

# AGENDA

## Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, December 10, 2020 6:30 PM

### Call to Order Chairman Hadley

1. Pledge of Allegiance

2. Roll Call

3. Important Information Concerning Public Comment:

**423/2020**

Citizens wishing to be included in the public comment portion of this meeting, as well as those providing testimony, should follow instructions provided on this weblink:  
<https://www.cranberrytownship.org/boardmeeting>

If you are unable to connect on-line, please call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 pm. on the day of the meeting and leave your comment, along with your name and address. Presentations for public hearings are available for public view at this weblink:  
<https://www.cranberrytownship.org/87/Public-Notices>

4. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

### Public Hearings

5. Bill No. 2020-07 - Ordinance Amendment - Chapter 27 (Zoning)

**340/2020**

Accept public comment on an Ordinance Amendment to Chapter 27 (Zoning) to clarify accessory dwelling uses and micro-brewery regulations.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at this meeting under Planning & Development Services.)

6. Bill No. 2020-08 - Ordinance Amendment - Chapter 27 (Zoning)

**402/2020**

Accept public comment on an Ordinance Amendment to Chapter 27 (Zoning) to complete a comprehensive update to the zoning map.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration at this meeting under Planning & Development Services.)

### **Planning & Development Services**

**7.** Bill No. 2020-09 - Proposed MMH Overlay  
**391/2020**

Staff is continuing to review the existing zoning regulations for consistency with the Cranberry Plan. As part of this review, the Board is being asked to authorize staff to proceed with a potential zoning amendment that would provide for an additional overlay district. The intent of the proposed Missing Middle Housing (MMH) Overlay would be to provide for an additional mix of housing opportunities throughout the community.

Accordingly, the Board is being asked to consider the following motion:

Motion to authorize a public hearing and consideration of adoption of Bill No. 2020-09 at the January 28, 2021 meeting.

**8.** PR #27756 - Reserve at Eagle Hill Amendment No. 13 - Prelim/Final Subdivision (TLD 3/6/21)  
**427/2020**

Motion to adopt Resolution No. 2020-68, granting, Lot Line Revision application to create 6 units on Lot 110 within the Reserve at Eagle Hill development located along Moyer Hill Drive.

**9.** Bill No. 2020-07 - Zoning Amendment  
**434/2020**

Motion to adopt Ordinance No. 2020-500 (Bill No. 2020-07 which amends Chapter 27, Zoning) to clarify accessory dwelling uses, micro-brewery, winery regulations and updating C-3 to permit an additional use.

**10.** Bill No. 2020-08 - Zoning Amendment  
**435/2020**

Motion to adopt Ordinance No. 2020- 501 (Bill No. 2020-08) which amends Chapter 27, Zoning, for a comprehensive zoning map update.

### **Public Works and Engineering**

**11.** Contract Action Requests (CAR's)

**12.** Contract Change Orders

**13.** Contract Payments

- 14.** CAR #19-15-20-RNABT - Partial Payment - MSA Thruway - Construction - RNABT  
**437/2020**  
Motion to approve CAR #19-15-20-RNABT - Partial Payment - MSA Thruway - Construction - RNABT - to Allegheny Excavating, Inc. in the amount of \$6,641.58.
- 15.** CAR# 19-15-21-TIIF - Partial Payment - MSA Thruway - Construction - TIIF  
**438/2020**  
Motion to approve CAR# 19-15-21-TIIF - Partial Payment - MSA Thruway - Construction - TIIF - to Allegheny Excavating, Inc. in the amount of \$31,114.16.
- 16.** CAR #20-17-09 - Partial Payment - Rotary Amphitheater Expansion Rebid - General  
**433/2020** Construction  
  
Motion to approve CAR #20-17-09 - Partial Payment - Rotary Amphitheater Expansion Rebid - General Construction - to Freedom Enterprises & Associates in the amount of \$41,515.27.
- 17.** CAR #20-20-04 - Final Payment - Goehring Road Water Line Project - Rebid  
**430/2020**  
Motion to approve CAR #20-20-04 - Final Payment - Goehring Road Water Line Project - Rebid -to Stefanik's Next Generation Contracting Co. in the amount of \$11,999.80.
- 18.** Contract Awards
- 19.** CAR # 19-06-04 - Contract Award - Cranberry Township Municipal Building - Housekeeping  
**432/2020** Services  
  
Motion to Approve CAR # 19-06-04 - Contract Award - Cranberry Township Municipal Building - Housekeeping Services to - America's Cleaning Co. in the amount of \$89,956.92 (Year 3).
- 20.** Authorizations to Bid
- 21.** CAR #21-01-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter  
**431/2020**  
Motion to approve CAR #21-01-01 - Authorization to Bid - Printing Services - Cranberry Township Newsletter
- 22.** Purchase Awards
- 23.** Bond Release Requests

**24.** Bond Release Requests:  
**439/2020**

Motion to approve the following Bond Release Requests:

PARTIAL RELEASE

1. D0408-01-PH7 - Park Place, Phase 7

FULL RELEASE

1. D2908-03 - Ron Lewis Vehicle Display, 21191 Route 19
2. D0408-11-PH35 - Park Place, Phases 3 & 5
3. D0408-14-PH4 - Park Place, Phase 4

**Township Manager**

**25.** Resolution to Adopt Final Budget for the Year 2021  
**425/2020**

Motion to adopt Resolution No. 2020-69, approving the proposed 2021 budget, which maintains the current real estate tax rates.

**26.** Resolution to Establish the Property Tax Rates for the Year 2021  
**424/2020**

Motion to adopt Resolution No. 2020-70, establishing the Property Tax Rates for the Year 2021, which will remain the same as 2020.

**27.** Purchase Approval #00021001-00 - RT 228 Gateway, Freedom Rd Ph. 2 Preliminary Design,  
**447/2020** Work Order #3-BUILD 2 Grant

Motion to approve Purchase Approval #00021001-00 - RT 228 Gateway, Freedom Rd Ph. 2 Preliminary Design, Work Order #3-BUILD 2 Grant - to KCI Technologies Inc. in the amount of \$391,725.51.

**28.** Purchase Approval #00021002-00 - Rt. 228 Gateway, Freedom Rd. Phase 1 Construction  
**448/2020** Consultant - Work Order #4 - BUILD 1 Grant

Motion to approve -Purchase Approval #00021002-00 - Rt. 228 Gateway, Freedom Rd. Phase 1 Construction Consultant - Work Order #4 -BUILD 1 Grant - to KCI Technologies in the amount of \$36,831.61.

**29.** Purchase Approval #00021003-00 - MSA Thruway Supplement for Construction Phase  
**449/2020** Services

Motion to approve Purchase Approval #00021003-00 - MSA Thruway Supplement for Construction Phase Services - to HRG in the amount of \$40,000.00.

**30. Purchase Approval #00021004-00 - Municipal Campus Master Plan Site Improvements  
450/2020**

The 2021 capital projects list anticipates reconstruction of the rear parking lot of Municipal Center to correct drainage issues as well as reconfiguring the parking lot layout to optimize the number of parking spaces. The Board has also discussed advancing enhancements to the front area of the Municipal Center to provide for an enhanced public space and to reinforce the connection to the soon to be completed signalized intersection at Rochester Road and Municipal Center Drive and associated parking needs at the Municipal Center.

Motion to approve Purchase Approval #00021004-00 - Municipal Campus Master Plan Site Improvements - to HRG in the amount of \$74,225.00.

**Additional Township Solicitor Business**

**Minutes**

**31. Meeting Minutes 11-19-20  
426/2020**

Motion to approve the Minutes from the 11-19-20 agenda prep meeting.

**Remittance & Payroll Warrants**

**32. Remittance Proposals & Payroll Warrants  
421/2020**

Motion to approve the following Remittance Proposals & Payroll Warrants

1. Remittance Proposal NOV20REF dated 11-20-20
2. Remittance Proposal NOV20PP1 dated 11-23-20
3. Remittance Proposal NOV20PPD dated 11-30-20
4. Remittance Proposal NOV20WIR dated 11-30-20
5. Payroll Warrant S2120 dated 11-16-20
6. Payroll Warrant 242020 dated 11-27-20
7. Payroll Warrant S2220 dated 11-30-20

**Reports**

**33. Monthly Reports  
422/2020**

Monthly Reports

1. Planning & Development Services -November 2020
2. Police Department - -November 2020
3. Fire Company - November 2020
4. BCTP Compliance History Report - December 2020
5. BCTP Flow Data - December 2020

6. Public Works Activity Report - December 2020
7. Utilities Department Activity Report - December 2020
8. Property Tax Collections - October 2020
9. Information Technology Report - December 2020
10. Communications Report - December 2020
11. Budget & Balance Sheet Report - November 2020
12. Open Records Summary - November 2020
13. Cranberry Highlands Golf Report - December 2020
14. EMS Monthly Report - November 2020

**Additional Business**

**Adjournment**

34. Motion to Adjourn