

# MINUTES

## Cranberry Township Board of Supervisors

### Special Meeting

### Tuesday, September 8, 2020

#### **Supervisors:**

Richard Hadley  
Bruce Hezlep  
Bruce Mazzoni  
John Skorupan

#### **Staff Present:**

Jerry Andree - Township Manager  
Lori Coon - Recording Secretary  
Chad Julkowski - Manager, Information Systems  
Adam Osterrieder - Assistant Township Manager  
Michael Palombo - Township Solicitor  
Daniel Santoro - Deputy Township Manager

#### **Guest:**

Anthony Ditka – Township Bond Counsel

#### **Call to Order - Chairman Hadley**

Chairman Hadley called the virtual meeting, conducted via GotoWebinar, to order at 8:00 a.m.

#### **1. Pledge of Allegiance**

An audio recording of the salute to the flag was played.

#### **2. Roll Call**

When the meeting was called to order, the quorum consisted of Chairman Hadley, Supervisor Hezlep, Supervisor Mazzoni and Supervisor Skorupan.

Chairman Hadley commented Supervisor Skorupan was joining us via telephone.

#### **3. Announcement**

#### **4. Important Information Concerning Public Comment:**

Chairman Hadley announced citizens wishing to be included in the public comment portion of

this meeting should follow instructions provided on this weblink:  
<https://www.cranberrytownship.org/boardmeeting>

Chairman Hadley also announced citizens unable to connect on-line, were asked to call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 p.m. on the day before the meeting and leave your comment, along with your name and address.

**5. Public Comment (anything on or off the Agenda)**

There was no public comment submitted for this meeting.

**6. Consideration of Ordinance No. 2020-496 - providing for the refinancing of a general obligation note through the Butler County Infrastructure Bank**

Motion to adopt Ordinance No. 2020-496, providing for the refinancing of a general obligation note through the Butler County Infrastructure Bank.

Anthony Ditka, Township Bond Counsel, provided an overview of the Butler County Infrastructure Bank loan pool which enabled municipalities in the County to borrow monies at a reduced rate. Mr. Ditka explained that the County now has the opportunity to reduce the rate through refinancing. Mr. Ditka said refinancing will save the Township approximately \$352,000.00 over the next eight years.

**VOTING**

Motion by: Hadley, Richard  
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole			
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

**7. Personnel**

Dan Santoro provided a summary of the hiring process for both the Assistant Township Manager position and the Director of Engineering position. Mr. Santoro stated advertising for the positions started in January and February of 2020 and then recruitment was put on hold due COVID-19. Mr. Santoro said the search was resumed with the assistance of a consultant. Mr. Santoro stated many candidates were interviewed.

Motion to ratify the hire of Lucas Martsolf, Assistant Township Manager, at a semi-monthly rate of \$4,924, effective October 12, 2020.

**VOTING**

Motion by: Hadley, Richard  
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole			
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Motion to ratify the hire of Michael Malak, Director, Engineering & Environmental Services, at a semi-monthly rate of \$4,908.34, effective October 1, 2020.

**VOTING**

Motion by: Hadley, Richard

Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole			
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

**Adjournment**

8. Motion to Adjourn

The meeting adjourned at 8:11 a.m.

**VOTING**

Motion by: Hadley, Richard

Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole			
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon, Recording Secretary