

AGENDA

Cranberry Township Board of Supervisors

Regular Meeting

Thursday, September 5, 2019 6:30 PM

Call to Order - Chairman Hadley

1. Pledge of Allegiance/Roll Call
2. Announcement
3. Public Comment (Any item on or off the Agenda)

4. PUBLIC HEARINGS: 344/2019

5. PR #24104 - Park Place - Conditional Use (TLD to hold subsequent hearing 10/4/19)
233/2019

Accept public comment on a Conditional Use application to revise the design of Phases 6, 7, and 8 of the Park Place CCD-2 Development by revising the types of residential units and reducing the number of residential units by 87 units on 195 acres located north of Rochester Road and east of Powell Road.

This Public Hearing will be continued without presentation.

Recommended motion: Motion to continue the Public Hearing to the September 26 Agenda Preparation Meeting.

6. PR #24306 - Hope Evangelical Lutheran Church - Conditional Use (TLD to open public
281/2019 hearing 9/6/19)

Accept public comment on a Conditional Use application for the addition of a Cemetery use to an existing Religious Establishment located on an existing site located at 8070 Rowan Road in the SP-1 zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of adoption at this meeting under Planning & Development Services)

7. PR #24319 - Fresenius Kabi Building Expansion - Conditional Use (TLD to open public hearing 9/5/19)
293/2019

Accept public comment on a Conditional Use application for a one (1) story, 14,900 square foot building addition to an existing Light Manufacturing establishment and the addition of a 2,000 square foot Utility Building located at 770 Commonwealth Drive on 4.7 acres in the SP-1 zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of adoption at this meeting under Planning & Development Services)

8. PR #24322 -Ron Lewis Display Area - Conditional Use (TLD to open public hearing 9/5/19)
297/2019

Accept public comment on a Conditional Use application for a Vehicle Display Area consisting of 50 spaces on .931 acres located at 21191 Route 19 in the PIC zoning district.

(Following public comment and provided no additional testimony is needed, it is the recommendation to close the public hearing with consideration of adoption at this meeting under Planning & Development Services)

Administration - Chairman Hadley

9. Meeting Minutes:
319/2019

Motion to approve the Minutes of the July 25th Agenda Preparation Meeting.

10. Remittance Proposals & Payroll Warrants:
315/2019

Motion to approve the following Remittance Proposals & Payroll Warrants:

1. Remittance Proposal JUL19WIR dated 7/31/19
2. Remittance Proposal JUL19PPD dated 7/31/19
3. Remittance Proposal AUG19MID dated 8/20/19
4. Remittance Proposal AUG19REF dated 8/28/19
5. Remittance Proposal SEP19BIG dated 9/06/19
6. Payroll Warrant 152019 dated 7/26/19
7. Payroll Warrant S1419 dated 7/31/19
8. Payroll Warrant 162019 dated 8/9/19
9. Payroll Warrant S1519 dated 8/15/19

11. Presentation of new Customer Portal for Sewer and Water Customers
312/2019

This evening, Staff will update the Board on the new on-line services that will soon be available to our Utility Customers through a new customer portal.

12. Update on the Development of a Stormwater Management Program
343/2019

Staff is continuing to work to prepare a comprehensive program to maintain and expand the Township's stormwater management capabilities. In addition, the Program will be designed to meet the Township's MS4 permit requirements as mandated by the State and Federal governments. The program would be funded through a dedicated fee that would be levied by the Township's General Authority. It is anticipated staff will be able to present a detailed Program to the Board of Supervisors at your Thursday, September 26 Board meeting. A series of meetings have been scheduled to discuss this proposed Program. A public open house on this topic is scheduled for Wednesday, October 9, 2019 in Council Chambers from 4:00 pm to 7:00 pm.

13. Minimum Municipal Obligation (MMO) for the Uniformed and Non-Uniformed Pension Plans for the Year 2020
304/2019

Motion to adopt Resolution No. 2019-____, establishing the Township's Minimum Municipal Obligation for the Uniformed and Non-Uniformed Pension Plans for the Year 2020.

14. Fee Resolution - Sewer Service Adjustments
331/2019

Motion to adopt Resolution No. 2019-____, updating the Township Fee Resolution to reflect Sewer Service Adjustments.

15. Personnel
327/2019

Two (2) recommended motions attached.

16. Cranberry Township Community Chest (CTCC) and Township Collaboration
349/2019

CTCC and the Township have worked collaboratively in advancing the shared visions of both organizations to much success. As CTCC continues to grow in its scope and outreach, both CTCC and the Township would like to more formalize those collaborative efforts through MOUs between the parties. Accordingly, the Board is being asked to consider the following motion:

Motion to approve Resolution No. 2019-____, confirming the importance of the continuing collaboration between the CTCC and the Township and authorizing the Township Manager to develop MOUs with CTCC on specific initiatives pursuant to Board policy and budget direction.

17. Application for Funding through the SPC Transportation Alternatives Set-Aside Program
351/2019

Motion to adopt Resolution No. 2019-____, providing for the submission of an application for funding through the Southwestern Pennsylvania Commission (SPC) Transportation Alternatives Set-Aside Program for the Fernway Bicycle and Pedestrian Implementation Plan.

Planning & Development Services - Supervisor Skorupan

18. PR #24491- Park Place Amendment No. 34 - Prelim/Final Subdivision (TLD 11/22/19)

316/2019

Motion to adopt Resolution No. 2019-____, granting Lot Line Revision Approval to create lots on Lot 6J and Lot 6M within the Park Place development.

19. PR #24306 - Hope Evangelical Lutheran Church - Conditional Use (TLD 8/31/19)

325/2019

Motion to adopt Resolution No. 2019-____, granting Conditional Use Approval for the addition of a Cemetery use to an existing Religious Establishment located on an existing site located at 8070 Rowan Road in the SP-1 zoning district.

20. PR #24318 & PR #24319 - Fresenius Kabi Building Expansion - Revised Preliminary and Final Land Development & CU (TLD 10/26/19)

292/2019

Motion to adopt Resolution No. 2019-____, granting Revised Preliminary & Final Land Development and Conditional Use Approval for a one (1) story, 14,900 square foot building addition to an existing Light Manufacturing establishment and the addition of a 2,000 square foot Utility Building located at 770 Commonwealth Drive on 4.7 acres in the SP-1 zoning district.

21. PR #24320 -Ron Lewis Plan of Lots Consolidation Plan No. 1 - Preliminary and Final

295/2019 Subdivision (TLD 10/26/19)

Motion to adopt Resolution No. 2019-____, granting Preliminary and Final Subdivision Approval for the consolidation of .931 acres located at 21191 Route 19 in the PIC zoning district.

22. PR #24321 & PR #24322 - Ron Lewis Display Area - Preliminary and Final Land Development & CU (TLD 10/26/19)

296/2019

Motion to adopt Resolution No. 2019-____, granting Preliminary & Final Land Development and Conditional Use Approval for a Vehicle Display Area consisting of 50 spaces on .931 acres located at 21191 Route 19 in the PIC zoning district.

23. PR #24316 - Cranberry Family Dentistry - Preliminary and Final Land Development (TLD

294/2019 10/26/19)

Motion to adopt Resolution No. 2019-____, granting Preliminary and Final Land Development Approval for a 5,200 square foot Office Building on 1 acre located at 9002 Marshall Road in the SP-1 zoning district.

24. PR #24490 - Reserve at Eagle Hill Amendment No. 3 - Prelim/Final Subdivision (TLD

317/2019 11/22/19)

Motion to adopt Resolution No. 2019-____, granting Lot Line Revision Approval to create lots on Unit 105 within the Reserve at Eagle Hill development located along Moyer Hill Drive.

- 25.** PR #24535 - Henry Farm Plan of Lots No. 2 - Prelim & Final Subdivision (TLD 11/22/19)
322/2019 Motion to adopt Resolution No. 2019-____, granting Preliminary and Final Subdivision Approval for two (2) lots totaling approximately 91 acres located at 2811 Rochester Road in the R-2 zoning district.
- 26.** Appointment to fill a vacancy on the Zoning Hearing Board
328/2019 Motion to approve the appointment of Jason Hurst to the vacant position on the Zoning Hearing Board with a five (5) year term expiring December 31, 2024.

Parks & Recreation and Library - Vice-Chairman Manipole

- 27.** Presentation on Recommendations from the K-9 Connection Committee and Master Plan
345/2019 for Community Park North, Public Safety Training Area and Public Works Operations Area

Over the past year, a group of residents has been meeting under the mantle of the K-9 Connection Committee and evaluating ways to increase pet-friendly policies for our Township Parks. This evening staff will present the recommendations of that Committee, along with the proposed Master Plan that includes Cranberry Park North, Public Works Operations Area and the Public Safety Training Area, which incorporates the recently acquired property.

Following the presentation and discussion, the Board is being asked to consider the following action:

1. Motion to authorize the advertisement of any necessary ordinance amendments that are required to implement the recommended program for the Board's consideration at the October 3rd Regular meeting.
2. Motion to authorize the Township Manager to begin the process to relocate the Rotary Dog Park to the new location in Cranberry Park North.
3. Motion to approve the proposed Master Plan for Cranberry Park North, the Public Safety Training Area and the Public Works Operations Area.

Public Works and Engineering - Supervisor Hezlep

- 28.** Contract Action Requests (CAR's)
- 29.** Contract Change Orders

- 30.** CAR #16-13-65 - Change Order - BCWPCF Expansion Rebid - General Construction
339/2019
Motion to approve CAR #16-13-65 - Change Order - Brush Creek Water Pollution Control Facility Expansion Rebid - General Construction - to Mascaro Construction Co., LP in the amount of \$85,672.19 (Contract Additions - See Description)
- 31.** CAR #19-01-03 - Change Order - Burke Road Improvement Project
332/2019
Motion to approve CAR #19-01-03 - Change Order - Burke Road Improvement Project - to Youngblood Paving, Inc. in the amount of \$12,150.60. (Contract Addition - See Description)
- 32.** CAR #19-02-04 - Change Order - Superpave Street Resurfacing 2019
333/2019
Motion to approve CAR #19-02-04 - Change Order - Superpave Street Resurfacing 2019 - to Youngblood Paving, Inc. in the amount of \$29,760.00 (Contract Addition - See Description)
- 33.** Contract Payments
- 34.** CAR #18-14-06 - Final Payment - MSA Thruway - 16 inch Water Line Relocation
334/2019
Motion to approve CAR #18-14-06 - Final Payment - MSA Thruway - 16 inch Water Line Relocation - to Meyer Excavating Inc., in the amount of \$11,545.68.
- 35.** CAR #19-01-04 - Final Payment - Burke Road Improvement Project
335/2019
Motion to approve CAR #19-01-04 - Final Payment - Burke Road Improvement Project - to Youngblood Paving, Inc. in the amount of \$219,218.53.
- 36.** CAR #19-07-08 - Final Payment - Line Painting & Traffic Markings
337/2019
Motion to approve CAR #19-07-08 - Final Payment - Line Painting & Traffic Markings - to CASMAC Line Striping, Inc. in the amount of \$36,958.44.
- 37.** CAR #16-13-64 - Partial Payment - BCWPCF Expansion Rebid - General Construction
340/2019
Motion to approve CAR #16-13-64 - Partial Payment - BCWPCF Expansion Rebid - General Construction - to Mascaro Construction Co., LP in the amount of \$1,764,639.85.
- 38.** CAR #19-02-05 - Partial Payment - Superpave Street Resurfacing 2019
336/2019
Motion to approve CAR #19-02-05 - Partial Payment - Superpave Street Resurfacing 2019 - to Youngblood Paving, Inc. in the amount of \$397,993.15.

- 39.** CAR #19-11-03 - Partial Payment - Library Makerspace & Renovations - General
338/2019 Construction
- Motion to approve CAR #19-11-03 - Partial Payment - Library Makerspace & Renovations - General Construction - to Freedom Enterprises & Assoc. in the amount of \$25,918.00.
- 40.** Contract Awards
- 41.** CAR #19-17-02 - Contract Award - Cranberry Township - Water Tanks - Valve Project - Rebid
342/2019
- Motion to approve CAR #19-17-02 - Contract Award - Cranberry Township - Water Tanks - Valve Project - Rebid - to Ferri Contracting Co., Inc. in the amount of \$132,080.00.
- 42.** Authorizations to Bid
- 43.** Purchase Awards
- 44.** Purchase Approval #00019426-00 - PSTC Audio-Video Upgrades
323/2019
- Motion to approve Purchase Approval #00019426-00 - PSTC Audio-Video Upgrades for the Public Safety Training Center (PSTC) - to Horizon Information Services, Inc. (COSTARS #034) in the amount of \$25,889.00.
- 45.** Purchase Approval #00019429-00 - Pretreatment Local Limits Lab Analysis
324/2019
- Motion to approve Purchase Approval #00019429-00 - Pretreatment Local Limits Lab Analysis - to CWM Environmental in the amount of \$23,534.00.
- 46.** Purchase Approval #00019410-00 - Engineering Services for the design, upsizing and
329/2019 realignment of Interceptor No. 7
- Motion to approve Purchase Approval #00019410-00 - Engineering Services for the design, upsizing and realignment for a portion of Interceptor No. 7 in the area of Robinhood Drive - to Gannett Fleming, Inc. in the amount of \$23,700.00.
- 47.** Bond Release Requests
- 48.** Bond Release Requests:
341/2019
- Motion to approve the following Bond Release Requests:

FINAL RELEASE

1. D0813-01.PH2R - Victory Family Church, Phase 2, Revised
2. D0302-02-PH2 - St. Kilian, Phase 2, 7088 Franklin Road
3. D2812-02 - Ron Lewis Service Addition, 21145 Route 19

PARTIAL RELEASE

4. D0408-07-PH4 - Park Place, Phase 4
5. D2901-01 - Courtyards at Willow Grove
6. D2201-06-P1D2 - Cranberry Springs, Phase 1-D-2
7. D2216-18 - Links of Cranberry, Davis PRD (Phase 1)
8. D2613-03 - Cranberry Square Annex, 20269 Route 19

- 49.** Resolution for a Sewage Facility Planning Module for Interceptor No. 7
330/2019

Motion to adopt Resolution No. 2019-____, accepting & signing a Sewage Facility Planning Module for the Interceptor No. 7 upsizing & realignment to increase its capacity.

Public Safety - Supervisor Mazzoni

- 50.** CTVFC Extension of Agreement
348/2019

Motion to approve the extension of the current Agreement between Cranberry Township and the Cranberry Township Volunteer Fire Company (CTVFC) to January 31, 2020.

- 51.** Strategic Planning within the Police Department
350/2019

As the Township grows in size and complexity so will the needs within our public safety functions. Over the last three years the Board took a pro-active approach to public safety and focused on the strategic needs of the fire service. Staff is now working with CTVFC and CTEMS to implement those recommendations. The other major component of our public safety function that is also dedicated to be proactive is our Police Department. Accordingly, I am requesting approval of the following Motion that will help examine at least 8 major areas, including recruitment, career development and training, a critical challenge as we continue to grow the ranks of that department.

Requested motion: Motion to approve the August 29, 2019 Proposal from Bartell & Bartell to undertake a two phase strategic planning effort for our Police Department at a cost not to exceed \$35,000.00.

Solicitor

- 52.** Additional Solicitor Business

Reports

53. Monthly Reports:

318/2019

The following reports have been submitted for the Board's review:

1. Planning & Development Services for July 2019
2. Emergency Medical Services (EMS) for July 2019
3. Budget and Balance Sheet for July 2019
4. Property Tax Collections for July 2019
5. Police Department Monthly Recap for July 2019
6. Engineering Newsletter for August 2019
7. Fire Company for July 2019
8. Open Records Summary - 7/26/19 to 8/29/19
9. Cranberry Highlands Golf Report for August 2019
10. BCTP Flow Data for for July 2019
11. BCTP Compliance History for July 2019
12. Public Works Activity for August 2019
13. Technology & Communications for August 2019

Additional Business

54. Additional Business

Adjournment

55. Motion to adjourn