



CRANBERRY TOWNSHIP ENGINEERING DEPARTMENT

CONTRACT ACTION REQUEST NO. 19-06-02

Request for: ☐ Authorization to bid & for Twp. Mgr. &/or his designee to open bids
☐ Bid rejection ☐ Partial payment
☒ **Contract award** ☐ Final payment
☐ Payment Ratification ☐ Change order

Contract Number 19-06


Request No. CA-1

Contract Name Cranberry Township Municipal Building – Housekeeping Services

Contractor America's Cleaning Co. Amount of request \$87,314.80 (Year 1)

Description: Authorization to award the Alternate Total (which includes a day porter) amount for Year 1 (Year 2019) of the contract only to America's Cleaning Co. for the amount of \$87,314.80, bid opening was January 23, 2019, bid proposals & references were checked. Options for additional yearly extensions up to 4 one-year extensions in the following amounts: addition of Year 2 (2020) for the Alternate Total of \$87,314.80; addition of Year 3 (2021) for the Alternate Total of \$89,956.92; addition of Year 4 (2022) for the Alternate Total of \$92,983.16; addition of Year 5 (2023) for the Alternate Total of \$92,983.16.

Original contract amount	\$	87,314.80
Approved change order(s)	\$	
Unit cost(s) adjustments	\$	
Revised contract amount to date	\$	
Total previous payments	\$	
Current pay request	\$	
Balance to finish including retainage	\$	



Jason M. Kratsas, P.E.
Director, Engineering

1/25/19
Date

BID OPENING

Municipal Building – Housekeeping Services

Contract No. 19-06

Wednesday, January 23, 2019 – 10:00 a.m.

Present:

Tim Zinkham, Manager, Engineering Services

Gary Beltz, Facilities Manager

Donna McVeigh, Recording Secretary

Mr. Zinkham called the bid opening to order at 10:01 a.m. in Conference Room 1403 of the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA. The results from the bid opening are attached.

The results will be reviewed by the Township staff and the recommendation will be given to the Board of Supervisors for a possible motion at their Thursday, January 31, 2019 meeting.

The meeting ended at 10:11 a.m.

Respectfully submitted,

Donna McVeigh
Recording Secretary

**CONTRACT NO. 19-06
CRANBERRY TOWNSHIP MUNICIPAL BUILDING – HOUSEKEEPING SERVICES
Bid Opening**

	Base Bid for Year 2019 (1 Year only)	* Alternate Total for Year 2019	Year 2 Base Bid for Year 2020 (additional year-2 nd yr)	** Alternate Total for Year 2020	Year 3 Base Bid for Year 2021 (additional year-3 rd yr)	*** Alternate Total for Year 2021
Bidder						
Calculated Cleaning Services LLC	\$183,000.00	\$207,180.00	\$188,490.00	\$212,670.00	\$188,490.00	\$212,670.00
ServiceMaster	\$85,476.00	\$119,004.00	\$85,476.00	\$119,004.00	\$87,440.76	\$121,739.90
America's Cleaning Co.	\$57,799.60	\$87,314.80	\$57,799.60	\$87,314.80	\$59,256.12	\$89,956.92

Alternate Bid was providing a Day Porter

* Alternate Bid Total (Base Bid plus Alternate 1) for Year 2019

** Alternate Bid Total (Year 2 Base Bid plus Alternate 1) for Year 2020 (additional 2nd year)

*** Alternate Bid Total (Year 3 Base Bid plus Alternate 1) for Year 2021 (additional 3rd year)

	Year 4 Base Bid for Year 2022 (additional year-4 th yr)	**** Alternate Total for Year 2022	Year 5 Base Bid for Year 2023 (additional year-5 th yr)	***** Alternate Total for Year 2023
Bidder				
Calculated Cleaning Services LLC	\$194,144.70	\$219,884.70	\$194,144.70	\$219,884.70
ServiceMaster	\$87,440.76	\$121,739.90	\$89,451.08	\$124,539.10
America's Cleaning Co.	\$60,737.96	\$92,983.16	\$60,737.96	\$92,983.16

***** Alternate Bid Total (Year 4 Base Bid plus Alternate 1) for Year 2022 (additional 4th year)

***** Alternate Bid Total (Year 5 Base Bid plus Alternate 1) for Year 2023 (additional 5th year)

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