

# AGENDA

## Cranberry Township Board of Supervisors Re-Organization Meeting

Monday, January 3, 2022 6:30 PM

### Call to Order-Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any Item On or Off the Agenda)

### 4. Announcement

478/2021

Immediately prior to the start of this meeting, the Honorable Kevin Flaherty administered the Oath of Office to Richard Hadley and Michael Manipole for their re-election to the Board of Supervisors.

### Election of Officers

5. Board of Supervisors - Election of Officers
  1. Selection of Chairman
  2. Selection of Vice-Chairman

### Organizational Business

### 6. Appointment of Township Manager

Motion to reappoint Daniel D. Santoro as the Township Manager and to approve his Employment Agreement through the next Board organizational meeting following the next municipal election, pursuant to the Township Code.

### 7. Recommend Treasurer's Bond

Motion to establish the Treasurer's Bond for the Year 2022 at \$500,000.00 through the Selective Insurance Company of America.

**8.** Appointment of Solicitor

Motion to reappoint the firm Campbell Durrant, P.C. as Township Solicitor.

**9.** Appointment of the Collectors for the Local Services Tax and the Mercantile and the Business Privilege Tax

Motion to reappoint H.A. Berkheimer Associates for the purpose of collecting current and delinquent Local Services Tax and current and delinquent Mercantile and Business Privilege Tax.

**10.** Appointment of Real Estate Transfer Tax Collector

Motion to reappoint the Butler County Recorder of Deeds for the collection of the Real Estate Transfer Tax.

**11.** Establish 2022 Board of Supervisor's Meeting Schedule

491/2021

Motion to approve the following meeting schedule for 2022.

In 2022, the Board of Supervisors will meet at 6:30 p.m. on the following Thursdays:

January 27, 2022  
February 3, 2022  
February 24, 2022  
March 3, 2022  
March 31, 2022  
April 7, 2022  
April 28, 2022  
May 5, 2022  
May 26, 2022  
June 2, 2022  
June 30, 2022  
July 7, 2022  
July 28, 2022  
August 4, 2022  
August 25, 2022  
September 1, 2022  
September 29, 2022  
October 6, 2022  
October 27, 2022  
November 3, 2022  
November 17, 2022  
December 8, 2022

**12.** Appointments of Liaisons by the Chairman

1. Library and Parks & Recreation and Councils of Governments. (In 2021, Vice Chairman Manipole)
2. Planning & Development Services, including Code Administration, Planning Commission, and Zoning Hearing Board, and Building/Fire Codes Board of Appeals. (In 2021, Supervisor Skorupan)
3. Public Safety, including Police, Fire, and Emergency Management. (In 2021, Supervisor Mazzoni)
4. Public Works. (In 2021, Supervisor Hezlep)
5. Administration. (In 2021, Chairman Hadley)
6. Intergovernmental Relations. (In 2021, Supervisors Mazzoni and Skorupan)

**13.** Appointment of Sewage Enforcement Officer and Alternate

Motion to appoint Jeffrey D. Winkle as Sewage Enforcement Officer and Michael J. Groves as the Alternate Sewage Enforcement Officer.

**14.** Publication of Official Notices

Motion to designate the Butler Eagle for the publication of the Township's legal notices.

**15.** Re-appointments to Boards and Commissions:

451/2021

Motion to re-appoint Eric Green to the Building/Fire Codes Board of Appeals for a three-year term expiring December 31, 2024.

Motion to re-appoint Sally Jack to the Building/Fire Codes Board of Appeals for a three-year term expiring December 31, 2024.

Motion to appoint Robyn Gross to the Library Board to a three-year term expiring December 31, 2024

Motion to re-appoint Leigh Kuzmovick to the Library Board to a three-year term expiring December 31, 2024.

Motion to re-appoint Judi Boren to the Library Board to a three-year term expiring December 31, 2024.

Motion to re-appoint Christine Finnell to the Planning Advisory Commission to a four-year term expiring December 31, 2025.

Motion to appoint Jerry Andree to the Vacancy Board to a one-year term expiring December

31, 2022.

Motion to re-appoint Allan Tedesco to the Zoning Hearing Board for a five-year term expiring December 31, 2026.

Motion to re-appoint Zachary Sanctis to the Environmental Advisory Committee for a one-year term expiring December 31, 2022.

**16.** Appointment of Delegates to the Butler County Tax Collection Committee  
495/2021

Motion to adopt Resolution No. 2022-01, appointing Delegates to the Butler County Tax Committee.

### **Administration**

**17.** Designation of Depositories

Motion to approve the continued use of PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust) and FNB (First National Bank) as Township depositories.

**18.** Appointment of Authorized Representatives to Berkheimer Associates  
494/2021

Motion to adopt Resolution No. 2022-02, appointing Authorized Representatives to Berkheimer Associates.

**19.** Meeting Minutes  
492/2021

Motion to approve the minutes of the December 9, 2021 Agenda Preparation meeting.

### **Other Business Pertinent to the Township**

**20.** Purchase Approval #00000010-00 - Dog Park Pavilion - Pavilion, Pavilion Installation, Concrete Pad and Concrete Parking Area.  
503/2021

Motion to approve Purchase Approval #00000010-00 - Dog Park Pavilion - inclusive of the pavilion, pavilion installation, pavilion concrete pad and concrete parking area to Jeffrey Associates in the amount of \$81,731.00.

**21.** Automated Red Light Enforcement (ARLE) Grant Funding Acceptance  
504/2021

The Township has been granted \$300,000 through the ARLE Grant Program for a new traffic signal at the intersection of Route 19 and Progress Avenue.

Motion to adopt Resolution No. 2022-03, authorizing the Township Manager to accept and execute the grant agreement and all necessary documentation for Pennsylvania's Automated Red Light Enforcement (ARLE) funding program.

**22.** Establishing Employee Benefits for Non-Uniformed, Non-Bargaining Unit Employees  
496/2021

Motion to adopt Resolution No. 2022-04, Establishing Employee Benefits for Non-Uniformed, Non-Bargaining Unit Employees.

**23.** Pennsylvania Opioid Misuse & Addiction Abatement Trust Agreement  
490/2021

The Pennsylvania Attorney General (AG) sued various corporations related to the impacts of the Opioid Crisis in Pennsylvania. The AG sued on behalf of the State, County and Local Government entities and has reached a potential settlement with several of the corporations. The State's goal is to have all Counties and Municipalities with a population over 10,000 sign on to the settlement which will increase settlement proceeds for Pennsylvania. The Township will not receive any funds as part of the settlement, however Butler County stands to receive over \$9 million for qualifying opioid abatement activities. Accordingly, the Board is being asked to authorize signing onto the PA Opioid Settlement Agreement for the State of Pennsylvania.

Motion to adopt Resolution No. 2022-05, authorizing entering into Settlement Agreements and agreeing to the terms of the Pennsylvania Opioid Misuse and Addiction Abatement Trust.

**24.** Animal Control Service Agreement  
448/2021

Motion to approve the execution of a 5 year agreement with Animal Control and Care Services, LLC. to provide the Township with animal control services from January 1, 2022 through December 31, 2026 at a rate of \$1000.00 per month.

**25.** Authorize Advertisement of Bill No. 2022-02 - Zoning Ordinance (Chapter 27) Amendment  
499/2021

Motion to authorize advertisement of the public hearing and the intention to adopt Bill No. 2022-02 - Ordinance Amendment for Chapter 27 (Zoning) revising Wireless Communication Facility (WCF) requirements.

**26.** Authorize Advertisement of Bill No. 2022-04 - Zoning Ordinance (Chapter 27) Amendment  
497/2021

Motion to authorize advertisement of the public hearing and the intention to adopt Bill No. 2022-04 - Ordinance Amendment for Chapter 27 (Zoning) revising lighting requirements, Definitions and Uses.

**Adjournment**

**27.** Accept a motion to Adjourn