

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, March 25, 2021 6:30 PM

### Call to Order Chairman Hadley

1. Pledge of Allegiance
2. Roll Call
3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

### 4. Important Information Concerning Public Comment:

134/2021

Citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions provided on this weblink:  
<https://www.cranberrytownship.org/boardmeeting>

If you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink:  
<https://www.cranberrytownship.org/87/Public-Notices>

### 5. Presentations for the April 1, 2021 meeting

130/2021

At the April 1, 2021 Regular meeting, Cranberry EMS will present their annual update to the Board.

### Public Hearings

### 6. Bill No. 2020-09 - Ordinance Amendment - Chapter 27 (Zoning)

34/2021

Accept public comment on an Ordinance Amendment to Chapter 27 (Zoning) to provide for an additional overlay district. The Missing Middle Housing (MMH) Overlay District would provide an additional mix of housing opportunities throughout the community.

- 7.** PR #28151- Frito Lay Expansion - Conditional Use (TLD to open public hearing 4/2/21)  
71/2021

Accept public comment on a Conditional Use application for a two phase expansion to an existing warehouse use building consisting of a 2,634 square foot dock addition in Phase 1 and a 32,490 square foot expansion to an existing Distribution Warehouse in Phase 2 on approximately 10 acres within the Thomson Business Park in the SU-1 zoning district located at 1100 Thomson Park Drive.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at the April 1st Regular Meeting.)

### **Planning & Development Services**

- 8.** PR #28150- Frito Lay Expansion - Preliminary and Final Land Development (TLD 5/22/21)  
70/2021

At the April 1st Regular Meeting, the Board will be asked to consider a Preliminary and Final Land Development application for a two phase expansion to an existing warehouse use building consisting of a 2,634 square foot dock addition in Phase 1 and a 32,490 square foot expansion to an existing Distribution Warehouse in Phase 2 on approximately 10 acres within the Thomson Business Park in the SU-1 zoning district located at 1100 Thomson Park Drive.

- 9.** PR #28152 - Frito Lay Expansion Lot Line Revision - Preliminary and Final Subdivision (TLD 5/22/21)  
72/2021

At the April 1st Regular Meeting, the Board will be asked to consider a Preliminary and Final Subdivision application for the consolidation of two (2) lots consisting of 10.02 acres located at 1100 Thomson Park Drive in the SU-1 zoning district.

- 10.** Bill No. 2021-02 - Zoning Ordinance, Signs  
119/2021

Authorization to proceed for Bill No. 2021-02 - Zoning Ordinance Amendment - Signs

At the April 1, 2021 Regular meeting, the Board will be asked to authorize advertisement of a zoning ordinance amendment to amend the sign section of the ordinance for some minor revisions and language clean up.

### **Public Works and Engineering**

- 11.** Contract Change Orders

- 12.** CAR #19-15-23-TWPRD - Change Order - MSA Thruway - Construction - TWPRD  
118/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider CAR #19-15-23-TWPRD - Change Order - MSA Thruway - Construction - TWPRD - to Allegheny Excavating, Inc. in the amount of \$22,852.46

- 13.** CAR #19-15-25-MTF - Change Order - MSA Thruway - Construction - MTF  
123/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider CAR #19-15-25-MTF - Change Order - MSA Thruway - Construction - MTF -to Allegheny Excavating, Inc. in the amount of \$2,488.30.

- 14.** CAR #19-15-24 - Change Order - MSA Thruway- Construction  
122/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider CAR #19-15-24 - Change Order - MSA Thruway- Construction - To Allegheny Excavating, Inc. for a deduction in the amount of (\$1,216,000.00) for the removal of the A + BX penalty clause from the Contract.

- 15.** Contract Awards

- 16.** CAR #21-06-02 - Contract Award - Line Painting & Traffic Markings  
117/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider CAR #21-06-02 - Contract Award - Line Painting & Traffic Markings - to CASMAC Line Striping, Inc. in the amount of \$64,474.24.

- 17.** Purchase Awards

- 18.** Purchase Approval #00021110-00 - Transportation Capital Improvement Plan Update  
115/2021  
Herbert Rowland & Grubic Inc.

Cranberry Township was one of the first municipalities in the state of Pennsylvania to adopt Transportation Impact Fees which are charged to the developers for road improvements. The Township updates the Transportation Capital Improvement Plan component of the Impact Fee program approximately every five (5) years. It is time again to update our Plan to reflect completed projects and future transportation priorities of the Township.

At the April 1, 2021 Regular meeting, the Board will be asked to consider Purchase Approval #00021110-00 - Transportation Capital Improvement Plan Update - to Herbert Rowland & Grubic Inc. in the amount of \$17,000.00.

- 19.** Purchase Approval #00021132-00 - Community Park Stream Restoration Design & Permitting  
135/2021

The Township was successful in obtaining a DCNR grant in the amount of \$131,100. for the streambank restoration project in Community Park. We now need to advance the design of

the improvements.

At the April 1, 2021 Regular meeting, the Board will be asked to consider Purchase Approval #00021132-00 - Community Park Stream Restoration Design & Permitting in the amount of \$45,945.00 to HRG.

**20.** Bond Release Requests:  
131/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider the following Bond Release Requests:

Full Release - Denied:

1. D0307-14-PH2 - Carriage Manor, Phase II

Partial Release - Denied:

1. D0307-18-PH3 - Carriage Manor, Phase III

Full Release:

1. D2702-09 - Franklin Square, 1656 Rt. 228

**Township Manager**

**21.** FOR BOARD ACTION THIS EVENING:  
121/2021

Resolution No. 2021-13 - Butler County Parks Renovation Grant

Motion to ratify Resolution No. 2021-13, authorizing the Butler County Parks and Recreation Commission to provide grant funds to renovate the tennis court surfacing at Graham Park. The estimated cost of the project is \$15,250.00 and the grant will provide \$7,500.00 reimbursement to the Township.

**22.** FOR BOARD ACTION THIS EVENING:  
120/2021

Authorize advertisement of items for sale through Municibid Auctions.

Motion to approve the sale of miscellaneous surplus tools, equipment and miscellaneous items through the Municibid Auction site as identified in the attached memo.

**23.** FOR BOARD ACTION THIS EVENING:  
133/2021

Purchase Approval #00021123-00 - 2020 F250 Supercab

Motion to approve Purchase Approval #00021123-00 - New 2020 F250 Supercab - Parks Maintenance Service Truck from Laurel Auto Group in the amount of \$40,680 (includes \$1,000 trade) through COSTARS# 025-043.

**24.** Southwest Butler County Regional Stormwater Initiative Support  
128/2021

The Board adopted Resolution No. 2020-13 to support working with the ten municipalities in the southwestern corner of Butler County on a regional stormwater and flood mitigation effort for the Connoquenessing Creek Watershed. The effort over the last 15 months has resulted in a draft report that will be submitted to the Butler County Commissioners for consideration of adoption. The report recommends certain projects and initiatives be undertaken by the municipalities after adoption by the County including the adoption of stormwater release rates for all of the municipalities.

At the April 1, 2021 Regular meeting, the Board will be asked to consider adoption of a resolution requesting the Butler County Board of Commissioners adopt the report and begin the process to update the County's Act 167 Plan to incorporate the recommendations of the study.

**25.** FOR BOARD ACTION THIS EVENING:  
127/2021

CTCC Project of the Year Sponsorship Agreement with Armstrong

Through the efforts of CTCC and the Communications Department, we have secured a sponsorship commitment from Armstrong for the 2021 CTCC Project of the Year, the Rotary Amphitheater enhancement project. The Board is being asked to execute the tri-party sponsorship agreement between CTCC, Armstrong and the Township.

Motion to approve the execution of the tri-party sponsorship agreement with Armstrong for a commitment to the 2021 CTCC Project of the Year, Rotary Amphitheater.

**26.** Authorization to submit DCNR Grant Request for Community Park North  
124/2021

The Township has been advancing elements of the Community Park North Master Plan since 2019. We would like to make an application for DCNR Grant funding for the next phase of the improvements including additional multipurpose field development and stream enhancements.

At the April 1, 2021 Regular meeting, the Board will be asked to consider a resolution authorizing submission of a grant application for funding for construction of multipurpose field improvements and stream enhancements at Community Park North to the Pennsylvania Department of Conservation and Natural Resources (DCNR).

**27.** Authorization to submit DCNR Grant Request for Comprehensive Park and Recreation  
125/2021  
Master Plan

The Township's Comprehensive Parks and Recreation Master Plan was last updated in 2010. An updated plan is required by DCNR in order to be eligible for grant funding for projects included in the plan. Many of the recommendations of the 2010 plan have been accomplished and it is time to consider an update to the plan. Staff is requesting authorization to seek grant funding for completion of the plan.

At the April 1, 2021 Regular meeting, the Board will be asked to consider a resolution authorizing an application for grant funds from the Pennsylvania Department of Conservation and Natural Resources for the completion of a Comprehensive Parks and Recreation Master Plan.

- 28.** Agreement with New Sewickley Township Municipal Authority regarding implementation of a Pretreatment Program  
129/2021

After the completion of the upgrades at the wastewater treatment plant in 2020, the Board of Supervisors adopted ordinance 2020-498 on September 24, 2020 implementing a new Wastewater Pretreatment ordinance as required by the Environmental Protection Agency (EPA) and per the requirements of the Brush Creek Wastewater Treatment Facility NPDES Permit. The EPA and our NPDES permit also require our intermunicipal sewer service agreement customers adopt the same wastewater pretreatment standards.

At the April 1, 2021 Regular meeting, the Board will be asked to authorize execution of an agreement between Cranberry Township and the New Sewickley Township Municipal Authority implementing the provisions of the Wastewater Pretreatment Program to system users in New Sewickley Township that are subject to the agreement.

- 29.** FOR BOARD ACTION THIS EVENING:  
136/2021

SHACOG 2021 Spring Commodities Bids

Motion to accept the SHACOG 2021 Spring Commodities Bids as per the attached listing.

- 30.** FOR BOARD ACTION THIS EVENING:  
132/2021

Personnel

Two (2) Recommended motions attached.

### **Additional Township Solicitor Business**

#### **Minutes**

- 31.** Meeting Minutes 2-25-21  
126/2021

At the April 1, 2021 Regular meeting, the Board will be asked to consider approving the meeting minutes for the February 25, 2021 agenda preparation meeting.

### **Remittance & Payroll Warrants**

- 32.** Remittance Proposals & Payroll Warrants  
107/2021

The following Remittance Proposals & Payroll Warrants will be considered at the April 1, 2021 Regular Board of Supervisors Meeting.

1. Remittance Proposal FEB21WIR dated 2-28-21
2. Remittance Proposal FEB21PPD dated 2-28-21
3. Remittance Proposal MAR21MID dated 3-18-21
4. Remittance Proposal MAR21REF dated 3-22-21
5. Remittance Proposal APR21BIG dated 4-2-21
6. Payroll Warrant 042021 dated 2-19-21
7. Payroll Warrant S0421 dated 2-26-21
8. Payroll Warrant 052021 dated 3-5-21
9. Payroll Warrant S0521 dated 3-15-21

### **Reports**

**33.** Monthly Reports  
106/2021

1. Planning & Development Services - February 2021
2. Police Department - February 2021
3. Fire Company - February 2021
4. BCTP Compliance History Report - March 2021
5. BCTP Flow Data - March 2021
6. Utilities Department Report – March 2021
7. Public Works Activity Report - March 2021
8. Budget & Balance Sheet Report – February 2021
9. Information Technology Report - March 2021
10. Communications Report - March 2021
11. Open Records Summary - February 2021
12. Cranberry Highlands Golf Report - March 2021
13. EMS Monthly Report - February 2021

### **Additional Business**

### **Adjournment**

**34.** Motion to Adjourn