

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, May 27, 2021 6:30 PM

### Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

4. Important Information Concerning Public Comment:

21/2021

Citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions provided on this weblink:  
<https://www.cranberrytownship.org/boardmeeting>

If you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink:  
<https://www.cranberrytownship.org/87/Public-Notices>

5. Announcement

223/2021

Chairman Hadley announced the Regular Board of Supervisors meeting scheduled on Thursday, June 3, 2021 has been cancelled. Accordingly, the Board will consider action on all agenda items this evening. Also the June 24, 2021 Agenda Preparation meeting and all subsequent meetings will be in person unless announced otherwise.

### Public Hearings

6. PR #28657 - Dogtopia - Conditional Use (TLD to open public hearing 6/3/21)

168/2021

Accept public comment on a Conditional Use application for an approximate 5,300 square foot Kennel on approximately 1.1 acres in the SU-1 zoning district located at 802 Thomson Park Drive.

(Following public testimony and provided no additional testimony is required, it is recommended that the Public Hearing be closed. Later in this meeting, the Board will consider action on this Application under Planning & Development Services.)

- 7.** PR #28654 - Thorn Hill Sunbelt Rentals - Conditional Use (TLD to open public hearing 6/3/21)  
167/2021

Accept public comment on a Conditional Use application for an approximate 8,847 square foot Heavy Equipment Sales, Rental and Service establishment on approximately 4.7 acres in the SP-1 zoning district located at 215 Thorn Hill Road.

(Following public testimony and provided no additional testimony is required, it is recommended that the Public Hearing be closed. Later in this meeting, the Board will consider action on this Application under Planning & Development Services.)

### **Planning & Development Services**

- 8.** PR #28657 - Dogtopia - Conditional Use (TLD to open public hearing 6/3/21)  
191/2021

Motion to adopt Resolution No. 2021-21, granting Conditional Use approval for an approximate 5,300 square foot Kennel on approximately 1.1 acres in the SU-1 zoning district located at 802 Thomson Park Drive.

- 9.** PR #28653 - Thorn Hill Sunbelt Rentals - Preliminary and Final Land Dev and Conditional Use (TLD to open public hearing 6/3/21)  
166/2021

Motion to adopt Resolution No. 2021-22, granting Preliminary and Final Land Development and Conditional Use approval for an approximate 8,847 square foot Heavy Equipment Sales, Rental and Service establishment on approximately 4.7 acres in the SP-1 zoning district located at 215 Thorn Hill Road.

- 10.** PR #28861 - Park Place Amendment No. 41 - Prelim/Final Subdivision (TLD 8/29/2021)  
192/2021

Motion to adopt Resolution No. 2021-23, granting Lot Line Revision approval to create 3 units on Lot 7-1 within the Park Place, Phase 7 development located along Sample Lane.

- 11.** Cranberry Springs rezoning - Bill No. 2021-04  
174/2021

Authorization to proceed on a request by an applicant to rezone parcel #'s 130.4F44.16E and 130.4F44.16E4 from BPK to C-3.

### **Public Works and Engineering**

- 12.** Contract Payments

- 13.** CAR# 19-57-27-RNABT - Partial Payment - MSA Thruway - Construction - RNABT  
212/2021  
Motion to approve CAR# 19-57-27-RNABT - Partial Payment - MSA Thruway - Construction - RNABT- to Allegheny Excavation, Inc. in the amount of \$32,618.64.
- 14.** CAR #19-15-28 - Partial Payment - MSA Thruway -Construction - MTF  
215/2021  
Motion to approve CAR #19-15-28 - Partial Payment - MSA Thruway -Construction - MTF to Allegheny Excavating, Inc. in the amount of \$19,268.51.
- 15.** CAR #19-15-29-TWPRD - Partial Payment - MSA Thruway - Construction - TWPRD  
217/2021  
Motion to approve CAR #19-15-29-TWPRD - Partial Payment - MSA Thruway - Construction - TWPRD to Allegheny Excavating, Inc. in the amount of \$268,717.98.
- 16.** CAR #21-05-03 - Final Payment - Crack Sealing 2021  
218/2021  
Motion to approve CAR #21-05-03 - Final Payment - Crack Sealing 2021 to Russell Standard Corp. in the amount of \$45,186.64.
- 17.** Contract Awards
- 18.** CAR# 21-07-02 - Contract Award - BCWPCF - Headworks Building Roof  
211/2021  
Motion to approve CAR# 21-07-02 - Contract Award - BCWPCF - Headworks Building Roof - including the Base Bid and Alternates 1 and 2 to Allegheny Restoration, Inc. in the total amount of \$114,778.50.
- 19.** Purchase Awards
- 20.** Purchase Approval #00021228-00 - Two (2) 2021 Ford Escape AWD SUV's  
224/2021  
Motion to approve Purchase Approval #00021228-00 - Two (2) 2021 Ford Escape AWD SUV's from Laurel Auto Group (COSTARS #026-021) in the amount of \$39,200.00 (with trades).
- 21.** Purchase Approval #00021229 -00 - 2021 Ford Edge AWD  
225/2021  
Motion to approve Purchase Approval #00021229 -00 - 2021 Ford Edge AWD from Laurel Auto Group (COSTARS #026-021) in the amount of \$23,500.00 (with trade).
- 22.** Bond Release Requests  
214/2021  
Motion to approve the following Bond Release Requests:

PARTIAL RELEASE

1. D2614-2-PH1 - Laurel Pointe, Phase 1
2. D2711-01 - Village of Cranberry Woods, Phase 2A - Senior Living

FINAL RELEASE

1. D2810-3 - Drakes Car Wash (formerly Premier Car Wash)

**Township Manager**

**23.** Transportation Impact Fee Advisory Committee & Capital Improvements Plan Update

209/2021

It is time again to update the Township's Transportation Capital Improvements plan as part of our Transportation Impact Fee Program. The Capital Improvements Plan update requires reconstituting the Impact Fee Advisory Committee who will be responsible for developing and recommending a new Transportation Capital Improvements Plan to the Board of Supervisors. Accordingly, the Board is being requested to approve a resolution re-establishing the Transportation Impact Fee Advisory Committee.

Motion to approve Resolution No. 2021-24, re-establishing the Impact Fee Advisory Committee with the charge to develop an updated Transportation Capital Improvements program for consideration of adoption by the Board of Supervisors.

**24.** Municibid Auction Results

189/2021

At the March 25, 2021 Agenda Preparation Meeting the Board authorized the sale of surplus Township equipment via electronic sale using the online Municibid program. As required, we must report the disposition of items to the Board of Supervisors. Attached to this Agenda item is a memo with the results of the last sale that ended on April 29, 2021.

**25.** Fee Resolution Update

190/2021

Motion to adopt Resolution 2021-25 providing for the updated schedule of rates for Subdivision and Land Development (Chapter 22) Application Deposits (pgs. 14, 15 and 18).

**26.** Slow Down Campaign Presentation and Update

207/2021

Staff will provide a presentation to the Board highlighting the success of the annual Slow Down campaign and its impact on Township Residents.

**27.** Agreement with Delta Development

208/2021

Our current agreements with Delta Development focus on traditional federal, state and local funding opportunities and grant compliance. New federal funding opportunities are now available to local governments through the federal appropriations process and are not currently covered by our existing agreements. Accordingly, we are requesting authorization

to enter into a new agreement to focus on the federal appropriations funding process for priority projects in the Township.

Motion to approve execution of a new twelve (12) month agreement with Delta Development Group to focus on federal funding and appropriations for priority infrastructure projects in Cranberry Township.

**28.** Cranberry Highlands Golf Course Master Plan Update  
205/2021

Motion to Approve execution of a proposal from Fry Straka to update the Cranberry Highlands Golf Course Master plan.

**Additional Township Solicitor Business**

**Minutes**

**29.** Meeting Minutes  
210/2021

Motion to approve the minutes of the April 29, 2021 Agenda Preparation Meeting.

**Remittance & Payroll Warrants**

**30.** Remittance Proposals & Payroll Warrants  
186/2021

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal APR21WIR dated 4-30-21
2. Remittance Proposal APR21PPD dated 4-30-21
3. Remittance Proposal MAY21MID dated 5-20-21
4. Remittance Proposal MAY21REF dated 5-24-21
5. Remittance Proposal JUN21BIG dated 6-04-21
6. Payroll Warrant 082021 dated 4-16-21
7. Payroll Warrant 092021 dated 4-30-21
8. Payroll Warrant S0821 dated 4-30-21
9. Payroll Warrant 102021 dated 5-14-21
10. Payroll Warrant S0921 dated 5-14-21

**Reports**

**31.** Monthly Reports  
187/2021

1. Planning & Development Services - April 2021
2. Police Department - April 2021
3. Fire Company - April 2021
4. Open Records Summary - April 2021
5. Property Tax Collections - April 2021
6. Budget & Balance Sheet Report – April 2021
7. EMS Monthly Report - April 2021

8. BCTP Compliance History Report - May 2021
9. BCTP Flow Data - May 2021
10. Utilities Department Report – May 2021
11. Public Works Activity Report - May 2021
12. Information Technology Report - May 2021
13. Communications Report - May 2021
14. Cranberry Highlands Golf Report - May 2021

**Additional Business**

**Adjournment**

32. Motion to Adjourn