

AGENDA

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, December 9, 2021 6:30 PM

Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Planning & Development Services

4. PR #LD-21-10/COND-21-7 - True Storage - Prelim and Final Land Development and Conditional Use (TLD 1/8/22)
332/2021

Motion to adopt Resolution No. 2021-54, granting Preliminary and Final Land Development and Conditional Use approval for a three (3) story, 72,000 square foot Mini-Warehouse Facility to be located at 20745 Route 19 on 2.11 acres in the TLI zoning district.

5. PR #LD-21-11/COND-21-8 - Henry's Meat Market - Prelim and Final Land Development and Conditional Use (TLD 12/3/21)
398/2021

Motion to adopt Resolution No. 2021-55, granting Preliminary and Final Land Development and Conditional Use approval for a one (1) story, 9,852 square foot Large Retail Facility to be located at 20865 Route 19 on 2.2 acres in the SU-1 zoning district.

6. PR #LD-21-13 - Park Place - Revised Preliminary Land Development (TLD 3/5/22)
452/2021

Motion to adopt Resolution No. 2021-56, granting a Revised Preliminary Land Development application for revisions to Phase 8 in the Park Place Land Development.

7. PR #LD-21-14 - Park Place - Revised Final Phase 8 Land Development (TLD 3/5/22)
453/2021

Motion to adopt Resolution No. 2021-57, granting a Revised Final Land Development application which is solely for sub-phasing the existing Phase 8 by adding Phase 8A consisting of 91 townhouse units and Phase 8B consisting of 60 townhouse units totaling

the originally approved Phase 8 151 townhouse units within the existing Park Place Land Development in the CCD-2 zoning district.

- 8.** Authorization to Advertise a Public Hearing on an Inter-Municipal Liquor License Transfer (Condado)
457/2021

Motion to authorize the advertisement of a Public Hearing at the January 27, 2022 Board meeting for Inter-Municipal Liquor License Transfer (Liquor License #R-17921) from TRBB, LLC in Seven Fields, PA to Condado Tacos 38, LLC to be located at 20430 Route 19, Suite 100.

Public Works and Engineering

Contract Change Orders

- 9.** CAR# 19-15-46 - Change Order - MSA Thruway - Construction
484/2021

Motion to approve CAR# 19-15-46 - Change Order - MSA Thruway- Construction for a time extension allowing for the punch list items to be completed in the Spring of 2022.

Contract Payments

- 10.** CAR# 21-08-04 - Final Payment for Harvest Drive Sanitary Sewer Extension
450/2021

Motion to approve CAR# 21-08-04 - Final Payment for Harvest Drive Sanitary Sewer Extension to Metarko Excavating LLC in the amount of \$12,841.88.

Contract Awards

- 11.** CAR #19-06-05 - Contract Award - Cranberry Township Municipal Building - Housekeeping Services, year four (4) of a five (5) year contract.
476/2021

Motion to approve CAR #19-06-05 - Contract Award - Cranberry Township Municipal Building - Housekeeping Services, year four (4) of a five (5) year contract to - America's Cleaning Co. in the amount of \$92,983.16.

Authorizations to Bid

- 12.** CAR #22-04-01 - Authorization to Bid - Ehrman Road Right Turn Lane
481/2021

Requesting authorization to bid the Ehrman Road Right Turn Lane. The estimated cost is \$250,000.00, Performance Bond set at 100% and Payment Bond set at 100%. The recommendation of award is anticipated at the January/February 2022 meeting.

Motion to approve CAR #22-04-01 - Authorization to Bid - Ehrman Road Right Turn Lane.

- 13.** CAR #22-03-01 - Authorization to Bid - Community Park Dog Park Fence
480/2021

Requesting authorization to bid the installation of a 6 ft. chain linked fence for proposed new Dog Park Facility located in Community Park. The estimated cost is \$65,000.00, Performance Bond set at 100% and Payment Bond set at 100%. The recommendation of award is anticipated at the January/February 2022 meeting.

Motion to approve CAR #22-03-01 - Authorization to Bid - Community Park Dog Park Fence.

Purchase Awards

- 14.** Purchase Approval #00021505-00 - 2021 Ford F150 Truck - Police Department
477/2021

Motion to approve Purchase Approval #00021505-00 - 2021 Ford F150 Truck - Police Department - to Shults Ford in the amount of \$45,064.00.

- 15.** Purchase Approval #00000003-00 - Peters Road Waterline Replacement Design & Permitting
485/2021

Motion to approve Purchase Approval #00000003-00 - Peters Road Waterline Replacement Design & Permitting to Partridge Venture Engineering P.C. in the amount of \$18,000.00.

- 16.** Purchase Approval #00000004-00 - Greenwood Drive Waterline Relocation and Storm Sewer Replacement Project-Design and Permitting
486/2021

Motion to approve Purchase Approval #00000004-00 - Greenwood Drive Waterline Relocation and Storm Sewer Replacement Project-Design and Permitting to Partridge Venture Engineering, P.C. in the amount of \$36,500.00.

Bond Release Requests

- 17.** Bond Release Requests:
487/2021

Motion to approve the following Bond Release Requests:

PARTIAL RELEASE:

D2912-05 - Meeder, Phase 4 (Apartments)

FINAL DENIED- PARTIAL RELEASE:

D2216-20 - Links of Cranberry, Davis PRD (Phase 1)

Township Manager

- 18.** Bucktail Drive (partial) and Captain Lee Boss Way (Park Place Development) - Acceptance into the Township Public Road System
441/2021

Motion to adopt Resolution No. 2021-58, accepting Bucktail Drive (partial) and Captain Lee Boss Way into the Township Public Road System.

19. Acceptance of Right-of-Way on Brandt Drive
444/2021

Motion to adopt Resolution No. 2021-59 to accept the Deed of Dedication of the Right-of-Way on Brandt Drive.

20. Bill No. 2021-07 - Authorization to advertise the public hearing and adoption of an amendment to Chapter 17 - Public and Private Improvements Code
449/2021

Motion to authorize advertisement for the public hearing and consideration of adoption of an amendment to Chapter 17 (Public & Private Improvements Code) in accordance with the Pennsylvania Department of Environmental Protection (DEP) requirements under the Township Stormwater Permit (MS4).

21. Delta Development Group - Master Agreement Renewal
454/2021

As our current agreement with Delta Development is expiring, we have worked with Delta focusing on transportation projects and capital projects and continuing the work on the administration of the Freedom Road Build I & II Grants. Accordingly, the Board is being asked to consider the following motion renewing the agreement with Delta Development:

Motion to approve the renewal an agreement with Delta Development Group, according to the amendments as stated in the November 17, 2021 letter, affecting the Master Agreement that focuses on public funding strategies and implementation, as well as administration of the Freedom Road Build I & II grants.

22. Personnel
461/2021

Two (2) recommendations - Motion attached

23. Final Budget Adoption for the Year 2022
471/2021

Motion to adopt Resolution No. 2021-60, approving the proposed 2022 budget, which maintains the current real estate tax rates.

24. Establishing the Property Tax Rates for the Year 2022
472/2021

Motion to adopt Resolution No. 2021-61, establishing the Property Tax Rates for the Year 2022, which remain the same as 2021.

25. Crown Communications - Consent for Sublease
475/2021

Motion to authorize the Township Manager to execute a consent to sublease letter to Crown Castle so as to allow DISH Network to install and operate its equipment on the existing Crown Castle communication tower located on the Township's 2525 Rochester Road property.

26. Green Light-Go Grant Submission Approval for three (3) Applications
479/2021

As a part of Staff's continuing efforts to seek funding opportunities to implement the Township's Plans, the Board is being asked this evening to consider the following three (3) motions:

1. Motion to adopt Resolution No. 2021-62, granting authorization to submit an application to the Green Light-Go Program for the Contingency Plan Automation Project for the Cranberry Township Traffic Operations Center.
2. Motion to adopt Resolution No. 2021-63, granting authorization to submit an application to the Green Light-Go Program for the LED Replacement Project to update the existing signal bulbs on Route 19.
3. Motion to adopt Resolution No. 2021-64, granting authorization to submit an application to Green Light-Go Program for the Two Signal Cabinet Replacement Project. The cabinet locations include Route 228/Franklin Road and Unionville Road/Kensinger Drive.

Additional Township Solicitor Business

Minutes

27. Meeting Minutes
483/2021

Motion to approve the minutes of the November 18, 2021 Agenda Preparation meeting.

Remittance & Payroll Warrants

28. Motion to approve the following Remittance Proposals and Payroll Warrants:
456/2021

1. Remittance Proposal NOV21MID dated 11-22-21
2. Remittance Proposal NOV21REF dated 11-23-21
3. Remittance Proposal NOV 21WIR dated 11-30-21
4. Remittance Proposal NOV 21PPD dated 11-30-21
5. Remittance Proposal DEC21FIN dated 12-10-21
6. Payroll Warrant 242021 dated 11-26-21
7. Payroll Warrant S2221 dated 11-30-21

Reports

- 29.**
455/2021
1. Planning & Development Services - November 2021
 2. Fire Company - November 2021
 3. Open Records Summary - November 2021
 4. Property Tax Collections - November 2021
 5. Budget & Balance Sheet Report - November 2021
 6. EMS Monthly Report - November 2021
 7. BCTP Compliance History Report - December 2021

8. BCTP Flow Data - December 2021
9. Utilities Department Report - December 2021
10. Public Works Activity Report - December 2021
11. Information Technology Report - December 2021
12. Communications Report - December 2021
13. Cranberry Highlands Golf Report - December 2021

Additional Business

Adjournment

30. Motion to Adjourn