

MINUTES

Cranberry Township Board of Supervisors

Regular Meeting

Thursday, June 4, 2020

Supervisors:

Richard Hadley
Bruce Hezlep
Mike Manipole
Bruce Mazzoni
John Skorupan

Staff Present:

Jerry Andree, Township Manager
Bert Bertoncello, Assistant Township Manager
Lori Coon, Assistant Executive Secretary
Ron Henshaw, Director, Planning & Development Services
Chad Julkowski, Manager, Information Systems
Adam Osterrieder, Assistant Township Manager
Michael Palombo, Township Solicitor
Daniel Santoro, Deputy Township Manager
Tim Schutzman, Interim Township Engineer
Tim Zinkham, Interim Director, Engineering

Call to Order - Chairman Hadley

1. Pledge of Allegiance/Roll Call

Chairman Hadley called the virtual meeting to order at 6:30 p.m. When the meeting was called to order, all Supervisors were present and able to participate in the virtual meeting.

2. Announcement

To encourage social distancing and respect the Governor's order to stay at home while continuing the business of the Township during the COVID-19 pandemic, the Board of Supervisor's Regular Meeting was held via GoToWebinar. The meeting was made available for the public to listen and view the agenda and presentation through a link on the Cranberry Township website.

3. Executive Session

Chairman Hadley announced that the Board met in Executive Session immediately prior to this meeting to discuss a matter concerning Real Estate.

4. Important Information Concerning Public Comment:

Chairman Hadley announced citizens wishing to be included in the public portion of the meeting, as well as those providing testimony, were asked to follow instructions provided on the following weblink:

<https://www.cranberrytownship.org/boardmeeting>

Chairman Hadley also announced that citizens unable to connect on-line were asked to call the Manager's Office at 724-776-4806 ext. 1103 by 5:00 p.m. on the day of the meeting and leave their comment, along with their name and address. Presentations for public hearings were available for public view at this weblink

<https://www.cranberrytownship.org/87/Public-Notices>

5. Public Comment (Any item on or off the Agenda)

There were no public comments at the meeting.

Administration - Chairman Hadley

6. Remittance Proposals & Payroll Warrants:

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal APR20WIR dated 4/30/20
2. Remittance Proposal APR20PPD dated 4/30/20
3. Remittance Proposal MAY20PP1 dated 5/5/20
4. Remittance Proposal MAY20PP2 dated 5/12/20
5. Remittance Proposal MAY20MID dated 5/20/20
6. Remittance Proposal MAY20REF dated 5/26/20
7. Remittance Proposal JUN20BIG dated 6/5/20
8. Payroll Warrant S0820 dated 4/30/20
8. Payroll Warrant 092020 dated 5/1/20
9. Payroll Warrant 102020 dated 5/15/20
10. Payroll Warrant S0920 dated 5/15/20

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

7. Meeting Minutes:

Motion to approve the minutes of the May 7, 2020 Regular Meeting.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

8. Disposition of Records

Motion to adopt Resolution No. 2020-32 authorizing the disposition of Township records.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Planning & Development Services - Supervisor Skorupan

9. PR #25706 - Meeder - Phases 5 & 6 Final Land Development (TLD 6/20/20)

Motion to adopt Resolution No. 2020-33, granting Final Land Development Approval for Phases 5 and 6 consisting of 49 townhouse units to be located in the Meeder development located between Rochester Road, Unionville Road, Ogle View Road and Route 19 on 28.5 acres in the CCD-2 zoning district.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

10. PR #25710 - Meeder - Phases 7, 10 & 11 Final Land Development (TLD 6/20/20)

Motion to adopt Resolution No. 2020-34, granting Final Land Development Approval for Phases 7, 10 and 11 consisting of 9 townhouse units and 50 single family residential lots to be located in the Meeder development located between Rochester Road, Unionville Road, Ogle View Road and Route 19 on 28.5 acres in the CCD-2 zoning district.

Ron Henshaw provided an overview of the plan. Mr. Henshaw stated that there have been no changes to the plan. The applicant's representative Anthony Faranda-Diedrich of Rochester Road Investment Company noted that he was happy to have the support and happy to see progress continue at the Meeder Farm.

Jerry Andree stated due to the COVID-19 shutdown, there has been a change in the timing of the improvements on Rochester Road.

Ron Henshaw noted that improvements on Rochester Road have changed into a two phase project. First phase will be completed by 12/31/20. Phase One includes the signalization of the Municipal Center Driveway, Main Street and Rochester Road. Phase Two includes changes up to Graham School Road There will also be changes to the signal at Thompson Park and Rochester Roads. Phase Two will also contain some realignment and lane changes and road widening on Rochester Road. This must be completed by 12/31/21. The developer is aware of these changes.

John Skorupan asked if there was another right hand turn past the main intersection.

Ron Henshaw said there is not another permanent right hand turn past the main entrance. There is currently a temporary construction entrance on the west side of the Municipal Center driveway. In the end, there will be a right in and right out of the Meeder Plan on the east side of the intersection.

Dick Hadley reiterated that Phase One must be completed by 12/31/20 and Phase Two must be completed by 12/31/21.

Supervisor Skorupan stated the roundabout at Ogleview is slated to be started in 2020.

Ron Hensahw stated the Ogleview and Main Street intersection will be realigned by the end of 2020. It may potentially be a temporary T-intersection until the roundabout can be constructed which will be by the end of 2021.

VOTING

Motion by: Skorupan, John
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Parks & Recreation and Library - Vice-Chairman Manipole

Public Works and Engineering - Supervisor Hezlep

11. Contract Action Requests (CAR's)
12. Contract Change Orders
13. CAR #16-13-69 - Change Order - BCWPCF Expansion Rebid - General Construction

Motion to approve CAR #16-13-69 - Change Order - Brush Creek Water Pollution Control Facility Expansion Rebid - General Construction - to Mascaro Construction Co. LP for a deduction in the amount of (\$42,101.08). (Contract changes - See Description)

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

14. Contract Payments
15. CAR #16-13-70 - Final Payment - BCWPCF Expansion Rebid - General Construction

Motion to approve CAR #16-13-70 - Final Payment - Brush Creek Water Pollution Control Facility Expansion Rebid - General Construction - to Mascaro Construction Co. LP in the amount of \$142,898.92.

Supervisor Hezlep commented this is a significant step, for it is the last payment for the Brush Creek Water Pollution Control Facility.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

16. CAR #19-11-15 - Final Payment - Library Makerspace & Renovations - General Construction

Motion to approve CAR #19-11-15 - Final Payment - Library Makerspace & Renovations - General Construction - to Freedom Enterprises & Assoc. in the amount of \$43,907.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

17. CAR #19-15-04-MTF - MSA Thruway - Partial Payment to Allegheny Excavating, Inc.

Motion to approve CAR #19-15-04-MTF - MSA Thruway - Partial Payment to Allegheny Excavating, Inc. in the amount of \$114,328.58.

VOTING

Motion by: Hezlep, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

18. Contract Awards**19.** Authorizations to Bid**20.** CAR #20-12-02 - Bid Rejection and Authorization to Rebid - Rotary Amphitheater Expansion - General Construction

Motion to approve CAR #20-12-02 - Bid Rejection and Authorization to Rebid - Rotary Amphitheater Expansion - General Construction

VOTING

Motion by: Hezlep, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

21. CAR #20-13-02 - Bid Rejection and Authorization to Rebid - Rotary Amphitheater Expansion - Electrical

Motion to approve CAR #20-13-02 - Bid Rejection and Authorization to Rebid - Rotary Amphitheater Expansion - Electrical

VOTING

Motion by: Hezlep, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan			

Motion Carried

- 22.** CAR #20-14-02 - Bid Rejection and Authorization to Rebid North Boundary Park Concrete

Motion to approve CAR #20-14-02 - Bid Rejection and Authorization to Rebid North Boundary Park Concrete

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

- 23.** Purchase Awards

- 24.** Bond Release Requests

- 25.** Motion to approve the following Bond Release Requests:

189/2020

PARTIAL RELEASE

1. D2910-04-SITE - Eagle Ridge – Site Work
2. D2910-06-EWES – Eagle Ridge - Earthwork

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

- 26.** Resolution in support of additional enhancements in the Freedom Road Corridor

As part of the Board's strategy to work in partnership with the County of Butler and the communities on the Rt. 228 Corridor to advance the improvements in the Freedom Road Corridor, the Board was asked to continue to provide its support of the County's 2020 BUILD Grant Application. This application is seeking funding to continue the improvements that are already funded to Haine School Road and continue those improvements to Lovi Road in Beaver County.

Motion to adopt Resolution No. 2020-35, in support of additional enhancements in the Freedom Road Corridor

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

27. Agreement with First Energy as part of the BUILD Grant

The Township has partnered with the County of Butler in managing the design of the improvements in the Freedom Road Corridor from Commonwealth to Haine School Road. This Agreement with First Energy is associated with those improvements.

Motion to approve an Agreement with First Energy as part of the BUILD Grant and the required utility relocation, at the approximate cost of \$23,463.82

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

28. Temporary Construction Easement from Foxmoor for the construction of a roundabout on Ehrman Road

As part of the transportation improvements required for the proposed Seneca Valley School District Elementary and Middle School on Ehrman Road, the

Township obtained the necessary Easements for the construction of the Roundabout that is to be built by the School District.

Motion to approve Temporary Construction Easement from Foxmoor for the construction of a roundabout on Ehrman Road

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

29. Permanent Right-of-Way Agreement with St. Ferdinand's Church for Rochester Road Project

Motion to approve Permanent Right-of-Way Agreement with St. Ferdinand's Church for Rochester Road Project

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

30. Temporary Construction Easement with St. Ferdinand's Church for the Rochester Road Project

Motion to approve Temporary Construction Easement with St. Ferdinand's Church for the Rochester Road Project.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

31. Right-of-Way Agreement with North Suburban Land Company for Rochester Road Project

Motion to approve Right-of-Way Agreement with North Suburban Land Company for Rochester Road Project.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

32. Right-of-Way Agreement with James West Jr. for the Rochester Road Project

Motion to approve Right-of-Way Agreement with James West Jr. for the Rochester Road Project.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

33. Proposed Stormwater Management Plan for Sun Valley Development

Staff reviewed with the Board the Proposed Stormwater Management Plan for Sun Valley Development focusing on capital improvements to the stormwater management on and around LaPorte and Greenwood Drives. Following that presentation the Board considered the following motion:

Motion to authorize staff to proceed with the preparation to implement the Proposed Stormwater Management Plan for Sun Valley Development

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Public Safety - Supervisor Mazzoni

34. Ordinance Establishing Rules and Regulations for Fire Operations

Motion to adopt Ordinance No. 2020-495 (Bill No. 2020-04), amending Chapter 1 and 7 of the Township Code of Ordinances pertaining to fire and emergency services.

VOTING

Motion by: Mazzoni, Bruce
Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Solicitor

35. Additional Solicitor Business

The Solicitor did not have any additional business to discuss at this meeting.

Reports

36. Monthly Reports

1. Police Department Monthly Report for April 2020
2. Planning & Development Services Monthly Report for April 2020
3. BCTP Flow Data for May 2020
4. Public Works Monthly Activity Report for May 2020
5. BCTP Compliance History Report for May 2020
6. Open Records Summary for 5-1-20 to 5-28-20
7. Cranberry Highlands Golf Report for May 2020
8. Budget and Balance Sheet Report for April 2020
9. Property Tax Collections for April 2020
10. Fire Company Monthly Report for May 2020
11. EMS Monthly Report for April 2020
12. Technology & Communications Report for May 2020

Additional Business

37. Additional Business

Jerry Andree requested that Ron Henshaw discuss the back log of building permits due to COVID-19. Mr. Henshaw stated Township permits are rebounding well. Overall the nubmer of permits are down only about 8%. A positive achievement given the situation. The Planning and Development department is processing the permits as expediently as possible.

Chairman Hadley stated we are in difficult times. As we continue into the Green Phase, caution needs to be taken. We hope to met face to face for our meeting at the end of the month. With our facilites reopening, we must exercise caution moving forward.

Supervisor Skorupan commended staff for their hard work in preparing the Pool, Parks and playgrounds for a quick reopening.

Chairman Hadley also commended the staff for keepng up with the rules and regulations of the pandemic. He expressed that staff has done a great job.

Adjournment

38. Motion to adjourn

The meeting adjourned at 7:35 p.m.

VOTING

Motion by: Skorupan, John

Second by: Hezlep, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Lori Coon, Recording Secretary