



**CRANBERRY TOWNSHIP
PLANNING ADVISORY COMMISSION
REGULAR MEETING
MINUTES OF MONDAY, OCTOBER 28, 2019**

Members Present

Chrissy Koenig
John Morgan
Susan Rusnak

Staff Present

Nancy Auer , Recording Secretary
Jordan Holloway , Manager , Planning & Development Services
Anthony Schneider , Planning and Development Specialist

Call to Order

1. Salute to the Flag

Ms. Rusnak called the meeting to order at 6:00 p.m. □

2. Roll Call

Ms. Rusnak acknowledged the presence of all members except Mr. Colella and Ms. Beck, who were excused. □

Minutes

3. Minutes of September 30, 2019 Work Session

VOTING

Motion by: Morgan, John
Second by: Koenig, Chrissy

Member	YES	NO	ABSTAIN	RECUSE
Chrissy Koenig	X			
John Morgan	X			
Susan Rusnak	X			

Reports

4. Planning & Development Services Report, September 2019

Public Comment (Any item not on the agenda)

Old Business

New Business

5. PR #24921 - Ericsson Storage Yard - Preliminary and Final Land Development (TLD 1/30/20)

Consider a Preliminary and Final Land Development application for the addition of a 4,900

square foot outdoor storage area to an existing Office use located at 820 Commonwealth Drive on 1.7 acres in the SP-1 zoning district.

Mr. Holloway gave the overview of this project. □

VOTING

Motion by: Koenig, Chrissy

Second by: Morgan, John

Member	YES	NO	ABSTAIN	RECUSE
Chrissy Koenig	X			
John Morgan	X			
Susan Rusnak	X			

6. PR # - 24926 - The Village of Cranberry Woods - Conditional Use (TLD to open public hearing 12/7/19)

Consider a Conditional Use application which revises the proposed Community Character Development-2 and Large Land Development for Phase 1 to include an existing Hotel with proposed Automobile Fueling Station, Retail with drive-thru, Office, and Daycare uses, on 57.11 acres in the CCD-2 zoning district.

PR #'s 24925 and 24926 were reviewed simultaneously. □ □ □ □ Mr. Holloway gave the overview of this project. □ □ □ □ Mr. Ed More of Sheffler & Company, Mr. Donald Rodgers, Developer, and Mr. Bob Goetz of Trans Associates were available for comments from the Commission. □ □ □ □ The Commission expressed concern in reference to the stability of the vegetation wall. Mr. Rodgers advised reports have been submitted to staff in regards to the stabilization. □ □ □

VOTING

Motion by: Koenig, Chrissy

Second by: Morgan, John

Member	YES	NO	ABSTAIN	RECUSE
Chrissy Koenig	X			
John Morgan	X			
Susan Rusnak	X			

7. PR # - 24925 - The Village of Cranberry Woods - Revised Preliminary Land Development (TLD 1/30/20)

Consider a Revised Preliminary Land Development application which revises the proposed Community Character Development-2 and Large Land Development for Phase 1 to include an existing Hotel with proposed Automobile Fueling Station, Retail with drive-thru, Office, and Daycare uses, on 57.11 acres in the CCD-2 zoning district.

VOTING

Motion by: Koenig, Chrissy

Second by: Morgan, John

Member	YES	NO	ABSTAIN	RECUSE
Chrissy Koenig	X			
John Morgan	X			
Susan Rusnak	X			

8. **Conceptual Plan Review**

9. Ordinances

Bill No. 2019-02 - Chapter 27 - Short Term Rentals

Staff will review a Zoning Ordinance amendment permitting short term rentals.

Mr. Holloway reviewed both Ordinance amendments with the members and distributed paper copies for review until the next meeting. □ □ □ □ Ms. Rusnak opened the floor to any comments. □ □ □ □ Mr. Ashby Bridges of 135 Ridgemont Drive advised the Commission that he favors short term rentals and has, in the past, included an Air B & B in his home. He would like the Commission to reserve this type of rental to owner/occupied homes rather than vacant homes. □

Bill No. 2019-04 - Chapter 5 - Short Term Rental Procedures

Staff will review an amendment for Chapter 5 regulating short term rentals and bed and breakfast uses.

10. Discussion

11. Adjournment

Motion to adjourn

A motion to adjourn was made at 6:44 p.m.

VOTING

Motion by: Koenig, Chrissy

Second by: Morgan, John

Member	YES	NO	ABSTAIN	RECUSE
Chrissy Koenig	X			
John Morgan	X			
Susan Rusnak	X			

Respectfully submitted,

Nancy Auer
Recording Secretary