

MINUTES

Cranberry Township Board of Supervisors

Regular Meeting

Thursday, April 1, 2021

Supervisors:

Richard Hadley
Bruce Mazzoni
John Skorupan

Staff Present:

Bert Bertoncello - Assistant Township Manager
Sandy Burnside - Assistant Executive Secretary
Lori Coon - Recording Secretary
Scott Garing - Chief Fire and Emergency Services
Ron Henshaw - Director, Planning & Development Services
Chad Julkowski - Director, Information Technology
Michael Malak - Director, Engineering & Environmental Services
Lucas Martsof - Assistant Township Manager
Michael Palombo - Township Solicitor
Daniel Santoro - Township Manager

Guest:

Ted Fessides – Chief, Cranberry Emergency Medical Services

Call to Order - Chairman Hadley

1. Pledge of Allegiance/Roll Call

Chairman Hadley Called the virtual meeting, conducted via GotoWebinar, to order at 6:37 p.m.
The delay in the start of the meeting was due to technical difficulties.

An audio recording of the salute to the flag was played.

When the meeting was called to order, a quorum consisted of Chairman Hadley, Supervisor Mazzoni and Supervisor Skorupan.

2. Announcement

3. Important Information Concerning Public Comment:

Chairman Hadley announced citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions provided on this weblink: <https://www.cranberrytownship.org/boardmeeting>

Chairman Hadley also announced if you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink: <https://www.cranberrytownship.org/87/Public-Notices>

Public Comment (Any item on or off the Agenda)

Mr. Goldinger had sent an email to the Board earlier in the week requesting to speak during the meeting. Mr. Goldinger was unable to speak during the meeting due to technical difficulties.

5. Cranberry Township EMS Annual Update to the Board

The Leadership of the Cranberry Township EMS (CTEMS) will present their annual report to the Board of Supervisors this evening.

Chief Ted Fessides provided an annual update of the Cranberry Township Emergency Medical Service (CTEMS). Chief Fessides thanked the community for the tremendous amount of support provided during the pandemic in 2020. CTEMS continued with community service throughout the year. They transitioned to virtual training sessions and several members furthered their education. They continued to provide such services as car seat installations, CPR training and performing Safe Landings with COVID restrictions. During 2020, CTEMS accomplished the following:

- Joined the AMR/FEMA Strike Team
- Partnered with UPMC Senior Living to COVID Test their staff and residents
- Partnered with University of Pittsburgh Scope program to address addiction and mental health
- Won PA EMS Agency of the Year 2020
- Changed EMS billing company

The above mentioned were all accomplished while dealing with decreased revenues due to the pandemic. Decreased revenues led to a wage freeze across the board for 2021, reduction in outreach to part-time, the removal of a unit from response service and a delay in capital purchasing.

There was a 15% drop in call volume from 2019 to 2020. As a result, the revenue also decreased in 2020 by \$22,756 per month.

The pandemic has accelerated the financial issues of CTEMS. A PPP loan and grants carried them through, but a fair and equitable agreement will be needed for continued service.

The Board commended CTEMS on their many achievements and thanked them for their service to the community. The Board conveyed the desire to work together to find solutions to move forward.

Administration - Chairman Hadley

6. Remittance Proposals & Payroll Warrants

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal FEB21WIR dated 2-28-21
2. Remittance Proposal FEB21PPD dated 2-28-21
3. Remittance Proposal MAR21MID dated 3-18-21
4. Remittance Proposal MAR21REF dated 3-22-21
5. Remittance Proposal APR21BIG dated 4-2-21
6. Payroll Warrant 042021 dated 2-19-21
7. Payroll Warrant S0421 dated 2-26-21
8. Payroll Warrant 052021 dated 3-5-21
9. Payroll Warrant S0521 dated 3-15-21

VOTING

Motion by: Hadley, Richard
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

7. Meeting Minutes

Motion to approve the following Meeting Minutes;

February 25, 2021 Agenda Preparation meeting
March 25, 2021 Agenda Preparation meeting

VOTING

Motion by: Hadley, Richard
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

8. Southwest Butler County Regional Stormwater Initiative Support

Motion to adopt Resolution No. 2021-18, requesting the Butler County Board of Commissioners adopt the report and begin the process to update the County's Act 167 Plan to incorporate the recommendations of the study.

VOTING

Motion by: Hadley, Richard
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Planning & Development Services - Supervisor Skorupan

9. PR #28150- Frito Lay Expansion - Preliminary and Final Land Development and Conditional Use (TLD 5/22/21)

Motion to adopt Resolution No. 2021-14, granting Preliminary and Final Land Development and Conditional Use approval for a two phase expansion to an existing warehouse use building consisting of a 2,634 square foot dock addition in Phase 1 and a 32,490 square foot expansion to an existing Distribution Warehouse in Phase 2 on approximately 10 acres within the Thomson Business Park in the SU-1 zoning district located at 1100 Thomson Park Drive.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

10. PR #28152 - Frito Lay Expansion Lot Line Revision - Preliminary and Final Subdivision (TLD 5/22/21)

Motion to adopt Resolution No. 2021-15, granting Preliminary and Final Subdivision approval for the consolidation of two (2) lots consisting of 10.02 acres located at 1100 Thomson Park Drive in the SU-1 zoning district.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

11. Bill No. 2021-02 - Zoning Ordinance Amendment - Part 6, Signs

Authorization to proceed with Bill No. 2021-02, Chapter 27 - Zoning Ordinance Amendment - Part 6, Signs

Motion to proceed with Bill No. 2021-02, Chapter 27 - Zoning Ordinance Amendment - Part 6, Signs - providing for minor revisions and language clean up.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Parks & Recreation and Library - Vice-Chairman Manipole

12. Authorization to submit DCNR Grant Request for Community Park North

Motion to adopt Resolution No. 2021-16, authorizing submission of a grant application for funding for construction of multipurpose field improvements and stream enhancements at Community Park North to the Pennsylvania Department of Conservation and Natural Resources (DCNR).

VOTING

Motion by: Hadley, Richard
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

13. Authorization to submit DCNR Grant Request for Comprehensive Park and Recreation Master Plan

Motion to adopt Resolution No. 2021-17, authorizing an application for grant funds from the Pennsylvania Department of Conservation and Natural Resources for the completion of a Comprehensive Parks and Recreation Master Plan.

VOTING

Motion by: Hadley, Richard
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		

John Skorupan	X		
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Motion Carried

Public Works and Engineering - Supervisor Hezlep

14. Contract Change Orders

15. CAR #19-15-23-TWPRD - Change Order - MSA Thruway - Construction - TWPRD

Motion to approve CAR #19-15-23-TWPRD - Change Order - MSA Thruway - Construction - TWPRD - to Allegheny Excavating, Inc. in the amount of \$22,852.46

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

16. CAR #19-15-25-MTF - Change Order - MSA Thruway - Construction - MTF

Motion to approve CAR #19-15-25-MTF - Change Order - MSA Thruway - Construction - MTF -to Allegheny Excavating, Inc. in the amount of \$2,488.30.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

17. CAR #19-15-24 - Change Order - MSA Thruway- Construction

Motion to approve CAR #19-15-24 - Change Order - MSA Thruway- Construction - To Allegheny Excavating, Inc. for a deduction in the amount of (\$1,216,000.00) for the removal of the A + BX penalty clause from the Contract.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		

John Skorupan	X		
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Motion Carried

18. Contract Awards

19. CAR #21-06-02 - Contract Award - Line Painting & Traffic Markings

Motion to approve CAR #21-06-02 - Contract Award - Line Painting & Traffic Markings
- to CASMAC Line Striping, Inc. in the amount of \$64,474.24.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

20. Purchase Awards

**21. Purchase Approval #00021110-00 - Transportation Capital Improvement Plan Update
Herbert Rowland & Grubic Inc.**

Motion to approve Purchase Approval #00021110-00 - Transportation Capital
Improvement Plan Update - to Herbert Rowland & Grubic Inc. in the amount of
\$17,000.00.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

**22. Purchase Approval #00021132-00 - Community Park Stream Restoration Design &
Permitting**

Motion to approve Purchase Approval #00021132-00 - Community Park Stream
Restoration Design & Permitting in the amount of \$45,945.00 to HRG.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
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Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

23. Bond Release Requests:

Motion to approve the following Bond Release Requests:

Full Release - Denied:

1. D0307-14-PH2 - Carriage Manor, Phase II

Partial Release - Denied:

1. D0307-18-PH3 - Carriage Manor, Phase III

Full Release:

1. D2702-09 - Franklin Square, 1656 Rt. 228

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

24. Agreement with New Sewickley Township Municipal Authority regarding implementation of a Pretreatment Program

Motion to authorize execution of an agreement between Cranberry Township and the New Sewickley Township Municipal Authority implementing the provisions of the Wastewater Pretreatment Program to system users in New Sewickley Township that are subject to the agreement.

VOTING

Motion by: Mazzoni, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Public Safety - Supervisor Mazzoni

There was no business for Public Safety at this meeting.

Solicitor

25. Additional Solicitor Business

The Solicitor had no additional business for this meeting.

Additional Business

26. Additional Business

There was no additional business for this meeting.

Adjournment

27. Motion to adjourn

The meeting adjourned at 7:12 p.m.

VOTING

Motion by: Skorupan, John

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon, Recording Secretary