

MINUTES

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, February 25, 2021

Supervisors:

Richard Hadley
Bruce Hezlep
Mike Manipole
Bruce Mazzoni

Staff Present:

Bert Bertoncello - Assistant Township Manager
Sandy Burnside - Assistant Executive Secretary
Lori Coon - Recording Secretary
Ron Henshaw - Director, Planning & Development Services
Chad Julkowski - Director, Information Technology
Michael Malak - Director, Engineering & Environmental Services
Lucas Martsof - Assistant Township Manager
Michael Palombo - Township Solicitor
Daniel Santoro - Township Manager

Call to Order Chairman Hadley

1. Pledge of Allegiance

Chairman Hadley called the virtual meeting, conducted via GotoWebinar, to order at 6:30 p.m. An audio recording of the salute to the flag was played.

2. Roll Call

When the meeting was called to order, a quorum consisted of Chairman Hadley, Supervisor Hezlep, Supervisor Manipole and Supervisor Mazzoni.

3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

There was no public comment at this time, however, the Township did receive written public comments prior to the meeting. The written comment were provided to the Board in advance of the meeting and are attached to these minutes.

4. Important Information Concerning Public Comment:

Chairman Hadley announced citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions

provided on this weblink: <https://www.cranberrytownship.org/boardmeeting>

Chairman Hadley also announced if you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink: <https://www.cranberrytownship.org/87/Public-Notices>

5. Announcement

Chairman Hadley announced the Regular Board of Supervisors meeting scheduled on Thursday, March 4, 2021 has been cancelled. Accordingly, the Board will consider action on all agenda items this evening.

Prior to the start of the public hearing section of the meeting, Solicitor Michael Palombo administered the Oath of Truth to those providing public testimony.

Public Hearings

6. Bill No. 2020-09 - Ordinance Amendment - Chapter 27 (Zoning)

Accept public comment on an Ordinance Amendment to Chapter 27 (Zoning) to provide for an additional overlay district. The Missing Middle Housing (MMH) Overlay District would provide an additional mix of housing opportunities throughout the community.

Ron Henshaw informed the Board that the Staff has heard from numerous residents with respect to the MMH Overlay. Staff has also met with numerous residents to discuss their concerns. As a result of those discussions and meetings the staff would like time to consider revisions to address concerns. At the conclusion of tonight's public hearing on this matter, Mr. Henshaw recommended the public hearing be continued to the March 25, 2021 Board of Supervisors meeting. Mr. Henshaw also encouraged residents to contact him with any concerns prior to the March 25th meeting.

Ron Henshaw informed the Board that he had received written testimony from Mr. Frank Blackstone, 2811 Rochester Road, prior to the meeting. The summary of Mr. Blackstone's testimony was in support of the MMH Overlay. (Written public testimony is attached at the end of the minutes.)

Supervisor Bruce Mazzoni stated he was appreciated the staff taking the time and effort to address the residents needs and concerns regarding the Overlay.

Supervisor Bruce Hezlep inquired about the consistency of the housing. Mr. Henshaw responded that not all housing types fit into the Zoning Overlay.

Supervisor Manipole stated that the Board appreciates comments from the residents regarding the Zoning Overlay.

Chairman Hadley stated the Board has received all comments that were emailed and phoned into the Township staff. (Public comments are attached at the end of the Board minutes).

Chairman Hadley opened the floor to public testimony,

Art Parness, 156 Wolfe Run Road spoke in opposition to the Zoning Overlay.

Dave Graham, 4256 Glen Eden Road, spoke in support of Zoning Overlay.

Debra Cooper, 218 Jefferson Lane spoke in opposition to the Zoning Overlay.

Gary Nowicki, 217 Cashmere Court spoke in opposition to the Zoning Overlay.

John Scarfulli, 103 Starview Lane spoke in opposition to the Zoning Overlay.

Rebecca Prible, 403 Auburn Drive spoke in support of the Zoning Overlay.

Andy Shegog, 512 Blackberry Circle spoke in opposition to the Zoning Overlay.

Chairman Hadley asked the meeting organizer if there were any other hands raised at this time. The meeting organizer indicated there were none. Chairman Hadley provided some comments regarding the Cranberry Plan.

Supervisor Mazzoni provided some comments regarding property value and quality of life.

Supervisor Manipole provided some comments regarding the average age of residents and stability in taxes and services.

Supervisor Hezlep provided some comments regarding the overlay.

The meeting organizer advised the Board hands were now raised again for Public Comments. Chairman Hadley advised that portion of the meeting was now closed and individuals wishing to speak should contact staff prior to the March 25th meeting or they could provide comment at the March 25th meeting.

Motion to continue the public hearing to the March 25, 2021 Board of Supervisors meeting.

NOTE: For the exact comments of the participants of the Public Hearing, please refer to the video recording of the proceedings.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Public Works and Engineering

7. Contract Payments
8. CAR #20-17-11 - Partial Payment - Rotary Amphitheater Expansion Rebid - General Construction

Motion to approve CAR #20-17-11 - Partial Payment - Rotary Amphitheater Expansion Rebid - General Construction - to Freedom Enterprises & Assoc. in the amount of \$31,315.00.

Mike Malak stated that the Rotary Amphitheater is 95% complete. With the weather breaking, the gutters and downspouts will be completed this week. Mr. Malak said the ADA parking lot is next on the schedule and will be completed by Public Works staff.

VOTING

Motion by: Hezlep, Bruce

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

9. Contract Awards

10. CAR #21-02-02 - Contract Award - BCWPCF -Disposal of Bio-Solids, Grit & Screening

Motion to approve CAR #21-02-02 - Contract Award - Brush Creek Water Pollution Control Facility - Disposal of Bio-Solids, Grit & Screening to Joseph J. Brunner, Inc. in the amount of \$274,300.00.

Mike Malak stated that four (4) bids were received for the Brush Creek Water Pollution Control Facility, Disposal of Bio-Solids, Grit & Screening. Joseph J. Brunner, Inc. submitted the lowest bid.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

11. CAR #21-03-02 - Contract Award - Superpave Street Resurfacing 2021

Motion to approve CAR #21-03-02 - Contract Award - Superpave Street Resurfacing 2021 to Youngblood Paving, Inc. including alternates 1, 2, 3 and 4 in the total amount of \$1,076,490.40.

Mike Malak stated that four (4) bids were received for Superpave Street Resurfacing. Youngblood Paving, Inc. submitted the lowest bid including alternates 1, 2, 3 and 4. Mr. Malak stated the bid was 2.7% less than last year's paving prices.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

12. CAR #21-04-02 - Contract Award - Seal Coating 2021

Motion to approve CAR #21-04-02 - Contract Award - Seal Coating 2021 - to Midland Asphalt Materials, Inc. in the amount of \$137,759.50.

Mike Malak stated that three (3) bids were received for the Seal Coating. Mr. Malak stated that Midland Asphalt Materials, Inc. had the lowest bid.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

13. CAR # 21-05-02 - Contract Award - Crack Sealing 2021

Motion to approve CAR # 21-05-02 - Contract Award - Crack Sealing 2021 to Russell Standard Corp. in the amount of \$44,950.00

Mike Malak stated that five (5) bids were received for the Crack Sealing. Mr. Malak stated that Russell Standard Corp. had the lowest bid.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

14. Authorizations to Bid

15. CAR #21-06-01 - Authorization to Bid - Line Painting & Traffic Markings

Motion to approve CAR #21-06-01 - Authorization to Bid - Line Painting & Traffic Markings

Mike Malak stated this is annual contract for Line Painting & Traffic Markings. Mr. Malak stated that he anticipates a recommendation for the March 25, 2021 Board of Supervisors meeting.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

16. Bond Release Requests

17. Bond Release Requests

FINAL DENIED PARTIAL RELEASE:

1. D2409-21 - The Glen at Woodside

PARTIAL RELEASE:

1. D2912-02 - Meeder Phase 4 (Apartments)
2. D0408-03-PH7 - Park Place, Phase 7
3. D2612-6-SITE - Reserve at Eagle Hill - Site

Motion to approve a final denied partial release on The Glen at Woodside and partial release of Meeder Phase 4, Park Place Phase 7, and Reserve at Eagle Hill – Site.

VOTING

Motion by: Hezlep, Bruce
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Township Manager

18. Pittsburgh Flying Disc Agreement

The Township has partnered informally with the nonprofit Pittsburgh Flying Disc (PFD) association since the inception and opening of the disc golf course at North Boundary Park. PFD schedules events and tournaments as well as provides ongoing maintenance at the course. We are requesting authorization to formalize the agreement between PFD and Township.

Motion to authorize a formal agreement between the Township and Pittsburgh Flying Disc for the ongoing maintenance, scheduling and advancement of the Disc Golf Course.

Dan Santoro provided an overview of our Pittsburgh Flying Disc Agreement. Pittsburgh Flying Disc assists in providing a championship course and promoting the sport. Pittsburgh Flying Disc provides countless hours of labor and share in the event revenues with Cranberry Township.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

19. Graham Park Master Signage Plan

The Township is seeking and anticipates securing a new sponsorship for Graham Park with the expiration of the previous sponsorship. A new sponsorship will require the primary and supporting signs throughout the park be redesigned. The cost of the design and new signs will be covered by the new sponsorship agreement.

Motion to approve an agreement with Kolano Design in the amount of \$27,500.00 for the Graham Park Master Signage plan update.

Dan Santoro provided an overview of the Graham Park Master Signage Plan. Mr. Santoro stated that we are getting close to an agreement with a new sponsor. The Township will need to reevaluate directional and sponsorship signage.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

20. Purchase Approval # 00021069-00 - Three (3) Toro 3320 Hybrid Greens Mowers

Motion to approve Purchase Approval # 00021069-00 - Three (3) Toro 3320 Hybrid Greens Mowers - to EH Griffith Inc. in the amount of \$122,212.05.

Dan Santoro stated that the current golf course mowers are over 10 years old and have reached their life expectancy.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

21. Purchase Approval #00021086-00 - 2021 Dodge Durango - Police Department

At the January 28, 2021 Board meeting, a Purchase Approval was approved for a 2021 Chevy Tahoe. The Tahoe has been cancelled due to unavailability from the manufacturer. Therefore, a new purchase approval is being submitted to replace the Chevy Tahoe with a Dodge Durango.

Motion to approve Purchase Approval #00021086-00 - 2021 Dodge Durango - Police Department to Laurel Motors Inc. in the amount of \$32,770.00 less trade-in of \$12,000.00 for a total cost of \$20,770.00.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Additional Township Solicitor Business

The Solicitor had no additional business for this meeting.

Minutes

22. Meeting Minutes 1-28-21

Motion to approve the Minutes for the 1-28-21 Agenda Preparation Meeting.

VOTING

Motion by: Hadley, Richard

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Remittance & Payroll Warrants

23. Remittance Proposals & Payroll Warrants

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal - JAN21WIR - Dated 1-31-21
2. Remittance Proposal - JAN21PPD - Dated 1-31-21
3. Remittance Proposal - FEB21M20 - Dated 12-31-20
4. Remittance Proposal - FEB21MID - Dated 2-18-21
5. Remittance Proposal - FEB21REF - Dated 2-22-21
6. Remittance Proposal - MAR21BIG - Dated 3-5-21
7. Payroll Warrant - 022021 - Dated 1-22-21
8. Payroll Warrant - S0221 - Dated 1-29-21
9. Payroll Warrant - 032021 - Dated 2-5-21
10. Payroll Warrant - S0321 -Dated 2-12-21

VOTING

Motion by: Hadley, Richard

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Reports

24. Monthly Reports

1. Planning & Development Services - January 2021
2. Police Department - January 2021
3. Fire Company - January 2021
4. BCTP Compliance History Report - February 2021
5. BCTP Flow Data - February 2021
6. Utilities Department Report – February 2021
7. Public Works Activity Report - February 2021
8. Property Tax Collections - January 2021
9. Budget & Balance Sheet Report – January 2021
10. Information Technology Report - February 2021

11. Communications Report - February 2021
12. Open Records Summary - January 2021
13. Cranberry Highlands Golf Report - February 2021
14. EMS Monthly Report - January 2021

Additional Business

There was no additional business for this meeting.

Adjournment

25. Motion to Adjourn

The meeting adjourned at 7:45 p.m.

VOTING

Motion by: Hadley, Richard
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		

Respectfully submitted,

Lori Coon, Recording Secretary