

AGENDA

Cranberry Township Board of Supervisors

Regular Meeting

Thursday, April 4, 2019 6:30 PM

Call to Order Chairman Hadley

1. Pledge of Allegiance/Roll Call
2. Announcement
3. Public Comment (Any item on or off the Agenda)
4. MS4 Public Education Presentation
108/2019

Students from Haine Middle School, along with Staff, will make their annual presentation this evening in support of the Public Education Component of the MS4 (Municipal Separate Storm Sewer System) Program.
5. PUBLIC HEARING:
70/2019

Bill No. 2019-03 - Ordinance Amendment - Chapter 27 (Zoning)

Accept public comment on Bill No. 2019-03, amending Chapter 27 (Zoning), revising the Table of Authorized Principal Uses allowing Commercial and Private Recreation as a Conditional Use in the C-1 zoning district.

(Following Public Comment and provided no additional testimony is needed, the recommendation is to close the Public Hearing. Consideration of the ordinance follows later in the agenda)

Administration

6. Chairman Hadley

7. Minutes

8. Motion to approve the Regular Meeting Minutes of March 7, 2019
126/2019

9. Remittance Proposals and Payroll Warrants

Motion to approve the following Remittance Proposals and Payroll Warrants:

- 10.** 1. Remittance Proposal FEB19WIR dated 2/28/19
110/2019 2. Remittance Proposal FEB19P18 dated 2/28/19
3. Remittance Proposal MAR19MID dated 3/20/19
4. Remittance Proposal MAR19REF dated 3/26/19
5. Remittance Proposal APR19BIG dated 4/05/19

6. Payroll Warrant 042019 dated 2/22/19
7. Payroll Warrant S0419 dated 2/28/19
8. Payroll Warrant 052019 dated 3/8/19
9. Payroll Warrant S0519 dated 3/15/19

11. Reappointment to General Authority
122/2019

Motion to reappoint Daniel D. Santoro to the Cranberry Township General Authority to a five-year term expiring June 30, 2024.

12. United Mobile Homes Sewer Billing Settlement Agreement
123/2019

Motion to approve the settlement agreement with United Mobile Homes regarding the unpaid sewer bills for the Cranberry Village mobile home development in the amount of \$375,250.00 to be paid to Cranberry Township within 30 days of the execution of the agreement.

13. Personnel
138/2019

One (1) recommended motion attached.

14. Creation of a 2020 Census Complete Count Committee
139/2019

In March of 2020, the 2020 Census will officially begin by mailing postcards to residents to participate in the census. It is vitally important for Cranberry Township and Butler County to obtain a complete count. It ensures we have the appropriate level of representation at every level of government, and the municipalities and county have the appropriate return of state and federal funds.

The Board is being asked this evening to adopt a Resolution approving a collaborative effort with the Butler County Board of Commissioners in creating a Complete Count Committee.

Motion to adopt Resolution No. 2019-___ providing for a collaborative effort with Butler County to create a 2020 Census Complete Count Committee.

15. LeTort Trust Service Fee Addendum Amendment
140/2019

The Board is being asked to consider the amendment of the fee schedule for the monthly administrative services provided by LeTort Trust in support of the Non-Uniformed Pension Plan from \$1,500.00, established in 2006, to \$1,750.00. In addition, the fee schedule provides for the costs of administering roll-over funds from another qualified pension plan into the Township's Pension plan to be covered by the participant.

Motion to approve the Fee Schedule with LeTort Trust for the Non-Uniformed Pension Plan providing for adjustment in the administrative services fee and the provision of roll-over funds into the Township Pension Plan.

16. Administrative Services Agreement with the General Authority
142/2019

The Cranberry Township General Authority is seeking the assistance of the Township in the administration of Authority business through an Administrative Services Agreement.

Motion to approve an Administrative Services Agreement between Cranberry Township and the Cranberry Township General Authority.

17. Administrative Offices and Customer Service Space Evaluation
149/2019

As discussed with the Board late last year, real estate is becoming tight within the administrative offices. As a result, the Board of Supervisors authorized a space utilization study in the fall of 2018. The next phase of the evaluation will be to take the recommendations of the consultant and provide a conceptual layout and cost estimate to implement the recommendations of the space utilization study.

Motion to approve an Agreement with Perkins Eastman to provide conceptual architectural services for the administrative office areas within the Municipal Center at a cost of \$20,000.

18. Non-Uniformed Pension Plan Amendment
150/2019

The Board is being asked to consider an amendment to the Cranberry Township Non-Uniformed Pension Plan to comply with contribution provisions of current bargaining agreements, enhance the definition of "participant" to allow for rollovers and to comply with federal regulations.

Motion to adopt Resolution No. 2019-___, amending the Cranberry Township Non-Uniformed Pension Plan to comply with contribution provisions of current collective bargaining agreements, enhance the definition of "participant" for rollover purposes, comply with federal regulations and restate the plan in its entirety.

Planning & Development Services

19. Supervisor Skorupan

20. PR #23377 - Lozowski Plan of Lots - Prelim & Final Subdivision (TLD 5/22/19)

117/2019

Motion to adopt Resolution No. 2019-____ granting Preliminary and Final Subdivision Approval for three lots totaling approximately 11.3 acres located at 9605 Goehring Road in the R-2 zoning district.

21. Approval of a Revised Location for Liquor License No. R-12379 within Cranberry Township

147/2019

Motion to adopt Resolution No. 2019-____ approving a revised location for Liquor License No. R-12379 from 2075 Mackenzie Way to 2085 Mackenzie Way within Cranberry Springs while complying with all standards originally approved.

22. Ordinance Amendment - Bill No. 2019-03

151/2019

Motion to adopt Ordinance No. 2019-____, amending Chapter 27, Zoning, revising the Table of Authorized Principle Uses.

Parks & Recreation and Library

23. Vice-Chairman Manipole

Public Works and Engineering

24. Supervisor Hezlep

25. Contract Action Requests (CAR's)

26. Contract Change Orders

27. Contract Payments

28. CAR #16-13-56 - Partial Payment - BCWPCF Expansion Rebid - General Construction

131/2019

Motion to approve CAR #16-13-56 - Partial Payment - Brush Creek Water Pollution Control Facility Expansion Rebid - General Construction - to Mascaro Construction Co., LP in the amount of \$220,711.08.

- 29.** CAR #16-16-45 - Partial Payment - BCWPCF Expansion Rebid - Electrical Construction
132/2019
Motion to approve CAR #16-16-45 - Partial Payment - Brush Creek Water Pollution Control Facility Expansion Rebid - Electrical Construction - to Westmoreland Electric Services in the amount of \$66,549.31.
- 30.** CAR #18-03-15 - Partial Payment - Fire Station Expansion - Renovations - General
137/2019 Construction
Motion to approve CAR #18-03-15 - Partial Payment - Fire Station Expansion - Renovations - General Construction - to Tomlyn Construction in the amount of \$94,262.56.
- 31.** CAR #18-04-11 - Partial Payment - Fire Station Expansion - Renovations - Electrical
133/2019 Construction
Motion to approve CAR #18-04-11 - Partial Payment - Fire Station Expansion - Renovations - Electrical Construction - to McCurley Houston Electric, Inc. in the amount of \$23,458.50.
- 32.** CAR #18-05-12 - Partial Payment - Fire Station Expansion - Renovations - Mechanical
134/2019 Construction
Motion to approve CAR #18-05-12 - Partial Payment - Fire Station Expansion - Renovations - Mechanical Construction - to Hranec Sheet Metal, Inc. in the amount of \$12,766.50.
- 33.** CAR #18-06-15 - Partial Payment - Fire Station Expansion - Renovations - Plumbing
135/2019 Construction
Motion to approve CAR #18-06-15 - Partial Payment - Fire Station Expansion - Renovations - Plumbing Construction - to Vrabel Plumbing Co., LLC in the amount of \$10,485.00.
- 34.** CAR #18-15-07 - Partial Payment - Lighting - North Boundary Park Soccer Fields
136/2019
Motion to approve CAR #18-15-07 - Partial Payment - Lighting - North Boundary Park Soccer Fields - to Bronder Technical Services in the amount of \$16,625.00.
- 35.** Contract Awards
- 36.** CAR #19-08-02 - Contract Award - Route 19 & St. Francis Way - Traffic Signal Replacement
125/2019
Motion to approve CAR #19-08-02 - Contract Award - Route 19 & St. Francis Way - Traffic Signal Replacement - to Traffic Control & Engineering Co. in the amount of \$562,845.20.
- 37.** Authorizations to Bid
- 38.** Purchase Awards

39. Bond Release Requests

40. Bond Release Requests

130/2019

Motion to approve the following Bond Release Requests:

PARTIAL RELEASE:

1. D0408-04-PH6 - Park Place, Phase 6 (Partial Release)
2. D0408-05-PH4 - Park Place, Phase 4 (Partial Release)
3. D2702-01 - Franklin Square (Partial Release)

41. Sewage Facility Planning Module - Courtyards at Willow Grove

65/2019

Motion to adopt Resolution No. 2019-___ accepting and signing the Sewage Facility Planning Module for The Courtyards at Willow Grove PRD.

42. Authorize Advertisement of Bill No. 2019-05, Public Hearing for an Ordinance for Vacation of Excess Right-of-Way of Old Route 19 (T-310)

127/2019

Motion to authorize advertisement of Bill No. 2019-05, authorizing a public hearing for an Ordinance for Vacation of Excess Right-of-Way of a portion of right-of-way along the eastern side of Old Route 19 (T-310) at the intersection of Route 19.

43. Award 2019 SHACOG Spring Commodities

152/2019

Motion to accept the 2019 SHACOG Spring Commodities per the attached listing.

Public Safety

44. Supervisor Mazzoni

Solicitor

45. Additional Solicitor Business

Reports

46. Monthly Reports:

109/2019

1. Planning & Development Services for February 2019
2. Police Department for February 2019
3. Emergency Medical Services (EMS) for February 2019
4. Engineering Monthly Newsletter for March 2019

5. BCTP - Flow Data History Report for March 2019
6. BCTP - Compliance History Report for March 2019
7. Public Works Activity for March 2019
8. Fire Company Report February 2019
9. Cranberry Highlands Golf Course Report for March 2019
10. Budget and Balance Sheet for February 2019
11. Information Technology (IT) & Communications for March 2019
12. Open Records Summary from 3/1/19 to 3/28/19

Additional Business

- 47.** Additional Business

Adjournment

- 48.** Motion to adjourn