



MEMO

TO: Michael Malak, Director, Engineering & Environmental Services
FROM: Tim Zinkham, Manager, Engineering Services
DATE: December 7, 2020
SUBJECT: MSA Thruway Construction Phase
Supplement for Construction Phase Services

The Board of Supervisors have previously approved HRG's proposal for Construction Phase Services for the construction of the MSA Thruway. That proposal included review of shop drawings, attendance at progress meetings, responding to RFI's and final completion inspections.

Due to the complexity of the project, additional Services are necessary to complete the project. Accordingly, HRG has provided an additional proposal for Construction Services for the remaining construction of the project. I have reviewed the Scope of Services and have determined that the proposal is consistent with costs and also in-line with the earlier phases of this construction project.

It is my recommendation to move forward with the Supplement for Construction Phases Services with HRG in the Not to Exceed amount of \$ 40,000.00

TSZ/dm

Enclosure

I:\Engineering\purchase.justification.MSATHruway.HRG.Supplement.Construction.Phase.Services.docx