838,758, and to refund any overpayment of taxes in accordance with the revised assessed value.

Minutes

- 43.** Meeting Minutes 1-3-22
20/2022

Motion to approve the Minutes for the 1-3-22 Reorganization meeting.

Remittance & Payroll Warrants

- 44.** Motion to approve the following Remittance Proposals and Payroll Warrants:
501/2021

1. Remittance Proposal DEC21REF dated 12-22-21
2. Remittance Proposal DEC21FN2 dated 12-27-21
3. Remittance Proposal DEC21PPD dated 12-31-21
4. Remittance Proposal DEC21WIR dated 12-31-21
5. Remittance Proposal JAN22M21 dated 12-31-21
6. Remittance Proposal FEB22B21 dated 12-31-21
7. Remittance Proposal JAN22MID dated 1-19-22
8. Remittance Proposal JAN22REF dated 1-21-22
9. Remittance Proposal FEB22BIG dated 2-4-22
10. Payroll Warrant 252021 dated 12-10-21
11. Payroll Warrant S2321 dated 12-15-21
12. Payroll Warrant 262021 dated 12-24-21
13. Payroll Warrant S2421 dated 12-31-21
14. Payroll Warrant 012022 dated 1-7-22
15. Payroll Warrant S0122 dated 1-14-22

Reports

- 45.**
502/2021
1. Planning & Development Services - December 2021
 2. Police Department - November and December 2021
 3. Fire Company - December 2021
 4. Open Records Summary - December 2021
 5. Property Tax Collections - December 2021
 6. Budget & Balance Sheet Report - December 2021
 7. EMS Monthly Report - December 2021
 8. BCTP Compliance History Report - December 2021
 9. BCTP Flow Data - December 2021
 10. Utilities Department Report - December 2021
 11. Public Works Activity Report - December 2021
 12. Information Technology Report - December 2021
 13. Communications Report - December 2021
 14. Cranberry Highlands Golf Report - December 2021

Additional Business

Adjournment

46. Motion to Adjourn