

Cranberry Township's Implementation of the Butler County Emergency Operations Plan



• CRANBERRY TOWNSHIP •
EMERGENCY

MANAGEMENT AGENCY

0

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2022

RESOLUTION NO. 2022-XX

**A RESOLUTION OF THE BOARD OF TOWNSHIP
SUPERVISORS OF CRANBERRY TOWNSHIP, BUTLER
COUNTY, PENNSYLVANIA, ADOPTING A
SUPPLEMENT TO THE BUTLER COUNTY
EMERGENCY MANAGEMENT OPERATIONS PLAN**

WHEREAS, Title 35, Health and Safety, Part V, Pennsylvania Emergency Management Services, as amended, mandates that municipalities prepare, maintain, and keep current an emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within the municipality, and

WHEREAS, in response to the mandate stated above, Cranberry Township has prepared a supplement to the Butler County Emergency Operations Plan to provide effective emergency response procedures to be followed in the event of a major emergency or disaster; and to reduce the potential affects of a major emergency or disaster and to protect the health, safety, and welfare of the residents of this Township; and,

WHEREAS, Cranberry Township has prepared a separate Emergency Response Plan for Water Systems, mandated by the Bioterrorism Preparedness and Response Act, that will be attached to the Cranberry Township Supplement to the County Emergency Operations Plan; and,

WHEREAS, a Cranberry Township Emergency Operations Plan has been previously adopted by the Cranberry Township Board of Supervisors; and,

WHEREAS, the Butler County Commissioners have encouraged townships and boroughs to supplement the County Emergency Operations Plan rather than publishing their own plan; now

THEREFORE, be it Resolved and Enacted by the Cranberry Township Board of Supervisors that the Butler County Emergency Management Operations Plan, dated **February 3 2022**, as implemented by Cranberry Township, is hereby approved, adopted, and placed into immediate effect.

Resolved and Enacted by the Cranberry Township Board of Supervisors this **February 3, 2022.**

ATTEST:

By: _____
Daniel D. Santoro
Township Manager/Secretary

By: _____
Richard Hadley
Chairman, Board of Supervisors

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Cranberry Township's Implementation of the Butler County Emergency Operations Plan

1. Introduction

This section and supplementary checklists and other information -- inserted into the Butler County Emergency Operations Plan (EOP) -- identify local resources, provide for assistance and cooperation with surrounding municipalities, and assigns responsibilities for emergency operations within the township. The Implementation of the Butler County EOP and the Township implementing directions has been approved by the Board of Supervisors by Resolution.

2. Appendix

The Cranberry Implementation of the Butler County EOP contains this basic section and a series of Appendixes. The Appendixes have a separate index and include checklists, contact information, and the Township Emergency Response Plan for Water System. The Checklists prescribe those activities to be taken by municipal officials to protect the lives and property of the citizens in the event of a natural or man-made disaster and Emergency Support Functions that group functions most frequently used during emergency operations.

3. Statement of Authority

Under the Emergency Management Services Code (Pa. CS Title 35, Sections 7101-7707), Cranberry Township officials have responsibility for emergency management, response, and recovery within the territorial limits of the Township; and, in addition, shall conduct such services outside of its jurisdictional limits as may be required and agreed to by Butler County Emergency Management and involved municipalities.

- A. A local disaster emergency may be declared by the Cranberry Township Board of Supervisors or the Township Manager upon finding a disaster has occurred or is imminent, subject to ratification by the governing body. The declaration shall not be continued or renewed for a period more than seven day except by or with the consent of the Cranberry Township Board of Supervisors. The Township Manager and the Township staff shall act at the direction of the Board of Supervisors on such an occasion. Any order or proclamation declaring, continuing, or terminating a local disaster or major emergency will be given prompt and general publicity and will be filed promptly with the Butler County Emergency Management Agency. The effect of a declaration of a local disaster emergency is to activate the response and recovery aspects of all applicable local

emergency management plans and to authorize the furnishing of aid and assistance. In carrying out these responsibilities during emergency conditions, the Township shall have the power to enter contracts and incur obligations necessary to disaster emergency management, response and recovery. Under a declaration of a disaster emergency, formal requirements pertaining to the performance of public work, entering contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the levying of taxes and the appropriation and expenditure of public funds may be modified to expedite response to emergency conditions.

- B. A coordinator for Emergency Management is recommended by Cranberry Township to the Governor of the Commonwealth of Pennsylvania who makes the appointment. The Emergency Management Coordinator acts at the direction of the Township's governing body. In carrying out the responsibilities set forth above, the Township of Cranberry Emergency Management Agency is established to protect residents and property by minimizing injury and/or damage caused by a disaster. The Agency is an official entity of Cranberry Township, subject to all the laws governing the making of contracts and purchases, the employment of persons, or otherwise incurring financial obligations which apply to Cranberry Township.
- C. Funding Sources: Funding for the Cranberry Township emergency management program is provided from general tax revenues. Once an emergency or disaster situation has been declared, funding to deal with the emergency or disaster can be requested from State and or Federal Agencies. The township will request funding assistance through the Butler County Emergency Management Agency who will contact the appropriate state officials for assessment of the situation. Based upon their findings, recommendations as to whether the township is to be declared a disaster area will be made to the Governor who, in turn, may request federal assistance. Damage assessment reports are to be used to evaluate the impact on Cranberry Township and will be used as a basis for estimating damage and providing documentation to support financial aid from higher levels of government.

4. Key Personnel

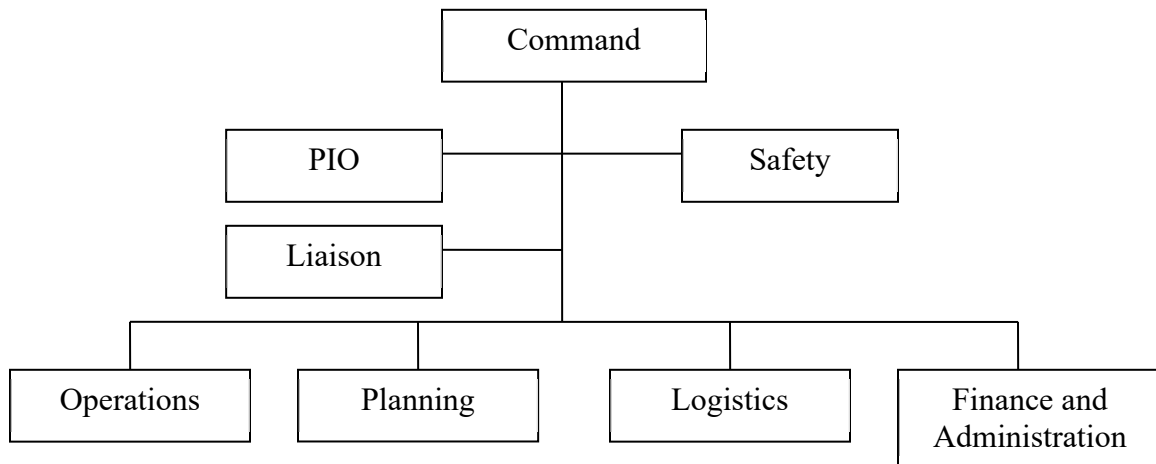
A list depicting the key personnel involved in administering Emergency Management in the Township is attached as Appendix A. All locally available resources are to be used fully. For this emergency plan, the term locally will include neighboring communities that have mutual aid agreements (formal or informal), and/or border Cranberry Township. The Butler County Emergency Management Agency will be notified any time an emergency or disaster situation threatens or takes place within Cranberry Township. Requests for assistance from higher levels of government will normally be made after locally available resources are committed and are likely to be inadequate.

5. Concept of Operations/Continuity of Government

- A. Cranberry Township's Board of Supervisors are responsible for the protection of the lives

and property of the citizens. They exercise primary supervision and control over the four phases (mitigation, preparedness, response and recovery) of emergency management activities within the municipality.

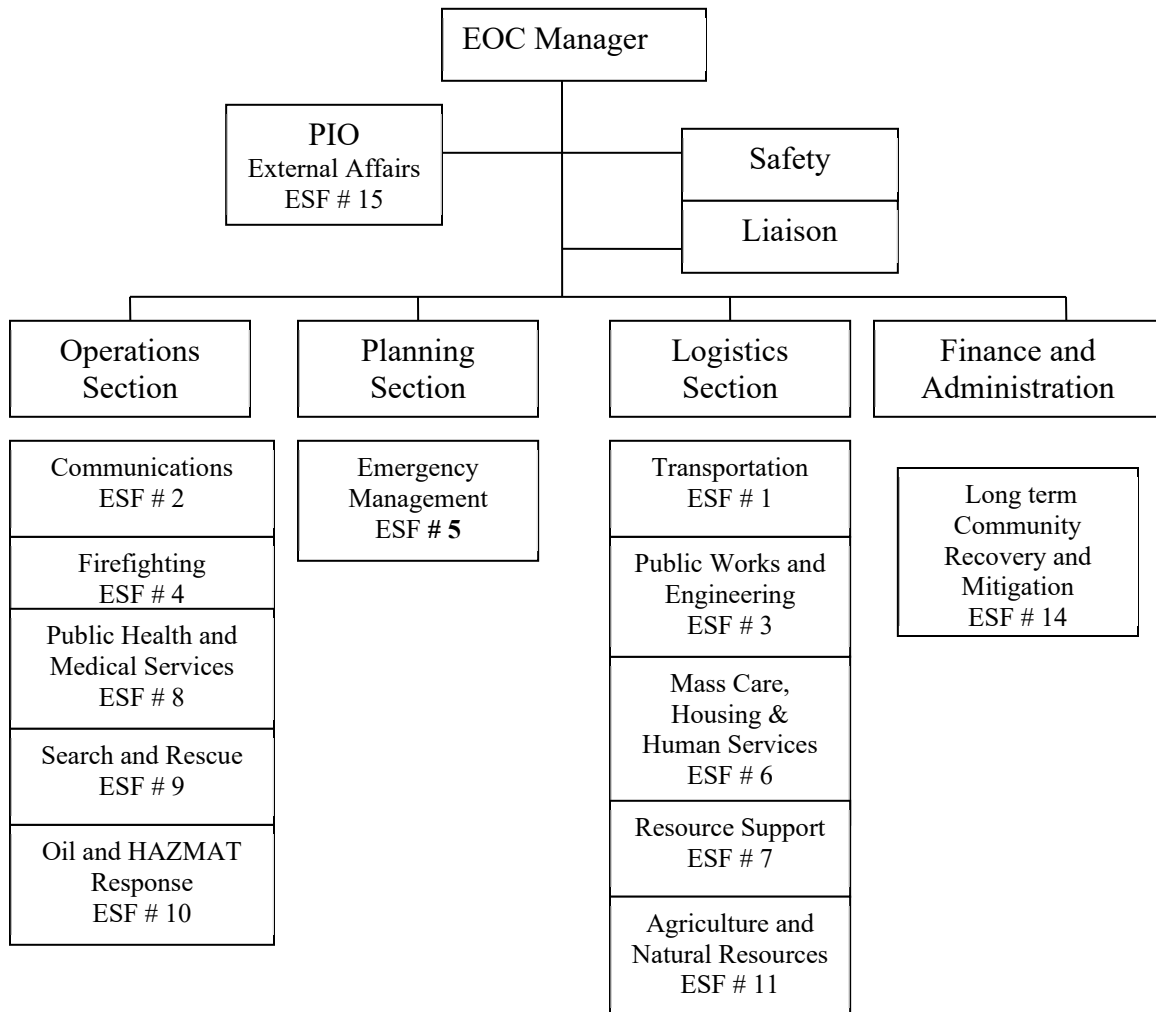
- B. A local Emergency Management Coordinator (EMC) shall act on behalf of the Board of Supervisors. An Emergency Operations Center (EOC) has been designated by the municipality, and may be activated by an elected official, the Township Manager, EMC, Director of Public Safety, or at the request of one of the emergency service providers. A Deputy EMC and Alternate EOC have been designated to function in case the primary EMC and/or EOC are not available.
- C. This plan embraces an “all-hazards” principle: that most emergency response functions are similar, regardless of the hazard. The EMC will mobilize resources and personnel as required by the emergency.
- D. The EMC and Board of Supervisors will develop mutual aid agreements with adjacent municipalities for reciprocal emergency assistance as needed.
- E. Cranberry Township will embrace and utilize the National Incident Management System (NIMS) and the Incident Command System (see below).



- i. The Incident Commander (IC) at the incident site will be trained per NIMS requirements. In like manner, the EOC staff will also be trained to NIMS requirements.
- ii. The Incident Command System (ICS) should have:
 - a. A manageable span of control (3 to 7 staff; optimum is 5).
 - b. Personnel accountability (each person reports to only one person in the chain of command).
 - c. Functional positions staffed only when needed (responsibilities for any positions

that are not staffed remain with the next higher filled position). See below for an example of the EOC staff.

Emergency Operations Center (EOC) Example



- F. When the municipal EOC is activated, the EMC or designee will coordinate between the site IC and the county EMA, if operational. To ensure consistency with operations at the incident site, the EOC will also follow an incident command structure. The EMC will assume the role of EOC Manager (Command) and, initially, all the remaining roles. As additional staff arrives at the EOC, the EMC may delegate activities to them.
- G. Availability of staff and operational needs may allow or require positions to be combined, or positions to not be filled (responsibilities held by the next higher position).
- H. The diagram above aligns Emergency Support Functions (ESFs) with ICS Staff sections.

This alignment may be modified as required by the disaster situation or the municipality's political or programmatic needs.

- I. When the EMC receives notice of a potential emergency from the federal Homeland Security Advisory System, from the National Weather Service watches and warnings, or from other reliable sources, partial activation of the EOC in preparation for the emergency will be considered.
- J. Communication, Alert and Warning will be provided to the public via the appropriate notifications systems.
- K. During non-emergency times, information regarding emergency plans and actions to be taken by the public, in the form of public information/education materials, will be provided to the public via municipal newsletters, brochures, publications in telephone directories, municipal websites, social media means, etc.
- L. In the event of an evacuation, the population (or segments thereof) will evacuate using their own vehicles or be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the municipality.
- M. Evacuees are expected to follow the direction and guidance of emergency workers, traffic coordinators, and other assigned emergency officials. Pre-designated evacuation routes will be utilized whenever safe and practical. Critical intersections should be staffed by traffic control personnel to facilitate an orderly flow of traffic.
- N. Emergency workers should complete pre-emergency "family plans" addressing such issues as transportation and evacuation locations for immediate family members (Spouse and children).

6. Enforcement

- A. The Cranberry Township Board of Supervisors or the Township Manager is authorized by law to determine that an emergency exists and to impose a local disaster emergency by proclamation. They may impose any or all the following regulations:
 - i. A curfew upon all or any portion of the township thereby requiring all persons in designated curfew areas to remove themselves from the public streets, alleys, parks, or other public places.
 - ii. Closing business establishments within the township during the state of emergency.
 - iii. Designating any public street, shopping area, thoroughfare, or vehicle parking area as closed to motor vehicles and pedestrian traffic.
 - iv. Requesting additional law enforcement personnel from within the township or from

surrounding agencies to assist in keeping the peace.

- v. Ordering, but not compelling an evacuation. (NOTE: Only the Governor can direct and compel an evacuation.)
- B. Proclamation: The proclamation of an emergency will become effective immediately upon its issuance and informing of the public via media outlets.
- C. Suspension of Ordinances in the Public Interest notwithstanding other laws and provisions of this plan, the Township Manager, in the best interest of public safety, may suspend any ordinance that is in effect at the time of a declaration of a major emergency or disaster to protect the public interest. All administrative requirements, buildings, zoning, and code restrictions may be waived in the interest of time and protection of township residents. This suspension may not continue for a period of more than seven days without ratification by the Board of Supervisors.
- D. The Emergency Management Coordinator, in coordination with the Police Chief, EMS Division Chief and the Fire Division Chief, shall identify to the Township.
- E. The Emergency Management Coordinator, in coordination with the Police Chief, EMS Division Chief and the Fire Division Chief, shall identify to the Township Manager any laws that need to be suspended and the reasons for the suspensions.
- F. Enactment of Other Emergency Ordinances. The Cranberry Township Board of Supervisors may enact other emergency ordinances as may be necessary to react to any situation that may arise.

7. Emergency Management Operations Center

The Township will maintain an Emergency Management Operations Center (EOC) from which the Emergency Management Coordinator and staff, Township Manager and staff, Public Safety and Public Works Supervisors, and members of the Township Board of Supervisors will operate under emergency conditions. The EOC will serve as Headquarters from which all information, instructions, and assistance shall be given. The primary EOC will be in the Public Works of Cranberry Township. Whenever possible, emergency response will follow the National Incident Management Systems (NIMS). This system standardizes emergency response across the United States. The system includes standard command, control and coordination structures, standard language and communications protocols, standard training and exercise procedures, and standard terminology for typing and requesting services. The Incident Commander (IC) at the incident site should be from fire, police, or emergency medical services, dependent upon the nature of the incident. When a major emergency event occurs, the Emergency Management Operations Center will be formed to support the on-scene forces.

- A. The first public safety official on the scene is responsible for notifying the Emergency Management Coordinator when any of the following situations exist, either in Cranberry

Township or in a neighboring community where the incident is close enough to Cranberry Township to place its residents and visitors in danger.

- i. Terrorist actions of any kind
 - ii. Fires, accidents, or other incidents where significant amounts of hazardous chemicals are involved
 - iii. School or commercial bus accidents involving mass injuries
 - iv. Aircraft accidents
 - v. Tornados
 - vi. Flooding or the imminent possibility of flooding
 - vii. Earthquakes involving injury or property damage
 - viii. Electrical blackouts if they are extensive or long term
 - ix. Any situations where an explosion is likely to occur
 - x. Radiation exposure/accidents
 - xi. Any other situation not listed above that could have a significant effect on the safety and wellbeing of Cranberry Township residents or visitors.
- B. The Emergency Management Coordinator or staff will determine what further actions, as defined in this plan, need to take place after he has made an initial assessment, either directly or from information received from on-scene responders. Should it be determined that a major emergency has occurred or the possibility of one exists, the Emergency Management Coordinator will contact the Township Manager and the Butler County Emergency Management Agency if they have not been contacted previously. Should the situation warrant placing the Emergency Operations Plan into effect, the request is to be made through the Township Manager. At all times, functional control of responding services will remain in control of the Officer in Charge of that service.

8. Auxiliary Emergency Management Operations Center

- A. Should the primary EOC be impossible to use, the Auxiliary EOC will be in the Park Fire Station. If a mobile capability is required, one of the Fire Incident Command Vehicles will be used or one will be requested from Butler Control.
- B. If needed for additional communications, the Emergency Management Coordinator will request that Butler County EMA activate the Butler County RACES (Amateur Radio) organization. They will provide communications on non-official frequencies. They will

be assigned to provide communications from shelters, command officials, and various locations throughout the affected area of the emergency. They will also provide emergency telephone calls for officials as needed via their amateur radio repeaters.

9. Emergency Fuels

Once an emergency has been declared, emergency vehicles assisting Cranberry Township, and specified owners of privately owned vehicles being used in the emergency, with the approval of the Township Manager, may obtain emergency fuel from Cranberry Township.

10. Elected Official Responsibilities

- A. Establish a municipal emergency management organization.
- B. Recommend an EMC for appointment by the governor.
- C. Review declarations of disaster emergencies when necessary.
- D. Apply for federal post-disaster funds, as available.
- E. Provide for continuity of operations plan (COOP). COOP is the internal organization efforts to ensure that the organization continues to operate in a prudent and efficient manner even in the circumstance of an impending or existing threat or actual emergency. Disasters can interrupt, paralyze, and/or destroy the ability of local government to carry out their executive and legislative functions. Therefore, it is imperative that government build the capability to preserve, maintain, and/or reconstitute its ability to function under the threat or occurrence of any emergency/disaster that could disrupt governmental operations and services. To have an effective comprehensive emergency management system, operations depend upon Continuity of Government (COG) and Continuity of Operations.

11. Responsibilities of the Emergency Management Coordinator's Office

The Emergency Management Coordinator will be the official responsible for operation of the Agency. In the absence of the Coordinator, the Deputy(s) Coordinator is authorized to perform on his behalf. The Deputy(s) Emergency Management Coordinator will assist the Coordinator in all phases of the operation of the Agency. The Emergency Management Coordinator and the Deputy(s) Emergency Management Coordinators are responsible for performing the following functions:

- A. Preparing and maintaining an Emergency Management Operations Plan and to ensure this plan is updated as needed.
- B. Prompt and effective response to coordinate disaster emergency relief and recovery efforts.
- C. Establishing, providing equipment for, and staffing an emergency operations command

center, equipped with communications systems to support government operations in emergencies, and providing other essential facilities and equipment for agencies and activities assigned emergency functions.

- D. Providing individuals and organizational training programs to ensure prompt, efficient, and effective disaster emergency services.
- E. Organizing, preparing, and coordinating all locally available manpower, materials, supplies, equipment, facilities, and services necessary for dealing with a disaster readiness, response, and recovery in cooperation with other township services.
- F. Identify hazards and vulnerabilities that may affect the municipality.
- G. Conducting planning sessions, drills, and training exercises periodically. In the interest of public safety, emergency units will remain in an on-call status and may be diverted from the drill when necessary. In considering the need for drills, the number of coordinated responses to real-world incidents involving public safety agencies will be considered. There is no need for activities or agencies to practice functions that are performed routinely and satisfactorily.
- H. Providing prompt and accurate information regarding local disaster emergencies to appropriate local, county, and state officials.
- I. Attending training and workshops provided by the county and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures.
- J. Developing and maintaining a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the Township.
- K. Mobilizing the EOC and coordinating the command function within the EOC.

12. Cranberry Township Police Department Responsibilities

- A. Initial emergency notification of residents.
- B. Establishing response routes.
- C. Monitoring conditions throughout the township for potential hazards.
- D. Managing and securing the crime scene, if any.
- E. Maintaining law and order and protecting public and private property.
- F. Keeping the EOC informed of major changes in the emergency.

13. Cranberry Township Volunteer Fire Company Responsibilities

- A. Developing and maintaining checklists for fire and rescue operations.
- B. Assisting in the development, review, and maintenance of the Emergency Operations Plan.
- C. Assisting with initial notification to and evacuation of township residents.
- D. Containing and extinguishing fires.
- E. Providing and coordinating rescue services.
- F. Providing Fire Policemen to assist with crowd control and to help in directing traffic around emergency scenes.
- G. Keeping the EOC informed of changes in conditions.
- H. Assisting HazMat in coordinating decontamination and monitoring of affected citizens and emergency workers after exposure to chemical or radiological hazards.
- I. Assisting the Cranberry Township Emergency Medical Services as needed and as operations permit.
- J. Coordinating damage assessment needs with Community Planning and Codes.
- K. Assisting in salvage operations and debris clearance.
- L. Providing emergency lights and power generation for rescue operations.
- M. Advising elected officials and the EMC about fire and rescue activities.

14. Planning and Development Services Responsibilities

- A. Inspecting damaged facilities for fire hazards and correcting any conditions as needed for the safety of persons who have sought temporary shelter.
- B. Conduct damage assessment and complete appropriate PEMA/FEMA reports.
- C. Assisting the Fire Chief as needed and as operations permit.

15. Cranberry Township Emergency Medical Services Responsibilities

- A. Developing and maintaining checklists for health and medical services functions.
- B. Providing medical assistance to those in need and transporting them to proper facilities.

- C. Providing initial assistance to handicapped persons residing in Cranberry Township if requested by Butler Control and if time permits.
- D. Assisting in search and rescue operations.
- E. Coordinating medical services as needed to support shelter operations.
- F. Assisting in providing inoculations for the prevention of disease.
- G. Assisting the Butler County Coroner in setting up a mortuary if needed and as time permits.
- H. Keeping the EOC informed of changes in the emergency.
- I. Advising elected officials and the EMC about health/medical service activities.

16. Public Works Department Responsibilities

- A. Cleaning debris from blocked and/or hazardous roads.
- B. Assisting public safety vehicles in gaining access to the scene of incidents or emergencies if the roadway is blocked by debris or snow.
- C. Maintaining Township emergency generators and providing emergency lights, traffic signals, and power generation as needed.
- D. Operating a temporary salvage depot.
- E. Maintaining procedures for rapidly ordering supplies and equipment and to track their delivery and use.
- F. Keeping the EOC informed of any changes in the emergency.

17. Finance Department responsibilities

- A. Maintaining oversight of all financial and cost analysis activities associated with emergency operations.
- B. Tracking costs and personnel time records.
- C. Advising elected officials and the EMC about financial and contracting operations.

18. Public Information Officer Responsibilities

- A. Developing and maintaining checklists for the Public Information function.

- B. Responding to the EOC or on-scene as needed.
- C. Providing public information to the media.
- D. Advising elected officials and the EMC about public information activities.

19. General Considerations – Operational Planning

Surrounding communities are to be contacted when it appears there is a danger to their communities resulting from a situation occurring in Cranberry Township. It shall be the policy of Cranberry Township to make equipment, manpower, and facilities available to any adjoining community that would have need of them within our capability to respond.

20. Opening Emergency Shelters

- A. Long-term shelters activated within the Township will be operated by the Red Cross.
- B. Shelter control starts with a request to the Butler County EMA. They, in turn notify the Red Cross who will open, operate, and manage the facilities. The amateur radio group (RACES) will provide emergency communications as needed and report to the EOC via radio.
- C. All personnel going into the shelter, including officials, volunteers, and guests, will follow the guidelines of the Red Cross.
- D. The Red Cross will determine the shelter(s) to open. All requests for Red Cross assistance will be made through Butler County Communications 9-1-1. (NOTE: Short-term sheltering designed to get a limited number of residents out of harm's way for less than 24 hours can be facilitated using Township resources).

21. Public Information Process

- A. The Cranberry Township Police Department Support Services Commander shall serve as the Public Information Official for disaster operations. All requests from news media personnel will go through the Public Information Official.
- B. It is necessary to control misinformation during disasters or major emergencies to counter rumors and public panic. During emergency conditions, under no circumstance will any township employee or volunteer offer information to the news media. The media will be referred to the Public Information Official.
- C. Normally, news conferences will be held in the Supervisors Conference Room in the Municipal Building. The media will be briefed at one time and questions will be answered at that time.

- D. The Township Manager may assign a representative from the Communications Department to act as the Public Information Officer.

22. Evacuation Transportation

- A. The purpose of this section is to list available means of transportation for residents to get away from a major emergency or disaster area as quickly as possible. The determining factor as to the type of transportation to be used will depend on the following:
- i. The severity of the emergency and potential danger to the residents.
 - ii. The amount of time available to move residents which would directly relate to the extent of immediate danger.
 - iii. The number of residents involved in the evacuation.
 - iv. Evacuees should be provided information related to the incident and an estimated time they will be able to return.
- B. The EOC will identify staging areas and pickup points for persons without transportation and will notify the Police Department of areas in the Township that require extra patrols.
- C. Any time potentially hazardous situations take place, such as toxic spills, severe weather, or similar situations, the possibility of evacuation for safety purposes is to be considered. It must be realized that most residents will travel in their own vehicles, and major traffic congestion should be anticipated.
- D. During school hours, the priority for transportation will be given to school children. The importance of recording detailed personal data and destinations of school children to assist in reuniting families cannot be overemphasized.
- E. In the event emergency transportation is needed, contact the Butler County Emergency Management Agency for assistance.
- F. Major pickup points will be:
- i. Cranberry Mall (Upper level by AT & T)
 - ii. Haine School
 - iii. Rowan School
 - iv. Cranberry Municipal Center
 - v. North Boundary Park

- vi. Victory Community Church
- vii. Cranberry Commons (Rt. 228)

G. The Cranberry Township Evacuation Plan is at Attachment 1.

23. Emergency Notification of the Public

During a major emergency or disaster, residents should tune their radios to a local radio station for emergency information. All information will be transmitted through these communications facilities to residents in Cranberry Township. The radio and television stations listed in the appendix will be provided official emergency information by the Public Information Official. Additionally, information can be obtained through social media information services that Cranberry Township utilizes.

24. Damage Assessment

In the aftermath of a disaster or major emergency, it is extremely important that damage assessment reports be prepared to obtain an overall view of the emergency within the community. The Township Manager will have the responsibility to ensure damage assessments are taken as accurately and quickly as possible. All reports must indicate the date, time, and signature of the person making the assessment. Completed reports will be returned to the Township Manager.

25. Security Information

The names, addresses, and telephone numbers included in the Butler County EOP and Cranberry Township's Operations Plan are confidential. The privacy of these individuals must be respected.

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Appendix A

Cranberry Township

Emergency Management Key Personnel

Note: The most current phone numbers for Township Officials are in the township directory.

Supervisors

Name	Position	Home Phone #	Work Phone #	Cell Phone #
John Skorupan	Member	724-776-3653		814-329-1756
Bruce Mazzoni	Member	724-538-4555		724-272-9910
Richard M. Hadley	Chairman	724-776-1955		412-805-9801
Michael Manipole	Vice Chairman	724-591-5427		724-591-6426
Bruce Hezlep	Member	724-772-0345		724-272-6366

Township Manager and Assistants

Name	Position	Home Phone #	Work Phone #	Cell Phone #
Dan Santoro	Manager			724-841-5643
Bettelou Bertoncello	Asst Manager	724-538-3478	724-776-4806	724-316-1778
Lucas Martsolf	Asst. Manager			724-456-8400

Emergency Management Agency

Name	Position	Home Phone #	Work Phone #	Cell Phone #
Scott Garing	EMA Coordinator		724-776-6130	724-816-4209
Tina Fedko	Public Information Officer			724-994-8532

Department of Public Safety

Name	Position	Home Phone #	Work Phone #	Cell Phone #
Chief Scott Garing	Chief DFES		724-776-6130	724-816-4209
Chief Kevin Meyer	Police Chief	724-898-9676	724-776-5180	724-272-7291
Division Chief Mike Hanks	Fire Division Chief		724-776-6130	724-316-3527
Capt. Todd Rice	Fire Police			412-913-9421
Jeff Hodges	President Ambulance		412-935-3101	412-606-3593
Matt Nickl	EMS Division Chief		724-776-4480	724-316-0572
Connor Mack	Fire & Life Safety			724-272-5927

Public Works/Sewer and Water:

Name	Position	Home Phone #	Work Phone #	Cell Phone #
DPW On Call Manager			724-776-9862 Or x1590	

Kelly Maurer	Director-Public Works	724-779-0071	x1164	724-312-2994
Jason Daily	Director-Utilities	724-265-8407	x1521	412-841-4077
Bob Howland	Manager-Streets		x1501	724-968-6831
Gary Beltz	Manager-Facilities		x1508	412-780-8265
Joe Leavens	Manager-S/W Field		x1515	412-443-7815
Mike Sedon	Manager-S/W Plant		x1300	724-272-1692
Marty McKinney	Manager-Traffic Communications		x1507	724-316-0360
Drew Fredericks	Manager-Grounds		x1532	724-816-3025

Appendix B

Cranberry Township EMS Contact List

MATT NICKL

Executive Director

724-316-0572

Matt.nickl@ctems51.org

STATION 51 LAND LINE

Primary 724 776 4480

Secondary 724 776 4224

STATION 51 FAX

Primary 724 779 1040

Secondary 724 776 4739

ON DUTY CREW CHIEF PHONE

724 831 4020

Appendix C

Cranberry Township

General Telephone Numbers

Category of Service	Activity	Numbers
Airports	Allegheny County Beaver County Butler County Greater Pittsburgh Zelienople	412-461-4300 724-847-4662 724-586-6665 412-472-3525 724-452-1290
Equipment and Radios	BearCom	800-999-3723
General Information:	Ace Lock Allegheny Safe & Lock Cranberry Locksmith Services, Inc. Devlin's Funeral Home Glenn Kildoo Funeral Home National Weather, Pittsburgh Poison Control Center Red Cross, Butler	412-363-3328 724-776-4510 724-625-4660 724-772-8800 724-776-6610 412-262-2170 412-681-6669 724-283-2810
News Media (NOTE: Police FAX is preprogrammed with the appropriate numbers.	KDKA - TV Ch. 2 Seneca Valley TV Ch 10 WPXI - TV Ch. 11 WTAE - TV Ch. 4 WPGH - TV 53 KDKA Radio, Pittsburgh WBUT - Radio, Butler WISR -Radio, Butler Cranberry Eagle	412-575-2200 724-452-6040 412-237-1100 412-244-4444 412-931-5300 412-575-2200 724-283-9288 724-283-1500 724-776-4270
Schools	Haine School, Elementary Haine School, Middle Rowan School Cardinal Wuerl North Catholic	724-776-1581 724-776-1325 724-776-1518 412-321-4823
Animal Control	Kym Secreet (Contracted) Human Society – Butler Bradford Hills Veterinary Hospital Pittsburgh Vet and Emergency Gardens Veterinary Hospital Butler County Animal Response Team (CART)	724-350-0577 Police Only 724-789-1150 724-935-5827 412-366-3400 724-772-1870 9-1-1

Category of Service	Activity	Numbers
State Agencies:	Department of Environmental Department of Health Allegheny Department of Health Butler Game Commission PENNDOT, Butler PENNDOT Asst. Manage Turnpike, Gibsonia Turnpike Operations Southwest PA Commission TIM	814-332-6945 412-687-2243 724-287-1769 814-432-3187 724-284-8800 724-333-3915 724-443-3150 800-932-0586 412-391-5590 x341
Towing Services	Dave Tri State Truck Service Elite Towing and Recovery Turley's	724-321-4131 724-776-3433 724-452-9311
Utilities	Armstrong Utilities Century Link Columbia Gas Cranberry Water Consolidated Communications Equitable Gas Penn Power/First Energy ----For Unlisted Emergency Peoples Gas/Dominion Verizon	877-277-5711 877-774-7061 888-460-4332 724-776-4806 724-443-9535 800-654-6335 800-720-3600 Call 911 800-764-0111 888-378-3113

Appendix D

Cranberry Township

Public Safety Phone Numbers

Category of Service	Agency	Business Phone	Emergency Phone
Bomb Disposal Units	Allegheny County E.O.D.	412-472-5576	
911 Dispatch Centers	Butler Control Beaver County Dispatch Allegheny County	724-287-7769 724-775-0880 412-473-1000	724-282-1221 724-625-3156
EMA Units	Allegheny County EMA Butler County EMA Beaver County EMA	412-473-2550 724-284-5211 724-775-0880 or 724-775-1700	412-473-2550 911
Fire Companies	Big Knob Callery Cranberry Stations- Haine Cranberry Station- Rt 19 Evans City Harmony Fire District Adams Marshall Middlesex Wexford	724-774-6910 724-538-3706 724-776-1196 724-776-6130 724-538-8114 724-452-4046 724-625-1210 724-935-1230 724-898-1480 724-935-1491	911 911 911 911 911 911 911 911 911
Police Departments	Adams Township Allegheny County Sheriff Beaver County Control Butler County Sheriff Butler City Cranberry Township Economy Borough Emsworth Evans City/Seven Fields Jackson Township Mars McCandless New Sewickley	724-625-2040 412-350-4700 724-775-0880 724-284-5245 724-287-7743 724-776-5180 724-869-7877 412-369-2200 724-538-8055 724-452-5600 724-625-3310 724-369-7992 724-774-2473	911 412-350-4714 911 911 911 911 911 911 724-935-4200

Category of Service	Agency	Business Phone	Emergency Phone
	Northern Regional Ross Township Sewickley Borough Sewickley Heights State Police, Butler State Police, Gibsonia Zelienople Borough	724-625-3157 412-931-9070 412-741-4119 412-741-5111 724-284-8100 or 1-866-248-6528 724-443-5907 724-452-3003	412-931-6200 911

Appendix E

Cranberry Township

Mutual Aid EMS, Hospital Contact List

Type of Service	Agency	Business Number	Emergency Number
Air Medical	Stat Medevac Life Flight	412-460-3000 412-359-3555	1-800- 633-7828 412-359-3333
Ambulance Services	Cranberry EMS McCandless/Franklin Park Quality EMS Harmony EMS Economy EMS Ross-West View EMS Valley EMS Northwest EMS Medevac Medic Rescue Richland EMS Hampton EMS Butler EMS	724-776-4480 412-367-5883 724-625-6400 724-452-4317 724-266-9111 412-931-8200 412-262-2620 412-331-2600 724-752-1413 724-728-3620 724-934-3030 412-487-6590 724-283-4385	
Coroners	Allegheny County Coroner Beaver County Coroner Butler County Coroner	412-350-4800 or 412-350-4825 724-770-4618 724-477-3137	
Hospitals (Listed as specified by Cranberry Township EMS)	UPMC Passavant UPMC Presby (Level 1 Trauma) UPMC Cranberry UPMC St. Margaret's Allegheny General (Level 1 Trauma) Mercy Hospital (Level 1 Trauma, Burns, Pediatrics) West Penn (Burns) Children's Hospital (Pediatrics) Heritage Valley Sewickley Butler Memorial UPMC Shadyside Ellwood City	412-367-6700 412-647-2345 724-772-5310 412-784-4000 412-359-3131 412-232-8111 412-578-5120 412-692-5555 or 412-692-5325 412-734-6100 724-283-6666 412-623-2121	

	UPMC Magee Woman's Beaver Medical Center Ohio Valley St. Clair Hospital	724-752-0081 412-461-1000 412-540-4888 412-777-6161 412-942-4900	
Incident Stress Debriefings	Pittsburgh CISD Team Butler CISD Team	911	412-647-2473 911
Medical Dispatch Centers (Not 911)	Allegheny County Valley Dispatch Medevac Dispatch	412-473-1000 412-262-2620 724-758-7577	412-262-2620 724-758-7577
Mental Health	Center Community Resources	724-431-0095	

Appendix F

Cranberry Township

Areas of Refuge

Agency	Address (Cranberry, PA 16066)	Business Number
Victory Family Church Grace Community Church St. Ferdinand's Catholic Church	21150 Route 19 9160 Marshall Road 2535 Rochester Road	724-453-6200 724-779-7997 724-776-2888
Lemieux Sports Complex	8000 Cranberry Springs Drive	724-720-3000

Appendix G

Cranberry Township Emergency Management Checklists

Type of Incident	Page
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Missing Person	42
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Tornado/High Winds	44
Water Contamination	45

Cranberry Township Emergency Management Activation Checklist

- ☐ Notify the Emergency Management Coordinator or deputy coordinators of any situation that may place residents or visitors at risk.
- ☐ If warranted, activate the EOC and follow the guidelines of the Cranberry Township Emergency Management Plan.
- ☐ Notify Butler Control that the Cranberry Township EOC has been activated.
- ☐ Notify appropriate township management and personnel in the order of importance, as the situation dictates.
 - Additional EMA personnel
 - Township Manager
 - DFES Chief
 - CTVFC Division Chief
 - Police Personnel
 - IT Department
 - CTEMS Division Chief
 - Public Works Director
 - Township Supervisors
 - Finance Department
 - Public Information officer
 - Customer Service
- ☐ Follow checklists for type of incident. Stored in file cabinet in EMA room or on computer at I:\Public Safety\Emergency Mgmt\EMA Checklists
 - Aircraft Accident
 - Chemical Spill
 - Civil Disturbance
 - Dam Breach
 - Disease Epidemic
 - Explosion
 - Flood
 - Hazardous Materials
 - High risk Fire
 - Ice Storm
 - Mass Casualty
 - Missing Person
 - Radiological Emergency
 - Tornado/High winds
 - Water Contamination
- ☐ Begin logging data on appropriate log form. Stored in EMA room or on computer at I:\Emergency Management\Log List
 - Log EMA Incident
 - Log EMA Flood Victims
 - Log EMA Message
 - Log EMA Equipment Sign-Out
 - Log EMA Site Access
 - Log EMA Resource Request
 - Log EMA Mass Casualties
 - **Insert Path/File Name Once Approved**
- ☐ Resource information can be found in the Operations Plan Safety.
- ☐ This checklist is to be used to ensure all possible actions are considered during times of a major emergency or disaster. The actions listed may or may not be applicable to a situation. In addition, other actions not listed may be warranted. The checklist is a guide designed to

provide flexibility to adapt to the emergency, giving due consideration to as many elements as possible to accomplish the following actions.

- Obtain an update from the senior person at the scene of the event.
- Establish a clear radio frequency for managing the incident. Use the Township frequency if possible.
- Consider establishing a direct telephone link to the on-scene control point.
- Notify other appropriate municipalities.
- Early on establish a personnel relief plan if it appears the incident will extend beyond the endurance of on-duty personnel, typically a 12-hour cycle for long-term events.
- Make sure there are a climatically controlled facility and/or vehicle to provide recuperation of personnel performing strenuous duties. Consider the need for food and water and caution leaders to be on guard for dehydration which can occur even in the coldest temperatures.
- Act through the police department to reroute traffic around the danger area. If a state road is involved, notify PENNDOT. If the Turnpike is involved, notify the Turnpike Authority.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
AIRCRAFT ACCIDENT**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Establish and coordinate staging area/officer(s) with Command. <input type="checkbox"/> Primary search. <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Establish water and foam supply as needed. <input type="checkbox"/> Determine if specialized rescue resources are needed. <input type="checkbox"/> Contain runoff and watch for sewer involvement.	<input type="checkbox"/> Control site access. <input type="checkbox"/> Control/establish site access log. <input type="checkbox"/> Coordinate emergency egress with Fire and Command. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross-survivor casualty information. <input type="checkbox"/> F.A.A. 412-262-9034 <input type="checkbox"/> 911 th Airlift Wing 412-474-8250 <input type="checkbox"/> Public Works-debris removal and heavy equipment.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
CHEMICAL SPILL**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Maintain safe distance. <input type="checkbox"/> Determine protective measures for responders. <input type="checkbox"/> Assess chemical/biohazards for rescuers/civilians. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Decontamination. <input type="checkbox"/> Establish and coordinate staging area/officer(s) with Command. <input type="checkbox"/> Primary search. <input type="checkbox"/> Establish water and foam supply as needed. <input type="checkbox"/> Notify Butler County Haz-Mat <input type="checkbox"/> Determine if specialized rescue resources are needed. <input type="checkbox"/> Contain runoff and watch for sewer involvement. <input type="checkbox"/> Assess structural integrity.	<input type="checkbox"/> DO NOT ENTER HOT OR WARM ZONE. <input type="checkbox"/> Secure scene. No unprotected or untrained persons in the hot zone. <input type="checkbox"/> Control site access. <input type="checkbox"/> Control/establish site access log. <input type="checkbox"/> Coordinate emergency egress with Fire and Command. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command.
EMS	Support
<input type="checkbox"/> Maintain safe distance. <input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Advise hospitals of victim toxicology effects <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities. <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross-sheltering <input type="checkbox"/> Public Works/PennDOT environmental response-debris removal, diking, heavy equipment. <input type="checkbox"/> Poison center. <input type="checkbox"/> Command to notify proper federal authority. <input type="checkbox"/> ChemTrec 800-262-8200.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
CIVIL DISTURBANCE**

Fire	Police
<input type="checkbox"/> Establish a hot zone. <input type="checkbox"/> Determine protective measures for responders. <input type="checkbox"/> Establish a staging area if needed. <input type="checkbox"/> Be aware of projectiles, chemicals, etc. <input type="checkbox"/> Conduct evacuations as necessary	<input type="checkbox"/> Establish Incident Command-coordinate resource deployment with fire, EMS response. <input type="checkbox"/> Establish staging area. <input type="checkbox"/> Coordinate with assisting law enforcement agencies. <input type="checkbox"/> Secure scene. <input type="checkbox"/> Disperse crowds. <input type="checkbox"/> Control site access <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Protect vital structures and Equipment. <input type="checkbox"/> Prevent looting. <input type="checkbox"/> Prepare for prisoner processing, photos, prints, detention), coordinate with District Judge.
EMS	Support
<input type="checkbox"/> Be aware of projectiles, chemicals, etc. <input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Establish and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
DAM BREACH**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Establish staging area. <input type="checkbox"/> Primary search <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Assist utilities shutoff. <input type="checkbox"/> Assist damage assessment.	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross-sheltering <input type="checkbox"/> Public Works/PennDOT environmental response-debris removal, diking, heavy equipment.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
DISEASE EPIDEMIC**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Establish staging area. <input type="checkbox"/> Coordinate with EMS, police, and public health in determining what pathogen(s) are involved. <input type="checkbox"/> Coordinate with EMS, police, and public health in investigating how the disease is being transmitted. <input type="checkbox"/> Assist sheltering in place/evacuation. <input type="checkbox"/> Assist in isolating/quarantining areas when directed by the appropriate authority.	<input type="checkbox"/> Coordinate with EMS, fire, and public health in determining what pathogen(s) are involved. <input type="checkbox"/> Coordinate with EMS, fire, and public health in investigating how the disease is being transmitted. <input type="checkbox"/> Assist sheltering in place/evacuation. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Assist in isolating/quarantining areas when directed by the appropriate authority. <input type="checkbox"/> Isolate victims as appropriate. <input type="checkbox"/> Coordinate security provisions for vaccine distribution.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Isolate victims as appropriate. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations. <input type="checkbox"/> Coordinate with fire, police and public health in determining what pathogen(s) are involved. <input type="checkbox"/> Coordinate with fire, police and public health in investigating how the disease is being transmitted. <input type="checkbox"/> Assist in isolating/quarantining areas when directed by the appropriate authority.	<input type="checkbox"/> Butler County EMA <input type="checkbox"/> Local Red Cross <input type="checkbox"/> UPMC Cranberry <input type="checkbox"/> PEMA <input type="checkbox"/> PA Department of Health <input type="checkbox"/> FEMA <input type="checkbox"/> U.S. Department of Health and Human Services (HHS) <input type="checkbox"/> Coordinate with fire, police, EMS, and public health in investigating how the disease is being transmitted. <input type="checkbox"/> Identify community locations for emergency clinics, isolating, quarantining, sheltering, vaccination, etc.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
EXPLOSION**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Establish staging area. <input type="checkbox"/> Coordinate ingress with police. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Primary search <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Assess structural integrity of surroundings. <input type="checkbox"/> Be aware of live utilities. <input type="checkbox"/> Assess hazardous materials involvement. <input type="checkbox"/> Assist cause determination. <input type="checkbox"/> Assist with utilities shutoff.	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Initiate investigation.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross-sheltering <input type="checkbox"/> Public Works-debris removal and heavy equipment. <input type="checkbox"/> If appropriate, Command to notify proper federal agency.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
FLOOD**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Primary search <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Special rescue resources needed?	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Public Works flood control, sand bags, heavy equipment <input type="checkbox"/> Monitor National Weather Service, forecast and hydrology data <input type="checkbox"/> Utilities <input type="checkbox"/> Red Cross sheltering <input type="checkbox"/> Animal Control, Butler CART <input type="checkbox"/> Coroner <input type="checkbox"/> <input type="checkbox"/> Water Rescue

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
HAZARDOUS MATERIALS EMERGENCY**

Fire	Police
<ul style="list-style-type: none"> <input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Establish and Coordinate Staging Area. <input type="checkbox"/> Determine protective measures for responders. <input type="checkbox"/> Identify product, determine toxicity. <input type="checkbox"/> Refer to Emergency Response Guidebook. <input type="checkbox"/> Assess hazards to rescuers/civilians be aware of chemical/biohazards. <input type="checkbox"/> Deploy defensively. <input type="checkbox"/> Establish water & foam supply as needed. <input type="checkbox"/> Stage R.I.T. <input type="checkbox"/> Notify Butler County Haz-Mat <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Identify escape routes. <input type="checkbox"/> Re-assess hazard regularly. <input type="checkbox"/> Primary Search <input type="checkbox"/> Check weather/wind data regularly. <input type="checkbox"/> Evacuate/shelter in place. <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Specialized rescue resources needed? <input type="checkbox"/> Contain runoff, watch for sewer involvement. <input type="checkbox"/> Rotate personnel. 	<ul style="list-style-type: none"> <input type="checkbox"/> DO NOT ENTER HOT OR WARM ZONE. <input type="checkbox"/> Refer to Emergency Response Guidebook. <input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Facilitate investigation.
EMS	Support
<ul style="list-style-type: none"> <input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Advise hospitals of toxicology effects of victims. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations. 	<ul style="list-style-type: none"> <input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross- sheltering <input type="checkbox"/> Public Works/PENNDOT environmental response, (run-off/sewers), debris removal, diking material, heavy equipment <input type="checkbox"/> Command/County EMA notify D.E.P., E.P.A <input type="checkbox"/> ChemTrec 800-262-8200

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
HIGH-RISE FIRE**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Primary search <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Stage R.I.T. <input type="checkbox"/> Building security/property manager to scene w/blueprints site plans. <input type="checkbox"/> Assess structural integrity. <input type="checkbox"/> Maintain personnel accountability. <input type="checkbox"/> Assess hazardous materials involvement. <input type="checkbox"/> Initiate investigation for cause and origin. <input type="checkbox"/> Special rescue resources needed?	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Support fire investigation.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities <input type="checkbox"/> Township personnel investigate structural integrity. <input type="checkbox"/> Contact State Fire Marshall if appropriate. <input type="checkbox"/> Red Cross sheltering <input type="checkbox"/> Public Works- barricades, debris removal <input type="checkbox"/> Coroner

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
ICE STORM/BLIZZARD**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Modify response as conditions warrant. <input type="checkbox"/> Plan for delayed response, access Problems. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Protect personnel and apparatus. <input type="checkbox"/> Be aware of downed power lines. <input type="checkbox"/> Be aware of ice/snow loads on structures. <input type="checkbox"/> Rotate personnel. <input type="checkbox"/> Communications may be affected.	<input type="checkbox"/> Check areas for at-risk populations, i.e., senior housing, trailer parks (loads on structures). <input type="checkbox"/> Enforce snow emergency (if declared). <input type="checkbox"/> Assist with shelter operations. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Monitor traffic control signals.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Modify response as conditions warrant.	<input type="checkbox"/> Snow emergency declaration <input type="checkbox"/> Implement Public Works-Emergency Winter Maintenance Program <input type="checkbox"/> Sheltering- Coordinate with Red Cross. <input type="checkbox"/> Coordinate with utilities for service Interruptions.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
MASS CASUALTY**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Determine protective measures for responders. <input type="checkbox"/> Assess hazards to rescuers/civilians be aware of chemical/biohazards. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Primary Search <input type="checkbox"/> Special rescue resources needed?	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Support investigation.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Advise hospitals of toxicology effects of victims. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross- sheltering <input type="checkbox"/> Public Works- environmental response, (run-off/sewers), debris removal, diking material, heavy equipment. <input type="checkbox"/> Poison center

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
MISSING PERSON SEARCH**

Fire	Police
<input type="checkbox"/> Size-up situation, evaluate and coordinate pre-plan information with assisting agencies. <input type="checkbox"/> Coordinate search areas with assisting fire companies. <input type="checkbox"/> Coordinate thermal imaging cameras.	<input type="checkbox"/> Take missing person report. <input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Determine urgency of search based on age, medical/psychological conditions, number of subjects, weather conditions, terrain hazards, etc. <input type="checkbox"/> Attempt to define search area. <input type="checkbox"/> Establish staging area. <input type="checkbox"/> Coordinate search areas with assisting agencies. <input type="checkbox"/> Mobilize search resources dogs, specialized search teams. <input type="checkbox"/> Re-evaluate/update search areas regularly. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Document all decisions and actions.
EMS	Support
<input type="checkbox"/> Standby to treat search personnel. <input type="checkbox"/> Standby to treat lost person(s) <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport	<input type="checkbox"/> PSP Helicopter <input type="checkbox"/> Individuals having specialized vehicles i.e., ATV's, snowmobiles. <input type="checkbox"/> Volunteer searchers <input type="checkbox"/> Red Cross support for extended searches

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
RADIOLOGICAL EMERGENCY**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Maintain safe distance. <input type="checkbox"/> Refer to Emergency Response Guidebook. <input type="checkbox"/> Assess hazards to rescuers/civilians be aware of chemical/biohazards. <input type="checkbox"/> Evacuate or shelter in place. <input type="checkbox"/> Notify Butler County HAZMAT. <input type="checkbox"/> Determine protective measures for responders. <input type="checkbox"/> Assess hazards to rescuers/civilians be aware of chemical/biohazards. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Stage R.I.T. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Primary Search <input type="checkbox"/> Establish water and foam supply as needed. <input type="checkbox"/> Contain runoff, watch for sewer involvement. <input type="checkbox"/> Determine delivery method, if possible <input type="checkbox"/> Assess structural integrity. <input type="checkbox"/> Special rescue resources needed?	<input type="checkbox"/> Maintain safe distance. <input type="checkbox"/> Refer to Emergency Response Guidebook. <input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Facilitate investigation.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Advise hospitals of toxicology effects of victims. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations. <input type="checkbox"/> Do not contaminate personnel, equipment, hospital.	<input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross- sheltering <input type="checkbox"/> Public Works-environmental response, (run-off/sewers), debris removal, diking material, heavy equipment. <input type="checkbox"/> Command notify proper federal authority.

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
TORNADO/HIGH WINDS**

Fire	Police
<input type="checkbox"/> Establish Incident Command. <input type="checkbox"/> Assess hazards to rescuers/civilians. <input type="checkbox"/> Extinguish fires. <input type="checkbox"/> Rescue/evacuate/extricate victims. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Coordinate ingress with police. <input type="checkbox"/> Be aware of live utilities. <input type="checkbox"/> Primary search <input type="checkbox"/> Assess structural integrity. <input type="checkbox"/> Assess hazardous materials involvement.	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Assist evacuation. <input type="checkbox"/> Provide traffic updates to Command. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Coordinate mutual aid and staging with command. <input type="checkbox"/> Prevent looting.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> Utilities <input type="checkbox"/> Coroner <input type="checkbox"/> Red Cross- sheltering/meals <input type="checkbox"/> Public Works- environmental response, (run-off/sewers), debris removal, diking material, heavy equipment

**CRANBERRY TOWNSHIP E.M.A. CHECKLIST
WATER CONTAMINATION**

Fire	Police
<input type="checkbox"/> Assess hazards to rescuers/civilians. <input type="checkbox"/> Coordinate mutual aid and staging with command.	<input type="checkbox"/> Secure the scene. <input type="checkbox"/> Coordinate media activities. <input type="checkbox"/> Facilitate/assist investigation.
EMS	Support
<input type="checkbox"/> Determine number of casualties. <input type="checkbox"/> Triage <input type="checkbox"/> Treat <input type="checkbox"/> Transport <input type="checkbox"/> Establish forward medical area and coordinate staging with command. <input type="checkbox"/> Notify hospitals of numbers and conditions of inbound patients. <input type="checkbox"/> Advise hospitals of toxicology effects of victims. <input type="checkbox"/> Distribute patients among hospitals and track patient destinations.	<input type="checkbox"/> EMA/Water & Sewer implement Water System Emergency Response Plan (on file), establish command center <input type="checkbox"/> Command to contact the appropriate state and federal authorities i.e.; D.E.P., E.P.A., Center for Disease Control Prevention (CDC) etc. <input type="checkbox"/> Poison Center <input type="checkbox"/> Red Cross- sheltering <input type="checkbox"/> Contamination of water supply or contamination of the distribution system notify PA D.E.P. 814-332-6945

Appendix H
Cranberry Township Emergency
Resource Lists

12/21/2021 - MUNICIPAL PERSONNEL/FACILITIES CONTACT LIST**Note: Unless otherwise indicated, all numbers are in area code 724.****ADMINISTRATION - 2525 Rochester Road, Suite 400; Fax: 776-5488 and 776-4420**

Name	Office Extension	Cell Phone #	Pager #	Radio #
Radio Base - Customer Service	-	-	-	100
Auer, Nancy - Admin. Asst., Planning & Dev. Svs.	1104	412-445-8903	-	104
Beidler, Kyle – Manager, Strategic Planning & Econ. Dev.	1020	412-657-6169	-	020
Bertoncello, Bettelou – Assistant Township Manager	1109	316-1778	-	109
Boren, Judi – Communications Specialist	1004	272-0791	-	004
Burnside, Sandy – Asst. Exec. Secretary Part Time	1089	-	-	-
Buzzelli, Sharon – Admin. Asst., Codes	1153	-	-	153
Clemens, Andrew – Network Manager	1084	863-604-7498	-	084
Cloutier, Douglas – GIS Specialist	1078	600-4946	-	078
Coon, Lori – Executive Secretary	1103	-	-	089
Courtney, Amie – Director, Human Resources	1130	412-216-7667	-	130
Engle, Lisa - Customer Service Rep.	1169	-	-	169
Fedko, Tina – Communications Manager	1190994-8532	-	-	190
Ford, Timothy – Codes Administrator II	1168	495-9651	-	168
Gleason, Vanessa – Director, Finance	1110	412-908-1124	-	110
Goettler, Stacy – Manager, Human Resources	1141	-	-	141
Good, Karen – Customer Service Rep.	1096	-	-	096
Henshaw, Ron – Director, Planning & Development Svs.	1107	272-1816	-	107
Herbert, Don – MSA Thruway Project Manager	1162	880-2648	-	-
Hughes, Keith – IT Support Technician	1085	316-0532	-	085
Inspection Hot Line	1161	-	-	-
IT Support	2100	-	-	-
Johnson, J.W. – Content & Communications Specialist	1181	740-310-6092	-	-
Johnston, Ed – Desktop Administrator	1088	561-2067	-	088
Julkowski, Chad – Director, Information Technology	1198	412-443-3490	-	198
Kerr, Ryan - Finance Specialist, Accounts Payable	1146	-	-	146
Koss, Cindy – Finance Asst. Billing Administrator	1111	412-872-8338	-	111
Lang, Bev - Manager, Accounting	1149	412-638-1455	-	149
Mack, Connor – Codes Administrator I	1112	272-5927	-	-
Malak, Mike – Dir. Engineering	1150	831-1414	-	-
Martsof, Lucas – Asst. Twp. Manager	1105	456-8400	-	-
Mason, Raya – Communications Specialist	1174	242-3159	-	174
McVeigh, Donna - Admin. Assist., Engineering	1134	-	-	134
Mackenstein, Linda – Financial Analyst	1171	-	-	171
Marzock, Cindy – Communications Specialist	1133	272-5861	-	133
Miller, Pam – Customer Service Rep.	1170	-	-	170
Peterson, Holly – HR Admin. Assistant	1117	-	-	117
Pinkerton, Joseph – Systems Administrator	1086	-	-	-
Rattay, Audrey – External Affairs Specialist	1175	-	-	-
Reynolds, David – Safety Coordinator	1094	-	-	-
Santoro, Dan – Township Manager	1106	841-5643	-	106
Schutzman, Tim – Waterworks Coordinator	1163	412-303-4602	-	163
Sikora, Nancy – Supervisor, Customer Serv. Ctr.	1151	412-445-6033	-	151
Simons, Michelle – Human Resources Specialist	1182	-	-	182
Simpson, Dean – Manager, Development & Code Svs.	1115	850-566-0646	-	-
Subramaniam, Renu – Scanning Clerk	-	-	-	-
Teribery, Ryan – Systems Administrator	1087	814-440-2633	-	087
Wharton, Gregory – Planning & Development Specialist	1097	-	-	-
Wokutch, Kristen - Finance Asst., Accounts Receivable	1187	-	-	187
Young, Ron – Code Administrator	1166	333-2173	-	166
Zielonka, Edward – Business Analyst	1180	908-229-4538	-	180

ADMINISTRATION (cont'd.)

Zinkham, Tim - Manager, Engineering Services	1183	272-4081	-	183
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PUBLIC WORKS OPERATIONS CENTER**Streets & Properties and Sewer & Water Field Personnel**

20729 Route 19; Fax: 776-6199; Facilities Pager: 779-0918

Public Works Emergency Operations Center: Ext. 1580

AFTER HOURS ON-CALL MANAGER: 724-776-9862, 724-776-4806 X 1590;**DPW_On_Call_Managers@cranberrytownship.org**

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Radio Base		-	-	600
Emergency Cordless Phone		1590	-	-
Emergency Operations Center, Public Works		2003	-	-
PW Cordless – Admin. Offices		1554	-	-
PW Community Park – Staff Room		1536	-	-
Graham Park		1540	-	-
Andree, Josh – Special Projects Coordinator		1517	-	627
Becker, Del – Utilities II, Facilities		-	355-2625	624
Beltz, Gary - Manager, Facilities		1508	412-780-8265	620
Caughey, Rob - Crew Leader, Sewer		1519	272-5864	716
Cook, Rick - Crew Leader, Water		1520	355-1966	720
Dailey, Jason – Director, Utilities		1521	412-841-4077	601
Fredericks, Drew – Manager, Grounds Maintenance		1532	816-3025	532
Fullen-Reynolds, Kathy – Administrative Assistant		1503	-	503
Gabrich, Greg		-	412-263-8875	717
Gerrich, John		-	-	614
Howland, Bob – Manager, Streets		1501	968-6831	606
Hoover, Greg – Program Manager, Public Works		1522	584-3088	522
Huber, Bill – Maintenance Services Operator		1013	814-0770	619
Kaplan, Kevin - Pre-Treatment Administrator		1513	-	513
Karner, Mike		-	-	725
Karner, Tim		-	-	615
Leavens, Joseph - Manager S&W Field Operations		1515	412-443-7815	701
Manipole, Brian		-	412-716-1120	613
Maurer, Kelly – Director, Public Works		1164	312-2994	164
Mazur, Ed		-	-	704
McKinney, Marty – Manager, Traffic & Communications		1507	316-0360	617
McMillen, Beth – Administrative Assistant, Utilities		1502	-	502
McVeigh, Brad		-	-	611
Miller, Brian - Crew Leader		1504	316-5116	602
Murcko, Frank		-	-	610
Pulaski, Cray		1512	-	618
Puryear, Jim - Crew Leader, Mechanic		1505	556-9150	608
Rape, Curt		-	-	711
Richmond, Jeff		-	-	623
Schultheis, Nathan – Mechanic II		-	-	-
Sippel, Tim		-	-	609
Steeb, Larry - Crew Leader		1533	316-3084	605
Toth, Rich		-	-	621
Walker, Kevin		-	-	622
S & W Contract Inspector		-	-	719
S & W Inspection		-	272-0569	706
S & W Service		-	316-0729	703
<u>PUBLIC WORKS OPERATIONS CENTER (cont'd.)</u>				
S & W Tap Crew		-	-	709

TOC Main – Work Station	1507	-	-	-
TOC1 – Main Work Station	1560		-	-
TOC2 – Second Work Station	1561	-	-	-
TOC3 – Conference Table	1562		-	-
TOC4 – Old PW Traffic Maintenance	1563	-	-	-

BRUSH CREEK TREATMENT PLANT

2306 Powell Road; Fax: 774-8002

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Radio Base - Sewage Treatment Plant		- -	-	700
Brown, Joe		1524	-	-
Corraini, Joe		1304	495-9560	715
Enciso, Bill		- -	-	-
Hoover, Larissa		1306	-	729
Houser, Frank		1391 (VM)	-	718
Jenny, Clinton		1387	-	-
Lester, Brett		1385 (VM)	-	727
Lewis, Jack		1310	-	709
McConnell, Jim		1396 (VM)	-	705
Oswald, Derek		- -	-	-
Sedon, Mike		1300	272-1692	712
Trkula, Philip		1395	-	395
Zaleski, Mark		1390	-	390
Master Control Center		1305	-	-
Laboratory		1306	-	-

PARKS & RECREATION COMMUNITY CENTER

2525 Rochester Road, Suite 600

Shelter #1, North Boundary Park - 100 North Boundary Park Drive

Shelter #5, North Boundary Park - 500 North Boundary Park Drive Ext.

Pool Building, North Boundary Park - 450 North Boundary Park Drive

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Crunick, Carol – Preschool Teacher		1143	-	-
Geis, Pete – Director, Parks & Recreation		1127	412-389-4516	-
Hutner, Dave – Manager, Recreation Programs		1021	712-9430	-
Kovach, Pat – Office Services Manager		1128	-	-
Mentel, Jason – Field, Facility and Special event Coordinator		1120	-	-
Murphy, Valerie – Recreation Program Coordinator		1195	412-916-3817	-
Steele, Jennifer – Pre-School Teacher		1184	-	-
Wise, Laura – Preschool Teacher		1193	-	-
Program Support		1175	-	-
Customer Service Desk		1129	-	-
Academic Center		1035	-	-
Parks and Recreation Conference Room		1158	-	-

WATERPARK POOL x 1286

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Pool Manager		1577	-	-
Guest Relations		1575, 1576	-	-
Concession		1578	-	-
Cash Room		1579		

CRANBERRY HIGHLANDS GOLF COURSE

Phone: 776-7372; Maintenance Building Fax: 452-3135; Clubhouse Fax 453-1372

Clubhouse/Pro Shop - 5601 Freshcorn Road

Maintenance Building - 19 Turfgrass Drive

Pump House - 5604 Freshcorn Road

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Barber, Dave – Superintendent		1200	713-8819	-
Bailey, Eric – Greenskeeper		-	-	-
Crawford, Jason – Shop Technician		1202	-	-
Horner, Jesse – Manager, Golf Operations		1207	412-603-0187	-
Kerr, Brenda – Food & Beverage Supervisor		1214	553-6116	-
Krepp, Matt – Assistant Golf Superintendent		1201	316-6262	-
McGrath, Terry – Supervisor, Golf Operations		-	561-251-9824	-
Norris, David – Greenskeeper		-	-	-
Pro Shop		1210, 1213	-	-
Grill Room		1217	-	-
Kitchen	1215			
Basement/Cart Storage		1223	-	-

LIBRARY

2525 Rochester Road, Suite 300; Phone: 776-9100

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Work Room		1199	-	-
Circulation Desk		1122	-	-
Reference Desk		1123	-	-
Children's Room Reference Desk		1137	-	-
Adams, Carlie – Children's Clerk		1124	-	-
Barbacci, Dawn – Administrative Manager		1121	-	-
Bess, Rebecca – Technical Services Librarian		1147	-	-
Chen, Meihua – Children's/Youth Services Clerk		1124	-	-
Clendaniel, Jonathan – Youth Services Clerk		-	-	-
Flores, Glynnis – Youth Services Librarian		1124	-	-
Gorur, Nagarathna – Youth Services Clerk		-	-	-
Kunkel, Sophia – Youth Services Clerk		-	-	-
Pallotta, Leslie – Library Director		1125	-	-
Saeed, Mehak – Inter-Library Loan		1119	-	-
Saxman, Susan – Inter-Library Loan		1119	-	-
Smith, Janae – Teen Services Librarian		1124	-	-

POLICE DEPARTMENT

2525 Rochester Road, Suite 500; Phone: 776-5180; Fax: 776-0237

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Radio Base		-	-	4100
Ahlgren, William – Sergeant		1423	-	4105
Bauer, Randall		1445	-	4145
Berg, Steven - Corporal		1425	-	4112
Brucker, Duane		1429	-	4129
Capezio, Robert		1433	-	4133
Cipriani, James		1453	-	4153
Dolan, John		1441	-	4141
Hawk, Rose – Office Manager		1498	-	4191
Hewitt, Justin - Detective		1436	-	4136
Hill, Nathan		1434	-	4134
Horan, Ed		1438	-	4138

POLICE DEPARTMENT (cont'd.)

Irvin, Matthew – Sergeant Detective	1430	-	-	4106
Korol, Victor	1432	-	-	4132
Kramer, Mike	1435	-	-	4135
Lowry, Lori	1401	-	-	-
Maloney, Christopher	1439	-	-	4139
Mammarelli, Robin	1446	-	-	4146
Marshall, Mike – Corporal	1418	-	-	4111
Mascellino, Chuck - Sergeant	1417	-	-	4104
Meyer, Kevin – Chief of Police	1416	-	-	4101
Meyers, Eric	1450	-	-	4150
Monroe, Scott	1449	-	-	4149
Norton, Jeremy	1451	-	-	4151
Och, William – Corporal	1426	-	-	4110
Schott, Christopher	1452	-	-	4152
Shaffer, Tiffani	1447	-	-	4147
Shields, Mark	1419	-	-	4120
Shimko, Joshua	1440	-	-	4140
Slack, Ryan	1444	-	-	4144
Steinmetz, Edward	1443	-	-	4143
Weleski, Mike	1437	-	-	4137
Wilson, William	1431	-	-	4131
Wyzkoski, Barbara	1402	-	-	-
Zevola, Christopher- Corporal	1420	-	-	4113

EMERGENCY MANAGEMENT

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>	
Radio Base / Fire Station		1800	-	-	200

EMERGENCY MEDICAL SERVICE

20727 Route 19, Suite 51; Phone: 724-776-4480; Fax: 724-779-1040

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>	
Radio Base Group		1900	-	-	5100
Ambulance 51-1		-	-	-	51-1
Ambulance 51-2		-	-	-	51-2
Ambulance 51-3		-	-	-	51-3
Ambulance 51-4		-	-	-	51-4
Squad 51		-	-	-	Squad 51
Fessides, Ted – Chief		1902	724-355-8845	-	5102
Baker, Teak – Deputy Chief		1903	724-967-2400	-	5103
On Duty Crew Chief		1908	724-831-4020	-	5104-5107
Admin/Finance Dept.		1910	-	-	-

FIRE AND EMERGENCY SERVICES

20727 Route 19, Suite 21; Phone: 776-1196; Fax: 776-9260

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>	
Radio Base		-	-	-	300
Garing, Scott – Chief, Fire and Emergency Services		1840	724-816-4209	-	-
Behun, Amy – Administrative Assistant		1800	-	-	303

VOLUNTEER FIRE COMPANY

20727 Route 19, Suite 21; Phone: 776-1196; Fax: 776-9260

<u>Name</u>	<u>Office Extension</u>	<u>Cell Phone #</u>	<u>Pager #</u>	<u>Radio #</u>
Radio Base		-	-	-

<u>Board of Directors</u>	1801	-	-	-
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Cole, Jim	-	591-2329	-	-
Hestin, Ed	-	816-4086	-	-
Kane, Dan	-	759-1071	-	-
Kimmel, Dennis	-	412-475-1117	-	-
Klingensmith, Tom	-	412-721-8099	-	-
Nelson, Carolyn	-	816-5907	-	-

Brigade Officers

Clutter, Larry – Chief	1802	272-9048	-	21 Chief
Pristas, John – Assistant Chief	1803	412-352-4973	-	21 Asst. Chief
Hezlep, Bruce – Captain	1813	272-6366	-	21 Capt. 1
Martin, Nunzio – Lieutenant	1814	814-450-3690	-	21 LT 1
Ritenour, Robert – Lieutenant	1814	412-523-2471	-	21 LT 2
Mack, Connor – Lieutenant	1112	272-5927	-	STN 21 P-7
Rice, Todd – Fire Police Captain	-	412-913-9421	-	21 FP Capt.
Robinson, Jim – Fire Police Lieutenant	-	900-6470	-	21 FP LT

MUNICIPAL CENTER ROOMS

Office Extension

Council Chambers	1137	-	-	-
1st Floor File Room	1157	-	-	-
1st Floor Conference Room 101 (glass wall)	1160	-	-	-
1st Floor Conference Room 102 (middle room)	1152	-	-	-
1st Floor Conference Room 103	1102	-	-	-
2nd Floor Conference Room 201 (top of stairs)	1139	-	-	-
2nd Floor Conference Room 203 (new)	1093	-	-	-
2nd Floor Conference Room 204 (Mgr. Office)	1185	-	-	-
2nd Floor Conference Room-Finance	1050	-	-	-
2nd Floor Computer Room	1136	-	-	-
Engineering Copier Room	1189	-	-	-

THE CHAMBER of Commerce, Inc.-Cranberry Office- 724-776-4949

Crum, Debbie – Business Development Manager

Habsburg, Julie – Administrative Assistant

LEGIS. DARYL METCALFE (12TH DISTRICT) – 724-772-3110

PROPERTY TAX - P.J. LYND – 724-776-1103 Office Extension

1155, 1154

CONGRESSMAN MIKE KELLY (3rd DISTRICT) – 724-282-2557

SENATOR SCOTT HUTCHINSON - (421ST DISTRICT) – 724-282-1234

SENIOR CENTER – 724-772-6086

CRANBERRY TOWNSHIP HISTORICAL SOCIETY – 724-720-6465

Extension for voicemails only
2857

CRANBERRY AREA DIVERSITY NETWORK – 724-720-6467

1010

Office Extension

BRUSH CREEK TREATMENT PLANT DEPARTMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
TRUCKS	
3/4 Ton unit # 1704	1
3/4 Ton unit # 1726	1
¾ Ton unit # 1705	1
¾ Ton unit # 1715	1
SUV unit # 1718	1
BACKHOE LOADER	
Backhoe (Med)	0
ALL TERRIAN VEHICLE	
Gators (small)	0
Golf cart (small)	2
Skid steer (small)	1
RADIOS	
Mobiles (UHF)	5
Portables (UHF)	2
OTHER EQUIPMENT	
Snow plow (Med)	1
Generator (small)	1
Wheel Barrel	1
Battery chargers	1
Portables water pumps (Med)	1
Portables water pumps (Large)	1
Portable welder (small)	1
Flares	24
Flashlight (small)	Yes
Flashlight Batteries	Yes
Portable heater	1
Hard Hats	10
Road vests	10
Chain Saw (small)	1
First aid kits (small)	5
First aid kits (Large)	2
AED's	1
Meters (gas)	3

Cranberry Township Emergency Medical Service RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
STAFFING	
Full-Time Administrators	2
Full-Time employees (Paramedics)	9
Full-Time employees (EMTs)	5
Part-Time employees (Paramedics)	9
Part-Time employees (EMTs)	4
Volunteers (PHRN & MDs)	0
Volunteers (EMTs)	2
Volunteers (Paramedics)	0
Part-Time Outreach (non-clinical roles)	1
VEHICLES	
51-1 - 2016 Sprinter Type III (ALS) Ambulance	1
51-2 - 2016 Sprinter Type III (ALS) Ambulance	1
51-3 - 2018 Sprinter Type III (ALS) Ambulance	1
51-4 - 2016 Sprinter Type III (ALS) Ambulance	1
Sq-51-2018 Chevy Suburban – IC capable (licensed ALS)	1
RADIOS	
Mobiles radios (All-Band)	5
Mobiles radios (VHF)	5
Portables radio (800MHz)	14
Portables radios (VHF)	5
Pager Minitors (UHF)	1
Pager Minitors (VHF)	1
OTHER EQUIPMENT	
Long back boards	12
Immobilization straps- set	12
Immobilization pillows- set	12
LifePak 15 cardiac monitors	3
LifePak 12 cardiac monitors	2
AED's	2
Transport Ventilators	0
Truck-Mounted Computers (w/ WiFi access points)	4
Flashlights	10
CO Meters	5
Traffic Cones	50
EZ Up 10x10 Shelter	2
OXYGEN CYLINDERS	
"M" Type tanks	9
"D" Type tanks	25
Fire Rehab Equipment	

Core-Cooling Chairs	10
Misting Fans	2
Generator w/ area lighting for rehab area	1
Torpedo Heater	1

CUSTOMER SERVICE DEPARTMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
STAFFING	
Full Time employees	4
Part Time employees	1
RADIOS	
Mobile base (UHF)	1
Portable radio (UHF)	1
Portable Charger	1
OTHER EQUIPMENT	
Flashlight stream light	1
Flashlight charger	1
First aid kit (kitchen)	1
Blood borne pathogen protection kit (kitchen)	1
AED (dining room)	1
TASC The Administrative Safety Committee Survival Kit (hanging on door of room between Ron Henshaw & Kyle Biedler's offices within the Community Planning & Codes Department)	1

DEPARTMENT OF COMMUNITY DEVELOPMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
VEHICLES	
SUV Ford Escape 2 unit # 9560	1
SUV Ford Escape 4 unit # 9373	1
SUV Chevy Traverse 2 unit # 0939	1
SUV Chevy Traverse 1 unit #9214	1
RADIOS	
Portables (UHF)	3
OTHER EQUIPMENT	
Flashlights	3
Hard Hats (Large)	6
Road Vests (X-Large)	6
Yellow Reflective jackets	5
First aid kits (small)	4

FIRE COMPANY RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
TRUCKS	
Engine -21 2020 Pierce 6 man cab 2000 gal pump 750 gal water 20 gal class A foam 1000 feet 5" supply hose	1
Engine – 21-2 2020 Pierce 6 man cab 2000 gal pump 750 gal water 20 gal class A foam 1000 feet 5" supply hose	1
Engine- 21-3 1989 FMC 6 man cab 1200 gal pump 1000 gal water 8500 watt generator 10 gal class A foam 1000 feet 5" supply hose	1
Tower -21 2020 Pierce 100 ft ladder 6 man cab 1500 gal pump 280 gal water 20 gal class A foam 10000 watt generator 500 feet 5' supply hose	1
Rescue- 21 2009 KME 10 man cab 500 gal pump 500 gal water 30000 watt generator 50 gal class B foam 500 feet 3" supply hose	1
Brush -21 1981 Dodge ram 450 3 man cab 450 gal pump 250 gal water 3500 watt generator 400 feet 1 ¾ supply hose	1
Squad -21 2001 Chevy 1 ton truck with utility bed 5 man cab	1
Squad – 21-2 2005 GMC 1 ton truck with regulator bed with cap 5 man cab	1
Command Vehicle 2013 Chevy Tahoe 2015 Chevy Tahoe 2001 Chevy suburban FP21 2017 Ford F-450 FP21-2 2012 Ford F250 pickup FP21-3 Ford F150 pickup	4
RADIO 800	
Base Radios	3
Mobile Radios	10
Portable Radios	61
RADIO VHF	
Base Radios	2
Mobile Radios	9
Portables Radios	9
RADIO UHF	
Base Radios	4
Mobile Radios	9
Portables Radios	4
SCBA	
SCBA Packs	45
Spare Bottles	48
OTHER EQUIPMENT	
Flashlights	20
Tree Saws	5
K12 Saws	6
Roof Saws	8
Life Safety Ropes	18
Rope equipment	Yes
Lighted Ropes	2
Hose (19,000 feet)	Yes
4 Gas meters	6
CO meters	4
Heat guns	7

AED'S	9
TIC	7
Turbo heaters	2
Positive pressure fans	5
Exhaust fans	4
Sawzall	5
Concrete saw	1
Hilted Tool	1
Air bags complete set	1
Portable lights 500 watts	20
Stokes basket	2
Piercing Rods	5
Floor dry	60bag
Landing zone lights set	7
Rescue jack	2
Winch 12,000lbs	1
Tarps	18
Traffic cone	60
Traffic signs	6
FOAMS	
Class B foam	150gal
Class A foam	200gal
PORTABLE PUMPS	
Gas power 250 gal min	1
Submersible pumps	3
Wet Vac	2
Portable Tank 2000 Gal	1
GENERATORS	
Portable generators	2
Mounted generators	6
HIGH PRESSURE HYD TOOLS	
Jaws of life complete set Genesis	3
Portable Jaw of life	3
AIR SUPPLY	
Portable air supply 24,000 CF	1
Air compressor 27,000 CFM	1
Air compressor 14,000 CFM	1
Air compressor 14,000 CFM	1
STAFFING	
Firefighters	70
Ladies Aux.	29
Fire police	8

GOLF COURSE RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
TRUCK	
¾ Ton , 5 Ton Dump Truck	2
VEHICLE	
Ford Transit	1
Excavator	
Mid Size	1
GENERATOR	
Small generator 3500 watts	1
TRACTORS	
Tractor (Med)	2
Tractor (Large)	1
SNOW PLOWS	
Snow plows (Small)	3
GOLF CARTS	
Golf Carts (Med)	80
BATTERY CHARGERS	
Battery Chargers (small)	2
PORTABLE WATER PUMPS	
Portable water pumps (small)	1
WATER COOLERS	
Water Coolers (Med)	2
PORTABLES RADIOS	
Portable Radios (UHF)	10
PORTABLE AIR COMPRESSOR	
Portable air compressor (small)	2
PORTABLE WELDER	
Portable welder (small)	1
FLASHLIGHTS	
Flashlights (Small)	6

FLASHLIGHT BATTERY	
Flashlight battery	20
PORTABLE HEATER	
Portable heater (small)	1
HARD HATS	
Hard hats	4
ROAD VESTS	
Road vests	5
ICE	
Ice Machines	2
LUMBER	
Plywood (1/2)	1
CELL PHONES	
Cell phones	0
BOTTLED WATER	
Bottled water (cases)	1
CONES	
Cones	8
GRAVEL	
Gravel (shot)	5ton
SAND	
Sand	1 ton
GAS CANS	
Gas cans	8
CHAIN SAWS	
Chain saws	3
FIRST AID KITS	
First aid kits	2
PIPE PLASTIC	
Pipe plastic (1in by 10ft) (2.5 in by 10ft)	15

AEDS	
AEDs	2
DIESEL	
Diesel fuel	500gal
GASOLINE	
Gasoline	500gal
UTILITY CARTS	
Utility carts (with dump beds)	10
PRESSURE WASHER	
Pressure washer (large 1) (small 1)	2

PARKS & REC-WATERPARK DEPARTMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
VEHICLES	
Chevy Colorado – Pick-up	1
LITTER GITTER	1
OTHER EQUIPMENT	
Power Washer	1
Shop Vac. 5 Gallons	1
Fans	10
Power Drill	1
Power Grinder	1
CONCESSION EQUIPMENT	
Ice Machine	1
Food Prep Refrigerator	2
Conveyer Pizza Oven	2
Fry Warmer	2
Fryer	2
Inside Grill/ Griddle	1
Outside Grill	1
Slushie Machine	2
Popcorn Machine	1
Nacho Cheese Dispenser	1
Pizza Warmers	2
Cookie Oven	1
Food Warmer	1
Vender Food Cart	1
Walk in Refrigerator/Freezer	1
Wagons	2
Pretzel Maker (Property of J&J)	1
Pretzel Warmers (Property of J&J)	2
Pop Fountains (Property of Multi-Flow)	2
Drink Refrigerators (Property of Dr. Pepper/Snapple)	5
Convection Pizza Oven (Property of Gordon's Food Service)	1
Cotton Candy Machine (Property of Gordon's Food Service)	1
Ice Cream Freezers (Property of Perry's Ice Cream)	2
Ice Cream Cart (Property of Perry's Ice Cream)	1
PARKS & REC-WATERPARK DEPARTMENT RESOURCE LIST - 2022	

TYPE OF ITEMS	QTY
FIRST AID SUPPLIES	
First aid cots (Portable)	2
First aid cot (Heavier at the pool)	1
Oxygen Kit	1
AED's	3
First aid kits	5
Backboards	5
Wheel Chair	1
Water Wheel Chair	1
Emergency Blanket	2
Emergency Eye Wash Station	2
CPR Practice Dummies Adult	6
CPR Practice Dummies Infant	14
Life Guard Tubes	20

[illegible]

MAINTENANCE GARAGE RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
VEHICLE	
Ford Utility Truck with air compressor & hand tools, torches and start-all	1
Ford Utility Truck with hydraulic tools	1
	1
Ford Bucket Truck with hydraulic tools signal supplies	1
Chevy truck with hand tools and plumbing supplies	1
Ford Truck with air compressor with water dept. supplies	1
Utility Truck hand tools and small inverter	1
Chevy pickup portable fuel tank (Diesel)	1
Street Sweeper	1
Ford with inverter	1
EQUIPMENT	
Chainsaws	6
Chop saws	2
Portable water pumps	6
Generators in an enclosed trailer	6
Lincoln Portable Generator	1
Stick Welder/generator portable	1
Torpedo heater	2
Torches one set	1
Floor Jack 20 & 10 ton bottle jacks	2
Mig Welder	2
Plasma Cutter	1
Hydraulic hose crimping machine with stocked hoses and fittings	
Ford F-550 truck with 9000 lb crane, hydraulic tools and inverter	1
Vac trailer with hydraulic tools and water pump and water sprayer	1
Flatbed trailers	6

POLICE DEPARTMENT RESOURCE LIST – JANUARY 2022

<u>TYPE OF ITEMS</u>	<u>QTY</u>
STAFFING	
Officers	31
VEHICLES	
Sedans	10
SUV's	4
Pick-Up	2
RADIOS	
Mobile radios in Vehicle	16
Mobile radios in tower	2
Portables	32
OTHER EQUIPMENT	
Flashlights	20
Cell Phones	14
Flares	1400
AED's	8
Bull horns	1
Putrefaction mask (shift supervisors' vehicle, detectives)	3
Gas Mask	28
Air Compressor (range)	2
Traffic cones	75 collapsible
Multi Reader Gas Meter	1
Medical Back Packs (Trauma Kits)	8
GUNS	
AR-15's	31
Shotguns	15
Taser X26 ECD's	31
CAMERAS	
Advanced digital cameras	2
Night vision monocular	1
Thermal Imaging Camera	1
TIMS TRAILER	
Traffic Cones	200
Cone Barricades expandable	40
4x4 Incident Ahead sign w/base	1
1 Generator – attached to TIM trailer	1

ENGINEERING DEPARTMENT RESOURCE LIST - 2022

[illegible]

FACILITIES DEPARTMENT RESOURCE LIST - 2018	
TYPE OF ITEMS	QTY
VEHICLE	
Dodge Sprinter Van	1
Freightliner Van	
EQUIPMENT	
Ford F250 pick up w/cap	
Portable Heater (Small)	2
Hard Hats	2
Gas Cans (5Gal) 1- diesel, 1- regular unleaded	2
First Aid Kit	3
Salt Spreader (3-large)	2
Portable air compressor	1
Flashlights	2
Flood light set	2
Pipe plastic (1-1/2 to 2") Assorted lengths of 1/2" to 3" plus assorted fittings	?
AEDS	12
12 volt tractor mounted electric salt spreader	1
4,000 watt gasoline generator 110, 220 and 12 volt power	1
tractor mounted brush for snow removal	1
Portable Table Saw	1
Portable 2 channel radios	3
Cell Phones	3
Miter Saw	1
Router with table	1
Sea Snake camera	1
Small Rigid drain cleaner with 1/4', and 1/2" cables	1
Pneumatic staple and brad nail guns	3
Gravity feed spray paint guns	
Refrigeration gage sets	2
Portable acetylene torch sets	2
30 lb. cannisters of R22 and 410 A refrigerant	2
Palm, belt and orbital sanders	3
Hammer drills	2
Refrigerant vacuum and recovery pumps	2
Shovels/rakes/ push brooms	3 ea.
Assorted hand tools, pipe wrenches, hammer drills	
Various consumables - screws, nails , anchor fasteners	
Electric testing meters	3

PUBLIC WORKS DEPARTMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
TRUCKS	
½ Ton Trucks	5
¾ Ton Trucks	8
1 Ton Trucks	4
3 Ton Truck	
DUMP TRUCKS	
1Ton Trucks	5
3 Ton Trucks	7
10 Ton Trucks	8
15 Ton Truck	2
WINTER MAINT SPREADER TRUCKS	
Spreader Truck 10 ton	5
Bucket Truck (Med)	1
Water Service Truck with 3200 Lb Crane and Compressor	1
Fuel Dispensing Truck 90 gal	1
Fuel Dispensing Truck 30 gal	1
VEHICLES	
Suvs	8
TRAILERS	
Trailers 5KGvw	2
Trailer 7KGvw	1
Trailer 24KGvw	2
Trailer 30KGvw	1
Trailers Enclosed	3
EQUIPMENT	
HYD Excavator (Small)	3
HYD Excavator (Med)	1
HYD Excavator (Large)	1
Wheel Loaders (Med)	3
All Terrain Vehicles (4x2)	6
All Terrain Vehicles (4x4)	4
All Terrain Vehicles (4x6)	0
Tractors (Small) 2WD	1
Tractors (Med) 4WD	5
Tractors (Large) 2WD	1
Generators (3000 Watts)	5
Generators (4000 Watts)	4
Generators (6000 Watts)	5
Concrete Cutter (Small)	2
Snow Plows (Med)	8
Snow Plows (Large)	11
Remote Fuel Tank (Small)	1
Riding Mowers (Med)	10

Walk Behind Mowers (Small)	2
Walk Behind Mowers (Med)	1
Golf Cart (Small)	5
Wheel Borrows (Small)	4
Weed Eater (Small)	15
Battery Chargers (Small)	3
Portable Water Pumps (1")	2
Portable Water Pumps (2")	5
Portable Water Pumps (4")	5
Portable Water Pumps (6")	1
Water Cooler (5gal)	7
Salt Spreader (Small)	5
Salt Spreader (Large)	10
Portable Air Compressor (Small)	3
Portable Air Compressor (Large tow)	1
Portable Air Compressor (Truck Mounted)	2
Portable Welder/Generator (AC/DC 225 Amps/6000 Watts)	1
Gas Cans (Small)	8
Gas Cans (Large)	8
Chain Saws (Small)	2
Chain Saws (Large)	6
Trench Shores (Small set)	1
AED	2
Skid Steer (Large)	3
Tractor or Skid steer Mounted Brush Mower Attachments (5' width)	0
Tractor or Skid steer Mounted Brush Mower Attachments (6' width)	2
Tractor or Skid steer Mounted Brush Mower Attachments (10' width)	1
Tractor or Skid steer Mounted Brush Mower Attachments (4' width side boom)	1
Road Work Signs (Work Area)	5
Road Work Signs (Flag Man)	4
Road Work Signs (Road Closed)	2
Road Work Signs (Lane Closed)	2
Portable Heater (Small)	3
Hard Hats	10
Road Vests (Med XL)	10
Road Vests (Large 2XL)	10
Road Vests (Large 5XL)	10
Cones	120
SUPPLIES	
Barricades (6')	2
Barricades (8')	4
Barricades (12')	5
Diesel Fuel (By the Gallon)	4000
Gasoline (By the Gallon)	12000
Limestone Gravel (2A By the Ton)	900
Limestone Gravel (2B By the Ton)	1200

Sand (By the Ton)	50
Road Salt (By the Ton)	5000

2022 Public Works Radio ID #s for Vehicles and Equipment

<u>Common Name</u>	<u>Year</u>	<u>Make</u>	<u>ID</u>
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Street and Properties

Misc Vehicles

Jeep	2006 Jeep Liberty	1602
Bucket Truck	2013 Ford 550	1603
Mechanic	2019 Ford F230	1604
Sign	2019 Ford 350	1605
Crew PU	2006 Chevy 2500	1606
Crew PU	2010 Ford F250	1618
Parks Utility	2018 Ford F350	1607
Parks PU	2008 Ford F350	1632

Light Duty Dumps

2012 Ford F550	1615
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2017 Dodge 5500	1613
2017 Dodge 5500	1614
2008 Ford F550	1633
2010 International Terrastar	1611

Heavy Duty Dumps

1985 Mack	1622
2011 International	1623
2017 Peterbilt	1641
2019 Mack	1642
2022 Peterbilt	1643
1998 Freightliner	1625
2002 Peterbilt	1626
2006 Peterbilt	1627
2007 Peterbilt	1628
2008 Peterbilt	1629
2009 Peterbilt	1630
2014 Mack	1639
2014 Mack	1640

Equipment

CASE Loader	1650
JD Loader	1651
CASE Loader	1652
Cat 318 Ex	1658
CAT 305.5 Ex	1654
BC E85 Ex	1655
BC T870	2013
BC T770	

BC T595	
Sweeper	1656
JD Boom Mower	1657
BCT870	2013
JD mini D35-D	2012
JCB Roller	

Water and Sewer Field

Field Maintenance	1997 Ford F 350	1707
	2010 International Dump	1708
Field I&I	2015 Ford F550 Crane	1714
Utility	2003 Ford F 350	1716
Field I&I		
Field Supervisor	2018 Ford Escape	1719
	2015 Dodge 5500 Dump	1721
Crew Leader	2017 Chevy Silverado	1723
	2018 Chevy 1500	1706
	2013 Ford 350	1728

Equipment

Bobcat 843 GC

BCTP

Water Q&A	2012 Ford F250	1704
Lift& Pump Maint	2015 Ford F350	1705
Utility	2019 Ford F250	1715
Lab	2011 Ford F250	1716
Plant Supervisor's	2022 Ford Edge	1

Township Emergency Power Generators								
2018								
<u>Unit</u>	<u>Location</u>	<u>Stand-By</u>		<u>Portable</u>				<u>Unit Info</u>
Public Works Standby		X						Onan 300 KW Diesel 277/480 3phase
Muni Bldg. Standby		X						Onan 200 KW Diesel 120/208 3 phase
Park Station Standby		X						Onan400 KW Diesel 120/208 volt
Haine Station Standby		X						Penn Power 50 KW 120/208 3 phase
Public Safety Training Standby		X						Onan 250Kw Diesel 120/208 3phase
Traffic Trailer	PW			X				Yamaha 2800w 120 volt inverter
				X				Mitsubishi 5800 w 120/240 volt
				X				Mitsubishi 5800 w 120/240 volt
				X				Mitsubishi 5800 w 120/240 volt
				X				Master 4000w

							120/240 volt
				X			Mitsubishi 5800 w 120/240 volt
				X			Honda 3500 w 120/240
Traffic Shop				X			Honda 2800 watt 120 volt Inverter
				X			Honda 2800 watt 120 volt Inverter
				X			Honda 2800 watt 120 volt Inverter
W/S Trailer Emergency Trailer	PW			X			Mitsubishi 5800 w 120/240 volt
Public Works Store-Room	PW			X			Master Power 3000 w 120/240 volt
				X			Multi- Quip 3600w 120/240 volt
				X			Lincoln MG welder 120/240 volt
Portable Light Plant	PW			X			Allman Light Plant 4kw

TRAFFIC DEPARTMENT RESOURCE LIST - 2022	
TYPE OF ITEMS	QTY
All Trailers are assigned to Streets TRAILERS	0
5K GVW	2
7K GVW	1
24K GVW	1
Enclosed	1
BUCKET TRUCK	
Bucket truck -42' with Load handler (Med-Duty)	1
Sign Truck with 1500# autocrine (Med Duty)	1
4WD Pickup Truck with Cap (Light Duty)	1
GENERATORS	
Under 3000 watts	6
3000-4000 watts	1
5000- 6000 watts	4
RADIOS	
Portables (UHF)	15
Mobiles (UHF)	20
Temp Lighting	
Flood light set	2
Light plant	1
Solar Powered Arrow Board	1
Set of Work Zone Traffic Signals in Enclosed Trailer	1

Appendix I

References

- A- The Pennsylvania Emergency Management Services Code 35 Pa. C.S. Section 7101-7707, as amended.
- B- Pennsylvania Emergency Management Agency, "Commonwealth of Pennsylvania Multi-Hazard Identification and Risk Assessment," July 2015.
- C- Commonwealth of Pennsylvania, Emergency Operations Plan, as re-promulgated on October 12, 2001.
- D- Butler County Hazard Vulnerability Analysis, July 2003.

Appendix J

Distribution

Office	Number of Copies
Manager/Secretary (Sent electronically 03-29-18)	1
Cranberry Twp. IT Department (Sent electronically) 03-29-18)	1
Community Planning and Codes (Sent electronically 03-29-18)	1
Police (Sent electronically 03-29-18)	1
Public Works (Sent electronically 03-29-18)	1
Cranberry Township Emergency Medical Services (Sent electronically 03-29-18)	1
Cranberry Township Volunteer Fire Company (Sent electronically 03-29-18)	1
Butler County EMA (Keep electronically file 03-29-18)	1
Emergency Management Operations Center (Keep electronically and one printed copy 03-29-18)	2
File Copy Maintained by DFES (electronically 03-29-18)	1
TOTAL	11

NOTE: The copies referred to above are copies of the Cranberry Township Implementation of the Butler County Emergency Operations Plan. There are one printed copies and ten electronically copies of the County Plan itself. Those copies are located at the Department of Fire and Emergency Services Office (1), the Fire Company (1) and the Emergency Operations Center (2) Manager/Secretary (1) Cranberry IT Department (1) Community Planning and codes (1) Police (1) Public works (1) Cranberry Twp. EMS (1) Butler County EMA (1) In addition, the EMA Coordinator maintains the master disc of the Butler County Plan, and additional copies can be produced in an emergency with the approval of the Butler County Emergency Management Agency. Distribution of any portion of the Butler County Plan is subject to the approval of the Butler County Emergency Management Director.

Evacuation Plan

Evacuation Plan: Cranberry Township

PURPOSE

To provide for an orderly and coordinated evacuation of the population of Cranberry Township to locations providing relative safety and shelter should the need arise because of a weapon of mass destruction attack, natural hazard, or other major incident.

SITUATION AND ASSUMPTIONS

1. Because of its location, there are very few weather emergency situations for which we have sufficient warning AND that may require evacuation of a large part or all of Cranberry Township, Butler County, Pennsylvania. Most weather or natural emergencies (e.g., tornado, high winds, significant rain, severe cold or snow) would warrant sheltering-in-place or localized evacuation.
1. Cranberry Township may have periods with significant automobile and interstate commerce traffic using major routes (e.g., I-79, I-76 PA Turnpike, route 228, and route 19) that make it vulnerable to a hazardous materials incident. Although a significant hazardous materials spill or release may require evacuation, it is highly unlikely that a municipal-wide evacuation will be required. A Weapons of Mass Destruction event may also necessitate a large-scale evacuation.
2. Cranberry Township borders to the east the evacuation zone around Beaver Valley Power Station, a nuclear power facility. Beaver Valley Power Station Evacuation Plan designates Butler County as a support County and identifies evacuation routes into Cranberry Township toward Slippery Rock, where sheltering and mass care will be located in the event of a nuclear release or incident.
3. Evacuation assumes that most of the population has self-mobility or ability to transport themselves (more than 95%). The plan assumes a special needs population (less than 5%) may not be able to transport itself and will require transportation resources either from transportation assembly points or directly from special needs facilities.
4. Only the Governor can "direct and compel" an evacuation. However, a local governing body (municipal or county) can "recommend" an evacuation as opposed to "ordering" an evacuation.
5. Emergency Management, Fire Service, and Law Enforcement representatives having jurisdiction have the power to direct evacuation of hazardous areas in performance of their duty.

CONCEPT OF OPERATIONS

6. General

Direction and control is exercised initially by the chief executive of local government through the Emergency Operations Center.

7. Tasks

- A. **Decision to Evacuate.** Identify the hazard or reason for evacuation, the type of hazard, and the location or areas and/or populations that are likely to be affected. An initial decision should also be made regarding the possible length of evacuation (e.g., hours, days, weeks) for planning and logistics considerations.
- B. **Determine Available Evacuation Routes.** Based on the location and nature of the incident, Identify the available routes of evacuation and preferred direction of evacuation
- C. **Set up Traffic Control.** Alert emergency response personnel to set up traffic control measures at key intersections or locations along evacuation routes to direct evacuees, maintain traffic flow, and direct evacuation away from hazards areas. The traffic control measures may include posted personnel directing traffic, traffic barriers or directional flow measures, electronic traffic control signs, portable message boards, and repetitive media bulletins. There may be a need to adjust traffic signals to improve or enhance traffic flow (coordinate with the Township Traffic Operations Center).
- D. **Notification.** Formulate notification message to identify preferred evacuation routes, direction of evacuation, and areas to avoid. Primary notification of emergency response personnel will be using all-county paging alert and messages from 9-1-1 Center. Primary notification of the public will be made using the media and social media sources.

Schools. Notification of schools in the area will be made directly or by telephone. The schools will be expected to implement their own evacuation plans for transportation and sheltering of student and faculty populations

Special Needs Populations. Special needs populations have already been identified and include nursing care homes, personal care facilities, hospitals, public housing, and elderly population centers where special transportation may be required. Direct notification of these facilities may be made by telephone or direct contact.

Notification of Reception Centers / Shelter Facilities. Notify appropriate reception areas or sheltering facilities outside the municipality of the evacuation.

Notification of Transportation Resources. Notify the transportation providers with the number of vehicles to provide, advise them of transportation routes, selected assembly areas, and special needs or requirements.

Transportation Hotline. Set up a transportation hot line where persons with transportation needs can call and identify their location and transportation requirements.

Food / Water. Decide for food and water at the assembly centers and shelters. The Sheltering or Assembly facilities may have food and water supplies or arrangements and only coordination may be needed.

Transportation Assembly Centers. Set up transportation assembly centers or locations where persons without personal transportation can gather to access mass transportation out of the affected area.

Mass Transportation. Decide for any specialized transportation requirements (e.g., busses, wheelchair vans, ambulances, other transport units) to serve the special needs populations and persons requiring transportation via the Hotline or from Transportation Centers. It is expected that persons in certain areas do not have their own means of transportation or cannot access them and will require assistance.

AUTHORITY and REFERENCES

8.Authority

Authority for this Plan and specific actions is the Pennsylvania Emergency Management Services Code 35 Pa CS Sections 7101-7707 and the Counter Terrorism Planning, Preparedness and Response Act (Act 2002-227).

1. The municipal officials may designate a disaster condition and request an evacuation of all or part of Cranberry Township, Butler County, Pennsylvania
2. ESF #6-Mass Care, Evacuation & Sheltering, ESF #1-Transportation, and ESF #2-Communications & Warning, ESF #13-Law Enforcement will work together to accomplish the notification, execution, and tracking of persons be evacuated.

9.References

1. Commonwealth of Pennsylvania, Emergency Operations Plan, as amended.
2. Butler County, Emergency Operations Plan, as amended.
3. Butler County, All-Hazard Mitigation Plan, 2015

APPENDICES

- Appendix 1: Evacuation Checklists
- Appendix 2: Road Classifications & Evacuation Map
- Appendix 3: Sample Evacuation Notice
- Appendix 4: Special Needs Facilities
- Appendix 5: Sheltering Facilities / Assembly Points

Appendix 1: Evacuation Checklists

It is the intent of this guide to provide a checklist to assist the Township and its staff in devising, coordinating, and controlling an evacuation of the Township, in whole or in part, to protect life and property. The purpose of an evacuation order is to emphasize to the public that a potential dangerous situation is developing or has occurred and to encourage citizens to take actions necessary to minimize the potential danger.

The following should be considered in establishing evacuation routes:

- ☐ Location of incident
- ☐ Reason for evacuation
- ☐ Location of shelters
- ☐ Existing road conditions
- ☐ Direction of the evacuation
- ☐ Number of traffic control points
- ☐ Numbers to be evacuated
- ☐ The principal mode of transportation will be private vehicles
- ☐ Police/public safety personnel and equipment available
- ☐ Establish evacuation routes

The following should be considered in the communication process:

- ☐ Using the media to communicate to the public
- ☐ Social media
- ☐ Using electronic community information services that Cranberry Township utilizes
- ☐ Message boards (Preexisting state owned (i.e. I-79, Pa Turnpike), Portable units, Community Chest at Rt. 228 at Rt. 19)
- ☐ Reverse 9-1-1
- ☐ Electronic community information systems
- ☐ Paging of emergency responders through 9-1-1
- ☐ Mobile notification (loud speaker, megaphone, PA system)
- ☐ Ensure first responders are properly briefed so they understand the mission, are aware of the urgency, and can answer questions from the public

The following roadway classification will be considered when choosing evacuation routes: See Attachment 2.

- ☐ *Interstate and Limited Access* - roadways with limited and controlled access. Examples are I-79 and the PA Turnpike.
- ☐ *Arterial* - a roadway that links cities, larger towns and provides integrated interstate and inter county service. Examples are Rt. 19 and Rt. 228.
- ☐ *Collector* - provides a less highly developed level of service at a lower speed for shorter distances by collecting traffic from local roads and connecting them with arterials.
- ☐ *Local* - roadways that consist of all roads not defined as arterials or collectors and primarily provide access to land with little or no through movement.

Movement Control and Guidance

- ☐ Once evacuation routes are identified, establish traffic control points and assign personnel.
- ☐ Establish pick-up points as needed.
- ☐ Identify potential impediments to evacuation, plan alternate/contingency routes to avoid impediments, and report actual impediments to the EOC for removal.
- ☐ Remove stranded vehicles from roadways
- ☐ Monitor locations of stranded evacuees and arrange for pick-up

Evacuation of Special Populations (Institutions, Facilities and Special Care Individuals)

- ☐ Institutions within the Township are responsible for developing their own procedures for evacuation of their facilities.
- ☐ Procedures for rapid evacuation and/or in-place sheltering should be included in their plan
- ☐ Large-scale disasters may necessitate the rapid evacuation of schools, hospitals, nursing homes and non-ambulatory populations.
- ☐ An evacuation may require substantial physical resources for transportation, communication and traffic control. Available public and private resources are identified on a continual basis.
- ☐ Ambulatory patients and staff of medical facilities may require the use of buses for evacuations.
- ☐ Non-ambulatory evacuations will require specialized vehicles and planning to be transported. The Township will work with these facilities to facilitate the evacuation.
- ☐ Facilities and populations within the Township have been identified that may pose special evacuation problems. (See Attachment 3: Special Needs Facilities)

Appendix 2: Road Classification & Evacuation Map

A. Interstate and Limited Access

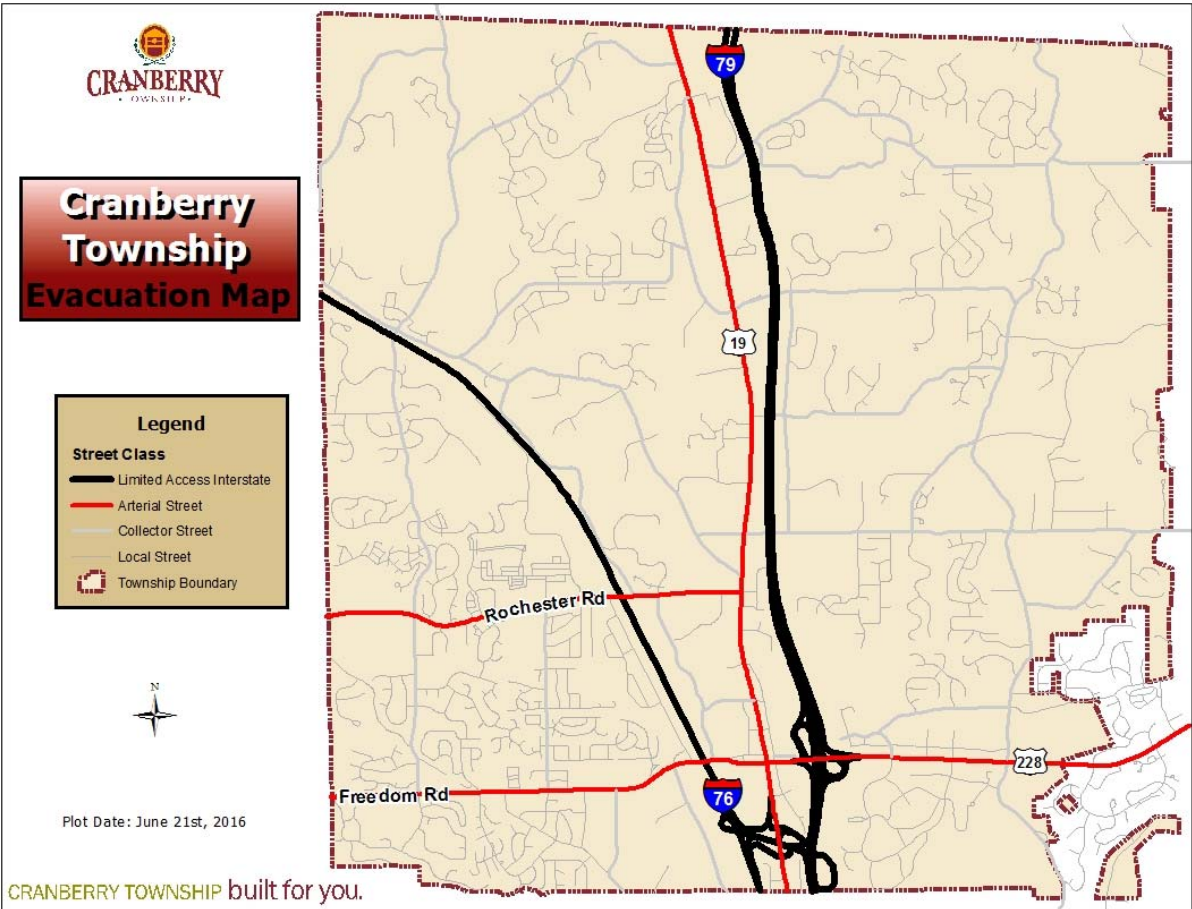
- I-79 North/South
- PA Turnpike East/West

NOTE: Contact the Turnpike Commission 1-800-932-0586 and advise them of the situation. It may be necessary to open the Warrendale Toll Plaza and the access gates on

Powell Road

- B. Arterial
 - Rt. 19 North/South
 - Rt. 228 East
 - Rochester Road East/West
 - Freedom Road East/West
- C. Collector
 - Burke Road
 - Callery Road
 - Commonwealth Drive
 - Cranberry Springs Drive
 - Cranberry Square Drive
 - Darlington Road
 - Ehrman Road
 - Executive Drive
 - Franklin Road
 - Freshcorn Road
 - Garvin Road
 - Glen Eden Road
 - Glen Rape Road
 - Goehring Road
 - Graham School Road
 - Haine School Road
 - Heights Drive
 - Mars Road
 - Marshall Road
 - North Boundary Road
 - Old Ehrman Road
 - Old Route 19
 - Peters Road
 - Powell Road
 - Rowan Road
 - Thompson Park Drive
 - Thornhill Road
 - Unionville Road
- D. Local
 - All Township roads not previously listed

Map of Cranberry Township Evacuation Routes



Appendix 3: Sample Evacuation Notice

The _____ insert event description or name _____ may affect our community very soon. We are giving you this notice to alert you that you (may be requested / are required) to take steps to protect yourself and to evacuate the area.

☐ Due to the nature of this evacuation avoid the use of _____ -- OR --

☐ Persons evacuating are directed to use evacuation routes (select those that apply based on incident):

☐ North

☐ South

☐ East

☐ West

☐ Pay close attention to local television and radio announcements. Follow any instructions given by government authorities, to evacuate the area.

☐ **Please comply with evacuation instructions. At this time, local authorities have:**

☐ **Called for a voluntary evacuation**

☐ **Called for a mandatory evacuation**

☐ **Not issued evacuation instructions**

☐ Please notify local police or fire personnel immediately if you have a disability that may prevent you from evacuating. Let local authorities know if you are aware of any of your neighbors who may need assistance.

Appendix 4: Special Needs Facilities (2022)

Facility Name	Type of Facility	Phone/Contact	Location	# of Person
Sherwood Oaks	Retirement Community	724-776-8100	100 Norman Drive	43 Skilled 72 Assisted 315 Independent 300 Employees
UPMC Passavant Cranberry	Hospital	Main: 724-772-5300 ER: 724-772-5310	1 St. Francis Way	36 In-patient
UPMC Cranberry Place	Nursing Home and Rehabilitation	724-772-5350	1 Cranberry Place	150 Skilled Nursing
Regency Square	Senior Housing	800-443-6327	100 Rolling Road	50 Units
Cardinal Wuerl North Catholic	School	412-321-4823	1617 Route 228	442 Students 60 Employees
Cranberry Township Early Learning Center	Preschool	724-779-4386	2525 Rochester Road	130 Students 10 Employees
Goddard	School	724-778-9999	8065 Rowan Road	160 Students 30 Employees
Haine School	School	Elem: 724-776-1581 Middle: 724-776-1325	1516 Haine School Road	Elem: 750 Middle: 612
Rowan School	School	724-776-1518	8051 Rowan Road	479 Students 63 Employees
St. Kilian	School	724-625-1665	7076 Franklin Road	609 Students 65 Employees
A Kids Place	Day Care	724-772-3633	20550 Route 19	40 Children 9 Employees
Allie Alligator	Day Care	724-591-8055	223 Commerce Park	94 Children 15 Employees

Bright Horizons at Westinghouse	Day Care	724-940-8324	1000 Westinghouse Drive, Suite 201	Children Staff
Great Beginnings	Day Care	724-779-2250	1630 Haine School Road	48 Children 8 Employees
Happy Faces	Day Care	724-776-3390	8050 Rowan Road	121 Children 24 Employees
Kiddie Academy	Day Care	724-452-9898	1044 North Boundary	64 Children 16 Employees
KinderCare	Day Care	724-776-2122	1321 Freedom Road	60 Children 16 Employees

Appendix 5: Sheltering Facilities / Assembly Points

Facility Name	Type of Facility	Phone/Contact	Location	Capacity
Cranberry Municipal Center	Community Center	724-776-4806 Jerry Andree	2525 Rochester Road	150
Cranberry Park Fire Station	Fire Station	724-776-6130 President of Co.	20727 Route 19 Suite 21	30
Cranberry Haine School Station	Fire Station	724-776-1196 President of Co.	1629 Haine School Rd.	30
Cranberry Fire Training Center	Training Facility	724-776-6130 President of Co.	1000 Maintenance Building Dr.	100
Cranberry EMS	EMS Facility	724-776-4480 Jeffery Kelly	20727 Route 19 Suite 51	25
MSA Headquarter	Office Building	724-741-8263 Jeffery Craig	1000 Cranberry Wood Drive	125
Dutilh Church	Community Church	724-776-1094 Jim Gascoine	1270 Dutilh Road	100

NOTE: The American Red Cross serves as a mass care, sheltering, and evacuation function for Butler County and maintains a complete list of shelters that may be available in the event of a disaster or mass evacuation. Coordination with this function is critical during an evacuation event.

Attachment 2

Emergency Response Plan for Water System

NOTE: Because of the sensitivity of the Emergency Response Plan for Water System, it is filed separately from the basic plan and is controlled by the Cranberry Township Director of Utilities.

Attachment 3

Functional Checklists

for the

EMERGENCY OPERATIONS PLAN
(EOP)

FOR

Cranberry Township

Updated 2022

***THE CONTENTS OF THESE CHECKLISTS ARE CONFIDENTIAL, AND NOT
FOR PUBLIC DISTRIBUTION.***

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ELECTED OFFICIALS

Responsible for: protection of the municipal government, its citizens and their property

Reports to: the voters

DATE OF ACTIVATION: _____ REASON FOR ACTIVATION: _____

Completed or N/A	By (initials)	Time	Item
			Materials and Information Inventory
			Copy of the Municipal Emergency Operations Plan (EOP)
			Notification and Resource Manual
			Notification
			Reported to the Municipal Emergency Operations Center (EOC) at _____
			(name of facility and street address)
			Checklist reviewed.
			Established communication with other elected officials.
			OPERATIONS
			Community's response to the emergency monitored.
			Needs evaluated and municipal resources committed as needed.
			Delegated role of Incident Commander
			Disaster Declaration
			Determination made whether to declare a disaster emergency.
			Declaration prepared and signed by majority of the board of elected officials
			Protective Actions
			Recommendation made to the population to evacuate or to shelter the population, as needed.
			Continuity of Government
			Chief Elected Official is _____.
			Next in Line is _____.
			Next in Line is _____.
			In the absence of the above, responsibility for municipal government goes to _____.
			If the EOC cannot be used, the EOC staff and functions relocated to the alternate facility at: _____.
			In case of evacuation, important documents collected to be transported to safe location.

			In case of evacuation, electronic documents “backed up” and the back-up transported to alternate location.
Completed or N/A	By (initials)	Time	Item
			RECOVERY AND MITIGATION
			Federal Recovery Programs
			Appointed an “Applicant’s Authorized Agent”.
			Signed Notice of Intent to apply for federal aid.
			Mitigation
			Modified land use/zoning plan.
			Enacted/enforced more stringent building codes.
			Construct/maintain stormwater management system.
			Improve public information about hazards.

ATTACHMENT 1 TO ELECTED OFFICIALS CHECKLIST

DECLARATION OF DISASTER EMERGENCY

WHEREAS, on or about INSERT DATE_____ a (disaster) has caused or threatens to cause injury, damage, and suffering to the persons and property of Cranberry Township; and

WHEREAS, the (disaster) has endangered the health, safety and welfare of a substantial number of persons residing Cranberry Township, and threatens to create problems greater in scope than Cranberry Township may be able to resolve; and

WHEREAS, emergency management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Cranberry Township:

NOW, THEREFORE, we, the undersigned Supervisors of Cranberry Township, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 PA C.S., Section 7501), as amended, do hereby declare the existence of a disaster emergency in Cranberry Township:

FURTHER, we direct the Cranberry Township Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.

STILL FURTHER, we authorize officials of Cranberry Township to act as necessary to meet the current demands of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public work as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

This Declaration shall take effect immediately.

ATTEST:

CRANBERRY TOWNSHIP

By: _____

Insert Name

Township Manager/Secretary

Insert Name

Chairman, Board of Supervisors

Date: _____

Date: _____

EOC MANAGER/EMERGENCY MANAGEMENT COORDINATOR (EMC)

Responsible for: overall emergency management program, activating and managing the EOC
Reports to: *The Elected Officials*

DATE OF ACTIVATION: _____ REASON FOR ACTIVATION: _____

Completed or N/A	By (initials)	Time	Item
			EMERGENCY NOTIFICATION (METHOD _____)
			Notification verified.
			Action Log Initiated. (see Attachment 1 to this checklist)
			Elected officials notified.
			Increased readiness
			Increased readiness received from Homeland Security Alert System (HSAS).
			Watch/Warning received from National Weather Service (NWS).
			Notification received from County Emergency Management Agency (EMA).
			Consulted with elected officials.
			Recommendation re: Emergency Operations Center (EOC) Activation made to elected officials.
			Affected Emergency Support Functions notified.
			Key staff put on stand-by.
			Partial mobilization of EOC begun.
			Critical facilities notified.
			HSAS procedures implemented.
			EOC Materials Inventory
			Copy of the County Emergency Operations Plan (EOP)
			Copy of the Municipal Emergency Operations Plan (EOP)
			Copy of EOC Checklists
			Notification and Resource Manual
			Action Log
			Sign-In/Out Log
			Organization Chart
			EOC floor plan sketch
			Staff schedule for 24-hour operations (2 shifts)
			Action Status Board
			Municipal map
			Office supplies

Completed or N/A	By (initials)	Time	Item
			EOC Activated
			EMC present at EOC at _____ (name of facility and street address)
			Deputy EMC notified/present.
			Elected official(s) notified/present (NAME _____).
			Elected official(s) notified/present (NAME _____).
			Elected official(s) notified/present (NAME _____).
			Public Information Officer (PIO) notified.
			Operations Section Chief notified.
			Planning Section Chief notified.
			Logistics Section Chief notified.
			Admin-Finance Section Chief notified.
			Liaison Officer notified.
			Branch Director(s) notified for _____ and _____.
			Security in place.
			Status Board initiated.
			Message Log initiated.
			County notified that EOC is operational.
			Communications
			Phone lines tested.
			Radios tested.
			_____ tested.
			Amateur Radio operator on site.
			Emergency Alert System (EAS) station monitored. (Station ID _____)
			Operations
			EMC Initial Briefing on situation conducted.
			Staff to maintain maps and status boards appointed.
			Municipal map posted with important information (affected area, Traffic Control Points (TCPs), Access Control Points (ACPs), evacuation routes, etc).
			Contact established with neighboring municipalities.
			EOC Relocation
			Alternate Site Open at _____. (name of facility and street address)
			Equipment & logs packed.
			County notified.
			Other EOCs notified.
			Responders notified.
			EOC OPERATIONS
			Elected Officials and EOC staff informed when things change.