

MINUTES

Cranberry Township Board of Supervisors Agenda Preparation Meeting Thursday, November 21, 2019

Supervisors:

Richard Hadley
Bruce Hezlep
Mike Manipole
Bruce Mazzoni
John Skorupan

Staff Present:

Jerry Andree , Township Manager
Bert Bertoncello , Assistant Township Manager
Tammy Corb , Administrative Assistant
Ron Henshaw , Director , Planning & Development Services
J.W. Johnson, Jr. , Content & Communications Specialist
Jason Kratsas , Director , Engineering & Environmental Services
Paul Lalley , Township Solicitor
Jeanne Manko , Legal Stenographer
Kevin Meyer , Police Chief
Adam Osterrieder , Director , Technology & Communications
Michael Palombo , Township Solicitor
Daniel Santoro , Assistant Township Manager

Call to Order Chairman Hadley

1. Pledge of Allegiance

Chairman Hadley called the meeting to order at 6:30 p.m. in the Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA and led the salute to the flag.

2. Roll Call

When the meeting was called to order, the quorum consisted of Chairman Hadley, Vice Chairman Manipole, Supervisor Mazzoni, Supervisor Skorupan and Supervisor Hezlep.

3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

There was no public comment at this meeting.

4. Announcement

Following roll call, but before public comment, Chairman Hadley announced the Board met in Executive Session immediately prior to this meeting to discuss litigation.

5. Consideration of MSA Thruway

Jerry Andree provided an overview of the history of the MSA Thruway Project and how the Township got to this point.

Dan Santoro briefed the Board on the positive impacts the MSA Thruway will have on the I-79 and Route 228 Corridors.

Chairman Hadley thanked Jerry Andree for his effort over the last 20 years on the MSA Thruway Project. Mr. Hadley also reaffirmed the great partnerships we have in our community, especially with MSA, who donated the land, and developers, Gary Sippel and Don Rodgers, and thanked all of them. Chairman Hadley also thanked Paul Lalley of Campbell Durrant and Beatty for their great work on this project.

6. MSA Thruway Project Funding Agreement

Motion to approve the MSA Thruway Project Funding Agreement with Sippel Enterprises, L.P.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

7. MSA Thruway Project Tri-Party Agreement

Motion to approve the Tri-Party Agreement between Sippel Enterprises, L.P., U.P.M.C. and Cranberry Township for funding of the MSA Thruway Project.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

8. CAR #19-15-02 - Contract Award - MSA Thruway - Construction

Motion to approve CAR #19-15-02 - Contract Award - MSA Thruway - Construction - to Allegheny Excavating, Inc. in the amount of \$12,048,068.16.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

9. Purchase Approval #00002005-00 - MSA Thruway Project Management/Construction Inspection Services

Motion to approve Purchase Approval #00002005-00 - MSA Thruway Project Management/Construction Inspection Services - to Whitman Requardt & Associates, LLP in the amount of \$1,119,000.00.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

10. Butler County Infrastructure Bank (BCIB)

The Board was asked at this meeting to approve a Resolution authorizing a requested distribution from the Butler County Infrastructure Bank (BCIB) to cover the construction costs associated with the award of contracts for the MSA Thruway and Water Tank Valve project by the December 10, 2019 BCIB deadline.

Motion to adopt Resolution No. 2019-77, authorizing the Township Manager to submit a request for distribution of BCIB funds in an amount not to exceed \$6,714,039.12 for the MSA Thruway and Water Tank Valve Project.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Chairman Hadley thanked Staff for making the MSA Thruway Project happen.

Supervisor Skorupan asked about the construction schedule. Dan Santoro stated construction will begin in the spring and will be complete by the end of 2021.

Supervisor Skorupan also asked about closures of Route 228. Dan Santoro clarified that lanes will remain open.

Jerry Andree recognized Jason Kratsas, Dan Santoro and Vanessa Gleason and stated it was a great team effort internally and externally.

Public Hearings

11. PR# 24926 - The Village of Cranberry Woods - Conditional Use (TLD to open public hearing 12/7/19)

The Board accepted public comment on a Conditional Use Application which revises the Village of Cranberry Woods, a Community Character Development-2 and Large Land Development for Phase 1 to include an existing Hotel with proposed Automobile Fueling Station, Retail with drive-thru, Office, and Daycare uses, on 57.11 acres in the CCD-2 zoning district.

Those wishing to speak were sworn in. Comments were recorded by Stenographer, Jeanne Manko. Ron Henshaw provided an overview of the application and explained that phase 1 is the impetus of this change. The new plan will include a Sheetz, daycare and three retail establishments.

The developer's representative, Brad Simmons of Sheffler & Co., also provided the Board with an overview of the plan.

Supervisor Skorupan asked about the parking for the retail in the southern building. Mr. Henshaw explained the parking will be shared with other buildings.

When referring to the "right in, right out" from the development onto Rt. 228 & Franklin Roads, Chairman Hadley asked if there is going to be a cement structure (island) in the plan. Mr. Kratsas commented that, since Rt. 228 & Franklin are both state roads, state regulations will be in place, and these regulations do require some type of

cement structure/island.

There was no public comment on this application.

Motion was to close the public hearing with consideration at this meeting under Planning & Development Services.

VOTING

Motion by: Manipole, Mike

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Planning & Development Services

- 12.** PR #24921 - Ericsson Storage Yard - Preliminary and Final Land Development (TLD 1/30/20)

Ron Henshaw provided a brief overview of this application.

There were no questions from the Board.

Motion adopt Resolution No. 2019-78, granting Preliminary and Final Land Development Approval for the addition of a 4,900 square foot outdoor storage area to an existing Office use located at 820 Commonwealth Drive on 1.7 acres in the SP-1 zoning district.

VOTING

Motion by: Manipole, Mike

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

- 13.** PR #24925 & PR #24926 - The Village of Cranberry Woods - Revised Preliminary Land Development & CU (TLD 1/30/20)

Motion to adopt Resolution No. 2019-79, granting Revised Preliminary Land Development & Conditional Use Approval which revises the proposed Community Character Development-2 and Large Land Development for Phase 1 to include an existing Hotel with proposed Automobile Fueling Station, Retail with drive-thru, Office,

and Daycare uses, on 57.11 acres in the CCD-2 zoning district.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

14. PR #25107 - Miller Subdivision - Prelim & Final Subdivision (TLD2/23/20)

Ron Henshaw provided a brief overview of this application.

There were no questions from the Board.

Motion to adopt Resolution No. 2019-80, granting Preliminary and Final Subdivision Approval for two lots consisting of 11.3 acres located at 511 Plains Church Road in the R-1 zoning district.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Public Works and Engineering

15. Contract Action Requests (CAR's)

16. CAR #19-17-04 - Change Order - Cranberry Township - Water Tanks - Valve Project - Rebid

Motion to approve CAR #19-17-04 - Change Order - Cranberry Township - Water Tanks - Valve Project - Rebid - to Ferri Contracting Co., Inc. in the amount of \$12,871.48 (Contract Additions - See Description)

VOTING

Motion by: Hezlep, Bruce

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

17. CAR #19-11-08 - Partial Payment - Library Makerspace & Renovations - General Construction

Motion to approve CAR #19-11-08 - Partial Payment - Library Makerspace & Renovations - General Construction - to Freedom Enterprises & Assoc. in the amount of \$128,448.00.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

18. CAR #19-12-05 - Partial Payment - Library Makerspace & Renovations - Electrical Construction

Motion to approve CAR #19-12-05 - Partial Payment - Library Makerspace & Renovations - Electrical Construction - to Westmoreland Electric Services in the amount of \$11,054.31.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

19. CAR #19-13-06 - Partial Payment - Library Makerspace & Renovations - Mechanical Construction

Motion to approve CAR #19-13-06 - Partial Payment - Library Makerspace & Renovations - Mechanical Construction - to Central Heating & Plumbing in the amount of \$22,369.50.

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

20. Bond Release Requests:

Motion to approve the following Bond Release Requests:

FINAL DENIED:

1. D2201-05-P1D1 - Cranberry Springs, Phase 1 D-1

FINAL DENIED - PARTIAL RELEASE APPROVED:

2. D0408-15-RPH2 - Park Place Revised Phase 2

PARTIAL RELEASES:

3. D0408-06-PH6 - Park Place, Phase 6
4. D2910-02-EWES - Eagle Ridge - Earthwork
5. D0408-09-PH4 - Park Place, Phase 4
6. D2802-1 - Heights at Thorn Hill
7. D2201-05-MTP - Marriott Towne Place at Cranberry Springs
8. D0307-13 - Carriage Manor, Phase II
9. D0307-17 - Carriage Manor, Phase III

VOTING

Motion by: Hezlep, Bruce
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried.

Township Manager

21. Consideration of the Tentative 2020 Budget

The Board was asked at this meeting to approve the Tentative 2020 Budget, with final consideration at the December 12th Meeting.

Chairman Hadley thanked Staff for a job well done.

Motion to authorize the advertisement of the proposed 2020 Budget, with the Board's consideration of the final 2020 Budget at the December 12th meeting.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

22. Pennsylvania Turnpike Utility Crossing License Agreement

The Pennsylvania Turnpike Commission requires the registration of all crossings either underground or overhead. Contract No. 20-01 - Interceptor No. 7 Rehabilitation - will cross under the Turnpike with a new 24-inch sewer line replacing the 15-inch sewer line that was installed in the 1960s. The License Agreement is for the new Pennsylvania Turnpike crossing to install the new 24-inch sewer line and rescinds the license for the 15-inch sewer line.

Motion to accept and sign the Pennsylvania Turnpike Utility Crossing License Agreement for the Interceptor No. 7 Rehabilitation Project.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

23. Purchase Approval #00019567-00 - Interceptor #7 Right-of-Way and Easement Acquisitions

Motion to approve Purchase Approval #00019567-00 - Interceptor #7 Right-of-Way and Easement Acquisitions - to Interstate Acquisition Services in the amount of \$5,802.55.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

24. Purchase Approval #00002004-00 - Franklin Acres Gravity Sewer Project with Breakneck Creek Regional Authority - Survey, Preliminary Design, Permitting & Final Design

Motion to approve Purchase Approval #00002004-00 - Franklin Acres Gravity Sewer Project with Breakneck Creek Regional Authority - Survey, Preliminary Design, Permitting & Final Design - to Herbert Rowland & Grubic, Inc. (HRG) in the amount of \$58,700.00.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

25. Purchase Approval #00002001-00 - CTCC 2020 Project of the Year - Rotary Amphitheater Renovations (Community Park) - Design Services

Motion to approve Purchase Approval #00002001-00 - CTCC 2020 Project of the Year - Rotary Amphitheater Renovations (Community Park) - to DesignStream LLC, in the amount of \$27,000.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

26. Purchase Approval #00002002-00 - Reynold's Project - New North Boundary Park Pavilion

Motion to approve Purchase Approval #00002002-00 - Reynold's Project - New North Boundary Park Pavilion - to Jeffrey Associates in the amount of \$72,042.00 (COSTARS 14-027).

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

27. Resolution to Accept & Sign the 2019 H2O PA Grant Application

The Board was asked at this meeting to consider the following motion:

Motion to adopt Resolution No. 2019-81, approving an application to the Commonwealth Financing Authority's H2O Program (Water Supply, Sanitary Sewer and Storm Water Projects) requesting a grant in the amount of \$325,000 to be used for the Breakneck Creek Regional Authority/Cranberry Township Joint Municipal Sewer Project.

Chairman Hadley asked if there is a match requirement. Dan Santoro confirmed there is a match requirement of 50%.

VOTING

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

28. Personnel:

The Board considered the following motion:

Motion to ratify the hire of Jesse Horner Manager, Golf Operations, Cranberry Highlands Golf Course, at a semi-monthly rate of \$2,708.34, effective December 9, 2019 and approve the hire of Josh Andree, Special Projects Coordinator, Public Works Department, at an hourly rate of \$22.00, effective December 9, 2019.

VOTING:

Motion by: Manipole, Mike
Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motions Carried

29. "Cranberry Cares" Program

The Employees of Cranberry Township have expressed a desire to build upon the already positive relationships within the community by offering to our own employees opportunities to volunteer to undertake projects within the community that enhance and improve the quality of life for our residents. This Employee-Driven Program, entitled "Cranberry Cares", will promote Community Engagement.

At the December 12th Regular Meeting, the Board will be asked to authorize the Township Manager to implement the "Cranberry Cares" program for Township Employees.

Additional Township Solicitor Business

The solicitor had no additional business to discuss at this meeting.

Jerry Andree complimented the attorneys of Campbell Durrant & Beatty for their excellent work.

Minutes

30. Meeting Minutes:

Motion to approve the following Meeting Minutes:

1. Regular Meeting of November 7, 2019
2. Special Meeting of November 13, 2019

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Remittance & Payroll Warrants

31. Remittance Proposals & Payroll Warrants:

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal OCT19WIR dated 10/31/19
2. Remittance Proposal OCT19PPD dated 10/31/19
3. Remittance Proposal NOV19MID dated 11/15/19
4. Remittance Proposal NOV19REF dated 11/18/19
5. Remittance Proposal DEC19BIG dated 12/06/19
6. Payroll Warrant 212019 dated 10/18/19
7. Payroll Warrant S2019 dated 10/31/19
8. Payroll Warrant 222019 dated 11/1/19
9. Payroll Warrant 232019 dated 11/15/19
10. Payroll Warrant S2119 dated 11/15/19

(*) Supervisor Mazzoni abstained from voting on Remittance Proposal DEC19BIG dated 12/06/19 due to a conflict of interest.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni			X
John Skorupan	X		

Motion Carried

Reports

32. Monthly Reports:

1. Planning and Development Services for October 2019
2. Police Department Monthly Recap for October 2019
3. Cranberry Public Library Director's Report for November 2019
4. Engineering Newsletter for November 2019

5. Fire Company for October 2019
6. Budget & Balance Sheet Report for October 2019
7. Property Tax Collection report for October 2019
8. Technology & Communications for November 2019
9. Cranberry Township Emergency Medical Services (CTEMS) for October 2019
10. BCTP Compliance History Report for November 2019
11. BCTP Flow Data Report for November 2019
12. Public Works Activity Report for November 2019
13. Open Records Summary - 10/31/19 to 11/21/19
14. Cranberry Highlands Golf Report for November 2019

Additional Business

Vice-Chairman Manipole announced Santa's First Stop is Friday night. Mr. Andree added that the event begins at 4:00 pm and the Butler Eagle is bringing in over 20 pieces of ice for their ice carving event. Mr. Andree gave kudos to the Butler Eagle.

Mr. Manipole also reported he received correspondence from an individual who came in contact with Cranberry Township Police Officer Josh Shimko during a recent traffic stop. This individual complimented Officer Shimko for the respect and compassion he showed her.

Adjournment

33. Motion to Adjourn

The meeting adjourned at 7:21 p.m.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Tammy Corb, Recording Secretary