

MINUTES

Cranberry Township Board of Supervisors Re-Organization Meeting Monday, January 7, 2019

Chairperson:

Richard Hadley

Supervisors:

Bruce Hezlep
Mike Manipole
Bruce Mazzoni
John Skorupan

Staff Present:

Jerry Andree , Township Manager
Bert Bertoncello , Assistant Township Manager
Tammy Corb , Administrative Assistant
Tina Fedko , Communications Manager
Ron Henshaw , Director , Planning & Development Services
Michael Palombo , Township Solicitor
Daniel Santoro , Assistant Township Manager

Public

II. Pledge of Allegiance

Chairman Hadley called the meeting to order at 6:30 p.m. in the Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA. Chairman Hadley also led the salute to the flag.

Following the Pledge of Allegiance, and prior to Roll Call, Chairman Hadley announced that Supervisor Mazzoni would be participating in the meeting via teleconference.

III. Roll Call

When the meeting was called to order, the quorum consisted of Supervisors Richard Hadley, Mike Manipole, John Skorupan, Bruce Hezlep and Bruce Mazzoni. Bruce Mazzoni was in

attendance via teleconference.

IV. Public Comment (Any Item On or Off the Agenda)

Thomas E. Breth, currently an attorney with Dillon McCandless King Coulter & Graham, LLP, announced his candidacy to fill a seat vacated by Judge Marilyn Horan on the Butler County Court of Common Pleas. Mr. Breth shared information about himself and his campaign with the Board. Mr. Breth stated he looks forward to working with the Cranberry Township Board of Supervisors, then thanked the Board for the opportunity to speak.

Following public comment, Chairman Hadley introduced Dan Smith Jr., former candidate for Pennsylvania's 12th State House District. Chairman Hadley commented that Mr. Smith was instrumental in working with the Allegheny County District Attorney's Office on the License Plate Reading Cameras Project. Chairman Hadley thanked Mr. Smith for all of his efforts. In response, Mr. Smith commented that he, too, wished to thank the Supervisors for their leadership and guidance, and enabling law enforcement to keep the public safe.

IV. Board of Supervisors - Election of Officers

1. Selection of Chairman – The motion was made by Supervisor Manipole to appoint Supervisor Hadley as Chairman of the Board for 2019; seconded by Supervisor Skorupan. Motion Carried.

2. Selection of Vice-Chairman – The motion was made by Supervisor Skorupan to appoint Supervisor Manipole as Vice Chairman of the Board for 2019; seconded by Supervisor Hezlep. Motion Carried.

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motions Carried

V. Appointment of Township Manager

Accept a motion to reappoint Jerry A. Andree as the Township Manager and to approve his Employment Agreement through the next Board organizational meeting following the next municipal election, pursuant to the Township Code.

VOTING

Motion by: Hadley, Richard

Second by: Skorupan, John

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

VI. Recommend Treasurer's Bond

Accept a motion to establish the Treasurer's Bond for the Year 2018 at \$500,000.00 through the Ohio Casualty Insurance Company.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

VII. Appointment of Solicitor

Accept a motion to reappoint the firm Campbell, Durrant, Beatty, Palombo and Miller, P.C. as Township Solicitor.

Chairman Hadley thanked Mike Palombo, and stated he appreciates Mike's guidance.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

I. Appointment of Special Counsel

Accept a motion to authorize the Township Manager and Township Solicitor to utilize the services Pepper Hamilton LLP as Special Counsel when deemed appropriate.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

IX. Appointment of the Collectors for the Local Services Tax and the Mercantile and the Business Privilege Tax

Accept a motion to reappoint H.A. Berkheimer Associates for the purpose of collecting current and delinquent Local Services Tax and current and delinquent Mercantile and Business Privilege Tax.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

X. Appointment of Real Estate Transfer Tax Collector

Accept a motion to reappoint the Butler County Recorder of deeds for the collection of the Real Estate Transfer Tax.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

XI. Appointment of Sewage Enforcement Officer and Alternates

II. Accept a motion to reappoint Michael J. Groves as Sewage Enforcement Officer and Jeff Winkle & Ronald Andrasko as the Alternate Sewage Enforcement Officers.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XII. Establish 2019 Regular Meeting Schedule

Accept a motion to approve the following meeting schedule for 2019:

III. Establish 2019 Regular Meeting Schedule

In 2019, the Board of Supervisors will meet at 6:30 PM on Thursdays, except as noted below. Accept a motion to approve the following meeting dates for the Board of Supervisors in 2019:

Organization Meeting, 1/7/19 - Monday
January Agenda Prep. - January 31
February Agenda Prep. - February 28
March Regular - March 7
March Agenda Prep. - March 28
April Regular - April 4
April Agenda Prep. - April 25
May Regular - May 2
May Agenda Prep. - May 30
June Regular - June 6
June Agenda Prep. - June 27
July Regular - July 2 - Tuesday
July Agenda Prep. - July 25
August Regular - August 1
August Agenda Prep. - August 29
September Regular - September 5
September Agenda Prep. - September 26
October Regular - October 3
October Agenda Prep. - October 30 - Wednesday
November Regular - November 7
November Agenda Prep. - November 21
December Agenda Prep. - December 12 (Final Meeting of the Year)

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XIV. Publication of Official Notices

Accept a motion to designate the Butler Eagle for the publication of the Township's legal notices.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

IV. Appointments of Liaisons by the Chairman

Chairman Hadley inquired if the Supervisors wished to maintain the same liaisons as 2018. The Board responded unanimously they wished to keep the same liaisons. Therefore, Chairman Hadley announced the liaisons would remain unchanged as noted below.

1. **Vice Chairman Manipole:** Library and Parks & Recreation and Councils of Governments.
2. **Supervisor Skorupan:** Planning & Development Services, including Code Administration, Planning Commission, and Zoning Hearing Board, and Building/Fire Codes Board of Appeals.
3. **Supervisor Mazzoni:** Public Safety, including Police, Fire, and Emergency Management.
4. **Supervisor Hezlep:** Public Works.
5. **Chairman Hadley:** Administration.
6. **Supervisor Mazzoni and Skorupan:** Intergovernmental Relations.

XVI. Appointments to Boards and Commissions

Consideration of reappointments to Boards and Commissions.

V. Reappointments to Boards and Commissions

Accept a motion to reappoint Sally J. Jack to the Building/Fire Codes Board of Appeals for a three-year term expiring December 31, 2021. The motion was made by Chairman Hadley; seconded by Vice Chairman Manipole.

Accept a motion to reappoint James Colella to the Planning Advisory Commission for a four-year term expiring December 31, 2022. The motion was made by Chairman Hadley; seconded by Vice Chairman Manipole.

Accept a motion to reappoint John T. Morgan to the Planning Advisory Commission for a four-year term expiring December 31, 2022. The motion was made by Chairman Hadley; seconded by Vice Chairman Manipole.

Accept a motion to reappoint Ed Sarver to the Vacancy Board for a one-year term expiring December 31, 2019. The motion was made by Chairman Hadley; seconded by Vice Chairman Manipole.

Accept a motion to reappoint Glenn Geisel to the Zoning Hearing Board for a five-year term expiring December 31, 2023. The motion was made by Chairman Hadley; seconded by Vice Chairman Manipole.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motions Carried

XVIII. Appointment of Delegates to the Butler County Tax Collection Committee

Accept a motion to Appoint Delegates to the Butler County Tax Collection Committee

VI. Resolution No. 2019-01 appointing Delegates to the Butler County Tax Collection Committee

Accept a motion to adopt Resolution No. 2019-01 reconfirming Linda Mackenstein, Business Analyst, Finance Department, as Delegate, and Dick Hadley, Township Supervisor; Jerry Andree, Township Manager; and Lynn Burtner, Business Manager, Seneca Valley School District as Alternate Delegates to the Butler County Tax Collection Committee.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XX. Appointment of Certified Public Accountants for the Year 2019

VII. Appointment of Certified Public Accountants for the Year 2019

Accept a motion to adopt Resolution No. 2019-02 appointing the firm of Maher Duessel to perform the 2019 Financial Audit.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XXII. Designation of Depositories

Accept a motion to approve the continued use of PNC Bank and PLGIT (Pennsylvania Local Government Investment Trust) as Township depositories.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XXIII. Other Business Pertinent to the Township**VIII. Completion of Probationary Status**

Accept a motion to approve granting full-time regular employee status to Police Officer Eric Meyers following the successful completion of his one year probationary period, effective January 3, 2019.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

IX. Resolution No. 2019-03 - Non-Uniformed, Non-Bargaining Unit Employee Benefits

Accept a motion to adopt Resolution No. 2019-03 establishing employee benefits for Non-Uniformed, Non-Bargaining Unit Employee Benefits

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

X. Resolution No. 2019-04 providing for a Tax Hearing Officer & Compliance with Act 1998-50

Accept a motion to adopt Resolution No. 2019-04 providing for a Tax Hearing Officer and compliance with Act 1998-50, the Local Taxpayers Bill of Rights.

VOTING

Motion by: Hadley, Richard

Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XI. Intergovernmental Cooperation Ordinance - Bill No. 2019-01 - Ordinance No. 2019-487

At tonight's meeting, the Board is being asked to consider adoption of an intergovernmental Cooperation Ordinance between Cranberry Township and the Borough of Sewickley authorizing the Borough of Sewickley to use the Cranberry Township Uniform Construction Code Board of Appeals to hear uniform construction code appeals from decisions of the Borough of Sewickley Code Enforcement Officer.

Motion to adopt (Bill No. 2019-01) Ordinance No. 2019-487, authorizing an intergovernmental Cooperation Agreement between Cranberry Township and the Borough of Sewickley for the use of the Cranberry Township Uniform Construction Code Board of Appeals to hear Uniform Construction Code Appeals from decisions of the Borough of Sewickley code Enforcement Officer.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XII. Minutes for Final Meeting of 2018 - December 13, 2018

Accept a motion to approve the Minutes for the final Meeting of 2018 which was held December 13, 2018.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XIII. Consideration of Installing License Plate Reading Cameras at Rt. 228/Rt. 19/Freedom Rd

Motion to approve the installation of fixed license plate reading cameras at the intersection of Rt. 228/Rt. 19/Freedom Road utilizing funding from the Allegheny County District Attorney's Office.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XIV. Approval to Submit Green Light-Go Grant Application

Motion to adopt Resolution No. 2019-05, granting authorization to submit an

application to the Pennsylvania's Municipal Signal Partnership Grant Program - Green Light-Go - for the Route 19 and Walmart Drive/Short Street Traffic Signal Upgrade Project.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

XXVII Accept a motion to Adjourn

I.

Prior to adjournment, Chairman Hadley asked if there was any additional business. Supervisor Manipole mentioned he recently read a great article about the Cranberry Township Police Department and their Officers helping kids select Christmas Gifts for their families at Target. Mike Manipole stated this type of outreach represents the true meaning of Christmas and he truly appreciates the efforts of all our Police Officers. Cranberry Township Police Officer, John Dolan, was in the audience and was personally thanked by Supervisor Manipole. Officer Dolan stated Officer Capezio took the lead on this effort and coordinated the program with Target and he hopes to continue this program in the future.

The meeting adjourned at 6:50 p.m.

VOTING

Motion by: Hadley, Richard
Second by: Manipole, Mike

Supervisor	YES	NO	ABSTAIN
Richard Hadley	X		
Mike Manipole	X		
Bruce Hezlep	X		
Bruce Mazzoni	X		
John Skorupan	X		

Motion Carried

Respectfully submitted,

Tammy Corb, Recording Secretary