

CRANBERRY PUBLIC LIBRARY

Director's Report

October 2019

- **Personnel**
 - 10/4 – Have conducted 3 interviews for 2 vacant Children's Clerk positions
 - One position has been offered to and accepted by Ratna Gorur who will start on Tues, Oct. 22
 - One position has been offered to and accepted by Jon Clendaniel who will start on Weds, Oct. 23
- **Strategic Planning**
 - CTCC Project of the Year
 - 10/7 - Members of the Policy Committee met township and legal representatives concerning makerspace policy and procedure; policy(ies) for the space are a work in progress
 - Leslie's office and the staff workroom are complete enough that they were able to move back into the space
- **New Castle District**
 - Libraries in the district have been informed that we are now a part of the new regional collaboration, SNOE Library District. What exactly this means will be made clear at the November district meeting.
- **State of PA Library News**
- **Butler County Federated Library System**
 - 10/2 – Director's meeting was held at Mars library; conversation was focused on the malware recovery progress and plan moving forward
 - Work on the 2020 system budget has begun
- **Grants**
 - 10/10 - \$5,000 request for equipment funding for The Forge has been submitted to Fresenius Kabi
- **Financial / Fundraising**
 - 2019/20 Annual Campaign is underway; funds from this year's campaign go directly into the library's general operating account
 - 10/10 – There is currently \$127,455.32 in the Project of the Year account at Farmers National Bank
 - 10/10 – Received Seven Fields payment in the amount of \$14,435; request for a 3% increase (\$433.00) denied
 - 10/17 – Cranberry Sunrise Notary is donating \$5,000 to the Forge Ahead project; Leslie and Harmony will attend their meeting on 10/25 to receive the donation
- **Technology**
 - See note above under Butler County Federated Library System
- **Community Outreach / Marketing**
 - Dianne McCauley and Leslie are working with Sherwood Oaks on possibly holding quarterly outreach programs for residents there
 - Friday, November 22 – Santa's First Stop – board volunteers needed to staff the library's table
- **Continuing Education**
 - 10/14 – Library staff had an in-service day training; everyone "attended" a customer service webinar on serving homeless patrons; while our service area does not have a large homeless population, the content of the webinar can, and should, be applied to serving all library visitors
 - 10/10-16 – Leslie attended the Pennsylvania Library Association's annual conference in Erie, PA; see attached conference report
- **Friends of the Library**
 - Friends are selling Lottery Calendars for January 2020; \$10.00 per number; cash winnings determined based on the PA Daily Number, Evening Drawing, Pick 3

• **Statistics:**

	September 2018	September 2019	YTD 2018	YTD 2019
CIRCULATION	21,347	18,445	211,701	173,092
ACTIVE MEMBERSHIP CARDS	178	153	29,254	30,378
JUV PROGRAM ATTENDANCE	900	1,113	10,135	13,557
ADULT PROGRAM ATTENDANCE	94	98	1,543	1,767
TEEN PROGRAM ATTENDANCE	49	78	1,202	911
NON-LIBRARY MEETING ROOM USE	29	15	181	196
SMALL MEETING ROOM USE	72	135	1,200	1,305
INTERNET USE	1,511	1,941	16,193	14,702
DATABASE SEARCHES	519	439	7,881	7,630
DOOR COUNT	10,592	9,936	126,231	166,911

*** Note –** Closed early September 23-30 due to construction safety issues

Program Highlights

- **Big Foot Program** – Thursday, October 24 @ 6:30pm – Learn about the history and local sightings of this mysterious creature
- **Kids' Halloween Bash** – Thursday, October 24 from 6-7pm
- **Witches of Western PA** – Tuesday, October 29 @ 6:30pm – Tom White, local author, professor, and archivist is back! His presentations are fantastic! Engaging and seasonally appropriate fun!
- **Why Pittsburgh: A Story of Innovation** – Sunday, November 3 from 2-3pm – in conjunction with Cranberry Township Historical Society, Anne P. Madarasz from the Heinz History Center will be presenting
- **Roads and Rail Leading to Butler County: A Pictorial History** – Sunday, November 17 from 2-3pm – in conjunction with the Cranberry Township Historical Society, Amy Steele, Director of the Northland Public Library will be presenting
- **Sesame Street Day** – Friday, November 9 from 11am-1pm
- **Ongoing programs (Run from September – May)**
 - 3 adult book clubs
 - Adult Discussion Group
 - Infant Storytimes
 - ABC Storytimes (preschool)
 - **Teen Writers Club – new fall 2019**
 - LEGO Club
 - Tail Waggin' Tutors
 - Genealogy Classes
 - **Tween/Teen Open Game Nights – new fall 2019**
 - Teen Advisory Board
 - Teen DIY Club
 - Drop In STEAM Lab
 - Homeschool Crafternoon
 - **Craft a Connection Kid's Book Club – new fall 2019**
 - Teen Book Club
 - Computer Classes