

MINUTES

Cranberry Township Board of Supervisors Agenda Preparation Meeting Wednesday, October 30, 2019

Supervisors:

Richard Hadley
Mike Manipole
Bruce Mazzoni

Staff Present:

Jerry Andree, Township Manager
Bert Bertoncello, Assistant Township Manager
Leaette Cavaliere, Legal Stenographer
Ron Henshaw, Director, Planning & Development Services
Jason Kratsas, Director, Engineering & Environmental Services
Kevin Meyer, Police Chief
Gretchen Moran, Recording Secretary
Adam Osterrieder, Director, Technology & Communications
Michael Palombo, Township Solicitor
Daniel Santoro, Assistant Township Manager

Call to Order Chairman Hadley

1. Pledge of Allegiance

Chairman Hadley called the meeting to order at 6:30 p.m. in the Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA and led the salute to the flag.

2. Roll Call

When the meeting was called to order, the quorum consisted of Dick Hadley, Mike Manipole and Bruce Mazzoni.

3. Public Comment (Any item on or off the Agenda except for Public Hearing Items)

Stuart Hammerschmidt commented that he has a problem with the stormwater fee because his Homeowners Association has paid to have retention plans in place and they are maintaining them.

4. Administration of Oath of Office - Fire Police Officer - Ryan Hays

The Oath of Office for a Fire Police Officer was administered to Ryan Hays by Chairman Dick Hadley. Chairman Hadley then invited Captain Todd Rice of the Fire Police to present the Fire Police badge to Amelia, Ryan's daughter, for pinning. The Board congratulated Ryan and thanked him for his service to our community.

Public Hearings

5. PR #24747 - Eagle Ridge - Revised Tentative Planned Residential Dev (TLD to open public hearing 11/8/19)

The purpose of this hearing was to accept public comment on a Revised Tentative Planned Residential Development Application for a one phase, twenty-two (22) single family residential lot development located along Old Ehrman Road on 24.61 acres in the R-1 zoning district.

Those wishing to speak were sworn in. Mr. Henshaw reviewed the plan. There was no comment from the Board and no public comment. Motion was to close the public hearing with consideration at the November 7 Regular Meeting.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

6. PR #24909 - Indoor Dog Park - Cranberry - Conditional Use (TLD to open public hearing 11/29/19)

The purpose of this hearing was to accept public comment on a revised Conditional Use Application for a one (1) story, 18,109 square foot Commercial and Private Recreation facility to be located at 2714 Rochester Road on 1.2 acres in the SP-1 zoning district.

Those wishing to speak were sworn in. Mr. Henshaw reviewed the plan. Vice Chairman Manipole asked about the dark patch on the plan and Mr. Henshaw said that is a rain garden. There was no other comment from the Board and no public comment. The motion was to close the public hearing with consideration at the November 7 Regular Meeting.

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

7. Bill No. 2019-06 - Ordinance Amendment - Chapter 22 (Subdivision & Land Development Ordinance)

The purpose of this hearing was to accept public comment on an Ordinance Amendment to Chapter 22 (Subdivision & Land Development Ordinance) consisting of revisions to the signature blocks for recording pages of mylars for recording purposes.

Those wishing to speak were sworn in. Mr. Henshaw explained the changes to this ordinance are to clean up the signature block. There was no comment from the Board and no public comment. Motion was to close the public hearing with consideration at the November 7 Regular Meeting.

VOTING

Motion by: Manipole, Mike

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

Planning & Development Services

8. PR #24748 - Eagle Ridge - Revised Final Planned Residential Dev (TLD 11/14/19)

At the November 7th Regular Meeting, the Board will be asked to consider Revised Final Planned Residential Development Approval for a one phase, twenty-two (22) single family residential lot development located along Old Ehrman Road on 24.61 acres in the R-1 zoning district.

9. PR #25008 - Wahl Subdivision - Prelim & Final Subdivision (TLD1/30/20)

At the November 7th Regular meeting, the Board will be asked to consider Preliminary and Final Subdivision Approval for two lots totaling approximately 4.1 acres located at 3 David Hill Road in the R-1 zoning district.

10. PR #25005 - Reserve at Eagle Hill Amendment No. 4 - Prelim/Final Subdivision (TLD 1/30/20)

At the November 7th Regular Meeting, the Board will be asked to consider Lot Line Revision Approval to create lots on Unit 116 within the Reserve at Eagle Hill development located along Moyer Hill Drive.

- 11.** Bill No. 2019-07 - Ordinance Amendment - Chapter 17 (Public & Private Improvements Code)

At the November 7th Regular meeting, the Board will be asked to consider for adoption Bill No. 2019-07, Chapter 17 (Public & Private Improvements Code) consisting of revisions made to Attachment 7, Operation and Maintenance (O & M) Agreement.

Public Works and Engineering

- 12.** Contract Action Requests (CAR's)

- 13.** CAR #16-13-67 - Change Order - BCWPCF Expansion Rebid - General Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #16-13-67 - Change Order - Brush Creek Water Pollution Control Facility Expansion Rebid - General Construction - to Mascaro Construction Co., L.P. in the amount of \$35,699.31.

- 14.** CAR #19-11-06 - Change Order - Library Makerspace & Renovations - General Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-11-06 - Change Order - Library Makerspace & Renovations - General Construction - to Freedom Enterprises & Assoc. in the amount of \$138,565.00.

- 15.** CAR #19-12-04 - Change Order - Library Makerspace & Renovations - Electrical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-12-04 - Change Order - Library Makerspace & Renovations - Electrical Construction - to Westmoreland Electric Services in the amount of \$9,521.00.

- 16.** CAR #19-17-03 - Change Order - Cranberry Township - Water Tanks - Valve Project - Rebid

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-17-03 - Change Order - Cranberry Township - Water Tanks - Valve Project - Rebid - to Ferri Contracting Co., Inc. Change of completion dates: West Tank - completed by December 31, 2019 and South Tank - completed by April 30, 2020.

- 17.** CAR #18-04-14 - Change Order - Fire Station Expansion - Renovations - Electrical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #18-04-14 - Change Order - Fire Station Expansion - Renovations - Electrical Construction - to McCurley Houston Electric, Inc. in the amount of \$34,949.71.

- 18.** CAR #18-04-15 - Final Payment - Fire Station Expansion - Renovations - Electrical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #18-04-15 - Final Payment - Fire Station Expansion - Renovations - Electrical Construction - to McCurley Houston Electric, Inc. in the amount of \$64,595.46.

- 19.** CAR #18-06-18 - Final Payment - Fire Station Expansion - Renovations - Plumbing Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #18-06-18 - Final Payment - Fire Station Expansion - Renovations - Plumbing Construction - to Vrabel Plumbing Co, LLC in the amount of \$29,948.00.

- 20.** CAR #19-11-07 - Partial Payment - Library Makerspace & Renovations - General Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-11-07 - Partial Payment - Library Makerspace & Renovations - General Construction - to Freedom Enterprises & Assoc. in the amount of \$61,233.00.

- 21.** CAR #19-12-03 - Partial Payment - Library Makerspace & Renovations - Electrical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-12-03 - Partial Payment - Library Makerspace & Renovations - Electrical Construction - to Westmoreland Electric Services in the amount of \$19,662.91.

- 22.** CAR #19-14-03 - Partial Payment - Library Makerspace & Renovations - Plumbing Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-14-03 - Partial Payment - Library Makerspace & Renovations - Plumbing Construction - to Newman Plumbing, Inc. in the amount of \$12,510.00.

- 23.** CAR #19-13-05 - Partial Payment - Library Makerspace & Renovations - Mechanical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #19-13-05 - Partial Payment - Library Makerspace & Renovations - Mechanical Construction - to Central Heating & Plumbing in the amount of \$37,062.00.

24. CAR #16-16-54 - Partial Payment - BCWPCF Expansion Rebid - Electrical Construction

At the November 7th Regular Meeting, the Board will be asked to consider CAR #16-16-54 - Partial Payment - Brush Creek Water Pollution Control Facility Expansion Rebid - Electrical Construction - to Westmoreland Electric Services in the amount of \$244,664.97.

25. FOR CONSIDERATION THIS EVENING:

Motion to approve the following Bond Release Requests:

FINAL RELEASE

1. D0618-04-SITE - Franklin Crossing, Phase 1
2. D2512-01-P2EW - Forest Edge, Phase 2 - Earthwork & Grading

FINAL RELEASE DENIED - PARTIAL RELEASE APPROVED

3. D0408-14-RPH2 - Park Place Revised Phase 2
4. D0408-14-PHM3 - Park Place Phase M3
5. D0618-03-PH2 - Franklin Crossing, Phase 2
6. D2611-01 - Progress Avenue Assoc. Distribution Warehouse, 50 Progress Ave.
7. D2613-04 - Cranberry Square Annex, 20269 Route 19

PARTIAL RELEASE

8. D0408-06-PH35 - Park Place, Phases 3 & 5
9. D0408-08-PH4 - Park Place, Phase 4
10. D0408-18 - Park Place, Phase 1
11. D2201-07-P1D2 - Cranberry Springs, Phase 1-D-2
12. D2409-19 - The Glen at Woodside
13. D2702-05 - Franklin Square, 1656 Rt. 228
14. D2815-04 - Bank of America, 20133 Route 19
15. D2901-03 - Courtyards at Willow Grove
16. D2910-01-EWES - Eagle Ridge - Earthwork
17. D5050-08-PH9 - Ehrman Farms, Phase 9

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

Township Manager

26. FOR BOARD CONSIDERATION THIS EVENING:

Personnel

Two (2) recommended motions attached.

Two motions as follow:

1. Motion to ratify the hire of John Johnson, Jr. (J.W.), Content & Communications Specialist, Technology & Communications Department, at an hourly rate of \$25.00, effective November 4, 2019.
2. Motion to ratify the transfer of Joseph Reich, Utility III, Sewer and Water Division, in the Public Works Department, at an hourly rate of \$24.30, effective November 4, 2019.

VOTING

Motion by: Manipole, Mike

Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

27. Purchase Approval #00019542-00 - 2019 Ford F350 4x4 Truck with Service Body (DPW)

At the November 7th Regular Meeting, the Board will be asked to consider Purchase Approval #00019542-00 - 2019 Ford F350 4x4 Truck with Service Body (DPW) - to Tri Star Motors (COSTARS 025-245) in the amount of \$16,925 (with trades).

28. Purchase Approval #00019534-00 - Dog Park Phase 1 Design and Construction Documents

At the November 7 Regular Meeting, the Board will be asked to consider Purchase Approval #00019534-00 - Dog Park Phase 1 Design and Construction Documents - to Herbert, Rowland & Grubic, Inc. in the amount of \$44,360.00.

29. Purchase Approval #00002000-00 - Three 2020 Police Dodge Chargers

At the November 7th Regular Meeting, the Board will be asked to consider Purchase Approval #00002000-00 - Three 2020 Police Dodge Chargers - to Tri Star Motors (COSTARS #013-147) in the amount of \$61,530.00 (with trades).

30. Purchase Approval #00019546-00 - Office 365 Migration

At the November 7th Regular Meeting, the Board will be asked to consider Purchase Approval #00019546-00 - Office 365 Migration - to Susan Hanley, LLC in the amount of \$44,400.00.

31. Purchase Approval #00019548-00 - North Boundary Park (former Reynolds Property) DCNR Design and Construction Documentation Submission Required by Grant

At the November 7th Regular Meeting, the Board will be asked to consider Purchase Approval #00019548-00 - North Boundary Park (former Reynolds Property) DCNR Design and Construction Documentation Submission Required by Grant- to Herbert, Rowland & Grubic (HRG) in the amount of \$25,200.00.

32. Resolution Accepting Streets into the Township Public Road System

At the November 7 Regular Meeting, the Board will be asked to consider a Resolution accepting certain streets into the Township public road system. The streets are in Carriage Manor Phases 2 and 3, Franklin Crossings Phases 1 and 2, Glen at Woodside, Park Place Phase 2, Park Place Phases 3 and 5 and Park Place Phase 4.

33. Stormwater Program

Jason Kratsas updated the Board on the status of the Stormwater Program, along with a proposed agreement with the General Authority.

Jason noted the Township held a public forum and has gone out to meet with a significant number of non-residential locations to explain the stormwater program. The General Authority approved all the documents. Chairman Hadley asked how we came to set these rates and Jason said it is a base rate utility approach and everybody pays into the base rate program. The costs we are seeing are not just in Cranberry Township and that is why we started looking at a whole system-wide approach. The Supervisors will consider the Agreement with the General Authority at the November 7 Regular Meeting.

34. FOR BOARD CONSIDERATION THIS EVENING:

SHACOG 2019 Fall Commodities

Motion to approve the SHACOG 2019 Fall Commodities as follows:

Pesticides - Advanced Turf Solutions Inc.
E.H. Griffith, Inc.
Helena Agri-Enterprises LLC
Harrell's
Nutrien Solutions

Gasoline/Diesel Fuel - Glassmere Fuel Service, Inc.

Liquid Magnesium Chloride - Environmental Energy Solutions

VOTING

Motion by: Manipole, Mike
Second by: Mazzoni, Bruce

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

Additional Township Solicitor Business

Township Solicitor had no additional business for this meeting.

Minutes

35. Meeting Minutes:

At the November 7th Regular Meeting, the Board will be asked to consider the following Meeting Minutes:

1. Minutes of the October 3rd Regular Meeting

Remittance & Payroll Warrants

36. At the November 7th Regular Meeting, the Board will be asked to consider the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal SEP19WIR dated 9/30/19
2. Remittance Proposal SEP19PPD dated 9/30/19
3. Remittance Proposal OCT19MID dated 10/23/19
4. Remittance Proposal OCT19REF dated 10/23/19
5. Remittance Proposal NOV19BIG dated 11/08/19
6. Payroll Warrant 192019 dated 9/20/19
7. Payroll Warrant S1819 dated 9/30/19
8. Payroll Warrant 202019 dated 10/4/19
9. Payroll Warrant S1919 dated 10/15/19

Reports

37. Monthly Reports:

1. Planning & Development Services Report for September 2019
2. Police Department Monthly Recap for September 2019
3. Engineering Newsletter for October 2019
4. Budget and Balance Sheet for September 2019
5. Property Tax Collections for September 2019
6. Public Works Activity for October 2019

7. BCTP Flow Data for October 2019
8. BCTP Compliance History for October 2019
9. Cranberry Public Library Director's Report for October 2019
10. Cranberry Township Emergency Medical Services (CTEMS) for September 2019
11. Fire Company for September 2019
12. Cranberry Highlands Golf Report for October 2019
13. Technology and Communications for October 2019
14. Open Records Summary - 9/27/19 to 10/30/19

Additional Business

Adjournment

38. Motion to Adjourn

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Mazzoni	X		

Motion Carried

The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Gretchen Moran, Recording Secretary